

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
MARCH 19TH 2012 @ 7PM.**

**Present: Councillors B. Packham (Chairman), Mrs B. Thwaite (Vice Chairman), C. Lake, S. Haskell, A. Parmenter, Mrs J. Brown, Mrs M. Hunt, M. Hobson, Mrs S. Hoyland (Project Officer) and Mrs M, Gibson (Clerk).**

**Also present: 3 members of the Public and County Councillor Jordan.**

**124. APOLOGIES FOR ABSCENCE.**

Apologies were received from Councillor K. Devers and Pc Richardson.

**125. DECLARATION OF INTERESTS.**

Chairman declared an interest in floodlights at Finkle Hill. Councillor Lake declared an interest in Gala letter and Mrs B. Thwaite declared an interest in Polling station letter.

**126 MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday February 20th 2012 ( Previously circulated) were approved as a correct record and signed by the Chairman.

**127. PRESENTATION by Roger Chapman regarding “Investors in People”.**

Mr Chapman handed out leaflets explaining what this organisation has to offer, it helps people make sure everyone is working together to make the council as good as it can be. He said this is the first Parish Council expressing an interest and they are quite pleased to work with us to make this successful. They look at appraisals and assess what is working and what needs improving. They would be happy to come along to another Parish Council meeting to sit in and see how this works. One or two people asked questions about how it would benefit a Parish Council as it appears to be more for business and he agreed they would have to look into this more. The lowest cost for this is £1050. But he felt sure they could come to some agreement about this.

**It was agreed Councillors would look at all the paperwork he has left and then decide whether we wish to go further with this.**

**128 PRESENTATION by George Jordan, Wheatsheaf Angling Club regarding proposed development of a toilet block.**

Mr Jordan reported he took over as Chairman of the Fishing Club 2 years ago and is gradually getting work done to make this an enjoyable area for all the Community not just fishermen. They are encouraging wildlife and have spent a lot of time and money getting the whole area tidied up and safer than before. He produced plan of what they would like to do at the area to provide a toilet facility, this is not just for the fishermen but the dog walkers and visitors also. Councillors pointed out that Funding would be needed and planning permission for this buidling, it is intended it should be on the top car park, water and electric are fairly close by this area. **Agreed that this go to next LAP meeting and the LAP committee would have a site visit prior to the meeting so that they are all aware of what/where this development would be.**

### **129. PUBLIC OPEN SESSION.**

Resident asked about High School Council doing some gardening work on **the strip of land on Low Street** which belongs to the Parish Council, they would dig it, plant it and keep the area maintained. **Agreed this was acceptable in principal, providing they send plan of what they want to do and exactly where they want to do it.**

Resident also asked about the Youth Council painting **toilet in village** –Chairman explained that this is District Council property. Councillor Mrs Brown suggested they attend next Village Centre Group meeting on the 17th April to put forward any more ideas they have for the village centre.

### **130. POLICE ISSUES.**

#### **a) Reply to Broadacres meetings request**

Reply received that they are happy for Councillors to attend some of the meetings, which do not contain confidential information. Councillor Lake would attend when invited.

### **131. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

#### **a) Proposals for cycle path to Tadcaster-**

Reply to our letter received from NYCC they will undertake a feasibility study and if feasible a scheme submission will be required. However they would not like to raise our hopes with current levels of funding it will be a low priority. **Resolved that Clerks chase up the other Parish Councils we contacted for their response to this proposal.**

### **132. CORRESPONDENCE**

**i) To Receive letter from Sherburn Gala application for £1500 funding towards Xmas lights. Resolved this go to Finance meeting in April for decision.**

**ii) To Receive letter from SDC asking for councils views on Polling stations.**

Are they conveniently situated, is there a more suitable alternative? EPC interested in being used for this. **Resolved that Councillors happy with present stations and Clerk to notify Selby of this.**

**iii) To Report Henry Spence resignation from the Council.** Clerk put replacement process in hand 2/3/12. Applications to fill the vacancies to be with Council by 13th April these can then be considered at April PC meeting.

