

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 19<sup>th</sup> MARCH, 2018 @ 7PM**

**Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman) B. Packham, Mrs B. Thwaite, Mrs M. Hunt, J. Boyd, D. Buckle, Mrs J. Brown, T. Platts, Mrs J. Prescott, K. Devers, Mrs A. M. Oldroyd (CDM) and Mrs M. Gibson (Clerk)**

Also present 4 members of the public.

**MEETING BUSINESS**

**110. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor M. Hobson.

**111. DECLARATIONS OF INTEREST**

Chairman and Councillor Packham declared interest in Community Trust and Councillor Thwaite in White Rose and Rugby Club. Councillors Buckle and Boyd in Teasel Trust.

**112. MINUTES OF THE LAST MEETING**

Minutes and Part 2 minutes of the last meeting held on Monday 19<sup>th</sup> February. 2018 Councillor Prescott stated the Police Officers name is incorrect in Min. 103.ii) should be PC McGillivray following this amendment the minutes were agreed and signed by the Chairman.

**113. PRESENTATION BY RICHARD MAXTED, SHERBURN AERO CLUB**

RM explained he had been asked to come along to this meeting to explain to the Council and the public what exactly the Aero Club are about. This is a member's private club and also a business which employs 15 full and part time staff. Instructors for Recreational flying and also train 50/60 young people to fly annually many of whom go on to work in aviation (The youngest captain in the Jet 2 fleet is a Sherburn trained man). The club own 15 aircraft which are hired to members. There are also 50 privately owned aircraft. This airfield has been in continual use since 1909. It was an aircraft auxiliary in wartime and of course the Swordfish plane was built there 17,000 of them. Parachute drops of equipment were pioneered at Sherburn and the same method is still in use today. Any noise complaint are dealt with and replied to. They are at present looking at circuit patterns because of proposed changes to Leeds/Bradford flight plans this will alter some of the present circuits and could mean more large aircraft traffic over Sherburn, but it would be above 3000 feet. Church Fenton has not really affected them as the owner appears to be happy with his farming and filming activities at the present time and the proximity of Leeds/Bradford airspace means that large aircraft flights from Church Fenton seem unlikely.

Sherburn have abandoned their Northern circuit and now stick to the Southern circuit, occasionally visiting pilots do stray from this course, but very rarely. There is no intention to extend the airfield. RM then asked if there were any questions.

Chairman asked if there was a pattern of complaints. RM stated there are more complaints from South Milford and Lumby (80%) than Sherburn. A lot of complaints are weather related as hot weather generates more complaints because of people being in their gardens etc. Some people are more aware of aircraft noise than others. Councillor Buckle asked if they were from new people to the village, RM stated they do not ask this question. Councillor Devers asked about night flying. RM they only night fly up to 8pm at night and they tend to only do this when they have 3 or more people needing this training. Councillor Packham

stated that background noise at weekend is mostly from motorcycles so you cannot hear the planes. Councillor Platts asked about helicopter noise, are they still monitoring this? RM reports that these are mostly owned by gas/power and railway line checking machines which are exempt from any restrictions. Chairman then thanked Mr Maxted for attendance at the meeting.

#### **114. PUBLIC OPEN SESSION.**

Representative of White Rose asked what was happening **regarding fascia work at the clubhouse**. Chairman reports that this matter is later on the agenda and will be dealt with in Part 2 will let representative know what the decision is regarding this matter.

Resident thanked Councillor Packham for arranging meeting with Julia Mulligan Police and Crime Commissioner. This has helped bring the issues of Policing in the village to her attention. Resident also thanked Councillors Buckle and Boyd for the Teasel Trust help with Lifetime Achievement awards for the village.

#### **114. POLICE ISSUES.**

- i) **Police Presentation** – Chairman had met with Julia Mulligan and brought the concerns of the Parish Council to her attention, namely the lack of Police presence in Sherburn. Problems with drug dealing, Anti-social behaviour also asking for a Police presence at some Parish Council meetings. Chairman will let councillors know when he gets a written response to his points. Councillor Buckle had a separate session with Julie Mulligan regarding lack of response to 101 calls, and attendance at PC meetings. Julie Mulligan would be willing to attend a public question and answer session on a Friday and would bring along a Police Officer and PCC to these meeting. **Resolved Councillor Buckle go ahead and arrange this public session and report back to next PC meeting.**
- ii) **Police Representative report** – Nothing to report.

