

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 15<sup>th</sup> JANUARY 2018 @ 7PM**

**Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman) B. Packham, Mrs B. Thwaite, K. Devers, Mrs M. Hunt, J. Boyd, D. Buckle, Mrs J. Brown, T. Platts, M. Hobson, Mrs A. M. Oldroyd (CDM) and Mrs M. Gibson (Clerk)**

Also present 6 members of the public and the press.

**MEETING BUSINESS**

**88. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor J. Prescott.

**89. DECLARATIONS OF INTEREST**

Chairman and Councillor Packham declared interest in Community Trust and Councillor Thwaite in White Rose and Rugby Club. Councillors Buckle and Boyd in Teasel Trust. Councillor Packham also declared an interest in High School as he is a governor.

**90. MINUTES OF THE LAST MEETING**

Minutes and Part 2 minutes of the last meeting held on Monday 18<sup>TH</sup> December, 2017.

Councillor Buckle reports that minute 85.7) should read Harold Mills Centre not Hungate.

Also minute no 85.17) should read 7 for and I abstained. Councillor Packham also reports that minute no.85.15) should read parking for Boots as well as library, as that was what Councillor Hobson had stated. Following these amendments the minutes were agreed and signed by the Chairman.

**91. PUBLIC OPEN SESSION.**

Resident stated that Clerk had stated at last meeting that the Gala had given nothing to this council and this was wrong. Clerk stated that this was not what she had said, she said that nothing had been given to the Eversley Park building. Gala Committee then reported on what has been given to this village by the Gala Committee the Orchard area was bought for £18k and spent £35k clearing this area before handing over to the Council. Gala also donated £2500 towards CCTV. Installed and refurbished village signs. This is why they are requesting help with the Christmas Lighting as some alterations will be needed for lamp posts this year and also down Moor Lane want them to go further to include the new properties. Councillor Packham stated that this is on agenda on Finance Committee minutes later in the meeting.

Resident asking what can be done about **Dog fouling and vandalism in this village.**

Residents felt that Police should be here at these meetings to deal with complaints these issues are now becoming serious in this village. Councillor Hobson stated he is meeting with Julia Mulligan later this month and will bring this up again. Chairman reported that people must contact the Police on 101 whenever vandalism occurs so that a report is booked and then we will get more action from the Police. Resident stated there is a serious **drug problem in this village** which needs urgent attention. Councillor Packham stated that at the September 2017 meeting he had asked councillors to contact him with their concerns and he would take these to the Police and Crime Commissioner but had received nothing. Councillor Packham is still happy to do this so all Councillors and members of the public can contact him and he will pass this on. CDM states that it had been reported that no reports of antisocial behaviour had been received by the police since 29<sup>th</sup> November 2017. Chairman stressed

that people MUST report all incidents if we want to get Police action. Resident stated that PC Boyle had been moved on, but Chairman reports she has not, she is on restricted duties. Residents get the idea that the Police are not interested in what happens in this village. Councillor Platts asked what other Parish Councils are doing about their problem and could we find out and maybe adopt their policies if they are working. Councillor Lake states that all incidents should be reported then the Police would get more manpower. Resident stated that on social media suggestions were being made to take their own action on this, which will only make matters worse.

Residents complaint about **Dog fouling** we need to be pro-active regarding this problem. Councillor Buckle states that we have been very pro-active regarding this with signs and bins. He had personally cleaned up in Moor Lane one evening and it was fine until the following evening when it was as bad again. He had marked these with little signs which both the signs and muck had been removed. Agreed we would put signs on all our bins again that dog fouling can be put in these bins. Councillors congratulated Councillor Buckle on this action. Councillor Packham thought the council should look at using the signs Councillor Buckle had used to see if they work. This item to go to next Finance meeting for further discussion. Resident also thanked Parish Council for "**H**" **bars in Wolsey Croft** these are working, now what is to be done about rest of the street? Lorries and even a double decker bus are still coming through, photo's been sent to Police but no reply received. Chairman asked that is the photos be sent to the Clerk so so they can be passed onto the Police. Councillor Hobson stated that other ideas are being looked at for this street and will report when something definite proposed.

Resident asked when **white lining on Beech Grove is to be done**. Councillor Hobson reports that this is proposed for the 25<sup>th</sup> February.

Resident reported on progress of **Sherburn Bears defibrillator** all money now sourced. The **100 Club for the Gala** now has 22 members. They are hoping to start a Sherburn Community Awards scheme with 8 different awards. They have 1 sponsor for this at the present time.

