

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
15<sup>TH</sup> AUGUST 2011 AT 7pm.**

**Present: Councillors B. Packham (Chairman), K. Devers, Mrs J. Brown, Mrs B. Thwaite, R. Ransome, A. Parmenter, Mrs M. Hunt, H. Spence, Mrs S. Hoyland (Asst. Clerk/Project Officer) and Mrs M. Gibson (Clerk)**

**Also present:** County Councillor and one member of the public

**41. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs S. Mossman, M. Hobson, and R. Ransome

**42. DECLARATION OF INTERESTS.**

Councillor Devers declared in interest in the Help for Heroes item.

**43. MINUTES OF THE LAST MEETING.**

Minutes of the meeting held on Monday 18<sup>th</sup> July, 2011 (previously circulated) were approved as a correct record and signed by the Chairman. Chairman reports that the bridge on Hodgson's Lane was still ongoing, trying to get meeting organised to progress this matter.

**44. PUBLIC OPEN SESSION**

There were no matters from the public.

**45. Co-option of Parish Councillor. 2 applications had been received and Councillors had been sent copies prior to the meeting.** A paper ballot was requested by 2 councillors. Vote was taken and Mr Haskell was duly co-opted on to this Council.

**46. POLICE ISSUES Receive/Discuss.**

Pc Richardson reports that Eversley Park has not had many issues this year and not many complaints. Partnership visit last Thursday had been quite successful. Councillor Mrs Hunt asked if anything could be done about people parking by the sign area at the top of Wolsey Croft, this is a private area so Police can do nothing. Suggested Clerk write to Swifts as it is their area, Councillor Devers suggestion was to place barrels of flowers it was thought this was a good idea. Chairman would take this to Community Association meeting and then decision could be dealt with at next meeting. Councillor Spence concerned about parking at top of Wolsey Croft on the double yellow lines, Pc Richardson stated that this took too many man hours to enforce this.

**47. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;**

**a) Cycle Paths/Bypass-**still awaiting response.

**b) Weeds/Grass on footways-** noted that this work has been started in the last week.

**c) Order for Waiting Restrictions at Croftway will come in to effect on the 4<sup>th</sup> August.**

**d) Footpath from Highfields to South Milford Station-**County Councillor will chase this up.

County Councillor reports that Site Allocations have been changed for Sherburn (the only village that has changed) and the area previously designated as a flood plain has been reassessed.

The District Council will be having discussions/meetings in August and September when a finalised Allocations DPD will be published.

