

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
18th JUNE 2012 @ 7PM.**

Present: Councillors B. Packham(Chairman), K. Devers (Vice Chairman), C. Lake, Mrs M. Hunt, Mrs B. Thwaite, Mrs A. Traska, P. Doherty, M. Redhead, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)

Also present: County Councillor M.Jordan and 1 member of the public.

16. APOLOGIES FOR ABSCENCE.

Apologies were received from Councillor Mrs J. Brown, S. Haskell, A. Parmenter, also Pc Richardson.

17. DECLARATION OF INTERESTS.

No Councillors had interests to declare..

18. MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday May 21st 2012 (Previously circulated) were approved as a correct record and signed by the Chairman.

19. PUBLIC OPEN SESSION.

There were no public issues.

20. POLICE ISSUES.

There were no Police issues.

Pc Richardson had sent note thanking PC for their nomination for Safer Neighbourhood Officer of the year.

21. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;

To Report and take comments on;

a) To Discuss responses to Bus Service letter sent out to all Councillors.

The following points were raised: That maybe every other bus to Leeds go direct rather than around the houses. Also the late bus to Mickelfield at the weekend come on to Sherburn Saturday and Sunday evenings. Also buses to Xscape at Castleford be considered.

Resolved Clerks write with these suggestions for improvements.

b) To report on bollards in village centre:

Project Officer reports that this is still ongoing. **Resolved that this be passed to Village Centre Working Group and could be incorporated in the village centre scheme**

22. CORRESPONDENCE

i) To Receive YLCA update regarding Policy & legal Framework for public rights of way. Councillor Traska would go through this and report to next meeting.

ii) To Receive YLCA consultation on Infrastructure and Planning Regime. This to be re-circulated to all Councillors. Meeting arranged for next Monday at 7pm in the Pc office to finalise a decision on this matter.

iii) To Receive letter from Vitlaise requesting funding towards their work supporting disbaled people and carers. Clerk to write and aks how many villagers they assist.

iv) **To Receive letter regarding Waste plant at Allerton Park.** (copies been sent to all Councillors) agreed no further action.

v) **To Receive letter & Disc from Banks Renewables regarding wind farm at Hook Moor.** Councillor Doherty took this to look through and report to next meeting. **Clerks to write and ask for Grant forms promised.**

vi) **To Receive reminder from YLCA that the council must adopt the new Code of Conduct for Councillors before the 1st July. Resolved we adopt this NALc code of conduct.**

vii) **To Receive complaint from resident about path through site on Land by Library. Resolved Clerks write and state we are trying to upgrade this area which has been allowed to fall into a bad state, we do respect your concerns on this matter but as this pathway has been a long standing route we have incorporated it in to this scheme.**

23. PARISH COUNCIL BUSINESS.

a) PLANNING

i) Planning AT 6.30PM IN PC OFFICE.

Councillor Doherty reports that 2 retrospective planning applications had been dealt with. One for signage at The Bon and one for decking at Rose Crescent.

Proposed Housing Development.

Chairman reports he and County Councillor Jordan had met with developers regarding S106 monies usage and they seem to want to upgrade the High School and will not consider any other projects. There are concerns that if the High School think this funding is coming they will not make efforts to get funding elsewhere (which money is available from other sources) The District Council are suggesting refusal of the 100 house propjject as this goes into small area of flood plain site. It is suggested that all 3 applications will go in again in September.

ii) Housing Working Group.

Councillor Doherty reports that the Traffic routing details have been sent and and NYCC say these will receive careful attention. Councillor Doherty has asked about costs and if the company do a full survey it would be £30-35K and if an enquiry involved this would be approx £2500 + expences. The Growth and Capacity figures will be sent in soon. Councillor Doherty has looked at the Debelopers traffic survey which is wrong on . The lane widths of the road, the speed limits (30 not the 20 as it is). **Resolved that Working Group keep working on this project. Also that Clerks write to Highways asking for the courtesy of replies to our specific queries and issues and send copy to County Councillor Jordan.**

Councillor Doherty will send letter for Chairman/Project Officer to adjust to be more assertive.

b) COUNCIL

i) To Report on Youth Council

Councillor Devers reports he has attended their meeting and Robert Keniwell was very organised with this Council and he has asked him and Steve Green (Youth Worker) to make a proper presentation to this Council at next Months meeting.

ii) Report from meeting regarding Mytum & Selby.

