

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY JUNE 21<sup>st</sup> 2010 @ 7PM**

**Present: Miss B. Wilson (Chairman) Bob Packham (Vice Chairman), C. Lake, M. Hobson, Mrs S. Mossman, N. Mossman, H. Spence, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).**

**Also present: Pc J. Richardson, County Councillor M. Jordan, and 1 member of the public.**

**16. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs J. Brown, E. Levick, Mrs D. Martin & N. Martin.

**17. DECLARATION OF INTERESTS.**

No Councillors had interests to declare.

**18. MINUTES OF THE LAST MEETING.**

Minutes of the meetings held on Monday May 17th 2010 (previously circulated) were approved and signed by the Chairman.

**19. PUBLIC OPEN SESSION**

Member of the public raised issue of **CCTV not covering the Eversley Park Centre building**, Councillors stated that this was not the brief for this. Councillor Packham suggested they look at where cameras would be useful and come back to the Council.

**20. POLICE ISSUES.**

**a) To Report Problems with Zip Wire on Eversley Park-** there had been lots of complaints about the misuse of this area late at night. It was agreed that maybe EPC lights could go off earlier to try and alleviate some of the problems. Also scooters and BBQ's being held at top end of park. **Police continue to regularly visit this area.**

**b) To Discuss Police Priorities** –Councillor Lake reported that the reports we are receiving are quite confusing. Councillors felt that a quick breakdown of what affects this village was all that was needed.

**21. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;**

**a) Wolsey Croft-**County Councillor reports that this is ongoing, proposed waiting restrictions should be published in July.

**b) Minerals & Waste development Framework update of proposals-**this had been sent to all Councillors but Clerk had received no responses back before closing date.

**c) Proposal to develop a Parish Charter between NYCC, Parish Councils and District Councils-** this also has been sent to all Councillors but no responses received yet.

Responses have to be back with NYCC before the 15<sup>th</sup> July.

**d) Local Transport Plan underway at the moment,** Chairman reports that this is quite a complicated report, they state they intend to improve bus services but are cutting services at present. **Resolved that Clerk send E-mail address to all Councillors and they look at this in detail and bring back to next meeting when a reply could be formulated to be sent before closing date of 23<sup>rd</sup> July.** County Councillor asked that we do send due response which will be taken notice of. County Councillor also stated he had been asked about a bus service from Selby to Xscape to see if it can call at Sherburn he is checking this with bus company.

- e) **Letter with details of suggested New Scrutiny Committees**-confirmation that there are now 5 committees instead of the seven before. County Councillor feels this will work better.
- f) **County Councillor has removed salt bin from near to Catholic Church and moved into car park.**
- g) **Copy of letter from NYCC to resident in Appletree way regarding removal of seat in Moor Lane**-they state that neither the County nor the Parish wish this seat removed.
- h) **Letter with details of Fire Cover for this village**-they state that the response time to anywhere in this village is 15 minutes maximum.
- i) **Letter from Trading Standards about HGV's in Moor Lane, would Parish Council be interested in a Lorry Watch Scheme for this area- Resolved that we ask for these forms and see if residents who complain will fill them in.**