**Resolved that County Councillor find out what has changed regarding the flood plains area-the water is still there!!**

#### **48. CORRESPONDENCE**

- a) To Receive letter from NYCC** work is to commence on Low Street on the 8<sup>th</sup> September. Chairman asked County Councillor if it is intended to close this Road? County Councillor states they do and only allow buses access. Where will traffic be sent while this is closed? County Councillor did not know but would find out. **Clerk to write also and ask NYCC.**
- b) To Receive letter from NYCC that Tomlinson Way is in their schedule for £84k upgrade work** –County Councillor states that this road has got serious problems and the work is definitely needed and will be carried out as soon as possible.
- c) To Receive letter from Selby District Community Safety Partnership-** Changes are being made to this partnership, strategic support will be provide by the Safer York Partnership and a newly appointed Community Safety Officer, Colin Moreton, who will be overseeing the development and delivery of local initiatives within Selby. They are confident this new model will bring significant benefits by bringing greater resilience and support to Selby at a time when funding cuts are impacting on resources available to deliver community safety across North Yorkshire.
- d) To Receive thank you letter from Sherburn Bowls for contribution of £600 towards their grass cutting.**
- e) To Receive letter from NYCC regarding proposed extension of yellow lines down to 63 Wolsey Croft- Resolved that Clerk write and say we felt this was not acceptable and that Resident parking permits would be more successful. Also to ask how it is intended to enforce these restrictions.**
- f) To Receive letter from NYCC stating that their electronic newsletter is now available-** Clerk had signed up for this and copies are coming through and being sent to Councillors.
- g) To Receive reply from SDC regarding tree preservation orders for the 4 Chestnut trees on area where development is proposed-** They do not consider these trees at risk at the present time and would not consider a TPO for them until they are in imminent danger. **Resolved that this not acceptable and Chairman would take photographs and liaise with Clerk to mark a map and get these trees protected.**
- h) To Receive request from Selby Rail Users for signs for Sherburn-in-Elmet station.-** County Councillor had mentioned this at County and they would provide signs if the Railways pay for them. **Resolved we write to NYCC copy to County Councillor for these signs.**
- i) To Consider membership of Rural Action Yorkshire at a cost of £35.** Clerk has checked and we have not paid this for at least 2 years. **Resolved that Councillor Devers find out what services we would get from this and report to next meeting.**
- j) To Ratify cost of street light in Hungate Road** –this had meant all the lights were on all the time. Cost was £632.43. Clerk had agreed this work as many complaints received and this was within agreed amount she can sanction. **Resolved that this was the correct action.**
- k) To Receive letter from NYCC prohibition of waiting restrictions in Croftway plans have gone out to consultation. Council already made our comments.**
- l) To Receive letter from NYCC Sustainable Communities strategy. Resolved that Councillor Parmenter read through this and report to next meeting.**
- m) To Receive letter regarding proposals to Empower Local Councils.** This had been sent to all Councillors and noted.
- n) To Receive letter from SDC that we can co-opt member on Parish Council-** already dealt with earlier in meeting.
- o) To Receive letter from YLCA regarding Library Provision-**copies sent to all Councillors. We have already responded to NYCC regarding Sherburn Library but agreed we write again as the new Council.

p) To Receive request for meeting with Parish Council from Dacres regarding proposed new development, asking to meet with Council privately. Resolved that Clerk write back and state we will not meet privately and when the Allocation DPD consultation comes out we will arrange a public meeting that they are very welcome to attend.

q) To Receive letter from NYCC regarding winter maintenance scheme-this is for Parish Councils to take over some of the road gritting. Resolved that this matter already decided and this should be left.

r) To Receive confirmation from Co-operative Bank that new mandate now completed and all Councillors can sign cheques.

s) To Receive confirmation that RoSPA play safety check will be done in September.

t) To Receive letter regarding YLCA joint training conference at Willerby, Hull, on the 23-25<sup>th</sup> September at a cost of £360. Our Training budget only £200 for the year. Chairman may attend this but would pay himself.

u) To Receive full list of urgent work needed on our street lighting-Clerk had got some estimate of cost, it was agreed this should go to Land & Premises meeting at end of August for full discussion.

v) To Receive letter from Insurance Company regarding burnt drain at Finkle Hill –cheque received today.

w) To Receive letter from RHS regarding their \*In Bloom\* campaign-Resolved this go to the Sherburn Flower Group.

#### 49. PARISH COUNCIL BUSINESS

##### a) PLANNING – Planning meeting held at 6.45pm in PC office.

Following plans dealt with:

2011/0744/FUL-Enlarge existing entrance doorway to give easy access with level threshold at Units 8 & 9 Aviation Road for MHT Enterprises- **No objections STN.**

2011/0796/ADV –Advertising consent for 5 signs around village access roads for Sherburn Aero Club.- **No objections**

2011/0525/HPA-Erect of 2 storey extension following demolition of single storey extension at 113 Eversley Mount for Mr G. Hall-**Granted**

2011/0550/FUL- Proposed entrance gatehouse at Cranwick Gourmet Bacon Ltd. Seafox Court –**Granted.**

2011/0644/TPO –Permission to clean out and crown reduce Chestnut Tree within TPOGO1/37/1989 at Beechwood Close -**Granted**

i) Report from Public Consultation held on 18<sup>th</sup> July at EPC-this document has been forwarded to all councillors for their information.

