

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY MARCH 15<sup>TH</sup> 2010 @ 7PM**

**Present: Councillors Miss B. Wilson (Chairman), N. Martin (Vice Chairman), Mrs J, Brown, C. Lake, Mrs D. Martin, H. Spence, M. Hobson, N. Mossman, R. Ransome, Bob Packham, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).**

**Also present: Pc J. Richardson, County Councillor M. Jordan, Tony Norris NYCC Waste Management Officer & 1 member of the public.**

**New Councillor Mr. Bob Packham signed his Declaration of Acceptance of Office.**

**107. APOLOGIES FOR ABSENCE**

Councillor Mrs S. Mossman was absent through illness.

**108. DECLARATION OF INTERESTS.**

Chairman and Councillor Lake declared interests in the Community Association request for funding and also Councillor Lake in the Gala request also.

**109. MINUTES OF THE LAST MEETING.**

Minutes of the meetings held on Monday February 15th 2010 (previously circulated) were approved and signed by the Chairman.

**110. PUBLIC OPEN SESSION**

Member of the public wished to know what was happening regarding Wolsey Croft- County Councillor would update him on this as the County Council are dealing with it.

**111. PRESENTATION BY TONY NORRIS NYCC WASTE MANAGEMENT OFFICER.**

Mr Norris had hoped to have full information for this meeting but unfortunately this is not the case. All 3 sites have been looked at by the District Council and they can see no reason why any of the 3 could not be used for this site. All 3 have some problem-1 has water voles, another has bats and 2 of the sites have flooding issues. The reason he wished to attend and talk to Councillors is that Leeds City Council have asked if they would allow east Leeds residents to use this site as they intend to close their Garforth site, Leeds would pay for this privilege as North Yorkshire do at the moment to use Ferrybridge site. Councillors were concerned that any traffic coming from Leeds would have to come right through the village which would increase traffic flow on an already busy and accident prone road. Would Sherburn benefit from part of the payment from Leeds Council? After much discussion it was agreed that Mr Norris would get Leeds to do their figures and assess how much traffic this site would generate from their area and would come back to Council with these figures and also when the final site is selected. Chairman thanked Mr Norris for his presentation and he left the meeting.

**112. POLICE ISSUES.**

**a) To Report letter from Police about ROUTE 4U mobile Police Office** visits to this village will be every Month from the 11<sup>th</sup> April on Sunday mornings between 1300-1345 in the Social Club Car Park.

- b) To Request new P.C.S.O. officer** be allowed to sit in with Clerks for 2 hours placement to see how Parish Office functions. **It was Resolved this be agreed.**
- c) Pc Richardson reports that Highfield Estate on agenda again for next J.A.G. Meeting.**
- d) Councillor Packham states he has had letter regarding change of areas for Police, would this effect our Policing, Pc Richardson reported that it is only management changes not the Police duties themselves.**

#### **113. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.**

- a) Traffic Problems Wolsey Croft-** .NYCC now dealing with this, letters been sent again to all residents with their proposals. County Councillor would keep Council updated on this.
- b) Trees on bypass Moor Lane-**County Councillor reports that he is still working on this and Councillors all agreed that we wish \*like for like\* trees replanting on this area asap.
- c) Dropped Kerbs Church View-**County Councillor reports that no funds available at the present time to do this work.
- d) Letter of Introduction from Sharon Fox new contact for Highways Operations at Selby Office** details are available in office if any Councillors wish to have them.
- e) Letter from NYCC they will action repair of barrier at Fairway Recreation Ground** Chairman reports that this has been done today.
- f) B1222 closure.** County Councillor reports that the road will be closed between Lennerton Lane and Enterprise Way for resurfacing between the 22<sup>nd</sup> and 26<sup>th</sup> March.

