

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
19th SEPTEMBER, 2016 @ 7PM**

Present: Councillors P. Doherty (Chairman), Mrs B. Thwaite, Mrs J. Brown, D. Buckle, Mrs J. Prescott, L. Wake, M. Hobson, C. Lake (Vice Chairman), D. Palmer (CDO) and Mrs M. Gibson (Clerk) Councillor M. Jordan arrived late from another meeting.

Also present: 16 Members of the public and the Press.

MEETING BUSINESS

42. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors K. Devers and B. Packham. M. Jordan would be late.

43. DECLARATIONS OF INTEREST

Councillor P. Doherty declared an interest as Trustee of the Sherburn in Elmet Community Trust.

44 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 15th August, 2016 also minutes of Extraordinary Parish Council meeting held on Thursday 25th August were approved and signed by the Chairman.

45. PUBLIC OPEN SESSION

Residents from **Wolsey Croft and Cardinal Close** were present and one resident spoke and presented a petition regarding traffic problems in this area. Traffic was speeding down this street and where the footpath crosses from Moor Lane children often rush out and someone will be killed unless something is done. One lady crosses this street to go to Child Minders and she is fearful of a fatal accident in this area. Residents getting abuse from people parking outside their houses to go to shops and blocking their driveways. Out of the 118 houses in this street 111 had been contacted (the rest are at present empty houses) 91.22% of those who signed this agreed that the street should be closed off at the West end with retractable bollards which would still allow emergency vehicles access. Only 6 were against. Please can the Parish Council help the residents with this? Another resident present felt that if this is done then New Lane/Garden Lane would want their street blocking off. Wolsey Croft residents pointed out that this is an access only road the others are not. Mr Dowson said when he was Chairman this had been looked at and only 50% wanted this closed off. Councillors agreed that we had tried twice before but in view of the larger numbers requiring this we may be able to get something positive this time. Councillor Hobson is meeting with Julia Mulligan, Police and Crime Commissioner and will bring this up with her and report back to next meeting. Councillor Hobson also in contact with Mr Morrell at Traffic in Selby and will ask him about this, Councillor has already asked for a barrier at the footpath from Moor Lane. Chair explained that a speed survey was done just over three years ago, so we could ask for another. Chair recognised that this was a long standing and difficult problem, but in view of the strong support for the petition he felt we should contact the three agencies involved (Police, Highways and Parking Enforcement), detail the issues and ask for their suggestions.

Resident then asked about the problems with the **Club frontage area** evidently the paperwork from Selby state that this is not a car park but a Village Square the Club are at present trying to get Selby to clarify this as this is definitely needed for car parking. What can the Parish Council do to help with this? Chairman stated that this is really between the Club and the District Council but asked our District Councillors to try and help get this problem sorted. To report back to next meeting.

46. Presentation by Creative Shed on their new website for the village –Marrieanne Pal gave a short presentation on the above. They have set up a website and intend to run this as a free service for the village. Any clubs/shops/sports clubs etc can use this service to advertise their events, Creative Shed will keep this updated which will be a modern user friendly site. In future they may take advertising to help with the costs. Council thought this was a really good idea and wished her luck with this venture. Parish Council will let her have any news we have for the village.

47. POLICE ISSUES.

i) **Police Presentation** – No Police present. Councillor Wake reports that there has been someone moved onto Beechwood Glade area who is dealing drugs at all hours, day and night. Police and SDC been informed but nothing been done, this has been going on now for 6 weeks and the old people on this area are now frightened to go out after dark. There is also a moped driving up and down the footpath at the back of this housing at all hours of the day and night. **Resolved Clerk write to Police about this problem.**

ii) **Police Representative Report** – No report

48. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

As County Councillor not present no report available.

49. CORESEPENDENCE

i) **To receive letter complaining about fast traffic in Cardinal Close/Wolsey Croft-**
This been dealt with in public session.

ii) **To receive request to speak at meeting regarding petition for Wolsey Croft-dealt**
with in public session.

iii) **To receive letter from SDC regarding Draft Car Parking Strategy** – there is concern that a change will be made so that the two council car parks in the village are free for the first two hours, but then charges will be made. Much discussion took place and it was **Agreed that the Parish Council deliver a letter to village centre businesses and find out what they think of this idea. Councillors felt that 2 hours at front of club might be acceptable but the rear area people park and get bus to Leeds so would not pay and this would cause more people to park on the streets rather than pay. Resolved Parish Council would await public results before responding to SDC consultation.**

iv) **To receive letter from NYCC regarding bus service changes.** The only service which affects this village is the 493/494 Sherburn/Tadcaster service which it is proposed to investigate a 2 hourly service instead of the present 1 hour one.

v) **To receive invitation from Northern Powerhouse across Yorkshire on 22nd September at Sheffield** – No councillors able to attend.

vi) **To receive notification of Rural Action Yorkshire AGM on the 15th October**
No councillors able to attend.

