

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
17th OCTOBER 2011 AT 7PM.**

Present: Councillors B. Packham (Chairman), Mrs B. Thwaite (Vice Chairman) K. Devers, Mrs J. Brown, C. Lake, S. Haskell, Mrs M. Hunt, M. Hobson, Mrs S. Mossman, A. Parmenter, Mrs S. Hoyland (Asst. Clerk/Project Officer).

Also present: County Councillor M. Jordan, PC J Richardson, PCSO T Thomas and four members of the public.

64. APOLOGIES FOR ABSENCE

Mrs M. Gibson (Clerk), Councillors H. Spence and R. Ransome.

65. DECLARATION OF INTERESTS

No Councillors had interests to declare.

66. MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 19th September 2011 were approved as a correct record and signed by the Chairman.

**67. PRESENTATION BY MR MICHAEL WATSON, AREA MANAGER FOR ARRIVA
YORKSHIRE**

Mr Watson made the following points:-

Further cuts – Not envisaged in the next year, but testing economic times and withdrawal of subsidy mean this cannot be guaranteed.

Increase in passenger levels – Acknowledged recent lack of publicity and information at bus stops can be improved. Arriva have introduced Travel Clubs for local businesses to get discount for employees, contact Mr Watson for details.

Where Parish Council and residents can help improve services – Arriva keen to build links, telephone contact with local garage or visit to facebook would give up to date information.

Integration with train services – Timetable changes are difficult due to available slots in bus stations and customers wanting buses to run at same time in the hour, but Arriva open to suggestions for specific link ups with trains.

Relationship with West Yorkshire services – 402 service to Leeds lost due to funding and Metro now taken Micklefield service off, retained to Crossgates only.

Councillors and public made the following points answered by Mr Watson:-

Sherburn residents are isolated due to the bus service cuts.

More use would be made of 402 if shorter route was taken.

Arriva would provide service if level of usage improved to cover costs.

Cawood Council raised funds to restore Friday and Saturday late night bus from York.

Consider funding service Sherburn to Castleford via Xscape.

Utopia Travel due to start Thursday service between Tadcaster, Sherburn and Castleford.

Arriva drivers' wages represent 50% of costs and smaller companies could run a service because they pay drivers less.

Chairman thanked Mr Watson for his presentation.

68. PUBLIC OPEN SESSION

Mr Doherty commented on the change of policy by Selby District in that the allocation of affordable housing for development had almost doubled to 40% and asked for the Council's

views. The Chairman said that targets are reviewed regularly by District and the Parish Council's comments will reflect views received from residents in response to questionnaires and what is heard in the village.

Mr Doherty referred to a site plan shown at the developers' presentation on 18 July 2011 which revealed a new link road running from Low Street to Moor Lane but said that this had since disappeared from plans probably to save money by using existing roads and he was concerned that if 150 houses are built off Carousel Walk/Fairfield Link there would be an adverse effect on traffic in the estate if a new road is not provided. The Chairman said the Parish Council would raise these points when making representations however the Highways department may consider it is safe and reasonable.

The Chairman stated that the planning application and SADPD were on the agenda for discussion later.

Mr Nevins asked if salt bins would be re-filled and this was confirmed. Cllr Haskell informed that volunteers organised by Mr Bentley had agreed to spread salt.

69. POLICE ISSUES Receive/Discuss.

PC Richardson said Police were meeting with Broadacres regarding their properties on Moor Lane housing estate every three months to discuss any issues and Broadacres are willing to take action if necessary. Councillors confirmed would like to attend next meeting.

70. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;

County Councillor M. Jordan reported as follows:

a) Civil Parking Enforcement

The introduction of civil parking enforcement in Sherburn was still under discussion, on-going.

b) Pinfold/Hodgson Lane

Councillor Packham has organised a meeting with NYCC officer, Cllr Jordan to attend also, to discuss possible closure except for pedestrians and cyclists.

c) Speeding on B1222

Cars and motor bikes ignoring 30mph speed restriction from direction of Newthorpe are making safe exit from Hogg estate difficult therefore speed censor to be installed and considering rumble strips.

d) Trees outside Boots

Ownership of land now with NYCC and they will fell trees if Parish Council do not accept responsibility for maintenance (email refers). **Resolved to discuss at next meeting.**

e) Garden Lane

Letters sent to residents to get a consensus of opinion to the Plan B proposal.

f) Area Committee

Meeting cancelled due to no business.

g) Grass cutting

Requested grass be cut on Sherburn roundabouts.

h) Wall near Co-op and Boots

Community Association have carried out renovation work in this area.

i) Co-op Parking Area

Meeting arranged with Co-op to discuss possible relaxing of parking restrictions. The Chairman requested a bigger input from Parish Council on this and it was acknowledged that a two hours restriction would allow shopping at nearby businesses but that long term parking was not the Co-op's responsibility.

j) Beech Grove parking

Cllr Mrs Thwaite said that all day parking was taking place in Beech Grove. County Councillor confirmed that it is a public highway and therefore allowed.