**iv) To Receive request for litter bin at Bus Stop Low Street-**Resident complaining about litter being thrown over hedge into her garden. **Resolved Clerks write to Aviva asking them to instal one on their bus stop post.**

**v) To Receive request for bin at South Milford end of Parish-**Councillors would look at a possible site possibly near to New Lane. **Resolved that Clerks write to Network Rail see if they will instal one on access road to SM Station on London Road.**

### **133. PARISH COUNCIL BUSINESS.**

#### **a) PLANNING**

##### **i) Planning AT 6.30PM IN PC OFFICE.**

Planning committee reports main plan dealt with was for “agricultural buildings” at Gateways, Milford Road, object as these look like industrial units.

##### **ii) Housing Working Group:-.**

Chairman reports that a study has been done on the traffic lights in the village and this proves that the SDC study was not correct, they state a complete cycle of the lights takes 90 seconds, but Group timing shows 2 minutes 5 seconds per cycle. **Resolved that we must get a meeting with SDC and NYCC to discuss these figures. Chairman and County Councillor will arrange this and let Clerks know date as soon as possible.**

iii) **Proposed Special meeting to discuss possible revised proposals for land east of Low Street.**

**Resolved Clerks contact developers asking for possible dates and then let all councillors know and get out public notices as soon as possible.**

iv) **To Discuss Wind Turbines plans for North Yorkshire.**

No Councillors had comments to make on this proposal

b) **COUNCIL.**

i) **Report on applications for Casual Vacancies on the Council**

Clerk reports that we have one application at present. Closing date for applications is the 13th April.

ii) **To Discuss Parish relations with the Press.**

Chairman stressed that only the Chairman or the Clerks should issue press releases, and then only on matters which had been approved by the full council.

iii) **To decide date for Annual Parish Meeting.**

**Resolved this be held at 6.30pm on the 21st May, 2012.**

iv) **To Discuss South Milford request for change of Parish Boundary.**

Chairman reports that South Milford have intimated they wish to get the boundary changed from the present one. Councillors will be kept informed when they officially make this request.

v) **Report on Youth Forum.**

As we do not have a Youth Forum representative at the present time, agreed this could come off agenda until further news available on this.

vi) **Report on Olympic Torch- correspondence with District and submission of petition.**

Chairman reports that despite all our efforts Sherburn will not be getting the Olympic Torch through the village. Chairman states he was told by Olympic Committee that District Council were asked to comment on the routes.

vii) **To Discuss prolific signs around Industrial Estate.**

Councillor Hobson complaining about the proliferation of signs on this site. **Resolved Clerks write to SDC about this, asking for action to be taken on non-registered signs.**

viii) **To Discuss Church Yard closure/ moving War memorial and help towards cost of lighting outside the church.**

Chairman reports that the Church intend to close the graveyard soon and then the Council would be responsible for providing burial grounds, either District or Parish Council. This is something Council should be thinking about so that when it does close we have a plan in place..

Councillor Mrs Brown reports that the village working group is looking at siting for the war memorial. Also request from Vicar for help towards lighting costs outside the Church, much discussion took place and a vote was taken-**Resolved that we should not help with this cost.**

c) **FINANCE**

i) **Report from Finance Committee Meeting**

These minutes had been recieved by Councillors. **Resolved that all recommendations**

from this Committee be approved

**ii) To Discuss gifts & honeraria.**

Some suggestion had been made regarding gifts of flowers for departing councillor. **Clerk Reports that as a council we cannot make gifts to individuals.**

**iii) To Report progress regarding open usage of High School.**

Chairman reports that the Abbey Leisure Centre problems could be in our favour as District are looking at other areas to make up the shortfall of facilities.

