

MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY JULY 19th 2010 @ 7PM

Present: Miss B. Wilson (Chairman) Bob Packham (Vice Chairman), C. Lake, M. Hobson, Mrs S. Mossman, N. Mossman, H. Spence, Mrs D. Martin, N. Martin, Mrs J. Brown, E. Levick, R. Ransome, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).

Also present: Pc J. Richardson, County Councillor M. Jordan, and 2 members of the public.

27. APOLOGIES FOR ABSENCE

No apologies were received.

28. DECLARATION OF INTERESTS.

No Councillors had interests to declare.

29. MINUTES OF THE LAST MEETING.

Minutes of the meeting held on Monday June 21st 2010 (previously circulated) were approved and signed by the Chairman. Councillor Packham asked that as Rugby Club still wanting to meet with Councillors that Chairman and Councillor Hobson be given permission to meet with them and report back to next Parish Council meeting, **this was agreed.**

30. PUBLIC OPEN SESSION

Residents asked if **more public seating could be installed in centre of village**, this had been brought up at Community Association meeting and changing 3 of the brick areas around the club to seating was suggested by the Association.

Also complaint regarding **trees near to Boots shop** catching cables also metal grid at bottom of tree needs cleaning out. Clerk to write to NYCC & also SDC as it appears unclear who this area belongs to.

31. POLICE ISSUES.

a) To Report Problems with Zip Wire on Eversley Park- Parish Councillors & Pc Richardson had met with residents and some progress being made. Working Group of 3 Parish Councillors, Pc Richardson and residents to meet Friday 23rd @ 7pm.

b) To Report results of speed data on Pasture Way-NY Road Safety Partnership had carried out survey and speeds recorded were well within limits, there were no speed related accidents and therefore no further action will be taken.

c) Pc Richardson gave report of incidents in this village for the last month.

4 criminal behaviour, 2 stolen cars, 6 violent crimes, 2 thefts from cars, 9 thefts from property, 1 arson, 1 drugs, 1 house burglary, 2 burglary other, 44 anti-social behaviour.

Also problems again with apples being thrown about. Police office will soon be open, more volunteers needed.

32. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;

a) Wolsey Croft-County Councillor reports that this is ongoing. Bollards are next stage of this proposal to be publicised.

b) Proposal to develop a Parish Charter between NYCC, Parish Councils and District Councils-Clerk reported that no responses from Councillors so nothing sent to NYCC.

c) Local Transport Plan- responses needed by this Friday so Councillors please contact Clerk urgently if they have any responses to send.

d) **Details of Govt. proposed budgetary cuts for NY.** This is 3.66m on revenue and £7.14m on capital expenditure. County Councillor reports that Parish Council precepts will not be affected.

e) **Letter from Marton cum Grafton PC about NYCC waste policy (copy sent to all Councillors)**-County Councillor reports that this is at Allerton Park off the A1 which is presently being used as a quarry. All NYCC waste will go to this site, which will then be sorted into recyclable, food will go to anaerobic digester and the rest will be burnt so nothing will go to landfill. It is envisaged this will be up and running in 6 years time.

f) **Letter of complaint from resident of Copperfield Close about tree overhanging from footpath 13.** This is on private land. Clerk reports lady came in again and she was going to see tree owner and try and get this dealt with, not come back so assumed this has been done. County Councillor will check.

g) **Forms/Details of Lorry Watch scheme for Moor Lane-** forms are now in office if anyone wants them, Councillor Levick asked what he does if he sees wagons on this road, Clerk says let her know name of company and registration number and she will report.

County Councillor reports that when the Renaissance project was on track a problem was identified with people crossing the road from Tesco to Jacksons and a puffin crossing was proposed, County have a meeting this week to discuss this, but as capitol expenditure has to be cut back this may not happen.

33. CORRESPONDENCE

a) **To Report letter of complaint from residents of Church View regarding nuisance & noise caused by new play area** as these residents were at the Zip Wire meeting it was **Agreed this letter be let lie.**

b) **To Report letter from York & Humber Regional Training Partnership Conference at Scarborough 24/26th September** no Councillors interested in attending. Councillor Packham asked that these training events should be looked at for future funding, when the new Council takes over next year.

c) **To Report thank you letter from All Saints Church for donation towards graveyard upkeep.**

d) **To Report letter from Allotments Association asking permission to take down ash tree at bottom of their site (no cost to this council)** Councillors quite concerned that a healthy tree be chopped down, Councillor Lake will take photographs of the tree and **Resolved Clerk ask Mr. Harrison (Tree Man) to look at this and see if it can be pruned back rather than chopped down. Clerk also to check no TPO order on this tree and that it is on our land. Also notify Allotments of our action.**

e) **To Report letter from Finkle Hill Bowls asking if ongoing maintenance for hedges has progressed-Resolved Clerk reply that this is still ongoing.**

f) **To Report thank you letter from Community Association for grant of £750 towards printing of Informer.**

g) **To Report thank you letter from Sherburn Cricket Club for grant towards roof repairs.**

34. PARISH COUNCIL BUSINESS

a) **PLANNING – Meeting held tonight @ 6.30pm**

The following plans were dealt with:

2010/0711/HPA Construction of extension to existing bungalow at 29, Church Hill-site visit next Monday evening regarding this proposal.

