

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
15th JUNE 2015 AT 7.00PM**

**Present:** Councillors S Haskell (Chairman), P Doherty, Mrs J Prescott, B. Packham, M. Hobson, Mrs M. Hunt, Mrs J. Brown, Mrs B. Thwaite, C. Lake (Vice Chairman), T. Streatfield, Mrs S Hoyland (Projects Officer) and Mrs M. Gibson (Clerk)  
Councillor M. Jordan came late to the meeting.

Also present Jake Crompton Indigo Planning Representative and District Councillor D. Buckle.

**MEETING BUSINESS**

**13. APOLOGIES FOR ABSENCE:**

Apologies were received from Pc Richardson and also Councillor Jordan would be late.

**14. DECLARATIONS OF INTEREST**

No Councillors had interests to declare.

**15 MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday 18th May 2015- Councillor Mrs Brown stated that the Annual Meeting minutes were incorrect as she was elected to the Finance Committee and also that the YLCA representative was not Councillor Hunt -Chairman would take on this as he was quite keen on this. Also Clerk reports that the Internal Auditor appointment was left off this minute. Following these adjustments the minutes were approved and signed by the Chairman.

**16. POLICE MATTERS**

There were no Police issues

**17. PUBLIC OPEN SESSION**

No public in attendance.

**18. NORTH YORKSHIRE COUNTY COUNCIL**

**To Report and take comments on.**

**County Councillor reports;**

- i) Local Transport Plan Consultation-** Copies been sent to all Councillors for their comments.
- ii) Report on Configuration of Library-** Copies been sent to all Councillors. County Councillor reports that there is a meeting on the 7th July when we will know what is proposed. Will report back to next PC meeting.
- iii) Traffic Regulation for Croftway/Kirkgate-** Letter confirming that we have no objections to this proposal.
- iv) Bus Services -**County Councillor reports that Selby College bus is being withdrawn as this is the choice of parents to send their children to Selby so they have to pay the costs there is a commercial service that can be used.
- v) Beech Grove Parking-** this is still ongoing.

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## 19. CORRESPONDENCE

- i) **To Receive letter from T. Fearn of AE Donate regarding defibrillator for this village.** They send hamper of fund raising resources to help us fund raise they will donate £100 to our campaign. Copies been sent to all Councillors. Councillor Prescott reports we are still awaiting details of CEF's proposals for this. **Agreed this be left at the present time.**
- ii) **To Receive letter from Utopia Coaches regarding changes to 42-2 Service from Pontefract to York-** Copies of timetable sent to all Councillors and also put in Notice Board.
- iii) **To Receive letter regarding IPT Consultation on Bus Services.** Drop in session at Eversley Park centre this morning . Councillor Packham reports that hardly anyone attended. .Proposals are to reduce services from Sherburn to Tadcaster as this is a fully subsidised service. A new bus has been purchased for this route and it is suggested that maybe volunteer drivers could be found to run this service.
- iv) **To Receive letter from YLCA regarding changes to rules for recording Parish Council meetings.** They wish to clarify that it is not a legislative requirement for prior arrangement to do this just makes more sense for the Clerk to be able to provide space/furniture to know they are attending.
- v) **To Receive letter from Selby District Council regarding the removal of toilets in the village.** The demolition contractor had not completed the work specified, a replacement contractor has been appointed but is unable to complete the work until Monday 1st June. Screening is being out round this so it looks not such an eyesore. Now gone.
- vi) **To Receive letter from Vektor Ltd-** work on car park at Church View will commence first week in June. **Work now been done.**
- vii) **To Receive invite from Police and Crime Commissioner to attend event Policing in North Yorkshire. Hawdon Institute York 15th June.** Councillor Jordan had attended.
- viii) **To Receive letter from resident in Fairway about Coaches using this road.** They have noticed an Optare bus using this route. Councillor Hobson states that the company are testing buses on this roadway, there is no law to stop them it is a public road. **Resolved that we write to Optare stating concerns of residents about this practise.**
- ix) **To receive copy of letter sent to Simon Town Associates regarding title ownership of Old School.** Councillor Lake reports he has been to Wakefield/Leeds and North Yorkshire and one of them have deeds for this property. Agreed that Chairman suggests to Simon Town check with Elmhirsts solicitors.
- x) **To Receive note from District Councillor David Buckle with suggestions to improve Sherburn.**
  - a) **More Dog bins and signage** - We are always upgrading bin coverage of the village, and the school have already done signs for around the village.
  - b) **Signs for Car Park behind club as this is not used** -Maybe these could be included in Village Centre Project as we would have to pay for their installation
  - c) **Regular Grass cutting** - We have had problems with NY and we are now doing this ourselves so should be done regularly now.
  - d) **Put pressure on Sam Smiths to finish work on Red Bear** - Previous Chairman have tried without success to get this work finished. Chairman will try again of the Council agree. **Resolved he go ahead and try and get a meeting regarding this work.**
  - e) **Parish Council could buy the Natwest bank building making office more central and providing toilet facilities as well-** There is no way the Parish Council could purchase this building.
  - f) **Street Lights could be switched off at night to save funds-**The County Council are already going ahead with this.