**GDPR** resident will send details of contacts and a free course to the Clerk.

## 92. POLICE ISSUES.

- i) **Police Presentation** – No Police present. Councillor Platts asked if we could write again asking for a Police presence at our meetings. **Resolved this action be taken.**
- ii) **Police Representative report** – No report

## 93. NORTH YORKSHIRE COUNTY COUNCIL

### County Councillor reports;

- i) **Hungate School** –County are looking at a feasibility study to increase teachers and pupils. County Councillor will keep council updated on this.
- ii) **Beech Grove** –letters will be going out 25<sup>th</sup> January to inform residents of actions.
- iii) **Community Speed Watch** – Training is being proposed either 9<sup>th</sup> or 16<sup>th</sup> February at the Eversley Park Centre 10am -1pm. everyone who had expressed an interest would be notified.

Councillor Packham asked what was happening about parking complaint on Low Street (by Cliff Garage area) County Councillor states this is ongoing.

## 94 CORRESPONDENCE

- i) **To receive letter from Sherburn High School**-requesting a Grant from the Parish Council towards a defibrillator at the school area. **Agreed this be moved to Part 2 for discussion.**
- ii) **To receive letter from Sherburn Cycle Club asking what happened to funding left from Cycle Saturday event.** Clerk had replied but further information was requested. **Chairman would send further information so the Clerk can reply to this letter.**
- iii) **To receive letter from YLCA updating on Referendum Principles for the next 3 years.** Parish Council referendum has been deferred at the present time.
- iv) **To receive letter from YLCA update on Data Protection regulations from the 25<sup>th</sup> May 2018-** This states that neither Clerk nor RFO can be designated as the DPO of the council for whom they work. Letter come today which states this is being challenged. **Resolved this go to next Parish Council meeting for further discussion.**
- v) **To receive complaint about youth nuisance on EP.** Asking when the gate will be closed at the entrance to the park. Clerk has replied that this is ongoing and should be done by the end of the month. **Clerk reports that signs have been ordered. Agreed this be moved to Part 2 for further discussion**
- vi) **To receive complaint regarding elevated levels of vandalism/dog fouling in the village-** this item be dealt with in Public session.
- vii) **To receive request from Informer for funding to cover cost of extra pages booked for village survey – this amounted to £166. Resolved that this be agreed and cheque signed for this amount (Councillor Packham abstained from this discussion as his wife edits the Informer)**

## 95. PARISH COUNCIL BUSINESS

### a) PLANNING

- i) **Report on Planning meeting** – Chairman reports that minutes will be forwarded from this meeting.
- ii) **Construction sites-** Problems reported with early starts on the Redrow site.

## 96. COUNCIL

- 1) **Update on Emergency Plan** – Clerk reports she is awaiting new form for this plan from NYCC. Councillor Brown stated she would help Chairman with this. Chairman will check on present plan.
- 2) **Programme for Growth** – Councillor Hobson reports that the architect is trying to come up with a plan which will encourage people to come to Sherburn as a destination. SDC are also looking at all ideas to involve all business' large and small to participate.
- 3) **Youth Update** – Chairman reports that this is going well, should have more to report by next meeting.
- 4) **Portable Speed Guns** – This was dealt with in County Councillors report.
- 5) **Community Development Manager Report** – This was presented.
- 6) **Toilets in the Village-** Agreed this be moved to Part 2 for discussion.
- 7) **Update on trees in Moor Lane** – Clerk reports that our Tree man had been out today to look at these trees. The Lime tree is fine, could do a little topping if wanted. The Willow Tree is a case of wrong tree in wrong place. One branch overhanging the road needs trimming back and also a branch overhanging drive of house has a crack in it. Clerk reported that as a Parish Council we cannot do this work as they are not our trees we have no Legal powers to do this work. We also cannot use 137 funds as this states it must be for the "whole of the village residents" Some councillors were still concerned about these trees.

