

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
OCTOBER 18TH 2010 @ 7pm**

Present: Miss B. Wilson (Chairman) Bob Packham (Vice Chairman), Mrs J. Brown, C. Lake, Mrs S. Mossman, N. Mossman, N. Martin, M. Hobson, H. Spence, R. Ransome, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).

Also present: Jo. Walker, Groundwork regarding Eversley Park play area.

61. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs D. Martin, Pc Richardson and County Councillor M. Jordan.

62. DECLARATION OF INTERESTS.

No Councillors had interests to declare.

63. MINUTES OF THE LAST MEETING.

Minutes of the meeting held on Monday September 20th 2010 (previously circulated) following adjustment that Councillor Martin stated 59b should state that he had pointed out that we are exceeding budget this year and drawing on reserves. Also Councillor Spence pointed out that 53a it was stated that this project would be done in 2 phases also that Groundwork to be asked that all monies for the Finkle Hill project be paid to Parish Council. These minutes were approved and signed by the Chairman.

64. PUBLIC OPEN SESSION

No Public present.

Chairman asked if Eversley Park project and also Play Area Finkle Hill could be dealt with first to allow Jo Walker to get away. This was agreed.

65. EVERSLEY PARK PROJECT

Chairman reports that after meeting at site Jo Walker was asked to put together a plan for the opening of this area for Parish Council to approve. Jo reports that she was put under pressure from NYCC, Groundwork and the Schools to arrange an opening for the 3rd November. Chairman pointed out paths not finished and some other work outstanding too. Councillor Packham felt that as this had started out as a Parish Council project and now PC have been sidelined and ignored and he felt we should have been properly notified and asked if this date was convenient for Councillors. Most Councillors work and cannot make a daytime opening. Jo stated that she felt bad that the Parish Council had not been properly consulted. Councillor Spence stated that we felt the Contractors should be told that if work not finished Groundwork will get in workers and finish the work and charge the Contractors out of the monies withheld. **It was Resolved that we agree with this action and that the opening ceremony should be delayed until the work is completed- maybe Gala day next year but a definite day should be decided later.**

It was also Resolved that two youth representatives should cut the ribbon for this opening, one male and one female.

FINKLE HILL PLAY AREA

Clerk reports that SDC require details of proposals and quotations for work before S106 monies can be released. Jo Walker reports that she and PC Chairman, Gary Limbert and Peter Murphy had met at the site and Record RSS were sending detailed quotes for the work

agreed, these would be forwarded to the Parish Council and could then be sent on to SDC to progress S106 monies for this scheme.

66. POLICE ISSUES.

a) Community Profiles Questionnaire-Councillor Lake reports this has now been completed and sent off, copy for office files. **Resolved that copies be sent to all Councillors for their information.**

b) Police Station Opening Times

Chairman reports that this is now open Monday 10-12noon, Tuesday 2-4pm, Wednesday 6-8pm, Thursday 6 – 8pm, Friday 2 -4pm and Saturday 10 –12noon. If more volunteers come along these hours could possibly be extended.

67. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;

a) Reduction of Bus Services-meeting 25th October at the Eversley Park Centre @ 7pm. Chairman reports that herself, Vice Chairman and Mrs K. Packham were putting together format for this meeting. Poster now out all around the village.

b) Proposal to erect a barrier on footpath 12 Springfield Road end to prevent vehicles accessing this footpath-nothing back from NYCC about their paying for this barrier.

c) Lighting Footpath 13-County Councillor reports there is no funding available from NYCC for this.

d) Upgrade of Street lighting –Clerk has asked Tarmac to do survey of our lights and let us know which need urgent attention.

e) Double yellow lines suggested for Croft Way/Church View-Councillors would comment when public consultation takes place. At the moment no objections forthcoming from the public about this.

f) CEFs letter regarding salt bins stating they have agree with NYCC that salt bins can be provided again at a cost of £85 per bin + £75 filling. **Resolved we got all that were needed last winter.**

g) Report on Trees on Moor Lane, County Councillor sent report that a planting scheme has now been agreed, with a 3 year maintenance period included in the legal document.

h) Area outside Boot Chemist. County Councillor reports that this is not public highway so County Council not responsible for these. He is now checking with legal services to see what else can be done.

68. CORRESPONDENCE

i) To Report request from Marie Curie Nursing Service for funding- Agreed this be let lie.

ii) To Report annual maintenance due from Abbey Alarms systems –still no date for this annual check received. **Resolved that Councillor Ransome find out if another Company can do this check and take over equipment as Abbey did not turn up last year either.**

iii) To Report confirmation from Opal of Internet connection. Clerk reports we had to have our Computer man out to this last week and took nearly 3 days to sort it out. Hopefully this has now cleared the problem.

iv) To Report thank you from Sheena Spence(YLCA) for our congratulations on her new post.

v) To Report letter from Skipton-East Lancs Rail Action Partnership requesting this council support them in their work to try and re-open the Colne to Skipton rail link. Resolved we write and agree to support this action.

vi) To Report second half of Precept paid by SDC on the 23rd September.

