

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
18th MAY 2015 AT 7.00PM**

Present: Councillors S Haskell (Chairman), P Doherty, Mrs J Prescott, B. Packham, M. Hobson, Mrs M. Hunt, Mrs J. Brown, Mrs B. Thwaite, C. Lake (Vice Chairman), M. Jordan, T. Streatfield, Mrs S Hoyland (Projects Officer) and Mrs M. Gibson (Clerk) .

Also present 1 member of the public.

MEETING BUSINESS

3. APOLOGIES FOR ABSENCE:

There were no apologies.

4. DECLARATIONS OF INTEREST

No Councillors had interests to declare.

5 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 20th April 2015- Councillor Packham reports that item 124 ii) should read he is still hopeful of getting something done about these yellow lines. Also Councillor Lake stated that minute page 2360 -9 lines up from bottom of page should read 20 years living in this village not 10. Councillor Packham also stated that the Vehicle Activated Signs minute no. 124 ix) were not in fact working as they showed the wrong speed most of the time so we should ask for our money back. Following these amendments the minutes were approved as a correct record and signed by the Chairman.

6. POLICE MATTERS

There were no Police issues

7. PUBLIC OPEN SESSION

Chairman asked if there were any written submissions of questions from members of the public as per the Rules of the Public Open Session, Clerk reported that we had not received any written submissions.

As discussions were being conducted for agenda item 8, a local resident who was present at the meeting stood up demanding to speak. Chairman then explained to the resident that it is our policy (rules of which are on seats at every Parish Council meeting) and would not allow him to speak. The resident (Mr Dowson) was extremely abusive and accused Councillors Packham, Jordon and Hobson of lying to himself and the public about the Public Toilet issues in the village. He then left the meeting threatening legal action.

8. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

i) **Beech Grove** -County Councillor will be having a meeting in the near future and will report back to next Parish Council meeting. Councillor Mrs Thwaite states that residents want kerbs not the green areas tarmacing over- they do not wish to look at a car park.

ii) **Bus Services-** County Councillor reports that a public consultation is being held in the Eversley Park Centre on the 15th June 10am - 1pm and Councillors urged to make sure

plenty of people attend to make their views known. Most of our services are commercial services and not County funded .

9. CORRESPONDENCE

- i) To receive letter from Agri Ltd-** they are starting work on Anaerobic Digester at Turpin Lane, South Milford August to October. There will be some inconvenience along Common Lane while this development is being constructed.
- ii) To Receive letter from YLCA with Training Dates for 2015-**Copies been sent to all Councillors. Councillor Streatfield wished to attend the Developing skills as a Councillor session at Royal York Hotel on the 22nd June at a cost of £45., **Resolved that Clerk book this session.**
- iii) To receive letter from Indigo Planning regarding Presentation.** They will carry out a transport survey at the times the Parish Council suggested. They are awaiting public feedback from their surveys. **Resolved Clerks write and asks for copies of their transport survey.**
- iv) To Receive letter from Strata Con. regarding proposed drain to be put across Fairway area.** Councillor Doherty reports that this was discussed at Planning meeting and he will arrange to meet with them as soon as possible to look at what exactly is being suggested.
- v) To Receive letter from CAB asking if Parish Council will be considering funding their group again this year.** Clerk reports that £1500 has been agreed at February finance meeting.
- vi) To Receive letter from SDC reply to our report of tree blocking footpath at back of 17 Eversley Garth Crescent.** It is in fact a branch not an entire tree but they will contact residents to get this moved.
- vii) To Receive letter from YLCA regarding updated version of "Good Councillors Guide"** 10 copies can be purchased for £23.80. **Resolved Clerk goes ahead and order these copies.**
- viii) To receive letter from Passenger Transport NY with changes to Route 490A Sherburn to Pontefract from the 1st June also details of Utopia Service 42-2 Sherburn to Pontefract. (copes been sent to all Councillors) Also notice of public consultation on June 15th 10am -1pm** Notice been placed in Notice board.
- ix) To receive letter from North Yorkshire County Council regarding Grass cutting.** This should be cut 5 times a year and start 1st May. Could not tell us when our will be done. County Councillor reports that this could be some time as the County had not included Sherburn on its contract and are now having to renegotiate with the Contractors to add Sherburn to this list. County Councillor has taken photographs of the grass as when it is cut it will leave a terrible mess as the grass is so high. Councillor Hobson reports that the bungalows on the green area on Moor Lane have cut their own area.
- x) To Receive letter from resident asking for further details of the Community Development Officers post.** i) Has this been published anywhere else but the Informer? ii) Original closing date for applicants was 24th April. Why when the Library Hub is not to be taken over for 2 years ? iii) Who will be interviewing the applicants? iv) If the successful applicant takes up their post now before the library is taken over will they be being paid out of Council funds? **Chairman reports that as minuted last month he has written to this resident answering all his queries . Further on this item later on agenda.**
- xi) To Receive complaint about blocked footpaths Aviation Road/Lennerton Lane also A162 north of Mill Lane to Common Lane at South Milford.** Clerk has reported this to Footpath officer at North Yorkshire County Council. County Councillor reports he has spoken to footpath officer and there are 2 problems with these paths. 1 at Aviation Road has a small area at the end which is not adopted. North Yorkshire suggest we contact landowners about