50. PARISH COUNCIL BUSINESS

a) PLANNING-

- i) **Report on Planning meeting** – Councillor Wake reports there had not been a planning meeting tonight.
- ii) **Report from Transport/Traffic Committee** – No meeting held. Chairman reports he had sent a submission to SDC regarding incorrect figures in the traffic assessment for Plan Selby. They have agreed the figures were incorrect and the village centre traffic lights will be added to the list of junctions where there could be capacity issues in the future.
- iii) **Construction sites** – Councillor Hobson reports there has been vandalism/theft on all the sites over the weekend.

b) COUNCIL

- i) **Community Development Officers report** – This has been previously circulated to all Councillors. The only item which required a vote was the grass cutting, extra areas been added Garden Close and verge north of White Rose sports ground. Garden Close initial cost would be £25.20 + £12.60 per cut after that. Verge would be £100.80 initial cut and £25.20 per cut after that. Additional two cuts in October with the good weather would be £469. Also if needed in November the total cost would be £731. The CDO recommended an additional cut on the verges making two in October which will have additional cost of £469. Depending upon the weather there may be a need for an additional full cut in November for an additional cost of £731. **Resolved that this work be agreed. The CDO report was then accepted and agreed.**
- ii) **Update on Tesco Community Funding-** Chairman reports Old School put in for funding so asking people to go to Tesco to vote for this project at the end of October.
- iii) **Request for tidying up Village Centre/Car Parking signs** – Nothing further to report on this.
- iv) **Neighbourhood Plan** – Chairman reports this is still ongoing next meeting tomorrow evening.
- v) **Report on Council's Facebook page** – Chairman reports this is ticking over well at the moment.
- vi) **Updating Emergency Plan** – Councillor Devers not present so no report.
- vii) **Update on email addresses for Councillors** – Chairman reports Councillor Thwaite still to get hers done.
- viii) **Surface Water Drainage** – Chairman stated this has been included as an item in the Neighbourhood Plan so can now come off the minutes.
- ix) **Update on Parish Council Vacancy** – Chairman reports Parish Council have one application from a Mr Paul Middleton, all Councillors had a copy of his CV. **Resolved that Mr Middleton be co-opted on to this council.**
- x) **Update on Community Event July 2017** – Councillor Buckle reports that Cawood Craft Fair has folded this year due to lack of venue. They make £65k over the three day period of which £25k is profit. This would be a great boost for this villages fund if we took this over. Councillor Buckle had surveyed the people at Cawood and only 2 not willing to come because they are retiring. **Proposed that Councillors Buckle and Wake go ahead with planning and come back to next meeting with more information.**
- xii) **Update on Community Library Steering Group** – Chairman reports that they are pushing on with this. At the last meeting discussion took place about Parish Council moving to the library, also that the CDO would not be a front desk position. There are 2 offices and a

shared upstairs area and all of the existing library area downstairs. **Resolved a Personnel meeting be called as soon as possible to discuss these proposals.**

xiii) Request for Bins Eversley Park –Councillor Devers had requested this item, but not present at meeting. Chairman stated this was for the Car park area at Eversley Park. Much discussion took place and it was **decided that there are enough bins around this area.**

xiv) To discuss purchase of further Defibrillator for the village–Councillor Buckle reports that Elmet Lions would donate £500 and a resident has donated £500 towards this unit. The total cost of a Yorkshire Ambulance defibrillator and training would be £1250 which would mean they are only asking the Parish Council for £350 towards this machine.

Resolved that the Parish Council would donate this money. Where to site this was discussed and Jacksons Butchers in the village centre was thought the best option.

Councillor Buckle would find out if this would be acceptable to the butchers.

xv) Wolsey Croft traffic problems- already dealt with in Public session.

xvi) Update on Dog signs and bus shelter signs – Dealt with at Finance meeting.

xvii) List of actions from meetings- Chairman reports that South Milford print a list of actions agreed at meetings and who is doing them, so that actions and outcomes can be monitored. **Resolved that this is an excellent idea and should be adopted.**

xviii) To discuss Community Toilet –Councillor Hobson thinks we do need a toilet in the village and reports that the landlord of the White Swan is prepared to make an outside entrance to his toilets and make them available between the hours of 8am and 8pm. The landlord would like finance from the council to do this work and also towards the running of this. Councillor Hobson was wanting the Councils approval for this and if Selby District Council would not pay for these toilets that the Parish Council should consider doing this.

