

MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 12th SEPTEMBER, 2016
AT 7pm IN THE PARISH COUNCIL OFFICE.

Present: Councillors C. Lake, Mrs J. Brown, L. Wake and Mrs M. Gibson (Clerk)

1. Apologies for absence- Apologies were received from Councillors Mrs B. Thwaite, Mrs J. Prescott, B. Packham and P. Doherty.

2. Declaration of Interests – no interests to declare

3. Update on Expenditure for 2016/17 – Lists handed out for inspection of total costs to date. At the moment everything in budget.

4. MATTERS FOR DISCUSSION

i) To discuss annual service/upgrade of CCTV Finkle Hill –Councillor Wake had gone through the quotations carefully and presented full details of what was proposed by all parties. Much discussion took place and it was **Agreed we propose to full council that the MTA System quotation for £3389.63 be accepted.**

ii) To discuss employment of Casual Gardener – Councillor Brown reports that the sub-committee has met and got specs outlined for this work. Councillor Wake would liaise with Dean about getting this out for quotes by the October meeting.

iii) Update on External Audit – Clerk reports nothing further from this at the moment.

iv) To discuss request from Selby DIAL for funding- **Agreed we have never done this and should be refused.**

v) To discuss request support from York Disabled Workers Cooperative for their work. They produce wooden tables/Garden furniture also Memorial benches, flags and banners- **Agreed this be kept on record in case council requires this sort of item.**

vi) To report Notice from Bank that interest rates will be changing by 0.03% less from 3rd November. Clerk reports these accounts have one asset we do not pay any bank charges. **Agreed that Clerk should look at what is possible in the Post Office for a Deposit Account for the Parish Council and report to next finance meeting.**

vii) To report notice from Insurance Company that from 1st October Insurance Premium will increase from 9.5% to 10% in line with Govt. Polices.

viii) To report cost of Barnsley Bin for Fairway corner area is £205 and fitting £28.59 plus VAT, Clerk has ordered this on the 31st August.

ix) To report on dog signs and Bus Shelter signs-Two quotations received one for £18.95 each and one for £74 for all the signs required –**Agreed we propose to full council that the £74 be agreed and ordered.**

5. Items from Previous meeting;

Finance Regulations –Councillor Wake had read through these and suggested the following amendments needed to be made;

This committee recommend to the full council that:

Item 6.5 These at present state that the council will NOT maintain a cash float. **That this changed to the Council will maintain a cash float.**

Item 11 Contracts 11.1 d) This states that all requests for quotes should be accompanied by a SAE marked Tender. – **Agreed this should be done on all future requests for tenders.**

Item 11.1 f) – All such sealed tenders will be opened by the Clerk at the same time with at least one member of the Finance Committee present at this opening.

Item 16 Insurance – All appropriate employees of the Council shall be included on the fidelity guarantee. Which will cover the maximum risk exposure as determined by the Council .

Item 17.1 Risk Assessment- The council is responsible for putting in place arrangements for the management of risk.