access across this area, County Councillor states this is on the new development area so we should ask that this access be included in any development plans for that area. **Resolved we take this action.** The other problem is because the Mill Lane path crosses the railway and Network Rail are trying to close these paths. Awaiting further information on this.

xii) To Receive complaint from Market Traders about public toilet being closed- where are they supposed to go? Councillor Jordan reported that the Club open their doors for toilets on Market days as they take the rent for these stalls. **Resolved that Clerks write to the traders stating that we understood that this was the arrangement.** In view of the problems we are having about this closure we cannot be more specific. Chairman asked who reported that shops would allow public usage of their facilities as this did not appear to the case. Councillor Jordan reports that he did speak to the shops and no one appeared to have a problem with this usage, but nothing was received in writing. When Selby were asked about closure they carried out their own survey, did not just take Parish Council say so. Chairman also asked who had defaced the signs in the village put up by resident and was told this was not one of our Councillors. Chairman stressed that he would not stand for this type of action by any Parish Councillor the public have a right to make their views known and this should not be interfered with by any Parish Councillor. If proof comes to light it was a Councillor the Chairman would take action over this.

10. PARISH COUNCIL BUSINESS

a) PLANNING

i) Report on Planning meeting - Councillor Doherty reported that a busy meeting had taken place and minutes would be forwarded as soon as possible.

ii) Report from Transport/Traffic sub-committee - No meeting held.

iii) To Discuss Indigo Planning application regarding facilities for this village.

Councillor Doherty reports that this had been discussed at the planning meeting and the following ideas had been mentioned: Health care facilities/Swimming Pool upgrade of High School facilities/Rugby/Youth Centre . Councillor Packham also states we should be mentioning Hungate School which will need more spaces. There are plans in motion to upgrade Doctors by making underground car park into surgeries. Councillor Hobson suggested we ask Kingspan about erection of a new Scout Hut, Councillors pointed out this is Church Land not Parish Council. Councillor Hobson would speak to Vicar and see what interest there would be.

b) COUNCIL

i) Project Officers Report (previously sent) - Project Officer reports that alarm at White Rose been fixed and now working. Clerk has had Mr Varley in office today as CCTV at Fairway is on a very low pole which youths would be able to reach by standing on building roof, asks if Council would arrange for it to be moved further away. **Resolved Project Officer contact Mayfair first thing tomorrow and get this made in a safer position. Following these changes the reports was accepted.**

ii) Report on YLCA Health Check - Clerk still waiting for updated Legal Topic Note.

iii) Report from sub-committee Community Action Plan-No meeting held.

iv) Update on NYCC Youth Services- Nothing to report.

v) To Discuss "The Hub" proposals- Councillor Packham reports that Stronger Communities office have sent letter but no further report. They are getting a few volunteers now. Meeting will be held soon to move this plan forward.

vi) Update on signs/dog bins. Larger bins needed on Fairway. Councillor Hobson reports that the bins at Fairway are always full and overflowing, suggests bigger bins in this

area. **Resolved we find out first how often these are emptied and report back to next meeting.**

vii) To Agree change of date for December Parish Council meeting from 21st December to 14th December. Clerk reports the reason for this change is that the Centre are having the main hall floor re-done and the work will be starting on the 21st December which will mean there will be very strong smell from the work. **Resolved that this date be changed to the 14th December.**

c) FINANCE

i) No Finance meeting held.

ii) Update on Audit -Clerk reports that all ready for Internal Audit who are coming on Thursday this week at 1pm. **This audit was agreed and Chairman signed the paperwork.** These would be sent off as soon as possible after Thursdays audit.