- 8) **Weeds in the village-** Councillor Buckle reports that he was looking into getting quotes for the work also for tubs and library area. Would report further to next Finance meeting.
- 9) **Update on Grass Cutting contract** –CDM reports that extra cuts have been agreed with contractors. Details of cost would be notified to the Clerk when finalised.
- 10) **Upgrade of Station** –Northern Rail reply the ticket machine will be on the Leeds side of the tracks as Conductors can manage the other direction. Eventually one will go on both sides. They will monitor if one is enough in the Leeds side.
- 11). **Christmas Market-**Councillor Buckle is ongoing with this proposal. Chairman also reports that Gala and Craft people should maybe be consulted regarding this project.
- 12) **Memorial Garden near Library-** Councillor Hobson had proposed that this garden be moved to possibly near the EP Centre and the area tarmacked for parking for the library/Boots etc. Clerk reports that this area again be vandalised and sign smashed.  
**Resolved this item be added to next LAP agenda for more full discussion.**
- 13) **Update on website and social media strategy-** Councillor Platts has sent out report to all Councillors regarding this. **Resolved that the Data Protection item go to next Parish Council as this needs to be separate item.**
- 14) **Update on Entraceway Eversley Park** – Councillor Buckle reports he has suggestion that two 3 foot wide tracks be installed at this entranceway which will help vehicles getting onto the site and not look unsightly. Chairman reports we have extension of time for the Tesco Bags for Life fund for this work **Resolved that Councillor Buckle get prices for this work and this go to next Finance meeting for discussion.**  
**Tubs in the Village- Agreed this item be moved to Part 2 session.**
- 15) **Public Participation at meetings-** Chairman had requested this item be added to agenda, the Council need a strategy for public at meetings. **Resolved that a sub-committee of Chairman and Councillors Packham and Devers get together and put out a strategy for this.**

#### c. FINANCE

- i) **To approve Minutes of finance meeting held on Monday 8<sup>th</sup> January 2018.** Budget proposals were put forward, Councillor Packham stated we could not make a decision to accept this proposal without more details of why changes have been proposed and what finance we have to cover this, **Clerk to send out further details before next meeting so that this budget can be approved.** **Agreed the minutes then be moved to part 2 for further discussion.**
- ii) **Update on Outdoor Gym area-** Councillor Buckle reports that SDC are to find the rest of the cost of this equipment. Councillor Buckle would send all Councillors a plan of where equipment is proposed to be sited, please let him know as soon as possible if any objections to this plan.
- iii) **Cheques totalling £17,259.94 (see separate list) were approved and signed by the Councillors.**

#### d) LAND & PREMISES

- i) **No LAP meeting held as not quorate.**

#### e) PERSONNEL/TRAINING

- i) **Personnel Meeting had been held on the 10<sup>th</sup> January- agreed minutes go to Part 2 for discussion and approval.**

**97) OTHER REPORTS**

- a) **Selby Rail Users** –No meeting
- b) **Gala Committee** –Councillor Lake reports that the Gala do not need money for xmas lighting at this time.
- c) **Community Association** – No meeting held
- d) **Eversley Park Centre-** Chairman reports that a request had been received from residents asking for a larger car park to be made at this building. Much discussion took place and it was **decided that this would be too high a cost for the amount of space it would generate.**
- e) **Yorkshire Local Councils Association** – No meeting held.
- f) **C.E.F.'s** –No meeting held.
- g) **Rugby Club** – Councillor Thwaite reports that Rugby are getting plans and quotations for the proposed work. They have applied for CEFs funding for this work.
- h) **Angling Club** – No report.
- i) **White Rose Football Club** –No meeting held.
- j) **Fairways area** – Clerk reports that confirmation from Replay that account not payable until work completed.
- k) **Aero Club Liaison Committee** – No meeting held. Councillors Platt reports no date yet for their attendance at Parish Council meeting.
- .l) **Craft & Food Festival 2018** – Councillor Boyd reports that steady progress being made.
- k) **Community Library Steering Group** –Chairman reports all going well. Signage and hub proposals are ongoing.

**98. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA**

- i) **CDM booked on Your Community Rights Workshop in Tadcaster on 23<sup>rd</sup> February 10am -3pm.**
- ii) **YLCA New Clerks training course 16<sup>th</sup> March @ Skelton York, cost of £115.** Clerk reports that Councillor Thwaite wished to attend this training. **Resolved that this is agreed.**
- iii) **Request from Personnel Committee for the Green Book to be ordered. Clerk had done this and forwarded to all Councillors.**

**ITEMS FOR NEXT AGENDA**

- i) **Dog fouling - additional dog bins at Highfields (Cllr.Packham)**
- ii) **Tenders for work to be done by the Parish Council (Cllr. Packham)**
- iii) **Removal of agenda items (Cllr. Packham)**