#### **114. CORRESPONDENCE**

- a) To Report letter from Insurance Company** that we should have our trees inspected on an annual basis as our duty of care may be compromised if no inspection has taken place. **Resolved that Clerk should get quote for a 5 year contract on this work. Also check if over standing order limit and if necessary get 3 quotes for the work.**
- b) To Report letter from SDC Regarding Consultation on Draft Core Strategy for the Local Development Framework-**Chairman taken CD to peruse and if necessary a special meeting will be called to discuss this Council's input. Reply required before 1<sup>st</sup> April.
- c) To Report Y.L.C.A. Training dates for 2010.** These had been circulated to all Councillors and at present Councillors Mrs S. Mossman and C. Lake wished to attend Councillor Skills training at Eversley Park Centre on 25<sup>th</sup> May. **Resolved that this be booked.**
- d) To Report letter from Pavescape** they will be commencing work on tennis Courts on Monday 22<sup>nd</sup> March. (weather permitting).
- e) To Confirm order for Barnsley Bin at Finkle Hill Recreation Ground** at a cost of £205+VAT+fitting at £80.
- f) To Report concerns from resident about where Fair is to be sited for Gala.** This had been passed to Gala to deal with. **Councillor Lake reported that Fair will be sited in small triangle behind rugby club training pitch, Council agreed this site acceptable. Resident had been informed by Gala Committee.**
- g) To Report letter from Tarmac that prices fixed at 2010 rates until March 2011. This was noted.**
- h) To Report complaint regarding dyke between Barkston Ash/Hodgsons Lane.** This had been reported by Councillor Packham and SDC had checked this and it appeared to be running Ok. Councillor Spence reported that there was a pipe across this dyke which appeared to be cracked and he was concerned this could cause pollution. **Resolved that Councillor Packham would progress this with the District Council.**

**i) To Report complaint regarding litter and fly tipping around the village.** Copy of letter sent to District Council regarding this problem.

## **115. PARISH COUNCIL BUSINESS**

### **a) PLANNING**

**i) Planning** No planning meeting held. Next planning meeting Monday March 22nd 2010 @ 6.30pm

**ii) To Report progress on Planning Portal**-No progress reported on this.

**iii) To Report on Street Naming**-all Councillors had been E-mailed for suggestions only Chairman replied with Skylark or Plover Road, Green Dyke View etc for the Moor Lane site. **Resolved these be sent to SDC.**

**iv) To Elect member on Planning Committee**-Resolved that this be left until the Annual Parish Council Meeting.

### **b) FINANCE & GENERAL PURPOSES.**

**i) To Receive Recommendations of Finance & General Purposes Committee and discuss any matters arising.** The recommendations of the Committee were accepted and the minutes approved. Agreed that Grant Applications should be deferred until the April meeting. Also agreed that quotation details be removed from these minutes before being issued to the public.

**ii) To Elect member on F & GP Committee**-Resolved this be deferred until Annual Parish Council meeting.

**iii) To Report progress on Village Website** Councillor Spence reports that the sub-committee have narrowed this down to Parish Council.net to provide this service, set up costs would be £800 and £300 per year running costs. It is suggested that business' could be charged for adverts on this site and this would offset costs. Councillor Packham felt we should consider the legality of in effect endorsing business on the site as this could cause problems for the council. **Resolved that Clerk check with YLCA about the legality/wisdom of this before going further with business sites. It was also Resolved that £1500 be earmarked to get this website up and running.**

**iv) To Report on PC/EPC Working Group** Chairman reported that a meeting had been held and ideas had been looked at. Councillor Martin asked that his suggestion for Parish Council Office improvements be put to the next meeting of this group. Chairman stressed that at the moment it is just exploring what can and cannot be looked at. Extending from the Harry Mountain room to the end of the building was one suggestion, and also knocking through from the present PC office into the store/bar area had been looked at. Next Meeting 23<sup>rd</sup> March @ 7pm.

**v) To Approve Project Officer 1 day holiday 15<sup>th</sup> April and also carry over of both Clerk & Project Officer 4 days holiday into next year.** Resolved this be agreed.

### **c) RECREATION AND SPORTS.**

**i) To Report progress on Eversley Park Project**-this work is now ongoing.

**ii) To Report progress on CCTV for Eversley Park** Councillor Lake reported that 3 prices had been received after much discussion it was Resolved that Morfitts quotation be accepted and Council gave permission for Councillors Lake and Hobson to progress this work.