#### **115. NORTH YORKSHIRE COUNTY COUNCIL**

##### **County Councillor reports;**

As County Councillor not at this meeting there was no report. Councillor Platts asked opportunity the Parish Council had to contact County Council when representative not at the meeting. Councillor Packham reports that there is an opportunity with the Selby Area meetings next one is on the 26<sup>th</sup> March, also CEF meetings which next one is in May.

#### **116. CORRESPONDENCE**

- i) **To receive letter from YLCA regarding Consultation on proposals to tackle Crime and Poor performance in the waste sector (copy sent to all Councillors)** Chairman Reports that deadline was 9<sup>th</sup> March for this so missed that.
- ii) **To receive request for bus timetables to be put in Parish Council Noticeboard-** Chairman reports that this is difficult because changing all the time and not always the room for these. These are available in the Library and one member does keep these up to date. Councillor Brown would see if the Community Noticeboard would accommodate these. Chairman asked if the Library could have a key for this noticeboard to put these timetables up. Councillor Brown would check. Councillor Buckle felt we should also put train timetables in as well if possible.
- iii) **To receive dates for YLCA Planning seminars-** Councillor Devers would like to attend the 27<sup>th</sup> April one at York. **Resolved that Clerk book him on this training session.**

- iv) **To receive request for Footpath down side of Strata Estate to be repaired and made safe.** Councillor Lake reports that Strata had offered to tarmac this path but NYCC would not allow this. **Resolved that Clerk write to NYCC about this complaint asking County Council to deal with this problem as this path is very well used.**
- v) **To receive request for a salt bin at North Drive-** resident asking for a bin to be sited on the grassed area on North Drive. **Resolved Council felt that there was already one at Harold Mills Centre and could not put another so close.**
- vi) **To receive request for use of Eversley Park for a Training area for a Fly ball team.** **Resolved Clerk write and state this is a public Park which is very well used and surrounded by housing so we do not feel this is a suitable area for this sort of event.**
- vii) **To receive request for use of park for a Play Group and also use of Outdoor Gym equipment for a parents fitness group.** **Resolved Clerk write and state that Council have no problem with parking on the area at front car park, also usage of play areas but these are public areas not for private usage. Also no problem with use of Outdoor Gym provided they do not expect sole usage as again this is a free to use Public area, and cannot be allowed to be business usage.** CDM reports that Outdoor Gym had 23 people sign up for training weekly at the open day for which there will be no charge. She has applied to CEFs for funding to extend this training to a whole year.

## 119. PARISH COUNCIL BUSINESS

### a) PLANNING

- i) **Report on planning meeting** – Chairman reports that minutes will be forwarded from this meeting.
- ii) **Construction sites-** Chairman reports that complaints have been made about early starts on these sites with SDC again.

## 120. COUNCIL

- 1) **Update on Emergency Plan** – Chairman Reports he and Councillor Brown have made a start on this. But volunteers were needed to help spread information in case of emergency. .Councillors Thwaite, Lake, Boyd, Packham, Hunt, Brown and Chairman put their names forward for this
- 2) **Programme for Growth** – Councillor Buckle had chased this up at Selby and to try again after Easter. Councillor Thwaite asked why we did not get this and Councillor Buckle reported that it was promised but when it got to officers it failed. **Resolved that we get a robust case for this funding and then we should be successful.** CDM reports that Kate Mills from SDC had been into the village and received a negative response so District didn't think this was a good idea. Councillor Packham stated PC need to make sure that locals/business's want this area doing and make a proper plan. Councillor Devers proposed that small Working Group be set up to look at this District Councillors and a couple of Parish Councillors. CDM reports we need to do a proper Business case and need. Councillors Buckle reports that Red Bear is now closed. Councillor Lake reports that Project Manager at Sam Smiths has now left and the Company Manager is doing this which is going to cause hold ups. Agreed Councillor Lake chase this up with Sam. Smiths.  
**Sub-committee of Councillors Buckle, Packham and Devers was agreed to consider options and report to the next meeting..**
- 3) **Youth Update** – Chairman Reports that NYCC are proposing a full repairing lease for the Garage area and the Community Trust are not happy with this. They have pointed out that NYCC get the space during the day for other usage and the Business Rate would be zero for a Charity and if the Youth Hub does not happen they will have vacant space doing

