

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
20<sup>th</sup> JUNE 2011 AT 7pm.**

**Present: Councillors B. Packham (Chairman), Mrs S. Mossman, K. Devers, Mrs J. Brown, M. Hobson, Mrs M. Hunt, H. Spence, Mrs S. Hoyland (Asst. Clerk/Project Officer) and Mrs M. Gibson (Clerk)**

**Also present: 5 members of the public.**

**16. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C. Lake, A. Parmenter, Mrs B. Thwaite & Miss B. Wilson. Also Pc J. Richardson and County Councillor M. Jordan.

**17. DECLARATION OF INTERESTS.**

Councillor Mrs S. Mossman declared an interest in quotation for Fairway work.

**18. MINUTES OF THE LAST MEETING.**

Minutes of the meeting held on Monday May 16<sup>th</sup> 2011 (previously circulated) were approved and signed by the Chairman.

**19. STATEMENT BY THE CHAIRMAN.**

Chairman reports that Councillor Miss Wilson has been taken ill in America, it was resolved Clerks get card/flowers sent to her. Hungate School (Mrs Pell, head teacher) wished to be included in this, Clerks to contact school about this.

Chairman stated when he came on the council 8 years ago a survey of parish facilities was carried out we had a skate park of sorts and unusable play area at fairway. Thanks to grants and help from Peter Murphy and Gary Limbert we now have 3 good play areas/all weather surface at Fairway and a new skate park all up and running. He wishes this council to agree a programme for future improvements in the village centre upgrading skatepark and also keeping the swimming pool at High School open. A nature area in Eversley Park is the next stage of the plans for that area. Chairman asked that all Councillors think about what they want to see in the future for this village and be willing to take the lead if necessary to forward their ideas. He hopes then that at the end of the 4 year term we can look on what has been achieved in that term.

**20. a) ELECTION OF VICE CHAIRMAN** – it was proposed and seconded that this appointment be left until August to fill. **This action was resolved.**

**b) ELECTION OF COUNCILLORS ON COMMITTEES AND OUTSIDE BODIES.**

All Councillors had been sent list and added their names of choices. Full list of Appointments approved attached with these minutes. There were still some places to be filled, Clerk would send out list and anyone wishing to add their names please contact Clerk.

**21. PUBLIC OPEN SESSION**

Residents complaining about problems on **Pinfold Estate** with cars being damaged, fence panels broken and motor bikes using ginnel and bridge onto Hodgsons Lane. They wish the bollard to be replaced they have been told this is needed for an emergency access but ambulance recently came and would not use this as they cannot open bollard. Can this be closed? **Resolved that this is an issue for CEF's meeting in July. Chairman will contact Highways and Police regarding this before the meeting.**

Residents also asked if **the Skatepark** could be improved for BMX usage, Chairman reports that we are currently looking at this but funding would be needed to do this, it was suggested that we look at Postcode Lottery to get funding.

Residents also asked why we could not become **a Town** when more funding would be available to us. Chairman reported that this is not true it would make no difference financially if we were to become a town.

## **22. POLICE ISSUES Receive/Discuss.**

There were no Police issues.

## **23. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;**

**a) Lighting Footpath 13-** We are still awaiting reply from funding.

**b) Siting of Lorry signs on Bypass-**still awaiting these.

**c) Small Island Moor Lane/Pasture Way junction-** NYCC state this island was part of the traffic calming measures, they say all signs are fully compliant with current standards and can be clearly seen on approach from all directions. The Highway Authority has no current proposals to remove this island. Removing this feature will increase traffic speed in Moor Lane.

**d) Footpath to station South Milford-**Chairman reports he has written to County about this as it needs some repair.

**e) Complaint regarding bikes into Copperfield Close from footpath 13 and also large tree which needs trimming.** Clerk reports County Council are dealing with tree problem and Councillors agreed bikes matter should be taken to CEFs meeting.

## **24. CORRESPONDENCE**

**a) To Receive letter from YLCA regarding change of standing orders for local Councils** only change is to order 32 which used to read: A motion to permanently add or vary standing orders shall not be carried unless two thirds of the councillors at a meeting vote in favour of the same. The only difference being with the new one is the \*permanently\* has been removed.

**b) To Receive letter from CAB** thanking for donation of £1500 towards their outreach at Sherburn.

**c) To Receive letter from Selby AVS requesting volunteer helpers for their group.**

**d) To Receive letter of complaint about fall on steps outside Spar.** It is believed this area belongs to Swifts, Clerks to write and ask them about this.

**e) To Receive two quotations for work at Fairway.** As these were for differing types of work to be carried out it was **Resolved that Councillor Spence would put together a list for work and then all 3 people be asked to quote again for that.**

**f) To Receive letter from NALC about Data Protection for Councillors.** Chairman felt that this was a matter for each individual to deal with for themselves. The Parish Council does have Data Protection for its documents etc.