- vii) **To Report letter from YLCA regarding possible postponement of local parish/town councils elections from next May-Councillors report that this idea has now been dropped.**
- viii) **To Report letter from YLCA regarding future standards framework for Council members –copies sent to all Councillors, copy in office files also.**
- ix) **To Report letter from Record RSS offering annual play area checks for our equipment-Resolved that Clerk find out what costs would be for another year as ours done for this year.**
- x) **To Report letter from Sherburn Bowls Club thanking for footpath work also requesting financial help from the Council towards upkeep of their greens stating this needs cutting 3 times per week in the playing season they estimate 5 hours per week to do necessary work on these greens. They no longer have players able to do this work.-Resolved this be passed to Land & Premises Committee for further discussion/decision.**
- xi) **To Report letter from NYCC regarding public consultation from 4th October to 17th January 2011 on Home to School transport policy-Resolved we put this on Notice Board and send copies to all Schools asking if they have any problem with this and put on next months agenda.**
- xii) **To Report letter from SDC asking for our parish requirements for 2011/12. Resolved this go to Finance Committee for discussion and return at November meeting for decision.**
- xiii) **To Consider attendance of both Clerks at SLCC training day at Riley Smith Hall, Tadcaster on the 18th November. Morning session on budget making and precept, afternoon session is your Council a good employer. Total cost for both Clerks to attend £45. Resolved that both Clerks attend this.**
- xiv) **To Report new publication by YLCA for Councils *Being a good Employer- a guide for Parish & Town Councillors*-2 copies available per Council free, just £1.50 to cover P & P. Resolved Clerk go ahead and order these.**
- xv) **To Report letter from NALC on seminars for Councillors on Quality services, Thatchem, Berkshire on 22nd October or London on 1st December- No Councillors able to attend.**
- xvi) **To Report Play Safety Inspection report on play areas. Some areas have low risk work needed-Resolved this go to Land & Premises Committee meeting for full discussion.**
- xvii) **To Report AGM and Conference of Rural Action Yorkshire 27th November at East Keswick Village Hall @ 10.30am-No Councillors available to attend.**

69. PARISH COUNCIL BUSINESS

a) PLANNING – meeting held in PC office at 6.30pm.

The following plans were dealt with:

DECISIONS

2009/0864/FUL -9, Moor Lane, Appeal dismissed it is considered this is out of character and appearance of the street scene.

2010/0712/HPA- 29 New Lane Retrospective application for retention of open sided arbour – PASSED.

2010/0829/HPA- Conservatory to rear of 127 Moor Lane. PASSED.

YVNA/2010/0661/FUL-Application for extension of time for approval of outline erection of 14 apartments following demolition of MOT/sales and garage at 56 Low Street- Application withdrawn.

PLANS DISCUSSED

2010/0973/HPA- Erection of conservatory to rear of 79 Church Hill- No objections STN

2010/0994/HPA- Replacement of porch to front of house at Southwold, 151, Moor Lane- No objections STN.

2010/0796/HPA- Two storey extension to rear of house following demolition of single storey extension at 29 Pasture Close- We consider this is overdevelopment of the site, this extension being more than 50% of the present building.

2010/1002/HPA- Proposed demolition of existing sitting room together with erection of two storey extension and garage at Coldhill Farm, Lennerton Lane- as the previous plan was rejected as too big for this site, this appears to be even larger and more massing on the site.

b) FINANCE & GENERAL PURPOSES.

- i) To Report on PC/EPC Working Group-** Chairman reports that Eversley Park Centre want to go ahead with extension onto HM Room, plans were supposed to be submitted to this meeting, but nothing received yet. They are also suggesting going to local business' to see if any monies available. **Resolved that nothing could be done until the plans and costings are available to the Council, it was also agreed that at the present time no funding would be available from the PC for this work. Next Meeting Tuesday October 26th @ 7pm in PC office.**
- ii) To Report progress on Village Website-** Councillors Mrs Mossman and Ransome report that this is now up and running and has been updated today. Notice to be put on regarding open meeting next Monday evening. They wish to add Informer to their pages but Chairman reported she would have to ask the Community Association before this could be done.
- iii) To Report progress on Squire Bradbury Seat-**Asst. Clerk reports we are still awaiting confirmation from SDC that they approve the seat before anything further can be done. **Chairman reports they require illustration of this seat and she will E-mail this to Mark Steward.**
- iv) To Report progress on Wheatsheaf Angling Club –** Councillor Hobson reports nothing further on this.
- v) To Consider Replacement of Councillor-**2 Applications Mrs B. Thwaite and Mr. K. Devers- applications had been sent to all Councillors for their information. Councillor Lake and Councillor Packham requested a written ballot. **Vote was taken and Kevin Devers was duly co-opted on to the Council.**
- vi) To Consider Asst. Clerk taking WWYC course.** This would cost £147.50 for the 6 month course. **Resolved that the Council would pay for this course.**

c) RECREATION AND SPORTS.