- ii) **To Report/Consider Probation service work.** Clerk reports that they are attending Monday 22<sup>nd</sup> March to do litter picking at Finkle Hill/Pinfold Way and also paint youth shelter at Highfields (paint and brushes provided by Highfields Residents Association) Councillor Mrs Martin asked if we had checked with SDC that OK to do this work. Clerk would check with SDC.
- iii) **To Report on town Twinning-** No report available as Councillor Mrs Mossman ill.
- iv) **To Report progress on request for purchase of piece of Fairway land.** Nothing from SDC solicitors.
- v) **To Report Progress on Queens Diamond Jubilee celebrations. Project Officer reports this is ongoing.**
- vi) **To Elect member on White Rose Committee-Resolved this be left until Annual Parish Council Meeting.**
- vii) **To Report Progress on village seat.** –this is still ongoing. **Resolved that site be investigated at the side of the Heritage Board and that the seat should match the seats intended in the Renaissance project for the village centre.**

#### **d) COMMUNITY SAFETY & POLICE**

#### **116. OTHER REPORTS**

- a) **Selby Rail Users** –Councillor Martin reported from last meeting.
- b) **Community Investment Prospectus (CIPs)**-No meeting held.
- c) **Gala Committee**-Councillor Lake reports that Queens Diamond Jubilee letter will be discussed at their next meeting. Everything on track for this years Gala.
- d) **C.A.B.** – Councillor Mrs Martin reports that they have serious financial issues at the moment.
- e) **Community Association** –Councillor Lake reported that he has submitted an application to the Parish Council for the Informer publication.
- f) **Parish Forum, Selby** –No meeting held. Next meeting 1<sup>st</sup> April 7-9pm at Selby Civic Centre, Chairman and Councillors Mrs. J. Brown and Mrs D. Martin will attend.
- g) **Eversley Park Centre** –no report to make.
- h) **Yorkshire Local Councils Association** –no report.
- i) **Youth Drop in**-Councillor Hobson stated they had some trouble last week but now got 73 members attending and 3 more helpers.
- j) **J.A.G** – Councillor Packham reported that a good attendance from Sherburn, travellers and opening Sherburn Police station manned by volunteers mentioned. They are attending Gala to try and get volunteers to man this. Next meeting 12<sup>th</sup> May again at Fairburn.
- k) **Elmet Forum**-No meeting held next meeting 21<sup>st</sup> April @ 7.30pm at the Harold Mills Centre. Councillor Martin reports that this Parish Council are hosting that event.

#### **117. CLERKS REPORT- FOR INFORMATION ONLY.**

- a) **Standing Orders for Local Councils**-Clerk reports this has arrived today and will be kept in office.
- b) **Letter from SDC Green Dyke has now been cleared.**
- c) **Letter from SDC regarding Parish Council taking over open space in Persimmon Moor Lane site-will be on agenda for next Months meeting.**

**d) Practitioners Guide-** Clerk has made enquires as requested at F & GP Meeting and hard copies are available from SLCC at £20 each. **Resolved we go ahead and purchase 2 copies.**

**e) Internal Audit/Tax visits-**Internal Auditors are attending on the 30th April, time to be arranged, and also Tax lady coming on the 30<sup>th</sup> March @ 3pm to help Clerk get \*on-line\*for end of year returns. This will save trip to Leeds training day.

**f) Letter from Age Concern requesting funding** Clerk would send grant form.

**g) Letter from Par 4 (Irrigation) with price increases for 2010. To be added to next months F & GP agenda.**

**h) Osgoldcross & Elmet Rotary Club-**request to hold 4-5 car boot sales on Eversley Park from May through to September. **Will be on next months agenda.**

**i) Letter from North Yorkshire Police stating that Selby division will change to Selby Town and Selby Rural from the 1<sup>st</sup> April.** Local teams will remain unchanged.

#### **118. FINANCE**

**Cheques totalling £5106.31 (see separate list) were approved and signed by the Councillors.**