

MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 8th February 2016
AT 7.15pm IN THE PARISH COUNCIL OFFICE.

Present: Councillors C. Lake (Chairman), Mrs B. Thwaite, B. Packham, P. Doherty, Mrs J. Brown, D. Palmer and Mrs M. Gibson (Clerk)

1. **Apologies for absence-** Apologies were received from Councillor Mrs J. Prescott
2. **Declaration of Interests** - No Councillors had interest to declare.

3. **a) Report on Expenditure for 2015/16**

Up to date list was handed out and figures checked. Everything on track at the present time

b) Budget proposals 2016/17

	The present 2015/16 budget	proposed for 2016/17
Parish Administration	45,000	45,000
Donations	2,500	2,500
Subscriptions	1,200	1,200
Grass cutting	10,000	Agreed this be dealt with at full Council when tenders opened for this financial year.
Land & Premises	44,830	44,830
Street Lighting	45,000	70,000
Water	3,200	3,200
Section 137	550	550
Insurance	10,591.67	7,000
Loan	8,766.24	8,766.24
Training	1,200	700
Trees/hedges	2,000	2,000
Play checks	500	500
Electric Checks	2,000	2,000

Totals

177,247.91

£188,244.24

Grass cutting to be added.

Agreed Committee propose to full council that these figures be approved. Grass cutting to be added at full council meeting when figures known.

c) Update on external Audit procedures –This is just an update on this but as Council already agreed that we stay with Council led audit no action required.

d) Confirm Internal Auditor for 2015/16 year end.

Agreed that Committee propose to full council that Avis Thomas again be appointed and full letter of detailed audit be sent as mentioned by External auditors.

4. MATTERS FOR DISCUSSION

- i) **Update on Street Lighting work**-Clerk reports that Wolsey Croft now finished and work in progress on Eversley Mount. Councillor Brown reports that rubble from this work had been placed in flower tubs at top of Wolsey Croft. Clerk would contact NYCC about this.
- ii) **Update on proposed footpath work at Church (106 funding)** –Clerk reports she is still awaiting quotes from the Church for this work.
- iii) **To discuss quotes for floodlighting at White Rose Bowls Club** –Four quotes forward varying from £963 to £5183.66. Councillors concerned why a summer sport needs floodlighting. **Agreed Clerk contact the club asking them to justify why this lighting is needed.**

iv) **To discuss account from Eggborough Power Station** –Clerk has received an account for £2043.40 from the above, which states this is third party funding for VC Project. Councillor Packham states this is normal procedure we send this 10% showing our goodwill and they then send the funding **Agreed Clerk check this is correct and pay this account.**

v) **To discuss changes to operational policies from website regarding publishing minutes/draft minutes and costs involved**- Councillor Doherty reports that minutes have to be published within 30 days of Parish Council meeting or Draft and approved minutes both be published at a cost of £60 per year. Also all supporting documents have to be published. **Agreed we propose to full council that minutes should be sent out when typed and checked by the Chairman and published as Draft minutes. Any changes are always minuted on next lot of Minutes.** Also that all supporting documents be made available on the website and a Notice in notice Board stating these are available on the website and in the Parish Council Office during opening hours.

vi) **To report 2 new grit bins purchased and stored at Fairways**-Clerk reports that another bin at Hungate Road/North Drive was missing so that has been replaced as well as the one at Fairways. Both in storage at fairway area until needed.

vii) **To discuss option for Defibrillator** –Councillor Buckle and Mr Palmer have checked the machine we have been donated and this is a Type 2 machine. Councillor Doherty has spoken to Heartbeat trust and they say this ok and should be used if Council had it donated. Maintenance would be £30 per annum on this machine. Councillor Buckle reports we have got £1000 from CEF's for a box for this. **The ambulance approved box is £600 and it was agreed recommend to full council we go ahead and get this and site it at Eversley Park Centre. Agreed we use the donated one this year and look at a Heartbeat machine for a further site next year,** Councillor Packham states he could probably help next year with his County Council funding towards another machine, if this funding is available next year.

viii) **To discuss request for new dog fouling signs** –Clerk received letter from SDC stating they have had request for new dog fouling signs as writing washed away over the years. **Clerk had asked for where this was but no response would chase again with Selby.**

ix) **To report on old School Grant situation** –Clerk reports that her figures and Simon Town's do not agree, spent 3 hours last week trying to sort this out. Mr Town is trying to say we should not have reclaimed the VAT. Clerk has asked YLCA about this but no reply yet.

x) **Update on Tour de Yorkshire** - Councillor Doherty reports he has written to Redrow/Persimmon and also Strata asking them to bid for funding this event as main sponsors but no replies yet. Chairman asked what the expected costs will be, Councillor Doherty reports upto £12k (£5k for Minster FM for full day of entertainment/£1000 for big screen /banners £180/ toilets/insurance etc) Councillor Buckle reports that Selby DC have agreed £3k for this project (he has this in writing) are asking the Parish Council for £2k. Discussion took place about road closures, which would be costly and in the end Councillors did not think necessary. Councillor Hobson reports club agreed that public could use their toilets and are suggesting putting stalls at the back of the club. Would also put chain across car park early morning to stop this getting full before event started. Councillor Doherty reports there could be underspend on the proposed budget but this could be used to clear up after the event. **Agreed this committee propose to full council that we donate £2k for this event.**

xi) **Tesco Community Grant for Fairway surface**-Councillor Doherty reports that a quote for £9k has been received for the rejuvenation of the surface at Fairway. **Agreed this committee recommend to full council that this be put forward for Tesco Community funding.**

xii) **Grass cutting quotes and charging other Parishes** –The quotes for this work will be opened on Wednesday at 4pm in the Parish Council office. Councillor Packham has worked out what percentage each council would be paying when this is all set up.

xiii) **Plan drawing software/parish online**-Mr Palmer has been using this and finds it very useful, the free period now expired so cost would be £255 per year to keep this service going. **Agreed we propose to full council that this be taken on.**