## 22. CORRESPONDENCE

- a) **To Report letter from Mr Johnson booking park for September 28th/October 4<sup>th</sup> Fair** including bond cheque for £650.
- b) **To Report letter from SLCC Continuous Professional Development Course at York 5<sup>th</sup> July at a cost of £95 +vat. No-one available to attend.**
- c) **To Report thank you letter from Tennis Club for courts resurfacing.** They are getting good feedback from users of the courts. They are continuing with work on the clubhouse and tree clearing around the club.
- d) **To Report Media Release from SDC regarding proposed priorities for the Council.** (Copies sent to all Councillors 7/6/10)
- e) **To Report letter from resident asking when Skate park will be installed**-this was from a young man at the High School he had called in and got a plan of the proposal and was delighted with what was planned.
- f) **To Report letter notifying of next JAG meeting** which will be held in the Eversley Park centre on 18<sup>th</sup> August @ 7pm. Next Practitioners meeting will be held on 20<sup>th</sup> August at Selby Civic Centre at 10am.
- g) **To Report YLCA Training Courses for 2010.**  
**In The Chair** New Earswick Folk Hall Tuesday 29<sup>th</sup> June. 10am-3.30pm (£115).  
**The Basic of Allotments** The Clarke Foley Centre, Ilkley Thursday 24<sup>th</sup> June 7.15-9.45pm (£35)  
**Operating with Charities** Anston Village Hall Monday 26<sup>th</sup> June 7.15-9.45pm (35)  
**Employment Issues** High Street Centre, Rawmarsh Thursday July 1<sup>st</sup> 10am-1pm (£45)  
**Joining the Council** Follifoot Village Hall Monday 5<sup>th</sup> July 7.15-9.45pm (£35)  
**Finance for small/medium Councils** Pickering Memorial Hall Monday 12th July 7pm-10pm (£45). Councillors to let Clerk know if they are interested in any of these sessions.
- h) **To Report Annual inspection of our trees and work required.** Some work is required on trees mostly trimming and tidying up work. Some trees have holes, high up, and it is suggested we get tree surgeon to climb and assess how much damage there is to the trees. **Resolved that Clerk get 3 quotes for the work needed. It was agreed Council to look at getting \*rolling quotes\* to cover 5 years. Councillor Packham reports that the young tree nearest to Low Garth Link is dead and needs replacing.**
- i) **To Report letter from Rugby Club** requesting meeting with Councillor to discuss lease instead of back and forth with Solicitors. Councillors felt this was not necessary. Councillor Hobson reports they wish to attach a sign at the gable end stating \*Sherburn Bears RUFC\* **Resolved that Councillor Hobson ask them to send a letter with copy of what size/print etc this will be and the Council will then make a decision.**

## 23. PARISH COUNCIL BUSINESS

### a) PLANNING – No meeting held tonight next meeting 28th June @ 6.30pm

Chairman reports that last planning meeting on the 7<sup>th</sup> June the Barnstones development had come back with changes the access was now off Low Street and the 2.1/2 storey houses have been lowered. Council have still objected to this development mostly on sewage and waste water points.

### b) FINANCE & GENERAL PURPOSES.

i) **To Receive Recommendations of Finance & General Purposes Committee Resolved that the recommendations of the committee be agreed as minutes of 14<sup>th</sup> June. Councillor Mossman asked that if the land by library is sold we ask that a codicil be put on so that if at any time this is sold for development Council will get some of proceeds.**

ii) **To Report/Agree Internal Auditors report and sign off Audit for 2009/10.**

The following points had been raised by the Internal Audit;

1. The Minutes of the Annual Council Meeting should record the newly elected Chairman has signed a declaration of acceptance of office.
2. The Council should check that the public liability insurance covers damage by street Light column to members of the public, this should be an unlikely event but earth movement or a slight knock could cause unforeseen damage.
3. Wonder if the Eversley Park Centre rent could be simplified by the Council paying no rent and the management committee paying £1 peppercorn rent.
4. Where a verbal report is given on the agenda, this should be marked for information only. If a decision is to be made that is known before the agenda goes out, the clerk should be informed and can be detailed on the agenda. If a decision is required following a verbal report, it should await the next agenda, unless already covered by the Clerks delegated powers.
5. The play areas should be included on the asset register.
6. The Council should check that the Fairway group have a risk assessment to cover the equipment they use, which is owned by the Council.
7. Suggest a tick list calendar of actions (eg when rents are paid, non-regular tasks etc) This will allow certainty that actions have been carried out even though the clerk and assistant work at different times.
8. The F & GP Committee minutes should be signed and dated by the Chairman at the meeting approving the minutes. The full council minutes should have the date of approval next to the chairman's signature.

From the checks we have done we can find no other concerns to report on the accounts of Sherburn-in-Elmet for the 2009/10 year.

**Clerk reports that all the above points have been put into action.**

**Resolved that this Audit be agreed and the form was completed and signed by the Chairman**

ii) **To Report on PC/EPC Working Group.** No meeting held.

iv) **To Report progress on Village Website.** Councillor Spence reports that Company the Committee had agreed have now ceased trading. They are contacting Vision ICT. **Resolved that if this can be set up for the agreed price of £1500, Councillor Spence go ahead and get this up and running.**

v) **To Report roof problem with EPC/PC Office.** Councillor Spence had concerns regarding a dip in the roof. EP Chairman reported that this was erected like this because of a metal RSJ in the area which meant the roof had to be lower to accommodate this **Councillors felt this was acceptable but agreed this should be watched for any movement in future.**

- vi) **To Consider implications of abolition of Regional Spatial Strategy-** Councillor Packham felt the council should be aware of the implication of the abolition of this on this village. It will mean planning will fall back on Phase 2 of the local plan which could be catastrophic for this village. Councillor Packham is meeting later this week with District Council so will keep the Parish Council informed of any further progress on this.
- vii) **To Consider more seats for the Village Centre area-** as Councillor Mrs Martin has details of the present seats it was agreed this should go on next months agenda.
- viii) **To Consider Request for sponsorship of Roundabouts into village to make them more attractive-** County Councillor had looked into this and there were so many rules and regulations it would not be feasible for the Community Association to proceed with this.