- i) To Report progress on Eversley Park Project**
Zip Wire seat-been replaced by correct seat now.
Paths- This has been dealt with earlier in minutes when Jo Walker still in attendance.
- ii) To Report/Consider Probation Service Work-** **Resolved that we get footpath 12 completely cleared, Clerk to arrange this as soon as possible.**
- iii) To Report progress on Rugby Club lease-also to consider Sherburn Bears sign.** Chairman and Councillor Hobson had met with Rugby Club and they are now happy with the lease as agreed by the Council and also with the better communication with the Council. **Resolved Asst. Clerk send this on to solicitors for finalising.** Councillor Hobson had got copy of sign they wish to erect on building. They also wish to replace metal container with an extension to provide disabled toilet, kitchen and storage they will get all funding for this, **Council agree in principal, subject to necessary planning permissions needed, with this but should be forwarded to**

Land & Premises Committee for full discussion. Rugby are also having problem with water running into their changing rooms from the Skatepark area. Asst. Clerk has been on to Groundwork about this. Also want PC to purchase a lock for the gate on to the park (cost approx £80) **This was agreed subject to a key being made available in the Pc office in case of emergency.**

Councillor Hobson will liaise on these matters with Rugby and report to next meeting.

- iv) **To Report on Finkle Hill Play area-**This dealt with earlier in minutes. Work had been agreed on the hedges on this site for back end of year. They wished these to be done before bonfire night so that they can burn the trees chopped down. **Resolved this be agreed and Clerk to ask David Varley to do this work before that date.**

d) COMMUNITY SAFETY & POLICE

70. OTHER REPORTS- for information only.

a) **Selby Rail Users** –No meeting held.

b) **Community Investment Prospectus (CIPs)-** Agreed this could be removed from minutes as no longer in existence..

c) **Gala Committee-**Councillor Lake reports no meeting held. Halloween party on 29th October. Xmas lights will be erected on 29th November and Xmas Party 5th December.

d) **C.A.B.** –Councillor Mrs Brown reports that meeting only quorate for a short time and agreement signed for Selby Consortium. AGM is on the 9th December.

e) **Community Association** –Councillor Packham reports they are doing another litter pick on the 13th November from Eversley Park Centre at 10.30am.

f) **Eversley Park Centre** –Staff at centre want to know how to access CCTV, Councillor Mrs Brown had left leaflet in box for them. Also request for a camera outside the doors of the centre. **Resolved Councillor Ransome look into cost for this.**

g) **Yorkshire Local Councils Association** –No meeting held.

h) **Youth Drop in-**Councillor Mrs Mossman reports all going well at the moment and they now have another volunteer.

i) **Elmet Forum-**Councillor Packham reports meeting held but no real decisions were made. Next meeting 29th November at Harold Mills Centre and Barkston Ash hosting this.

j) **C.E.F.s-**Councillor Martin reports meeting last week Councillors Packham, Martin & Mrs Mossman elected also Mr Sissons, and Jenny Prescott. Next meeting 11th January at Monk Fryston.

71. CLERKS REPORT- FOR INFORMATION ONLY.

a) **Eversley Park Centre** –have had boilers serviced and all Ok at present but they have been told when they do need replacing there will be a lot of work re-siting these as they do not meet with present requirements, making Council aware to budget for costs.

b) **Wall outside HSBC bank and toilet roof** –Police had brought this problem to Clerks attention and she has contacted SDC who are looking into this.

c) **Dog sign on Eversley Park** Councillor Spence had brought this to Clerks attention she had checked with our Contractor and he reports that Rugby are to deal with this as they erected sign originally.

d) **Parish Requirement for Open Space areas-**letter from SDC regarding this. **Resolved that Councillor Packham take this and complete it as he did original plan.**

e) **Willow trees outside 74-76 Moor Lane and also covering traffic signs for mini roundabout.** Clerk had contacted NYCC about these two problems as on highways.

CHAIRMAN REPORTED on offensive E-mail recently sent by a Councillor. There was to be no recurrence and an apology was suggested. No apology was received.

Land & Premises Committee meeting suggested for 28th October @ 7pm in the PC office. Councillors to notify Clerk if they are able to attend.

72. FINANCE

Cheques totalling £27,090.34 (see separate list) were agreed and signed by the Councillors.

Groundwork Cheques for VAT

Clerk had checked with Internal Auditors following reply from VAT office Internal Auditors happy we have a proper paper trail and minutes to cover these amounts.