ii) Site allocations DPD-this document should be published in September when there will be a 10 week consultation period. We will then call a public meeting to discuss this fully. **It was Resolved that we should make sure that SDC are made aware of our comments and that these are taken into account when decisions are being made. Ask that they send Officers to the public meeting and also request new plans which explain why the flood areas for this village have been changed.**

##### b) FINANCE & GENERAL PURPOSES.

i) To Report from Land & Premises Committee site meeting- Councillor Mrs Thwaite reports that the \*walk round\* was very informative. They visited Eversley Park centre, Rugby Club, Fairway, Finkle Hill and the Allotments. Fairway bowls pavilion steps have been closed off as not safe. White Rose lease they have not signed yet, they have no problem with signing this and Project Officer would get this moving. Next Land &

- ix) Premises meeting Tuesday 30<sup>th</sup> August at 7pm. Councillor Mrs Thwaite reports they are meeting at Fishing Pond in Wednesday (17<sup>th</sup>) at 7pm if any Councillors wish to attend.
- ii) **Report from Village Centre working group-** Full report was given out to all Councillors of areas where it was felt improvements should be made. Seats/planters/ artwork on toilets/area by HSBS/mural on Elmete Social Club/planters at gable end of Red Bear/improve appearance of old chemist shop/Sunday farmers market/library area. Councillors Mrs Brown and Mrs Hunt would proceed with this and report to next meeting. Any members with further suggestions should send them direct to Councillors Mrs Brown and Mrs Hunt.
- iii) **Report on request for rail on steps by Spar-** this is still ongoing.
- iv) **To Report on Website-** Councillor Spence reports that the private site is now being set up and all Councillors will have log on details to get into this site. Councillors contact numbers not yet added to this site.
- v) **To Consider Memorial for Councillor Miss Wilson-** Chairman had a word with family and they have no preference for what is considered, but would like to be kept informed of what is decided.
- vi) **To Report on Groundwork Hidden Heritage package –** still awaiting response Project Officer will chase this up.
- vii) **To Approve annual quotations from Gardens by David for area by library and Spinney-** This to be dealt with in Part 2.
- viii) **To Consider date for Personnel meeting-**Councillor Lake asked when a meeting will be called as they need to decide on Chairman. **Resolved that no issues for a meeting at present and Councillor Devers was elected as Chairman for this Committee.**
- ix) **To Consider Land at Pinfold-neighbours interest in purchase-**Chairman reports he and Councillor Hobson have met with residents and both are interested in buying this land. Issues of what they want to do with it, whether trees could be safeguarded and also what frontage closure if envisaged were discussed. Agreed that Councillors would look at this site and this would be on agenda for next Land & Premises meeting.
- x) **To Report on Bus Services-**Chairman reports meeting at SDC in July and we have no chance of improved bus services for this village. **Resolved that we ask Area Manager for Selby Arriva Depot to our September/October meeting.**

### c) RECREATION AND SPORTS.

- i) **To Report progress on Eversley Park Skatepark area-**Councillor Devers reports we are still awaiting paperwork from Micklefield about their area. Meeting is expected to be called in September with the youth to discuss what is wanted/proposed. **Clerks to contact Groundwork again about footpath on this area, still not acceptable.**
- ii) **To Report on Finkle Hill Play area-** now complete. Clerk reports problems with bin on the site, she has asked SDC to empty this but awaiting key from Groundwork before this can take place.
- iii) **To Report progress regarding swimming pool at High School –**meeting on 1<sup>st</sup> September at the High School Chairman and Councillor Hobson would attend this.
- iv) **To Report on Sherburn Youth Forum-**No report.
- v) **To Report on state of steps at Library Area.-**Clerk reports that Mr Varley reports that these are on the Transco area. **Resolved that Clerk write to Transco and ask them to make these safe.**
- vi) **To Report on burnt drain cover at Finkle Hill Recreation Ground-**Insurance paid for this. **Resolved Clerk write and state that no fires should be lit on this area in future.**