- g) Encourage both large and small business to be more involved with projects to improve Sherburn** -Local companies do help with the Sherburn in Bloom projects.
- h) Library needs a sign on the Main Road as many new residents do not know where it is-** This could be looked at when the Hub is finalised, if we do this now we would have to pay and then in a few years a new sign would be needed for the Hub.
- i) An idea for the centre of the village would be to move the War Memorial to site where toilets were.** This idea was mooted but the Church do not want this moving. It is to be sited slightly further back from the wall on the near future.
- j) To encourage locals to take pride in Sherburn an annual best kept garden award with £100 prize money and a trophy. (Councillor Buckle would sponsor this) Resolved this could be looked at.**
- k) More Seats are needed in the village for the elderly-** Loads more seating is incorporated in the Village Centre Project.

## **20. PARISH COUNCIL BUSINESS**

### **a) PLANNING**

- i) Report on Planning meeting** - Councillor Doherty reports that quite a few plans dealt with-separate minutes will be forwarded. One of the plans was for the 270 houses for Indigo down Hodgsons Lane- the Committee felt that there were policy issues with this and we were still awaiting Traffic consultation. Agreed we ask Selby for an extension of time on this plan. Councillor Streatfield mentioned the development by the traffic lights which is leaving the wall half rendered and half stone -could something be done to ask that it all be stone or all rendered as it looks very unsightly in centre of village. Agreed we write to owners and see if anything can be done.
- ii) Report from Transport/Traffic sub-committee** - No meeting held.
- iii) To Discuss Indigo Planning application regarding facilities for this village-** List has been sent of what is needed for the village. The Doctors requirements are still ongoing.
- iv) Report on meeting with Strata regarding Drain across Fairway area-** Councillors had met with the company and agreed in principal with this drain. Football were looking at work to get this pitch up to scratch as Company agreed to help with this. Councillors Lake and Streatfield were concerned about the pile driving on this site which is very noisy and causing problems with damage. **Resolved that some of Councillors meet with site manager, Councillor Packham would arrange this meeting.**
- v) Traffic signals** -Complaints received about change of timing of traffic signals. NYCC have replied that there has not been change to these lights.

### **b) COUNCIL**

- i) Project Officers Report (previously sent) - All actions noted and report accepted.**
- ii) Report on YLCA Health Check** - Clerk still waiting for updated Legal Topic Note.
- iii) Report from sub-committee Community Action Plan-**No meeting held.
- iv) Update on NYCC Youth Services-** Nothing to report.
- v) To Discuss "The Hub" proposals-** Nothing further on this.
- vi) Update on signs/dog bins. Larger bins needed on Fairway.** Mr Varley reports these bins are emptied daily. Clerks to chase up the new bins for Sir Johns Lane and Fishing Pond.

