

**MINUTES OF THE FINANCE COMMITTEE MEETING ON WEDNESDAY 27TH NOVEMBER, 2013.**  
**AT 7pm IN THE PARISH COUNCIL OFFICE.**

Present: Councillors C. Lake (chairman), Mrs M. Hunt, Mrs J. Brown, Mrs J. Prescott, S. Haskell  
Mrs B. Thwaite and Mrs M. Gibson (Clerk)

**33. Apologies for absence**

No Apologies were received ,

**34. Declaration of Interests**

No Councillors had interests to declare.

**35. Community Mini Bus**

Mr Michael Taylor attended the meeting to inform the Council of what was entailed to running this service. he was leaving early next year and was not sure if the Committee would wish to carry on running this service. Mr Taylor states that a contact number is needed for booking this bus, always available. Users need to be asked recipient of invoice, name of drivers and do they have a D1 on their licence (photocopy of all parts of licence taken for drivers). Need insurers approval if the drivers are over 70. also talk new users through procedure for collecting/leaving the bus. They should leave their vehicle in the bus space when collecting as this then saves the space for the bus. Blank mileage forms should always be in the bus which users fill in with mileage. if they have put in diesel etc. These need collecting end of each month when oil/water etc is checked on the bus. Regularly wash the bus and the step (safety) Send out accounts every month, bank cheques and record mileages. ALM garage at present do service and MOT. Also need to deal with every day issues such as breakdowns. users failing to return bus on time etc.

Councillors asked how old the bus was - 7 years old. He would consider new one in 2 years time. Grants are easy to get as this is a Community Service and with the Disabled tail lift this helps getting funding. Insurance is presently £842 per year. Their account do not need auditing as the turnover not enough. Access is available 24/7 at Sissons yard for the parking of the bus. Their Financial Year ends in December and he usually calls the AGM when all financials finished (Late Jan/Feb) He will know then whether any of the Committee wish to stay on and run this service or not, he does not think they will. It would be helpful if he knew before this date if the Council wish to take this over.

Chairman thanked Mr Taylor for his information and he left the meeting.

Chairman asked Councillor Brown if the Visiting Scheme would link up with this service to run this bus, she said they would not.

All Councillors thought this was a service we needed to keep if possible. If we did take this over it would mean extra hours for the Clerks or maybe even setting on another member of staff. The Clerk stated she did not want to work longer hours, she already works quite a few evenings per month. Councillor Brown said that Project Officer had stated at her assessment that she would work from 9am if needed, this would have to be thought about if we did take on this bus. **Agreed this should be put to full Council for approval that we should take this over if committee did not wish to run it.**

**36. Quotes for Feasibility Study**

This had been passed on from Parish Council meeting for decision to be made tonight.

It was discussed at length and it was **agreed that Simon Towns quotation of £9,950 be approved, they had done High School one so came recommended.** Project Officer to contact Chairman before ringing this company with acceptance. We should try and get this a little cheaper as Councillor Haskell did not think the High School had paid this for their study.

**37 To Discuss/propose budget for 2014/15**

The present years budget was gone through and the Committee agreed that the following budget should be proposed to the Council for the next Financial Year (2013-14)

Parish Administration	same as this year	22,000.00
Donations	same as this year	8,000.00
Subscriptions	same as this year	1,200.00
Grass cutting	same as this year	7,100.00
LAP	agreed this need increasing to	45,000.00
Street Lighting	agreed this increase as more lights to change	40,000.00
Water	same as this year	3,200.00
S137	same as this year	550.00
Insurance	may be a little higher but still within	10,000.00
Loan	this is a fixed rate	8,766.24
Training Costs	agreed more training important so increase to	1,500.00
Hedges/trees	Clerk states most of work now done so keep as present	7,800.00
Play checks	same as this year	520.00
Electric checks	should be slightly cheaper this year but keep as same	8,000.00

This makes a total budget of = **£163,636.24**

Agreed we recommend that our Precept for the next year 2013/14 be increased by the allowed 1% making this £135,340.00. Rest of the above expenditure should come out of reserves i.e. £28,296.24. Agreed we also wait until January as YLCA recommend to set this Precept with Selby District Council.

Clerk to check when grass and play checks up for retendering.

**Extra items for discussion**

**i) No Ball Games sign for Pinfold Area.**

Quotation received of £210.52 for this sign. **Agreed we propose to full Council that this is deferred until Spring for a decision as weather now bad and dark nights.**

**ii) Rules of the Park signs for Eversley Park.**

Quotation received of £175 each = fitting for the 2 signs. **Agreed we propose to full council that this be accepted. One to go on lamppost near EP Centre and one on back of Rugby Club.**

**iii) New printer for Office**

Chairman felt this was getting quite old now and we should consider new one. Clerk to find out costs.