- vii) **To Report on Silver Birch at top of Eversley Park area**-following E-mail from YLCA regarding this and a site meeting where this tree was looked at this is a lovely tree which provides a pleasant amenity for the village, much discussion took place. **It was Resolved that we leave this tree in situ at the present time.**
- ix) **Help for Heroes Charity Day at Sherburn Airfield**-Chairman reports that he has been asked by Aero Club of the Parish Council want to be involved with this next year. **Resolved that yes we would be interested and Councillor Devers would be our contact.**
- ix) **Sport Relief Fun Run Sherburn, March** –Chairman reports that this will take place in March next year, this will either be around the Finkle Hill Recreation ground or on the roads. **Resolved we have no problems if they wish to use Finkle Hill and Councillor Lake will help with road closure details if they decide to use the roads.**

#### 50. OTHER REPORTS- **for information only.**

- a) **Selby Rail Users** – Chairman reports that Andrew Easton (NY Rail Officer) reports that they are hoping to strengthen Selby/Leeds, Selby/York services the York/Sheffield will not be improved because of lack of usage. It is also hoped to improve times of services to York from Sherburn, also York/Church Fenton/Sherburn. These trains are always overcrowded and anything which improves the service will be welcomed. Chairman will pass on our comments about these proposals.
- b) **Gala Committee**-Councillor Lake reports that they are to put more investment into the lights this year.
- c) **C.A.B.**-Councillor Mrs Brown reports July meeting cancelled next meeting 24<sup>th</sup> August. They are having problems with funding at the present time.
- d) **Community Association** – No meeting held, next meeting 14<sup>th</sup> September.
- e) **Eversley Park Centre** –Councillor Mrs Thwaite reports no meeting held in August, they have got the plans for the small extension and are progressing planning permission.
- f) **Yorkshire Local Councils Association** –No meeting held.
- g) **Youth Drop in**-.At present on summer holiday, re-start in September.
- h) **Elmet Forum**- No meeting held.
- i) **C.E.F.s**- No meeting held, next meeting 27<sup>th</sup> September at Fairburn.

#### 51. CLERKS REPORT/COUNCILLORS MATTERS FOR NEXT AGENDA- **FOR INFORMATION ONLY.**

- a) **Request from Fishing Club to try and get area between Fishing Pond and Bypass so that they can install a wildlife area** –Clerk had contacted NYCC who had replied that they cannot give this land to the village as it may be needed for road widening in the future, they would give council a 6 year lease(legal costs of £500) This did not seem a feasible option but they would discuss with Fishing Committee on the \*walk round\* visit.
- b) **Weeds and Overgrown Grass** –E-mail from NYCC that this is now in hand.
- c) **Road closure Low Street, South Milford** –notice from NYCC that this road will be closed for work between the 18<sup>th</sup> August and the 22<sup>nd</sup> for highway maintenance.
- d) **Probation Service attending this week to finish fruit picking Eversley Park.** They will be attending on Thursday and David Varley will be working with them removing the fruit from the site.
- e) **Osgoldcross & Elmet Rotary Club** –Have cancelled their last two car boot sales due to lack of support. Clerk would send back their bond cheque.
- f) **Kingspan Community Board** –Chairman reports that Kingspan have contacted him as Miss Wilson was on their Community Board asking if he wishes to take over this place. Council **Agreed this should go on next agenda for decision.**

**g) Privet Hedges Finkle Hill** –Chairman has had request that these need cutting back. Clerk to check if these are covered on our contract and if so arrange for them to be done.

**h) Zip Wire** –Councillor Devers reports this is \*sticking\* this would be checked and report to next meeting.

**52. FINANCE Cheques totalling £30,544.40 (See separate list) were approved and signed by the Councillors.**