nothing. Chairman is optimistic about speaking to NYCC and achieving a solution. Councillor Thwaite asked where money coming from to do this work and Chairman reports there is the PCC grant (which has to be confirmed) plus the Solar Farm money earmarked for the youth project. The Community Trust are looking at getting grants but if extra funding is required to complete this they will probably come to the Parish Council for assistance. Councillor Devers stated he had asked for £10k to be put aside for youth (Clerk to check if/when this was minuted). CDM reports they have a group looking at costings for this work.

**4) Portable Speed Guns** – Councillor Boyd reports the equipment is in the Parish Council office but weather not been suitable to do this recently. Councillor Packham reported at present only Wolsey Croft on the list but he has asked for other areas to be added to this so will let council know when he gets a response.

**5) Community Development Manager Report** – This had been sent out to all Councillors.

**6) Christmas Market-** Councillor Buckle reports they have now set up a group to organise this event.

**7) Update on website and social media strategy-** Councillor Platts reports that we do need to get going on this. **Resolved this go to April Finance meeting.**

**8) Action List** –Chairman reports that all items on this list are being dealt with on the agenda, except for those involving Councillor Hobson who is not present.

**9) Update on Public Participation at meetings-** This now done and laminated sheets at this meeting.

**10) Update on Data Protection-** Councillor Thwaite reports that SDC are not doing this for Parishes. Chairman reports a very good GDPR audit form come through from YLCA which was agreed Clerk would go through. Sub-committee agreed of Chairman, Councillors Thwaite and Devers and the Clerk to report back to next PC meeting.

**11) Dog Fouling, signs and signs for bins, also Spring Clean for the Village.–** Posters and Stencil some now in PC office. Councillor Packham had sent site for bin at Highfields Green so Clerk could now order this. Councillor Hunt had got posters and had also put on Facebook for helpers and 71 people signed up. **Councillor Hunt wishes to purchase scoops/pickers, bin bags etc and it was agreed up to £200 for this. This clear up should take place early April. Councillors thanked Councillor Hunt for this. Councillor Buckle will get prices for signs for the dog bins. Councillor Buckle also reports SD are delivering more stencils and paint.**

**12) Fridge removal Moor Lane** –Councillors thought the charge from Mytum and Selby quoted was excessive. Councillor Hunt stated she would have a word with them, but Clerk pointed out we did not yet have an account for this. **Clerk also stated she would not arrange any removal again as there had been condemnation of her getting this done, despite being agreed at last PC meeting.**

**13) Report from Neighbourhood Plan meeting-** Councillor Lake reports that this very interesting and he thought maybe this council should re-think having our own Neighbourhood Plan. **Much discussion took place and it was decided this Parish Council would not go ahead with this.**

**14) To discuss Ethical Standards in Local Govt** – no comments to submit for this review.

**15) To discuss problems with Fly tipping and proposed solutions-**Councillor Lake suggested that District Councillors liaise with other Parishes and see how much increase in fly tipping since charges were enforced and then petition SDC asking County to reconsider the charges. Councillor Packham reports there is lots of dialogue between District and Council about these charges and DC state there has not been a real increase in fly tipping.

Also NYCC is reviewing recycling centres and it is more likely that the County will reduce the number by closing some down.. Councillor Prescott reported that CEFs did signs for affected areas and Councillor Hobson has these signs. It was agreed we would retrieve these and put them up in sensitive locations. CDM also reported that SDC have cameras available for the worst areas and it was suggested that Clerk asks for one at Eversley Park Entrance. Councillor Buckle reports that SDC not emptying the bins there as they were contaminated. Councillors have drawn this to the attention of the District Council and it was suggested that the Clerk follows this up with a letter from the Parish Council. **Resolved this go on next agenda for further discussion.**

