

**MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 12<sup>th</sup> SEPTEMBER, 2016**  
**AT 7pm IN THE PARISH COUNCIL OFFICE.**

**Present: Councillors C. Lake, Mrs J. Brown, L. Wake and Mrs M. Gibson (Clerk)**

**1. Apologies for absence-** Apologies were received from Councillors Mrs B. Thwaite, Mrs J. Prescott, B. Packham and P. Doherty.

**2. Declaration of Interests** – no interests to declare

**3. Update on Expenditure for 2016/17** – Lists handed out for inspection of total costs to date. At the moment everything in budget.

**4. MATTERS FOR DISCUSSION**

**i) To discuss annual service/upgrade of CCTV Finkle Hill** –Councillor Wake had gone through the quotations carefully and presented full details of what was proposed by all parties. Much discussion took place and it was **Agreed we propose to full council that the MTA System quotation for £3389.63 be accepted.**

**ii) To discuss employment of Casual Gardener** – Councillor Brown reports that the sub-committee has met and got specs outlined for this work. Councillor Wake would liaise with Dean about getting this out for quotes by the October meeting.

**iii) Update on External Audit** – Clerk reports nothing further from this at the moment.

**iv) To discuss request from Selby DIAL for funding-** **Agreed we have never done this and should be refused.**

**v) To discuss request support from York Disabled Workers Cooperative for their work. They produce wooden tables/Garden furniture also Memorial benches, flags and banners-** **Agreed this be kept on record in case council requires this sort of item.**

**vi) To report Notice from Bank that interest rates will be changing by 0.03% less from 3<sup>rd</sup> November.** Clerk reports these accounts have one asset we do not pay any bank charges. **Agreed that Clerk should look at what is possible in the Post Office for a Deposit Account for the Parish Council and report to next finance meeting.**

**vii) To report notice from Insurance Company that from 1<sup>st</sup> October Insurance Premium will increase from 9.5% to 10% in line with Govt. Polices.**

**viii) To report cost of Barnsley Bin for Fairway corner area is £205 and fitting £28.59 plus VAT, Clerk has ordered this on the 31<sup>st</sup> August.**

**ix) To report on dog signs and Bus Shelter signs-**Two quotations received one for £18.95 each and one for £74 for all the signs required –**Agreed we propose to full council that the £74 be agreed and ordered.**

**5. Items from Previous meeting;**

**Finance Regulations** –Councillor Wake had read through these and suggested the following amendments needed to be made;

**This committee recommend to the full council that:**

**Item 6.5** These at present state that the council will NOT maintain a cash float. **That this changed to the Council will maintain a cash float.**

**Item 11 Contracts 11.1 d)** This states that all requests for quotes should be accompanied by a SAE marked Tender. – **Agreed this should be done on all future requests for tenders.**

**Item 11.1 f) – All such sealed tenders will be opened by the Clerk at the same time with at least one member of the Finance Committee present at this opening.**

**Item 16 Insurance – All appropriate employees of the Council shall be included on the fidelity guarantee. Which will cover the maximum risk exposure as determined by the Council .**

**Item 17.1 Risk Assessment- The council is responsible for putting in place arrangements for the management of risk.**