Councillor Jordan said he would be away next week (24 October).

ix)

71. a) CORRESPONDENCE

- i) To Receive letter from NYCC regarding diversion of footpath from Sir Johns Lane to Oldgate Lane – Resolved this go to next Land and Premises Committee for consideration and recommendation.
- ii) To Agree quotation for tree work at Pinfold Way, damaged in storm, £400 (Clerk agreed this work under delegated powers) – Resolved payment agreed.
- iii) To Consider letter from Voices for People, Selby requesting funding – Resolved Clerk reply stating normally consider provision of funding at end of financial year and will therefore consider this application in March 2012.
- iv) To Consider request from White Rose Sports & Social Club for permission to replace existing floodlights around their pitch, required as we own the land – Resolved Clerk reply that Parish Council have no objection.
- v) To Consider letter from resident of Pinfold Way regarding sale of land and also trees on site – Chairman confirmed that he and Cllr Hobson met with resident to discuss sale of land and several suggestions were put forward informally, however, when the matter was put before the full Council it was decided not to sell. **Resolved Clerk to reply that Council had considered the request and by democratic vote had agreed not to sell.**

b) CORRESPONDENCE IN AND SENT SINCE 20th SEPTEMBER 2011 – List circulated to Councillors prior to the meeting – Noted.

72. PARISH COUNCIL BUSINESS

a) PLANNING:

- i) **Planning meeting held on 10th October at 7pm in PC office - following plans were dealt with:**
 - 2011/0933/HPA – Application for a 2-storey side extension and single storey rear extension including brick skin to airey house at 114 Springfield Road – **Concern regarding size of extension ie double the footprint and also disruption to traffic during works.**
 - 2011/0894/FUL – Proposed over spill car park for adjacent vehicle manufacturing plant on land adjacent to 3 Hurricane Way South – **No objections STN.**
 - 2011/0853/HPA – Extension to rear and above existing garage at 29 Croftway – **No objections STN.**
- ii) **To decide response to planning proposal for 498 houses following public meeting- 2011/0893/EIA:**

Council discussed this application and considered the views of residents sought by public meeting and distributing questionnaires. **Resolved object to the application on the grounds that it is contrary to policy, will create unacceptable congestion and highway safety problems on residential roads and in the village centre and will put unacceptable strain on village services and facilities. Clerk to submit these comments by 6th November 2011.**
- iii) **Site allocations DPD –**

Chairman confirmed the deadline for response had been extended to 2nd December 2011- **Council agreed to defer this item for decision at November PC meeting.**
- iv) **To consider response to Boundary Commission on changes –**

Agreed Clerks circulate copies to all Councillors. Cllrs Packham and Parmenter to report to November PC meeting.

b) FINANCE & GENERAL PURPOSES:

1) Report from Land & Premises Committee.

Councillor Mrs Thwaite went through minutes (previously circulated to all Councillors):-
Street Lighting Springfield Road fault – agreed follow NYCC advice to monitor and report.

Land by Library – Clerk to check if land gifted as memorial garden – no mention in deeds. **Cllr Ransome to give presentation at next PC meeting regarding a residents committee.**

Eversley Park Sign – **Significant quote accepted and Project Officer to complete planning forms with their help. Cllr Haskell to provide Sherburn Bears contact telephone number.**

Finkle Hill Bowls Path – **Project Officer to obtain further quote.**

Fairways Bowls Improvement – **Councillor Spence to check work before signing off.**

Finkle Hill New Accommodation Works – **Agreed subject to building being in keeping and no funding required from Council.**

Public Liability Insurance – **Cllr Devers to check cover and refer to LAP.**

Rugby Club – **Loft insulation work done under Clerk's emergency powers.**

Angling Club – **Cllrs Mrs Thwaite and Haskell and Project Officer to meet George Jordan to assist with fund raising.** Problem with pond water levels ongoing with SDC.

Footpath 13 Lighting – Community Association applied for funding.

Fun Run at Eversley Park – **Funding request referred back to LAP for further discussion.**

Locking/unlocking Play Areas – Complaints received should be invited to volunteer.

Resolved Minutes of Land and Premises Committee meeting on 30 August 2011 accepted with recommendations.

2) Report from Village Centre working group-

Councillor Mrs Brown reported 16 people attended first meeting and a committee was formed. Support received from High School and Hungate School. Noted the weed clearing by Ellie Louise and near Co-op by Community Association and that children at Hungate School want to get rid of public toilets. Next meeting 1st November 2011 7pm at High School.

