

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
20TH FEBRUARY, 2012 at 7pm.**

Present: Councillors B. Packham (Chairman), Mrs B. Thwaite (Vice Chairman), Mrs J. Brown, K. Devers, M. Hobson, Mrs M. Hunt, H. Spence, S. Haskell, Mrs S. Hoyland(Asst. Clerk/Project Officer) and Mrs M. Gibson (Clerk)

**Also present: Alma Traska (Historical Society) and Des Thomas (Sealed Knot Society)
1 member of the public.**

110. APOLOGIES FOR ABSENCE

Councillors C. Lake and A. Parmenter also County Councillor Jordan and Pc J. Richardson.

111. RESIGNATIONS FROM THE COUNCIL.

Clerk reports that Councillors Mrs S. Mossman and R. Ransome have resigned today from the Council. She has contacted SDC and the notices of vacancies will be in Notice Board and on website tomorrow. **Resolved council send thank you letters to both of these and flowers for Mrs Mossman.**

112. DECLARATION OF INTERESTS.

No Councillors had interests to declare.

113. MINUTES OF THE LAST MEETING.

Minutes of the last meeting held on Monday January 16th 2012 were approved as a correct record and signed by the Chairman.

114. PRESENTATION BY PEEBLES TRUST REGARDING REHABILITATION CENTRE.

This representative did not attend the meeting.

115. PRESENTATION BY KEITH ASPDEN, FAMILY OF SCHOOLS.

Mr Aspden did not attend this meeting.

116. PUBLIC OPEN SESSION

No members of the public had issues to raise.

117. POLICE ISSUES Receive/Discuss.

a) Parking enforcement/measures- Reply received from Insp. Abbott stating he is not prepared to task anyone with specific parking problems in Wolsey Croft he feels this needs to be discussed at CEF's.

b) Broadacres/Police meetings –Councillor Spence reports that Broadacres not happy with minutes being in the public domain. They have no problem with it stating minutes are available at PC office if anyone interested. **Resolved Clerks write to Police asking for Councillors to be notified of any more meetings as they would like to attend.**

118. NORTH YORKSHIRE COUNTY COUNCIL ISSUES. To Report/Discuss;

a) Highway Issues Questionnaire- No further responses received, so these could be sent off to County.

County Councillor Reports:

Report received and sent to all Councillors prior to meeting;

a) Tree outside Boots will be taken down in April/May as it inappropriate size for the area and kerbing will be repaired after this.

- b) Dropped kerbs in village should be completed this week.
c) Work on Garden Lane comes to area committee tonight some widening is to be done.

119. CORRESPONDENCE

i) To Receive letter from Navigus Planning

Journal of Local Planning subscription now due £50 per annum for 4 issues. **Resolved this be renewed.**

ii) To Discuss letter from SDC regarding Localism and Right to Bid -Copies been sent to all Councillors. Chairman suggests this be given more thought and added to agenda for next LAP meeting.

iii) To Discuss letter regarding Developing your Neighbourhood Plan- Councillor Spence attending training on 29th February and Councillor Devers in April regarding this so reports could be sent to Councillors after these meetings.

iv) To Discuss letter received from Sherburn Historic Society wishing to hold a battlefield re-enactment on Eversley Park on the 13th October 2012- Alma Traska from the Historic Society and Des Thomas from the Sealed Knot gave an excellent run down of this commemoration of the battle in 1645. Full details were circulated to all Councillors prior to the meeting. **Resolved that the Council would be happy to give this project their non-financial backing. Meeting to be arranged with the History Society, EP Committee, EP Users, Gala and Community Association, Cricket, Rugby, Schools and the Police to fully discuss what is proposed, Clerks to get this meeting organised as soon as possible.**

v) To Receive letter from Zurich Insurance with amended policy for properties.

Refund of £83.97 due. Clerk has sent off for this refund to be sent direct to our bank.

vi) To Discuss letter from NY Timber requesting our comments on Forest

Operations/transport issues-This letter states Bishopwood as light extraction 0- 2 round trips per day. **Resolved Clerk write and state no problem providing they use the Bypass and not through the village.**

vii) To Discuss letter from Resident regarding provision of cycle path from Sherburn right through to Tadcaster- Resolved that we support this suggestion, Clerks to write to Resident stating we back this and also to County Council, Barkston PC, Towton PC, Scarthingwell PC, Stutton PC and Tadcaster TC asking for their comments on this proposal.

viii) To Receive request for salt bin at East Bank also Park Avenue/Tomlinson Way be refilled. Also request for further bin at Fairway Close as elderly residents unable to get out in ice/snow. Resolved that bins be filled. Clerks to write to Fairway Close stating they do not meet the criteria for a salt bin provision.

120. PARISH COUNCIL BUSINESS

a) PLANNING – No plans forward so no meeting held- Next meeting arranged for Monday March 5th @ 7pm.

b) Housing Working Group- Chairman reports we have sent comments on Core Strategy Proposals. Councillor Haskell asked for them to be re-sent to him to put on website.

b) FINANCE & GENERAL PURPOSES.

1) Report from Land & Premises Committee- Councillor Mrs Thwaite went through these (previously circulated to all Councillors) **Resolved that all proposals be accepted. Also that Land by Library could come off these minutes as this is being dealt with by a separate committee.**

2) Report from Village Centre working group- Councillor Mrs Brown reports next meeting 1st March. At last meeting a letter was formulated and sent to all business' in the village asking

them to help keep their areas tidy, no response received. Nothing further from Groundwork at the moment. 2nd March Councillor Brown is giving a talk on litter at High School, and they are holding a poster competition for litter campaign also. They are ready to go with artwork for old Chemists shop if/when they get go ahead. Councillor Spence presented proposals for the area by the library, **Resolved he go ahead and get prices for this work and report when these received. Some discussion took place about moving War Memorial to this area.**

3. Report on request for rail on steps by Spar- this has been confirmed as private property therefore Parish Council cannot do anything.

