

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
21st FEBRUARY, 2011 @ 7pm**

Present: Councillors Miss B. Wilson (Chairman), B. Packham (Vice Chairman), Mrs J. Brown, C. Lake, N. Martin, N. Mossman, Mrs S. Mossman, H. Spence, K. Devers, Mrs S. Hoyland (Asst. Clerk/Project Officer) & Mrs M. Gibson (Clerk)

Also present: 7 Members of the public.

107. APOLOGIES FOR ABSENCE

Apologies were received from Councillors R. Ransome & Mrs D. Martin and also County Councillor M. Jordan.

108. DECLARATION OF INTERESTS.

No Councillors had interests to declare.

109. MINUTES OF THE LAST MEETING.

Minutes of the meeting held on Monday January 17th 2011 (previously circulated) Minute No 103 b) ii) should read Junior/Youth Eversley Park Advisory Committee not just the Skate Park. Minute 100 b) should have reported that messages have been on the website now for a week also Minute 104 e) Eversley Park Councillor Martin states he did not mention Vice Chairman of Committee just Chairman/Secretary/Treasurer and Committee. The amendments were approved and the minutes signed by the Chairman.

Matter arising from these minutes

Councillor Packham stated that regarding the SDC Planning proposals for Sherburn-in-Elmet mentioned in these minutes a public meeting has been arranged for Thursday the 3rd March @ 7pm in the Cream Room at Eversley Park Centre to fully discuss this Andy McMillan SDC Planning Officer will be in attendance at this meeting

110. PUBLIC OPEN SESSION

Resident very concerned about **proposals for 2000 houses in this village**, Chairman stated that this is the total possible for sites identified in allocations document, Sherburn is designated to get a maximum of 498. Other residents quite concerned about the planning proposals as not enough infrastructure to cope with any more housing. This is why the public meeting has been arranged when everyone will have a chance to have their say and see what SDC are planning for this village.

Resident also complaining about the amount of **HGV's using New Lane (20 today)** Chairman explained this is really Highways problem but asked if resident would keep a log for a week then let Parish Council have details and we will send this to Police and NYCC.

Resident also asked who is responsible for **opening up Eversley Park Play Area** as this was not open at 12 noon this last Sunday. Chairman explained that volunteers open this and something must have happened to stop them opening this up.

111. POLICE ISSUES- to Receive/Discuss.

112. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;

a) Reduction of Bus Services- It has been confirmed that we are to lose some of our services and some will be changed time wise.

b) Lighting Footpath 13 –Quotation received for £1030.50. Chairman asked if the Parish Council or the Community Association should apply for funding to Safety Partnership and also CEF's. Discussion took place and it was **Resolved the Parish Council would maintain this**

light once it is in place. They would apply for funding from Safety Partnership and the Community Association should apply to CEF for funding.

c) **Siting of Lorry signs on Bypass- Resolved we ask what it is going to say on these signs then we know where they would be better sited and we still want to be involved in their siting.**

d) **Trees in Moor Lane-** Chairman reports that only half of the trees which were chopped down have been replaced and asked that we write again to NYCC asking when the rest are to be planted. **Resolved that Clerks go ahead and write to NYCC again about this.**

113 . CORRESPONDENCE

a) **To Receive letter from NYCC regarding consultation on library Closures- Resolved that Clerk write and state that we strongly feel that this should be kept open with no reduction in the present services. We had not responded before as we had been told this would be staying open.**

b) **To Receive letter from NYCC stating that Prohibition on Waiting in Church View has been approved and comes into force on the 1st February 2011.**

c) **To Receive letter from NYCC proposal to change to waiting prohibition in Kirkgate-** this had been dealt with at last meeting.

d) **To Receive letter from NYCC proposal to instal *motorcycle friendly* barriers on B1222 near to the Cumin Lounge. Councillor Packham reports that this initially was to come out of Sherburn funds but as this is a major route this would not now be the case. Resolved we agree with this proposal.**

e) **To Receive copy of letter sent to SDC about leylandii trees** causing problems at 27 Moor Lane. Chairman reports that these have been chopped down.