3) Report on request for rail on steps by Spar - Chairman will chase this up.

4) To Report on Website – Councillors requested to adopt website email addresses.

5) To Consider Memorial for Councillor Miss Wilson - Deferred to next meeting.

6) Flower tubs by Notice Board (Swifts) – Letter sent to Swifts requesting permission - Project Officer to chase reply.

7) To Consider area by Library proposal – Cllr Ransome to make a presentation at next PC meeting.

8) To Order 3 Trees for replacement of 3 taken down this summer - Resolved Clerk order 3 trees in accordance with TPO order.

9) To Report progress on Hidden Heritage project - Project Officer confirmed History Society were interested and had been put in touch with Peter Murphy at Groundworks.

10) To Consider later date for Fair (November) and possible charge as they did not attend booked dates – Resolved return bond cheque and there be no charge but Clerk to state that in future non-refundable deposit may be charged for cancellation at short notice.

c) RECREATION AND SPORTS.

1) To Report progress on Eversley Park skatepark area - Councillor Devers reported this was on-going and Councillor Mrs Mossman said a meeting with interested parties would be arranged shortly.

- 2) **To Report progress regarding swimming pool at High School** – Chairman reported a meeting was to be called by School Parents Association and date was awaited.
- 3) **To Report on Sherburn Youth Council** - Councillor Mrs Mossman reported that this is ongoing.
- 4) **To Report on litter picking by Probation Service – Deferred to next meeting.**

73. OTHER REPORTS- **FOR INFORMATION ONLY**

- a) **Selby Rail Users** – Chairman reported new services were to be introduced at Sherburn station to and from Selby and York.
- b) **Gala Committee** - Councillor Lake reported a successful Retro disco in September and plans going ahead for Halloween disco on 28th October.
- c) **CAB** - Councillor Mrs Brown reported the next meeting would be on 27th October.
- d) **Community Association** – Chairman reported new edition of “Informer” now out and there would be a village litter pick on 12th November starting 10.30am at Eversley Park Centre.
- e) **Eversley Park Centre** – Councillor Mrs Thwaite reported a Christmas Fair was to be held in conjunction with Aero Club in support of Help the Heroes on 4th December and asked Parish Council to consider covering the cost of room hire (£95) – **Referred to November PC meeting.**
- f) **Yorkshire Local Councils Association** – Nothing to report from meeting held on 16th November.
- g) **Youth Drop In** -.Councillor Mrs Mossman reported the new youth worker Marrieanne had had complaints about kids knocking on doors and running away, otherwise no problems.
- h) **Elmet Forum** – Nothing to report, no meeting held.
- i) **C.E.F.s** – Letter from Selby District Council dated 20th September 2011 previously circulated regarding declaration of interest was discussed and agreed there was not a problem.

74. CLERKS REPORT/COUNCILLORS MATTERS FOR NEXT AGENDA - **FOR INFORMATION ONLY.**

- a) **Perimeter fence at Fairways** – Noted there was a hole in this fence adjacent to the bowls club pavilion – **Clerk to ask David Varley to inspect and repair.**
- b) **Parish Council Notice Board by Tesco** – Reported this was in a shabby state – **Chairman and Cllr Mrs Thwaite to look at this with a view to repair or replacement.**
- c) **Finance Committee Meeting** – **Meeting agreed Wednesday 26 October 2011 at 7pm.**
- d) **Personnel Committee Meeting** – **Clerk to liaise with Cllr Devers for suitable date.**
- e) **Family of Schools** – Email from Keith Aspden Family of Schools Co-ordinator regarding extended services projects such as school clubs, holiday provision for children, grants and fundraising. **Agreed Clerk invite Mr Aspden to November PC meeting to give presentation as to what can be done for this village**
- f) **Fairways Bowling Green** - Letter received from Par4 irrigation confirming de-commission and system test carried out and found to be electrically and hydraulically sound – Noted.
- g) **Highway Cultivation/Trees** – Email from John Hodgson, Selby Area Maintenance Engineer, requesting Parish Council take responsibility for trees – **Agreed this go on next month’s agenda.**
- h) **Fishing Pond water levels** – Email from Mark Johnson at Dacres regarding investigation of falling water levels – **Referred to Land & Premises Committee next meeting.**
- i) **ROSPA Play Area Safety Inspection Report** – **Referred to Land & Premises Committee next meeting.**

j) Audit Report – Report from Mazars dated 2nd September 2011 was noted.

k) Assignment of Lease with White Rose Sports – Agreed document to be signed and returned to Solicitor.

75. FINANCE Cheques totalling £6,315.26 (See separate list) were approved and signed by the Councillors.