

**MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 14<sup>TH</sup> MARCH, 2016**  
**AT 7.00pm IN THE PARISH COUNCIL OFFICE.**

**Present: Councillors C. Lake (Chairman), P. Doherty, Mrs J. Brown, Mrs J. Prescott and Mrs M. Gibson (Clerk)**

1. **Apologies for absence-** Apologies were received from Councillors B. Thwaite and B. Packham
2. **Declaration of Interests** - No Councillors had interest to declare.

**3. a ) Report on Expenditure for 2015/16**

Lists were handed out and Section 137 was £27 over budget and still March account to pay. Agreed we will pay £100 from LAP fund to cover this amount. Clerk reports Parish Council agreed £2000 for the Cycle Saturday expenses but did not make clear where this funding was coming from. **Agreed we propose to full council that this is drawn from the Future funding reserve.** Clerk reports that so far we have got £3300 of the sponsorship money pledged for this event has been received.

**4. MATTERS FOR DISCUSSION**

- i) **Update on proposed footpath work at the Church (106 funding)** –Clerk reported that still no quote from the Church for this work.
- ii) **Update on quotes for Floodlighting at White Rose Bowls Club-**We have received reply to Council request as to why these are needed, and they state they do sometimes play late evenings and this is necessary. There were 5 quotes for this work and it was **Agreed we propose to full council that the quote for £963 be approved.**
- iii) **Update on request for new Dog Fouling signs** –Clerk still had no response from Selby where these signs are. **Agreed we ask Mr Varley to check on signs when he is walking around and stick up new ones where needed (Councillor Buckle had left some at the PC office)**
- iv) **Angling Club Fencing-** Clerk reports Councillor Hobson has left note that this would be £1787. **Agreed Clerk ask Councillor Hobson to get 3 proper quotations for this work and bring back to next Finance meeting.** Clerk has checked with plan from hand over of this area and this does not show a public access from the bypass. Clerk also reports we have received email from Kingspan stating that their offer of a Grant to the Angling Club has expired and they will not be considered for any further grants as they did not meet with conditions of the grant agreed.
- v) **To discuss renewal of Street Light Moor Lane** –Clerk reports that street light outside 159/161 Moor Lane has had to be removed for safety reasons. North Yorkshire wish to know if Council wish to replace this with a new street light at a cost of £1200 +VAT . **Agreed we propose to full council that this work is not done.**
- vi) **YLCA with Littlejohn Auditors have sent the following email** – All Councils have to approve Section 1 of the Annual report(Governance) before Section 2 (accounts) also Parishes need to provide a 30 day period when the public can exercise their rights (Clerk reports we have always done this) also Councils need to let Littlejohns know asap if they cannot submit by the allotted time. **Agreed this would be adhered to when Council approve the annual audit.**
- vii) **YLCA sent revised model Finance Regulations-** Details of changes are as follows:
  1. General 1.1 - Deliberate or wilful breaches of these Financial regulations by an employee may give rise to disciplinary proceedings.
  6. Making of Payments -6.4-A member who is a bank signatory, having a connection by virtue of family or business relationships with the beneficiary of a payment should not, under normal circumstances, be a signatory to the payment in question.

11. Contracts . 11.1 b) Where the council intends to produce or award a public supply contract, public service contract or public works contract as defined by the Public Contracts Regulations 2015 which is valued at £25000 or more, the council shall comply with the relevant requirements of the Regulations. 11.1c) The full requirements of the Regulations, as applicable, shall be followed in respect of tendering and awards of public supply contract, or public works contact which exceed thresholds in the regulations set by the Public Contracts Directive 2014/24/EU (which may change from time to time) 11.1g) Any invitation to tender issued under this regulations shall be subject to Standing Orders ( -- ) insert reference to the Councils relevant standing order and shall refer to the Bribery act 2010. 11.1 h) When it is to enter a contract of less than £25000 in value for the supply of goods or materials Or for the execution of works or specialist services other than such goods, materials or work the Clerk/RFO will obtain 3 quotations (priced descriptions of the proposed supply) where the value is below £3000 and above £100 the Clerk shall strive to obtain 3 estimates. Otherwise Regulations 103 will apply.

**Agreed we propose to full council that these amendments be agreed.**

**viii) To discuss Section 106 money still available to the Parish Council-PC Chairman and Mr Palmer had met with Carol Baker (SDC CIL Officer) and Paul Varney from Groundwork regarding funding available to this council. £112,000 from the Moor Lane Development- £6130 left from Church Hill and £36337 will be coming from Strata site when they sell the 60<sup>th</sup> Dwelling. PC Chairman reports that Carol thought that Fairways would qualify for the Moor Lane funding but not Eversley Park as that is too far away. Council had hoped this could be used for the 3G pitch at the High School but this is even further away and Clerk says that when we asked for 3G pitch to be on this fund we were told this would not be acceptable as there was education money available to do this work.**

Chairman at the time had written to White Rose stating that this Parish Council would back them in their Attempt to get £56000 of this funding for the 3G Pitch. Councillor Packham is trying to find out from Selby District Council solicitors if this money could be used for the 3G pitch and we are still awaiting response. If Moor Lane funding was not available for this pitch it was agreed we should get the Fairway courts completely renewed which would take most of this fund. The £6130 from Church Hill could be put to the 3G pitch.

**ix) Village Centre Project – Cheque for £20331.66 was signed by the councillor's being first payment for work on this project.**

**x) Clarification of VAT position regarding Old School Grant also cheque for £11481 for repayment of unused Grant to be signed and also final forms. Clerk reports that she had checked with TYLCVA and we were in order reclaiming VAT on this work.**

**xi) To discuss quotes for work at Rugby and Fairways Bowls roof repairs- Agreed we propose to full Council that the quote of £880 for the Rugby and £475 for the Bowls be approved.**

**xii) To discuss how grass cutting accounts are to be dealt with- Clerk wanted clarification of how this is to be billed to other Parishes. PC Chairman and Chairman agreed that this would be a percentage of the accounts from Contractors. Clerk stated we could only reclaim VAT on our share of these bills and the rest would have to be added to the other councils accounts with the Contractors VAT number for them to claim this back themselves. Agreed that Chairman and PC Chairman would liaise with the Clerk regarding this when it is first set up, there would be a handling charge of £100 to other Councils for this work.**