**iv) To Report progress on floodlighting (S106 money) for Finkle Hill.**

Clerk reports that SDC have contacted her today and state that this project will be Acceptable for S106 monies, but planning not yet approved, they will deal with this when planning is finalised. SDC also say we should be looking at projects to spend the S106 monies we have from the Moor Lane housing, this is quite a considerable sum. **Resolved Clerk get precise figure of this fund and report to next LAP or PC meeting whichever comes first.**

**v) To Discuss donation of £1300 to Angling Club for timber staging.**

Councillor Haskell asked Council to consider paying the £1300 the club has spent on staging Etc they have done a lot of work and are making an excellent job of this area as an amenity for the whole village. Much discussion took place and it was **Resolved that the Parish Council pay this money, but make it clear it is the last funding they will get without going through correct procedures.**

**vi) Cheques for Payment:**

**Cheques totalling £5,483.63 (see seperate list) were approved and signed by the Councillors.**

**d) LAND & PREMISES**

**i) Report from Land & Premises Comittee meeting**

These minutes had been forwarded to all Councillors prior to meeting. **Resolved that all recommendations be accepted by the council.**

**ii) Report from Village Centre Working Group and request for funding to cover planning etc for work. (£4750)**

Councillor Mrs Brown reports that the above figure is needed to get this project up and running, funding to be sought from NYCC but asking Parish Council to guarentee this figure so that work can be progressed. **Resolved that Clerks apply for funding, but that the Parish Council would guarantee this money. Groundwork to be contacted and tell them to go ahead and get project to report if possible by date of Working Group next meeting on the 17th April.**

**iii) Report on Queens Jubilee Celebrations.**

Chairman reports that event being organised at Finkle Hill Rrecreation Ground on June 4th 2.30 -10.30pm finishing with beacon being lit and fireworks display. Some financial input would be required from the Parish Council possibly upto £500. **Resolved that this would be acceptable to the Council.**

**Iv) Report on Battle Re-enactment proposals.**

Meeting organised on the 26th March to discuss this matter further.

**e) PERSONNEL.**

**i) To Discuss proposals from Personnel Committee February meeting.**

**Minutes sent out after last Parish Council meeting.**

Chairman reports that the main proposal from these minutes is the suggestion to set on another member of staff. **After much discussion it was Resolved that this should not be agreed. Appraisals for the staff were agreed and Councillor Haskell reports that Clerk has already completed her form and they had met to discuss this. Project Officer reports she has just passed WWYC.**

ii) **To Approve Clerks 3 days holidays 21st March, 30th March and 10th April (last of 2011/12 holidays) – Resolved these be approved.**

**134. OTHER REPORTS - for information only – unless detailed.**

- a) **Selby Rail Users:**Councillor Parmenter reports that a youth nearly killed at South Milford Station when crossing the line in front of the train, despite warnings of oncoming train.
- b) **Gala Committee-** Councillor Lake reports they are busy getting organised for this years Gala, and will be helping with Sport Relief Fun Run.
- c) **C.A.B.:-** No report from meeting Councillor Mrs Brown reports they will be having staff cuts this next year.
- d) **Community Association:-** Councillor Mrs Brown asked if they could have a Sherburn in Bloom page on PC website, to advertise for volunteers, Councillor Haskell will deal with this. Next meeting 21st March.
- e) **Eversley Park Centre:-**Councillor Devers was concerned that when office on answerphone it simply mentions Eversley Park Centre, Councillor Mrs Thwaite reports that this has been changed and states PC first then Eversley Park centre. Councillor Thwaite also reports they have had a water leak in the kitchen which has damaged floor, cupboards etc. she is getting quotes for the Clerk to send off to Insurance.
- f) **Yorkshire Local Councils Association:-**.No meeting held.
- g) **Youth Drop In:-** going well.
- h) **C.E.F.'s :-** No meeting held.

**135. Clerks Report/ Councillors requests for matters for next agenda - items for information only.**

**a) Footpath from Highfields to South Milford Station.**

Letter from footpath office he has seen farmer and path been cleaned and trip bars removed.

**b) Changes to Constitution and Committee places.**

Chairman asked for this to be put on agenda for next meeting, to be altered for May meeting when new members and committee members will be allocated.