#### c) RECREATION AND SPORTS.

- i) **To Report progress on Eversley Park Project/CCTV** –Councillors still concerned that no reply received regarding RoSPA check and snagging list from Groundwork. Also no response regarding disabled access to site. **Resolved that Project Officer write again with full list of complaints and make them aware we will not take responsibility for this area if any accidents occur until all to our satisfaction. Letter received from Groundwork stating that the Skateboard area is short of £4k to make a better and larger area- Special Parish Council meeting called for Monday 28<sup>th</sup> June at 7pm to fully discuss and decide if Parish willing to fund this extra work/cost.**
- ii) **To Report/Consider Probation Service Work-**footpaths 12 & 13 need litter picking/strimming again. Also small area of grass at bottom of New Lane needs grass cutting back. **Clerk will contact probation about these jobs.**

#### d) COMMUNITY SAFETY & POLICE

#### 24. OTHER REPORTS- **for information only.**

- a) **Selby Rail Users** –Councillor Packham reported that 8.20am train from South Milford had been cancelled and now only train which can get to Leeds for 9am is the 7.50am. It was suggested that other Councils South Milford, Hambleton, Thorpe Willoughby, Selby Town Council, Monk Fryston should be asked about this and a public meeting called probably in September to try and get this train re-instated. **This to go on next months agenda.**
- b) **Community Investment Prospectus (CIPs)**-Councillor Packham reports that at last meeting £250 had been allocated to both Wildlife Trust and Jigsaw Child Care. No funding left now.
- c) **Gala Committee**-Councillor Lake reports they still have funds to come in from Gala so do not know the financial position yet. Evidently rumours going round village that there will not be a Gala in 2011, at the moment the Gala will go ahead. Councillor Packham asked why there is no integration with the Eversley Park Centre and the Gala Committee. Councillor Lake stated that no real use had been found for the Centre since the Craft Fairs had dropped out. The Centre Committee and the Gala would liaise and see what can be done.
- d) **C.A.B.** –No report.
- e) **Community Association** –No report.
- f) **Eversley Park Centre** – Nomenco had done the Electrical check and would issue an official certificate.
- g) **Yorkshire Local Councils Association** –No meeting held.
- h) **Youth Drop in**-As World Cup had affected numbers last week they had closed this.
- i) **J.A.G** –Next meeting 18<sup>th</sup> August @ 7pm in Eversley Park Centre.

**j) Elmet Forum-** No meeting held next meeting 23<sup>rd</sup> June at Harold Mills Centre and Biggin is hosting this event. Councillor Packham will raise problem with trains at this meeting.

**k) C.E.F.s-**First meeting 7<sup>th</sup> September @ Eversley Park Centre @ 6pm. Councillor Packham reported that he thought we should have been consulted about the date for this meeting and Councillors agreed that Clerk should write and let them know how the Council feel about this.

#### **25. CLERKS REPORT- FOR INFORMATION ONLY.**

**a) To Report thank you letter from C.A.B. for donation from Council for their work.**

**b) To Report confirmation from Insurance Company that our Insurance does cover public liability on our street lighting standards.**

**c) To Report letter from NYCC that order for footpath from Beech Grove/Kirkgate has now been sealed.**

**d) To Report NALC conferences for 2010. Copies have been sent to all Councillors.**

**e) To Report letter from Sustainable Communities Act has been passed into law. Asking Councillors to contact MP asking them to sign the Early Day Motion 178. This has been forwarded to all Councillors for their action.**

**f) To Report letter from YLCA regarding Coalition programme for Government copies have been forwarded to all Councillors.**

**g) To report quotation from Kendall Varley for footpath work outside EP Centre-to be passed to F & GP committee for attention..**

**h) To Report complaint received regarding car park hedge at 7 Pinfold Court-Clerk will send on to SDC.**

**i) To Report booking form and bond cheque for Osgoldcross & Elmet Rotary Club Car boot sales 8<sup>th</sup> August and 12<sup>th</sup> September 2010.**

#### **26. FINANCE**

**Cheques totalling £31,296.50 (see separate list) were approved and signed by the Councillors.**