iii) Finkle Hill Bowls-requesting help with floodlights and also their building repair. Project Officer reports that Mr Varley has been to look at this building and it is a lean to shed, with what he thinks has an asbestos roof. **Resolved we ask them to get more information on this. Councillor Mrs Thwaite suggests they ask Gary Limbert about funding to replace/repair this. Councillor Mrs Prescott suggested they apply to CEF for some funding.**

iv) To Discuss/agree donation of £2000 towards 3G pitch at High School. Councillor Packham reports that this project is going to cost £600k. £200K from the Football Foundation, the Parish Council have agreed £56k from 106 funding towards this project. However a further £2000 is needed to get the planning application progressed, without this nothing will happen!. This £2000 would be repaid out of 106 funding when the project gets underway so this would only be loan by the Parish Council. **Resolved that the Parish Council would loan the project £2000 to get the planning underway.**

v) Cheques totalling £14,639.73 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) No LAP meeting held.

e) PERSONNEL/TRAINING

i) Update on Community Development Officer post-Clerk reports that this has been advertised on the YLCA website/SLCC website/Selby District Council website/ also in the Selby Times which goes out on line as well as going to Goole etc. At the present time 7 applications received, closing date for applications is the 29th May. **A Selection Committee of 4 Councillors Chairman/P. Doherty/C. Lake and Mrs J. Prescott would meet as soon as possible after the 29th May to select 3-4 applicants for interview. It was resolved that we ask YLCA to send someone along to help with the interviews to make sure we get the right person for the job. Interview committee would be Chairman/C. Lake and Mrs J. Prescott plus (hopefully) a YLCA representative.**

ii) To Agree Clerks 2 weeks holiday from Friday 29th May until Monday 15th June 2015. Resolved that this be agreed.

11. OTHER REPORTS

a) Selby Rail Users – Councillor Packham had received crime figures from Railway Police and this reports 1 burglary general office/1 bylaw offence/3 damage to buildings/8 damage to motor vehicles/ 2 malicious obstruction/7 trespass on the railway/1 theft from a person/7 thefts from vehicles/ 3 pedal cycle thefts. So it appears the CCTV cameras are

needed! Councillor Packham would work with Network Rail and SADRUG to try and get the cameras re-instated.

b) Gala Committee report-Councillor Lake reports that this went very well with over 3000 people attending. He wishes to thank Eversley Park Centre for their help as the toilets did not arrive and people had used the centre toilets. Councillor lake reports that there is a Sycamore tree at the entrance to the park field which catches lorries when they pull on to the site, can this be trimmed back. **Clerk would get the tree surgeon to check when next survey done.**

c) C.A.B - No meeting held.

d) Community Association - No meeting held.

e) Eversley Park Centre – Clerk reports that Fire door work will be costing £1550, £550 more than agreed at last Parish Council meeting. **Resolved that as the centre was financially secure they put the balance to this account. Committee also reports that the disabled bays and all the parking areas need re-lining. Agreed this go to LAP Committee for further discussion. Councillor Mrs Thwaite suggests we ask Kingspan or Wincanton about doing this work.**

f) Yorkshire Local Councils Association – No meeting held.

g) C.E.F.'s -Councillor Mrs Prescott reports next meeting is 2nd June which will be about managing volunteers

h) Rugby Club – Councillor Lake will check that they have done their Safety checks and let Councillor Mrs Thwaite know that these are complete.

i) Angling Club - Councillor Hobson reports that he has not heard from Mark Adams about the fencing issue. Will chase up before next meeting.

j) White Rose Football Club - No meeting held. .

m) Community Mini Bus - Project Officer reports nothing further from Govt about the new bus. No problems been reported with present bus.

k) Fairways area -Councillor Hobson and also the Clerk had had complaints about wagons using the Fairways and also Pasture Way this is due to the new development and unfortunately it is the only way onto the site. Also complaints about buses using this road as a cut through. **Councillors felt that this was a Police issue.** Councillor Haskall reports that they have finally found out who owns the tree on this area, Persimmon, and residents are liaising with them about removal of the tree.

l) Aero Club Liaison Committee - Next meeting 4th June.

n) Village Centre Project -.Clerk reports she has received email today stating that the draft of the Grant Agreement will be forwarded to the Parish Council early next week. Also that the toilets would be demolished today (but still there).

12. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

a) To Receive letter from NYCC regarding Road Traffic regulation at Croftway and Kirkgate-This is to provide a Disabled parking bay on Kirkgate 21.7m from junction with Croftway. Also speed cushions 50m north east of the western kerb line of Sir Johns Lane. **No objections.**

b) Letter from SDC regarding tree in Beechwood Croft -they are to check this this week and any work necessary will be arranged.

Items for next agenda:

i) Solar Farm Bishopdyke Road -consultation to be held at Aero Club on the 26th May. All councillors been sent copies of plans but none has been sent to the Parish Office.

ii) Trees/Bushes blocking road signs in Moor Lane-Clerk to ask Mr Varley to clear.