**g) To Receive letter from NYCC regarding barrier footpath 12.** They cannot fund this and had made it clear from the start that this would be for the landowners or the Parish to pay for. **Resolved this go to CEFs and see if funding available through them.**

**h) To Receive request from White Rose for more funds (£350) towards shutters and blinds at Finkle Hill.** Councillor Mrs Hunt suggested they contact the Lions who have some funds available for local groups. Clerk would let them know this.

**i) To Receive letter from NYCC regarding bleeper on crossing.** They state this would be unsafe as people can hear the bleeper at the crossing in Moor Lane and could confuse them, NYCC have arranged for tactile buttons to be checked and repaired. **Also problems with parking in Wolsey Croft,** NYCC say only way to alleviate this is to lengthen the lines further down Wolsey Croft to a point where drivers will decide it is too far to walk back to the shops.

- j) To Receive letter from resident about silver birch overhanging garden at top of Eversley Park- we had previously given them permission to trim any overhanging branches but they state they are not able to do this due to old age and illness. **Resolved we ask Mr Varley to look at this and trim where necessary.**
- k) To Receive letter from Western CEF regarding provision of salt bins and grit- Resolved we state we do not wish to do this and sending them copies of YLCA and Insurance company replies to our queries.
- l) To Receive letter from Sustainable Communities regarding Parish Councils having more power regarding planning applications. Resolved that we support this proposal.
- m) To Receive letter from YLCA regarding Development Control Seminars Resolved that Councillors Devers and Spence would attend on the 16<sup>th</sup> July @ Rawcliffe. Cost £5 per delegate.
- n) To Receive request for more ramps and landing platforms for BMX bikes on Skate Park area. Resolved that Councillors Devers, Hobson and Mrs S. Mossman set up a working group and get 2-3 youths on this and progress this and then report back to the full Council.
- o) To Receive NALC letter about Communities in Action Conference at Sheffield on the 19<sup>th</sup> July. Any Councillors who wish to go let the Clerk know asap.
- p) To Receive letter from NYCC regarding Countrywide Civil Parking Enforcement this would take parking enforcement from the Police and transfer this to County Councils. Resolved we agree with this as it would take some pressure off Police.

## 25. PARISH COUNCIL BUSINESS

a) **PLANNING – Next meeting arranged for Monday 4<sup>th</sup> July @ 7pm.**

i) **Plans:**

- a) Erect of 2 storey extension at 26 Elmete Avenue-**no objections STN**
- b) Alteration to existing building to form production area at 3 Hurricane Way South.- **no objections**
- c) Change of use from Hairdressers to 1 bedroom flat at 6 Finkle Hill-**concerns regarding parking and access.**

ii) **To discuss YLCA relaxation of planning rules for change of use from Commercial to residential.** Councillors had copies of this prior to meeting-no comment on this proposal.

## b) **FINANCE & GENERAL PURPOSES.**

- i) **Report progress on tree work –cost to fell tree No 9 was £600 DCG have been asked to fell this.**
- ii) **Report on Internal Audit and sign off year end audit documents.** Internal audit reports all in order and is satisfied that records are well maintained and free from material error. **Resolved that the Chairman sign off the Audit papers which he duly did.**
- iii) **Report on school transport from Sherburn–Chairman had asked for this to be agenda as pupils travelling to Selby were to be charged £340 per year, this has now been reduced to £180 so resolved.**
- iv) **Consider upgrade of street lighting Meadow View so that NYCC can adopt these, total for work £5978.34- Resolved that this work be done and then these be handed over to NYCC.** Clerk to chase up NYCC about full survey of our lighting.
- v) **Consider sale of strip of land at Pinfold Way–Clerk reports we did sell a small strip of land to 8 Pinfold Way in 1999, they paid all legal costs. Chairman felt we should try and sell all this area between the 2 residents adjoining. This was agreed and resolved that Chairman and Councillor Hobson meet with residents to see what can be resolved.**

- vi) **Consider request for dog/litter bin footpath Low Street to High School-**There is not a bin on this path and it was. **Resolved that one be ordered to go on path at junction of Beechwood area.**
- vii) **Consider change of amount for which 3 quotes needed-**this is at present £1000 so agree this stay at that at present.
- viii) **Village Centre-**Chairman reports that he had meeting with County Councillor and Highways and Selby District Council about improvement of the village centre area. What is suggested is similar to Renaissance Project with seats, improving toilet facilities, making planting boxes on top of walls around club car park, dropped kerbs etc and public parking areas. Leader of SDC states there is £9000 in pot for some form of scheme. Councillors were asked to think of schemes which would be reasonable and would make radical proposals to make the village more attractive. **Resolved that a working group of Chairman, Mrs J. Brown, H. Spence and Mrs M. Hunt be set up to liaise with local business and progress this idea further. Councillors felt that the Selles Chemists site and also the Red Bear certainly need tidying up.**
- viii) **To Consider Councillors getting hard copies of all PC documents-**Clerks had printed off a set of documents and Councillors were asked if they wished hard copies of these. **Resolved that all Councillors be sent full set of all the documents by E-mail.**