**c. FINANCE**

**i) To approve Minutes of Finance meeting held on Monday 12<sup>th</sup> March 2018**  
**Item regarding Eversley Park Entrance was moved to Part 2. These minutes were then agreed and approved.**

**ii) CCTV Working group report-** Councillor Packham reports that they ongoing with Mayfair Three meetings been held to date and areas for CCTV have been suggested which need cover: The Cross (Traffic lights), Eversley Park Centre/Rugby Club, Fairway and Library garden. All cameras will feedback to Crossroads and Mayfair will monitor these and SDC will pay for this monitoring. Chairman asked if there were any limits that cameras could not be used for as monitoring traffic flow in the village would be most useful. Councillor Packham did not see a problem with this. **Quote was received and agreed this go to Part 2 for full discussion.**

**vi) Cheques totalling £25,289.03 (see separate list) were approved and signed by the Councillors.**

**d) LAND & PREMISES**

**i) To approve minutes of LAP meeting held on Monday 5<sup>th</sup> March, 2018 -**Councillor Thwaite reports that it is proposed to change name of Memorial Garden to Library Garden. Fairway money has been agreed by SDC now planning through and first payment should be received soon. **Resolved that CDM can go ahead and approve start date with contractors. Resolved these minutes and actions be approved and accepted.**

**e) PERSONNEL/TRAINING**

**i) Report on CDM appraisal –** Councillor Packham reports that he was the only Councillor able to attend but it was decided to undertake the “supervision” and report to the next Personnel Committee. Councillors could see no problem with CDM work. . Councillor Packham did state that a Personnel meeting is needed as soon as possible to agree among other issues leave entitlement for staff.

**121) OTHER REPORTS**

**a) Selby Rail Users –**Councillor Buckle reports he had met with Northern Rail land they are looking again at Car Parks. Hourly trains should have been in May but not now until December 2018. That is when upgrade trains should arrive.

**b) Gala Committee –** No report.

**c) Community Association –** No meeting held.

**d) Eversley Park Centre-** Quotes received for new windows also request for funding towards floor repair. **Agreed this be moved to Part 2 for further discussion.**

**e) Yorkshire Local Councils Association –**No report

- f) **C.E.F.'s** –Councillor Prescott reports Board meeting this week when Rugby and Outdoor Gym have applied for funding. Councillor Buckle reports that Sherburn has done very well this CEF funding.
- g) **Rugby Club** – Letter from Rugby asking if CDM could help them to get further funding for the upgrade of their building. **Resolved that Chair reply to the Rugby Club saying that CDM could point them in the direction to get funding, but would not complete applications for them.**
- h) **Angling Club** –Nothing to report.
- i) **White Rose Football Club** –Chairman reports some concern over Fascia Work- **Agreed this be moved to Part 2 for further discussion.**
- j) **Fairways area** – nothing to report
- k) **Aero Club Liaison Committee** – No report
- l) **Craft & Food Festival 2018** –Nothing to report
- m) **Community Library Steering Group** – Chairman reports all going well.

## 122. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA

- i) **CCTV sign for Outdoor Gym area-** Clerk produced sign suggested which states “you are being videoed” Councillor Devers states this should say who is monitoring this and a contact number. **Clerk to get back to company about this.**
- ii) **Change of dating for minutes and agendas** - Clerk asked why these were requested in American form (namely 2018\_03\_19) instead of 19<sup>th</sup> March 2018. Chairman stated this made them easier to find in the filing system and it is a computer way of working not an American one. **Agreed this be adopted.**
- iii) **YLCA GDPR Training sessions** - Clerk reports nearest one is at York on the 11<sup>th</sup> April. **Resolved Clerk should attend this session at a cost of £45.**
- iv) **Letter from Police and Crime Commissioner-**stating that an investment of over £3m has been approved for the next two years. (copies been sent to all Councillors)
- v) **Parish Survey on Vehicle activated Speed signs** – replies requested by the 21<sup>st</sup> May. **Agreed this go on next month’s Parish Council agenda.**
- vi) **Contractors Insurance plus quotes for work-**Clerk reports that copy of public liability Insurance Also quotes for village work- **Quotes to go to Part 2**

## ITEMS FOR NEXT AGENDA