Chairman reports that a meeting had been held and all Councillors had notes from this meeting. Agreed this could come off agenda as it is strictly a District and County issue.

iii) Data Protection Policy and also Freedom of Information Policy.

Clerk confirms that we have paid up to date Data Protection Policy, Councillor Devers states that this number should be on letterheads and also on website. **Resolved we adopt the Freedom of Information Policy presented by Councillor Devers.**

iv) Review of Standing Orders.

Chairman reports this is ongoing. Councillor Traska asked for a further copy be sent to her.

v) Election of Councillors to outside bodies:

The following were elected to:

C.A.B. Councillor Mrs Brown was elected.

Fairways Recreation Ground- Councillors P. Doherty and Mrs M. Hunt.

Eversley Park centre – Councillors S. Haskell & Mrs A. Traska.

Hungate Trust –Chairman.

Selby Rail Users –Councillor A. Parmenter.

Sherburn Gala Committee-Councillor C. Lake.

Sherburn Rugby Club –Councillor C.,. Lake.

Sherburn White Sports Association –Chairman.

Sherburn Youth Drop in – Councillors Mrs A. Traska and M. Redhead.

YLCA- Councillors Mrs J. Brown, K. Devers and A. Parmenter.

Website Working Group –Councillors S. Haskell and P. Doherty.

Village Centre Working Group- Councillors Mrs M. Hunt and Mrs J. Brown.

Wheatsheaf Angling Club-Councillor S. Haskell.

Housing Working Group –Councillors K. Devers, Chairman, Mrs M. Hunt and P. Doherty.

Kingspan Trust – Chairman.

Internal Auditors- Mrs A. A. Thomas was re-elected

v) To Discuss possibility of “Party in the Park” in Eversley Park 2013.

Chairman proposed that a party in the park should be held next year, with music/arts possibly in 2nd week July. Councillors agreed this was a great idea. **Resolved that a meeting be arranged to further discuss what is proposed. Clerk would notify Councillors of a suitable date for this meeting.**

c) FINANCE

i) Agree minutes of last Finance Meeting held on Tuesday the 29th May (copies been sent to all Councillors).

The following proposals were agreed by the council: Upgrade of street lighting on Moor Lane at a cost of £16,632.98+VAT, Hold the swing at fairway for further Discussion, Grant of £600 for Finkle Hill bowls for grass cutting be paid, Gas boilers in our areas is still ongoing. Also noted that Internal audit been done and no problems found,Chairman thanked Clerk for her efforts.

ii) To Discuss further proposals for BMX upgade.

E-mail received from Groundwork about further upgrade of the present area. **Resolved that copies be sent to all councillors and this be dealt with at next LAP meeting.**

iii) To discuss employing Parish Lengthman.

Councillor Devers suggested that we should emply someone to do our work around the Village instead of the present arrangement we have. Concerns were expressed that this would involve tax and national insurance. Some work which was suggested were District Council responsibilities and others were County Council this would have to be very carefully Checked we were not paying twice for the same job. **Resolved that this matter should to next Finance meeting for further discussion.**

iv) To Discuss PC taking over village Grass Cutting.

As Councillors not happy with the present grass cutting by County Council. **Resolved that Clerks find out what County would pay us to do this work ourselves.**

v) To discuss/agree repairs to Youth Shelter Eversley Park.

Quotation received for £532. 52 for the parts and also £358 for the fitting of them to repair this shelter. **Resolved we find out if this is covered on Insurance and this matter to be taken to next LAP meeting.**

vi) Cheques for Payment. Cheques totalling £7464.24 (see separate list) were approved and signed by the Council.

d) LAND & PREMISES

i) Agree minutes from Land & Premises meeting held on Monday 28th May. (copies sent to all Councillors).