### c) RECREATION AND SPORTS.

- i) **To Report progress on Eversley Park Project-** Letter from Peter Murphy he is chasing Simon Fagg to get quotes for skatepark improvements, they were planning to visit the site last week and they would then like to meet with a small working group to discuss options and costings. Working Group of Councillors Devers, Hobson and Mrs Mossman to liaise with them.
- ii) **To Report on Finkle Hill Play area-** this play area is now finished
- iii) **To Decide on bid for \$106 monies from Moor Lane Development-**Clerk reports that there is at present £51,526 money available from the Moor Lane site. **Resolved that Councillors think about this and come forward with ideas for spending this funding at the next meeting.**
- iv) **To Report progress regarding swimming pool at High School –**Chairman reports that High School Governors had rung him about this and pool will stay open at the present time. Councillor Hobson reported that funds could be available to help with this, Chairman states that Gala/Community Association are interested in getting involved. **Resolved that Chairman and Councillor Hobson would liaise with school regarding this.**
- v) **To Discuss Fairway area problems with locking and unlocking-** Councillor Mrs Mossman states that her and Mr Mossman have done this for some years but now they have moved they cannot do it. They are having problems getting White Rose members to lock and unlock this and White Rose wish to leave this open all weekend when Mr Varley does not do it. **Resolved that Councillor Mrs Mossman call a meeting of Fairway Committee and Chairman would attend to try and resolve this. Councillors felt if White Rose are running this they should make sure it is secure.**
- vi) **Report on Sherburn Youth Forum-**Councillor Mrs Mossman reports that a Robert Kenniwell has contacted her to discuss setting up a youth forum. **Resolved that Councillor Mrs Mossman meet with him and report back to next meeting.**

### c) COMMUNITY SAFETY & POLICE

- i) **Discuss Nominated Neighbour Scheme-** agreed this be left on the table.
- ii) **Discuss Neighbourhood Watch Scheme-**Councillor Devers wanted to know why we do not have a Neighbourhood Watch scheme, Councillor Mrs Mossman reports that herself

and Mr Martin tried to get this up and running without success. **Chairman reports that Police consider the Ringmaster Scheme a better option.**

**26. OTHER REPORTS- for information only.**

- a) **Selby Rail Users** –Chairman reports Tidy up day on 4<sup>th</sup> July at South Milford station 10am - 4pm PC have been asked for submissions for services, he would E-mail and let Councillors know when these are needed.
- b) **Gala Committee-** No report .
- c) **C.A.B.** –.Next meeting 28<sup>th</sup> July. Councillor Mrs Brown reports that manager now left and they have a part time one day per week now.
- d) **Community Association** –Chairman reports that there will be no Informer this quarter will now possibly be October/November this is because Councillor Miss Wilson usually puts this together and collates all the items. The Association are starting a Sherburn in Flower Group are talking to Barwich in Elmet about this.
- e) **Eversley Park Centre** –letter received from Elmhirst Parker asking for Charity registration number and stating that the Centre Lease should be registered with the Land Registry, Clerk reports that Eversley Park centre have put this in motion.
- f) **Yorkshire Local Councils Association** – No meeting held
- g) **Youth Drop in-**Councillor Mrs Mossman reports that they are short of volunteers again for this week.
- h) **Elmet Forum-** Next meeting 21<sup>st</sup> June
- i) **C.E.F.s-** Next meeting 5<sup>th</sup> July at Monk Fryston School.

**27. CLERKS REPORT/COUNCILLORS MATTERS FOR NEXT AGENDA- FOR INFORMATION ONLY.**

- a) **Elmet Forum Agenda for meeting 21<sup>st</sup> June.**
- b) **Western area Community Engagement Forum questionnaires to fill in.** Councillors interested took copies to complete.
- c) **Temporary closure of Kirkgate notice from NYCC from 17<sup>th</sup> -21<sup>st</sup> June for carriagework improvements**
- d) **NYCC Parking Prohibition notices for Croftway & Beech Grove.** These already agreed by Parish Council just notifying of Public consultation.
- e) **Friends of Sherburn High School** invitation for Summer fair 16<sup>th</sup> July.
- f) **YLCA regarding Power of Well Being training.** Clerk to find out what exactly this is and put on next agenda.
- g) **Western Area Community Engagement Forum** –confirmation of next meeting on 5<sup>th</sup> July at Monk Fryston School
- h) **Chairman reports that all Mobile libraries will cease from end of September,** Sherburn library will not be closing.
- i) **Councillor Spence wants details of all Councillors now for website update,** he will contact all councillors for their details.
- j) **Councillor Hobson reported that Athelstan School have won a national competition** and won £20000 for their school- Councillors congratulate them on this achievement.

**28. FINANCE Cheques totalling £5956.81 (See separate list) were approved and signed by the Councillors.**

It was agreed that we should \*vire\* £2500 from Insurance allocated funds to Donations to cover Youth Drop in payments.