2010/0690/HPA Proposed 1st floor garage extension following demolition of existing sitting room at Coldhill Farm. Coldhill Lane, Saxton.-no objections STN

2009/0864/FUL Appeal notice for 9 Moor Lane.

2009/0625/FUL Appeal granted planning permission for extension at 17 Carr Avenue.
2010/0657/FUL Extension to existing factory area for Cranswick Gourmet Bacon- no objections STN.

To report letter from SDC asking if Council still wish to be notified of planning applications and if by post as at present. Resolved that we do wish to be consulted and by post.

b) FINANCE & GENERAL PURPOSES.

- i) **To Receive Recommendations of Finance & General Purposes Committee**
Village seat-Councillor Martin & Asst. Clerk are progressing this.
Land by Library-solicitor notified there are no covenants on the area. Asst. Clerk asking for interim statement from solicitors of costs to date.
Invoices & Timesheets approved.
AVG security to be renewed.
Eversley Park centre footpath agree quote should be accepted.
Bowls Club footpath work had been done and approved and payment cleared.
CCTV at present cannot get remote computer, Councillor Ransome working on this during meeting.
Rugby Club & White Rose leases still ongoing.
Resolved that these recommendations be approved.
- ii) **To Report on PC/EPC Working Group**-this committee have proposed that they go ahead with original proposal of larger storage/stage access area at a cost of approx. £20k and that the Eversley Park Committee look at what funding would be available for this. Councillors to be given copies of what is proposed at the next PC meeting. Councillor Martin concerned about 1995 constitution for the Centre which appears to have been changed in 2004. **Resolved Clerk check through minutes and let Councillor Martin have copies of all relevant minutes.**
- iii) **To Report progress on Village Website**-Councillor Spence reports that cost will be higher than budgeted for because of extra domain/training etc. Councillor Ransome felt this should go ahead without the training which would keep it on budget. After much discussion the proposal was put that Councillor Ransome's recommendations be agreed. **Resolved 11 for 1 against that we go ahead and get this up and running asap. Councillor Spence resigned from the website committee. Councillor Ransome will get this website actioned.**
- iv) **To Report on implications of abolition of Regional Spatial Strategy**-Councillor Packham reports that this has now been abolished and Councils can adopt any scheme they wish as long as they can justify them at the present time SDC intend to follow the agreed numbers of development. We need to keep a very close eye on this for the future. This is to be discussed by the full District Council soon and then we should write to schools, doctors, dentists etc to find out what the whole community wants for this village.
- v) **To Consider more seats for the Village Centre area**-Chairman reports that Community Association and Gala Committee are looking at providing these.
- vi) **To Discuss/Consider work required on trees/hedges at Pinfold Way**- **Resolved that Clerk ask David Varley to deal with this.**
- vii) **To Reconsider payment of grant to Breaststart now been taken over by NYCC** -**Resolved that we do not pay this grant and that cheque be cancelled.**
- viii) **To Report Working Group recommendations on sub-committees.**
The full proposals had been sent out to all Councillors prior to this meeting.

Councillor Packham reports that the following recommendations are suggested for the Councils sub-committees;

Finance Committee

Objectives- to monitor & review budget & precept, to advise Council on use of the precept and other available resources. To produce and review annually a longer term (five year) financial plan for consideration by the Council.

Composition- committee shall consist of 5 councillors, comprising Chair & Vice Chair and 3 others to be appointed by the Council at the Annual Meeting. Committee will be advisory and will not have executive powers.

Rights- Committee may appoint working groups or recommend to the council they consider working groups to deal with specific items.

Responsibilities- production of written estimates for proposed expenditure for the next financial year for approval no later than November of current year.

Consideration of Internal Audit of accounts. Assessment of grant applications to the Council. Management of leasing/sale/purchase of land/property.

Quarterly meetings to be held. Resolved that Clerks cheques would still be signed early in the month as at present.

Personnel & Training

Objectives- effective management of staff welfare & performance. Management of staff & Councillor training.

Composition- committee to consist of 6 Councillors to be appointed by the council at the Annual meeting. Committee will be advisory and will not have executive powers. Quorum of these meetings will be 3 members.

Responsibilities- Hiring of staff. Staff & Councillors training. Management of staff performance, including annual review. Reviewing of job descriptions. Ensure effective implementation of Employment Regulations, Health & Safety. Ensure availability of suitable office equipment and accessories for the use of staff. Submission of budgetary requirements to Finance Committee for the next financial year.

Land & Premises

Objectives- Long term management of Council land & premises. Effective liaison with tenants, management groups & other bodies using Council premises.