f) **To Receive YLCA Training sessions for 2011.** (forwarded to all Councillors)

g) **To Receive update from Sustainable Communities act** (been forwarded to all Councillors)

h) **To Receive request for Silver Birch to be trimmed back to the rear of 12 Foster Walk. Resolved we write and tell resident we have no objections to him cutting back the necessary branches.**

i) **To Consider purchase of *Your Village Hall Management Committee booklet at a cost of £9. Resolved we go ahead and purchase this.**

j) **To Receive notification of Silver Birch which had to be taken down due to storm damage in Eversley Park.**

k) **To Receive request for salt/grit for 2011/12 winter in Eversley Garth Crescent and also request gritting around schools in the village.** Chairman explained to resident who was present that we cannot provide grit for everyone and the gritting is NYCC not this Council. **Resolved we write to NYCC/copy to County Councillor about the gritting and put this in agenda for next meeting when we get a response from them.**

l) **To Receive completed funding request form from Eversley Park Playgroup. Resolved this go to Finance Committee for attention.**

m) **To Receive letter from SLCC regarding War Memorials training day at Goole in March.** No action.

n) **To Receive letter from NALC training days 4th March Local Elections. 3rd June National Parks.** No action.

o) **To Receive/Discuss SAPD Consultation from SDC. To be dealt with after public meeting 3rd March.**

p) **To Receive letter from Alzheimers Society asking for poster to be in notice board about their Befriending Scheme. This is in Notice Board.**

114. PARISH COUNCIL BUSINESS

- a) **PLANNING –No plans forward so no meeting held.**
- b) **To Confirm subscription to *The Journal of Local Planning*** -first issue should be out end of February.
- c) **Preparation and Distribution of Planning Committee decisions.** This is already being done and now on the website also.

b) FINANCE & GENERAL PURPOSES.

- i) **Report on PC/EPC Working Group-** Chairman reports that they have now got out plan for what is required for better access to stage and changing room areas. The EP Committee will fund this they just require Parish Council approval for them to go ahead with this project. **Resolved that we agree to this proposal.**
- ii) **Report of Land & Premises Committee-** minutes had been sent to all Councillors previous to the meeting. The Committee recommend approval of Bedford Mowing quote for the next 3 years. Also recommend approval of RoSPA checks on play equipment. Sign for Eversley Park entranceway. Payment of £750 donation to Wheatsheaf Angling Club agreed in June. All other item still awaiting quotations. **Resolved these actions be approved and minutes accepted.**
- iii) **To Report progress on tree work needed.** Mr Harrison reports that we should have permission by the 28th of this month.
- iv) **To Notify Asst. Clerk and Clerks Holidays.**
Asst. Clerk 22-29th March. 14th April, and also 1-9th August.
Clerk 25th February, 7th March, 18th March and 1st April and also 31st May-7th June.
Resolved these be approved.
- v) **To Receive/Approve minutes of Personnel Committee held on the 7th February (previously circulated)** after much discussion it was agreed that these should be referred back to the next Personnel Meeting. Also Chairman/Vice Chairman and Councillor Martin should meet with Clerk to discuss problems.
- vi) **To Receive update on Community Website-**Councillor Spence reported that this is now up and running and they have checked legalities with YLCA regarding all the sites with links. He is sending out letters to all business/societies in the village to see if they wish to add to the website. Cost of this would be approx £68. **Resolved that this be approved.**
- vii) **To Approve attendance and sign cheque for Councillor Packham to attend YLCA training day on 14th March at Riley Smith Hall, Tadcaster *Internal & External Audit* at a cost of £45. Resolved this be agreed.**
- viii) **To Discuss making litter bins more visible.** Chairman had been requested to bring this matter to Council, Councillors felt that this would not make anyone use them more, and SDC made them that colour to not intrude on street scene too much.

c) RECREATION AND SPORTS.

- i) **To Report progress on Eversley Park Project-** work still ongoing. E-mail from Peter Murphy asking if we want the floodlighting suggested and would we want an increase in size of the site. Flooding around rugby club he wants soak away site (this has been sent to him) Contractors have been asked to sweep loose chippings off path which is quite firm underneath. Discussion took place and it was **Resolved no floodlighting and no increase in site area.**
- ii) **To Report on Finkle Hill Play area-** Lottery have asked for further information on the application should know by end of month if we have been successful.
- iii) **To Consider siting of new seat which has been offered to the Council-** Councillor Packham reports this is still ongoing.