Councillor Mrs Thwaite presented the minutes and asked for Council approval on the Following; S106 monies should be used for Village Centre Project. Also that the EP Centre could go ahead with kitchen work with the Insurance money and upgrading of toilets provided no cost for council involved. To Agree Work in getting all PC areas boilers checked. Roof repair at Fairway bowls club. Swings be put on hold for Fairway area and other options be looked at. Equipment at Fairway identified as broken/ faulty be scrapped.

Problems with Rugby pitch still ongoing so bond cheques to be held at present. **Resolved the council agree all these suggestions..**

ii) Report from Village Centre Working Group-Councillor Lake reports that walls and gates finished on Land by Library area he is meeting builders tomorrow to sign off the area. The Group are getting quotes for planting and trying to get funding in place for this. Can Clerks contact Janie Moore asking what workman they could supply to help with this groundwork for the planting. Councillor Mrs Hunt reports that have got all planters and tubs sponsored now. They are on process of sending out forms asking what exactly people want for the village centre area..

iii) To discuss installation of swing at Fairway.

This already come up on both Finance and LAP agendas. Councillor Devers would send a link for Councillor to look at what else is available for this area.

e) PERSONNEL.

i) To Arrange a meeting of this Committee.

Clerk was asked to let all Committee know a date for a meeting of this committee.

24. OTHER REPORTS.

a) Selby Rail Users:No report available.

b) Gala Committee- Councillor Lake reports work on Rugby Pitch still ongoing. Their next meeting is this Thursday 21st June..

c) C.A.B:- No meeting held..

d) Community Association:- Next meeting next Wednesday 27th June...

e) Eversley Park Centre:- Councillor Mrs Thwaite reports still awaiting quotes for damaged drain cover. She is having hall floor done 13th August, so Clerks may not be able to work due to the smell.

f) Yorkshire Local Councils Association:-.No meeting held. .

g) Youth Drop In:- Councillor Thwaite reports the numbers are up at the moment. Councillor Lake stated this is well worth a visit by Councillors.

h) **C.E.F.'s** :- No meeting held. Next meeting is in Sherburn on the 3rd July with the emphasis on youth Chairman asked all Councillor to try and attend.

25. CLERKS REPORT/COUNCILLORS REQUEST FOR MATTERS FOR NEXT AGENDA- Items for information only.

Items for next agenda:

a) Vision ICT account

Clerk had received account from this company, we understood we had closed this. Clerks to check with Councillor Haskell.

b) Village signs damaged.

Clerk reports that two of the village signs, on Church Hill and Milford Road have been damaged and are loose. **Quotation received for £350 +VAT for this and she had agreed work under her powers as they are loose and could cause injury. This was resolved to be acceptable.**

c) National Insect Week

Notification of this event at Yorkshire Air Museum on the 26th June. Noted.

d) Reminder from NALC that Code of Conduct has to be in place by the 1st July. Resolved we adopt this NALC code.

e) Copy of Dacres letter to Council regarding planning. Copies been sent to all Councillors.

f) Project Officers report

This had been sent to all Councillors with update of progress on present projects.

g) Traffic cameras in the village

Reply from County Council regarding our query about cameras appearing around the village. These were evidently used by a potential developer in the village for a traffic survey.

h) Data Protection.

Letter stating we have not renewed this, Clerk reports that this was sent at beginning of June so is renewed.

i) Disabled People against cuts.

Notification of a meeting regarding above at Selby Community House on Friday 22nd June at 7pm.

j) August Meeting.

Chairman asked if councillors wished to hold a meeting in August. **After much discussion it was agreed we should hold a meeting in August.**

Requests for next agenda.

i) White Rose Finkle Hill Area.

Councillor Mrs Thwaite asked what the site cabins were for on this site, we have not been notified of any work. **Resolved Clerks find out and report to next LAP meeting.**

ii) Solar Panels.

Councillor devers asked what had happened about his mention regarding these pannels. **Resolved this go on next agenda for further discussion.**