Resolved that the Council approves of this but wants full costings before making final decision. Councillor Hobson would bring full details to the next Parish Council meeting. Residents present felt this would be the best and most popular decision this Parish Council have ever made.

xiv) To discuss attending Elmet Business Network Conference –Councillor Buckle reports that this will be held at Scarthingwell Golf Course on 23rd September at 8am-

Resolved that Councillors Buckle, Wake and Hobson would attend this conference.

c) FINANCE

i) To Approve minutes of Finance meeting held on Monday 12th September– All proposals from this meeting were agreed for action. Also the changes to Financial Regulations proposed were agreed.

ii) Report on meeting regarding Sunday Bus Services with Cawood Parish Council - Chairman reported on the costs for this which is based on the precept of each Parish, this means Sherburn would be paying 66% of the cost of this service (£75.48 per week), the Parish Council can cancel this arrangement at any time if it does not work. Councillor Jordan reports that it is proposed to close Cawood Bridge for 20 weeks in October which would obviously affect this service. **Resolved Clerk write and get clarification of what is proposed if Cawood Bridge is closed, and also check that we can withdraw at any time if this does not work.**

iii) Update on External Audit – Clerk reports we have now received final report from External Auditors which reports that Section 2 of the return had been incorrectly added and the figure for loan had been wrongly copied on to the form. Clerk had already reported this mistake. **Resolved that this report be accepted and also form filled in for return.**

iv) **To discuss Youth Provision in the village** - Councillor Hobson reports he has been speaking to Jake Longhorn and Kathy Milan (SDC) about his proposal to site two portakabins or a modular building behind Eversley Park Centre. They thought it was a really good idea and could be a blueprint for the County Provision of youth services. There is also funding available from the PCC Community Fund and some parents are also willing to volunteer to help with this project. SDC would have up to £15k funding to help with this proposal. NYCC are also willing to help with workers to run this Tuesdays/Thursdays and Councillor Hobson is sure he could get volunteers Mondays/Wednesdays. NYCC would take on board risk assessment and insurance for this. Councillor Hobson felt this would just be a temporary solution and in future he would like to see a new Rugby Club pavilion with a dedicated Youth Club attached. Chairman reports that Council have £2498.95 from the Solar Farm which is allocated for Youth Services. **Resolved that Councillor Hobson get Kathy Milan to attend our next Parish Council meeting to discuss this further and also get proper written quotes and a full package of written proposals then the Parish Council can take this further.**

ii) **Cheques totalling £20,942.54 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

i) **No Land & Premises meeting.**

e) **PERSONNEL/TRAINING**

Chairman reports that CDO has resigned from his post and leaves on the 28th October. Personnel meeting to be called as soon as possible to discuss replacement.

51. **OTHER REPORTS**

a) **Selby Rail Users** – No report

b) **Gala Committee** – Councillor Lake reports that they have now had books audited and made a £500 profit this year.

c) **Community Association** – No meeting held.

d) **Eversley Park Centre** – No report

e) **Yorkshire Local Councils Association** – No meeting.

f) **C.E.F.'s** - Councillor Prescott reports that Fly tipping was discussed and asked that anyone seeing any fly tipping please report to SDC as soon as possible. Councillor Buckle reported that Council have applied for £1500 to get the clock erected in the village.

g) **Rugby Club** – No report.

h) **Angling Club** – Councillor Hobson reports that fencing now been erected. Disabled bays will be erected in November.

i) **White Rose Football Club** –No report

j) **Fairways area**- No report.

k) **Aero Club Liaison Committee**- No report.

l) **Village Centre Project** –Councillor Thwaite asked when the seats are to be installed. Chairman stated these would be fitted in November when the Sculpture would also be sited. Councillor Lake asked when the dead trees are to be replaced. Chairman reports they are waiting to make sure how many do need replacing. Councillor Buckle stated we want them replacing with nicer trees and under planting. Chairman reports that Contractors are coming out to meet with the Councillors regarding this.

52. **CLERKS REPORT/REQUEST FOR MATTERS FOR NEXT AGENDA**

i) Letter from Eggborough Power Station stage 1 Consultation – Chairman reports this does not directly affect this village.

Councillors Items for next Agenda:

- 1. Beech Grove Parking (Councillor Thwaite)**
- 2. Draft Car Park Strategy (Councillor Buckle)**
- 3. Beechwood Glade (Councillor Wake)**
- 4. Community Toilet**
- 5. Youth Provision**
- 6. Wolsey Croft**