### **c) FINANCE**

- i) To Arrange date for Finance meeting-** Councillor Lake will liaise with Clerk regarding this.

ii) **Update on Grass Cutting-** It turns out NYCC are not doing this for this year as previously thought. Project Officer and Councillor Packham had arranged for Bedfords to do this work theirs was most competitive quote and they could also get this done quickly. **Resolved they be asked to do all this cutting for this year, and to make sure he had clear details of what areas were to cut regularly.**

iii) **Update in Grant application for Village Centre Project-** Chairman reports that Grant form has been received and signed by himself and the Clerk and returned. Councillor Mrs Brown reported that she thought we had to generate an invoice for this to be paid. **Resolved Clerk check if this is in bank and if not chase this up.**

iii) **Cheques totalling £24,100.98 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

i) **To arrange date for LAP meeting. Councillor Mrs Thwaite will liaise with Clerk regarding this.**

e) **PERSONNEL/TRAINING**

i) **To Agree sub-committee decision for Community Development Officer post-** Councillor lake reports that the person the Committee favoured did not want the job. other applications not suitable. **Resolved this post be discussed properly at the next Personnel Meeting also implication for Clerk's hours etc.**

ii) **To Arrange date for Personnel Meeting - this was arranged for next Monday 22nd June at 7pm in the Parish Council Office.**

21. **OTHER REPORTS**

a) **Selby Rail Users** – Councillor Packham reports CCTV at South Milford is still ongoing he is meeting with Chief Executive SDC and also SADRUG again regarding this problem.

b) **Gala Committee report-** No report

c) **C.A.B** - No meeting held.

d) **Community Association** -No meeting held.

e) **Eversley Park centre** -No report

f) **Yorkshire Local Councils Association** – No meeting held. **Councillor Lake reports that Sheena Spence is coming to talk to himself and Chairman in the near future.**

g) **C.E.F.'s** -Councillor Mrs Prescott reports last meeting was an Open Forum so no report. Next meeting is 7th July.

h) **Rugby Club** – No report

i) **Angling Club** - Councillor Hobson reports that he is still chasing up about fencing this area.

j) **White Rose Football Club** -Councillor Packham reports he will be resigning from the Trustees at their next meeting and Councillor Mrs Thwaite will be taking over. Project Officer reports that rats have been seen at this site, Mr Varley is dealing with this.

m) **Community Mini Bus** - Project Officer reports nothing further from Govt about the new bus. .

k) **Fairways area** - Complaint received about park not being closed at 9pm. Project Officer had written back stating that this is closed by volunteers who do it usually by 9.30pm.

l) **Aero Club Liaison Committee** - report from this meeting had been sent to all Councillors..

n) **Village Centre Project** -. See report above.

22. **CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA**

**a) North Yorkshire County Council**

Telephone called received today that they will be making payment of £1,781.99 to the Parish Council towards the grass cutting.

**b) Eversley Park/ Library Garden areas**

Mr Varley has found syringes on Eversley Park and in the Library garden areas- this has been reported to the Police. Also Asda leaflets found on Eversley Park and Fairways area- Mr Varley has contacted Asda about this.

**c) Public Toilet Campaign**

Letter received from Mr Dowson attaching list of business' who state they were not asked about public usage of their facilities and stating that these are not for public use. Also enclosed note signed by Councillor Jordan which was attached to the public signs about this problem. Thanking the Chairman for his previous comments and await this council actions on this matter. **Resolved that Chairman would deal with this.**

**d) Selby District Community Fair**

Notice that will take place on the 11th July at Barlby High School from 2pm onwards.

**e) Church Fenton Airfield.**

Letter received about proposed meeting with Mr Makin who has bought this site to make into a commercial airfield. Have any Councillors any questions they wish asked at this meeting? **Email to be sent on to all Councillors.**

**f) PLAN Selby**

Two workshops regarding this above to be held at the Best Western Plus, Milford Hotel, Great North Road, Peckfield on the 29th June and also the 16th July. Councillor Streatfield would attend.

**g) Awards for Community Projects/Groups and Individuals**

Letter from Chairman of North Yorkshire County Council regarding this Community Awards Scheme. The following categories; Best Community Project; Best Community Group; Volunteer of the Year; Young People volunteering award. Nomination have to be in by the 16th October 2015.

**Items for next Agenda;**

- i) Weeds on Footpaths (Councillor Mrs Hunt)**
- ii) Vehicles parked on pavements (Councillor Streatfield)**
- iii) Library garden ( Councillor Mrs Brown)**

**Chairman made a presentation of a glass rose bowl to the Project Officer for her work for the council for the last 8 years and all Councillors wished her well in her retirement.**