- iv) **To Report Quotation from White Rose football for shutters/blinds and requesting £1,071 from the Parish Council towards the costs- Resolved this go to next Finance meeting**

115. OTHER REPORTS- for information only.

- a) **Selby Rail Users** –Councillor Martin reports trains being re-organised money now in hand for lighting upgrade at South Milford Station.
- b) **Gala Committee**-Councillor Lake reports Queens Disco poorly attended only 18 people they have 6 children for attendants and the Princess but no prince at the moment. Seat they have purchased will be sited outside Boots on the concrete plinth.
- c) **C.A.B.** –Councillor Mrs Brown reported that at the last meeting Finance was high on agenda as yet they have no funding approved. The Manager will be dividing her time between AVS & CAB which will mean shared costs which will save money and next year will be shared with Selby & Scarborough.
- d) **Community Association** –Chairman reports at meeting on 16th February trees on Bypass were discussed only half of what was chopped down been replaced (**Resolved that Parish Council write to NYCC about this**) Chairman also reports that Informer now on website after agreement with Roget Outram this has a link to his site for back issues. Councillor Martin congratulated the Community Association on this issue.
- e) **Eversley Park Centre** –Councillor Martin wants all Councillors to have copies of deeds for this. He has taken advice and has copies of deeds of trust which should be copied and sent to all Councillors. Also Clerk to check if this area is registered with the Land Registry to the Council. Letter from EP Committee thanking Council for the new cookers and fitting.
- f) **Yorkshire Local Councils Association** –next meeting 30th March.
- g) **Youth Drop in**-Councillor Mrs Mossman reports the last 2 weeks have been trouble free, before that they were having some problems
- h) **Elmet Forum**- Councillor Packham reports next meeting on 17th March @ 7.30pm at the Lady Popplewell Centre.
- i) **C.E.F.s**- Councillor Martin reports that next meeting 8th March @ Fairburn Village Hall.

116. CLERKS REPORT- FOR INFORMATION ONLY.

- a) **Fighting Door Step Crime**-Councillor Devers asked that we pursue further information about this. Pc Richardson has reported that he has plenty of leaflets and asked for ideas for distributing these around the village. **Resolved that this go on next months agenda for further discussion/decision.**
- b) **Distribution of paper copies of all standing orders/policies etc to all new Councillors on election/co-option to the Council**-Councillor Spence asked that this be considered instead of present E-mail copies. **Resolved this go on next Months agenda for decision.**
- d) **To Report Barnsley Bin for Eversley Park SDC are still awaiting delivery of these.** Will let us know when they are in stock.
- e) **To Report Election timetable and information for Polling Day on the 5th May 2011.** Clerk will let Councillors know when Nomination Papers are received in the PC office.
- f) **To Report copies of YLCA election publications are available in the office.**
- g) **To Report quotation for street lighting Maintenance from NYCC received still awaiting response from Tarmac Resolved this go to next Finance Meeting.**
- h) **To Report NYCC Parish Charter received-** Copies been e-mailed to all Councillors.
- i) **To Report tree planting by the schools on Eversley Park will take place in March,** Councillor Mossman will liaise with the Groundwork regarding this.
- j) **To Report Assessing Housing in North Yorkshire press release received-**sent to all Councillors.
- k) **To Report reply from SDC to our letter regarding Affordable Housing in Moor Lane-**

The letter states that Redrow & Persimmon entered into a section 106 agreement to provide this housing this requires that all occupants (both for sale and rent) of this housing should be living locally, have local connections or work locally. These homes are managed by Broadacres Housing Association and they have been assured that the terms of the agreement have been complied with. On this site a number of properties have been funded through the Homes & Communities Agency Homebuy Direct Programme and these are counted towards the District Affordable housing but are not subject to the 106 agreement and hence the local connection criteria.

l) To Report that the Annual Fire Inspection & Service has been done on the EP Centre.

m) To Request information regarding sign board at Wolsey Croft/Low Street junction
Councillor Devers thought this was extremely untidy and was concerned about this. **Chairman reports that Gala and Community Association have taken this over for the next 5 years on the condition that this is refurbished.** This answered all Councillor Devers concerns.

m) To Report No waiting restriction on Kirkgate order has been made for this.

n) To Report date of next NYCC Selby Area Committee meeting Monday 28th February & EPC at 6pm.

117. FINANCE

Cheques totalling £3092.82(See separate list) were approved and signed by the Councillors.