Composition- committee will consist of 5 councillors appointed at Annual meeting. Where possible candidates should be delegates to appropriate bodies. Councillor Spence this would be a conflict of interest but Councillor Packham pointed out that these people represent the Council on these bodies therefore it would not be a problem.

The committee will be advisory and will not have executive powers. Quorum for a meeting will be 3 members.

Rights- Committee may appoint working groups for specified purposes with the approval of the council.

Responsibilities-Liaison with management groups responsible for the day to day running of council premises. Receive & validate constitutions/accounts/insurance for management groups using council premises. Production of management plan for council premises i.e. hedges/grass maintenance of buildings etc.

Receive and consider annual requests for capital & revenue expenditure and pass these to Finance Committee with recommendations. Encourage use of alternative sources for funding & liaison with those who can assist with this finance.

Planning would be the only committee would be the only committee with delegated powers due to time scale limitations.

Resolved that these proposals be adopted by the Council and that Councillors interested in any committee let the Clerk know and this will be voted at the August PC meeting.

c) RECREATION AND SPORTS.

i) To Report progress on Eversley Park Project/CCTV –Letter from EPC been received they will put out centre lights earlier for a trial period to see if this helps with problems on park. Still awaiting response from contractors regarding signage for this area. Another meeting to be held this week with sub-committee regarding zip wire problems.

ii) To Report/Consider Probation Service Work-Clerk been round with their Representative today and looked at Footpath 12, New Lane bottom area and also fruit clearing on the Park. They will do fruit picking (wheelbarrows needed) and also footpath 12. Cannot do area at bottom of New Lane as they no longer have strimmers available.

iii) To Arrange Risk Assessment on Fairway Recreation Ground.-This should have been done originally by SDC when the area handed over to the Council. Clerk to check if this had been done, this is checked annually by RoSPA so that covers the area.

d) COMMUNITY SAFETY & POLICE

35. OTHER REPORTS- for information only.

a) Selby Rail Users –Chairman reports that the group are still in negotiation with Rail regarding the 8.07am train stopping at South Milford. **Clerk to contact all Clerks again about suggested meeting, only South Milford replied at the present time.**

b) Community Investment Prospectus (CIPs)-.Chairman reports no meeting held. More money in the pot now for local groups. Applications forms are in the office if needed.

c) Gala Committee-Councillor Lake reports that they are looking at providing a seat outside Boots will contact NYCC about this. Full finances not yet done for this years Gala.

d) C.A.B. –Councillor Martin reports their finances in place which should overcome most of the problems.

e) Community Association –Chairman reports that seats in the village and future projects (Fire station etc) which the village would like to see were discussed. Litter pick has been arranged for 25th September 10.30am outside Eversley Park Centre.

f) Eversley Park Centre – Letter received regarding work required to flooring in main hall and cream room, total cost is £1500 and committee requesting 50% from the Council towards this work. This will be done week beginning 9th August and may mean some smell for the office staff. **Resolved that £750 be granted towards this scheme, subject to copies of account.**

g) Yorkshire Local Councils Association –No meeting held.

h) Youth Drop in-Councillor Mrs Mossman reports that this has now finished for summer break.

i) J.A.G –Next meeting 18th August @ 7pm in Eversley Park Centre. All Councillors requested to try and attend this meeting.

j) Elmet Forum-.copy of their minutes & constitution been sent out to all Councillors. Next meeting 29th September at Monk Fryston @ 7.30pm.

k) C.E.F.s-Invitation to Councillors to attend meeting on the 7th September @ Eversley Park Centre @ 6pm. Chairman and Councillors N. Martin, Mrs J. Brown & Mrs Martin will attend this meeting.

36. CLERKS REPORT- FOR INFORMATION ONLY.

- a) Green Waste bin for Eversley Park**-all Councillors had been E-mailed about the request for one of these bins to be sited for grass waste in the area. Cost of this would be £39 per year. **Resolved that this be obtained.**
- b) Insurance Certificate for Osgoldcross & Elmet Rotary Club**-this has been received to cover the two car boots to be held in August/September.
- c) Yorkshire & Humber Training Partnership** holding free training day on October 5th at Selby Town Council offices 10.30 -12.30pm Asst. Clerk may wish to attend. **This to be on next agenda for attention.**
- d) Thank you letter from Mencap for our donation to their work.**
- e) Letter from Peter Murphy he has arranged for contractor to check zip wire to try and address noise problem, does not think it possible to lock this due to health & safety issues.**
- f) SLCC Regional Conference at Harrogate 7th September.** This date was noted.
- g) NYCC Selby Area Committee** notice of meeting 26th July at Barlow Village Hall 6pm.
- h) NYCC Sensory Team** letter regarding ways of reaching hearing impaired people in this village. Suggested this should be passed to Community Association for Informer.

37. FINANCE

Cheques totalling £7,421.83 (see separate list) were approved and signed by the Councillors.