4. Report from Personnel Committee meeting (minutes previously circulated) Minutes were gone through and it was agreed that Councillor Training could be added to their responsibilities and also that Councillor Haskell should carry out staff appraisals.

Chairman states that he felt the confidentiality was not allowable, any matters should go on agenda and at meeting decided whether it should be dealt within a confidential part of the meeting. The confidential minutes from this meeting had been handed out tonight and would be sent out to all Councillors tomorrow and this should be added to next months PC agenda, Councillor Devers stated these had been held back until he could discuss with Clerks the proposals, he had only had chance to meet with them earlier this evening.

5) Operation & Maintenance of CCTV – Two quotations received, full report had been sent to all Councillors prior to this meeting. One quote for 8 cameras and £2,539 and one for 9 cameras at £2897.13. **Resolved that we go with GC Electronics asking that he provide emergency assistance to Clerks in case of problems. Agreed Clerks be responsible for this equipment in case of queries. Councillor Spence suggested a back up storage to save space on the computer prices would be sourced for this.**

6) Consider replacement of Birch Tree blown down in Eversley Park. A vote was taken and it was Resolved that we do not replace this, Mr Varley to remove stump as soon as possible. Clerk reports that someone was seen chopping down tree at back of Scout hut in park, they have taken trunk away but left all branches and scrub. **Clerk to send details to Police asking them to deal with this otherwise everyone will be chopping trees down.**

7) To Approve Asst. Clerks holidays from 5th-15th March- these were approved.

8) Discuss Queens Jubilee Celebrations-Chairman feels that we should mark this occasion in some way, he suggest he liaise with White Rose Sports/Gala and Community Association. **In Principal council agree with this Chairman would take this further.**

9) Discuss allocation of PC office keys-Councillor Devers asked who had keys for PC office **Chairman reports he and the 2 Clerks have keys and Vice Chairman has key to get in from EPC office in case of emergency. Resolved that no other keys were necessary.**

10. To Approve Website sub-committee notes and proposals-Councillor Haskell asked for any comments on these proposals, he also states that as Mrs Mossman had resigned from Council another person was needed to keep updating pages it was agreed that Asst. Clerk should do this. **Resolved that this site be accepted and the .gov website be kept.**

Councillor Haskell needed letter from Clerks to terminate old website providers contract, this would be sent tomorrow to him.

c) RECREATION & SPORTS.

1) To Report progress on Eversley Park Skatepark area- Councillor Devers stated they also needed another person to replace Mrs Mossman, **Resolved that the present two should continue with this.** Councillor Devers reports that Groundwork state there is no funding forthcoming for this. Chairman asked what the cost was going to be for this project, Councillor states £170,000 total cost of proposals, which would probably need 40-50k from this Council. **Councillors agreed this was a non-starter if Council expected to add so much to**

the Fund. Councillor Devers would keep trying for funding for this.

2) To Report progress regarding public usage at High School – Chairman reports that the new governing body at the school will put off closure indefinitely, so that is good news. They are to do a feasibility study of outside usage of other areas of the school.

3) To Report on Sherburn Youth Forum- Nothing further on this.

4) To Report response from Olympic Torch Route- Chairman reports that no District/County or Parish Councillors were consulted in this area regarding this route. We now have backing of Mark Crane at SDC who will take this to next full District Council meeting. Councillor Hobson suggested going to national press and TV with this, agreed if nothing after District Council Meeting this would be the next step.

5) Report on Land by Library-Clerks report that northern Gas cleared their area.

121. OTHER REPORTS- for information only.

a) Selby Rail Users – Chairman reports that access to South Milford station was discussed also more trains stopping at Sherburn.

b) Gala Committee- No report.

c) C.A.B - No meeting held.

d) Community Association –Tubs still ongoing, suggested they look at sponsorship for these.

e) Eversley Park Centre – Councillor Mrs Thwaite reports they had held a successful panto with tickets all sold out. They are trying to get funding for the extension at the present time. Also Mr Whiteley is in hospital following emergency surgery. **Resolved Clerk send “Get Well” card for Mr Whiteley.**

f) Yorkshire Local Councils Association –No meeting held.

g) Youth Drop in – Councillor Mrs Thwaite reports good numbers. Youth Forum man is to attend this Friday’ meeting suggested that some Councillor’s should try and attend also.

h) C.E.F.s- Chairman reported interesting demonstrations at the last meeting, first aid, guide dogs etc. Next meeting at Fairburn.

122. CLERKS REPORT/COUNCILLORS MATTERS FOR NEXT AGENDA- FOR INFORMATION ONLY.

a) Letter regarding Section 106 monies for Finkle Hill-Clerk had contacted SDC about what is required to access funding for the floodlights, reply states 3 quotes and all relevant information of project. She has sent this on to Gary Limbert for him to provide the necessary information. **This to go on next agenda.**

b) Casual Vacancies on Council-Clerk had notified SDC and notices going out tomorrow. They will let us know after 12th March if an election is required or if we can co-pt. **This to go on next agenda.**

c) Letter regarding wind turbines in North Yorkshire. Agreed this go on next agenda.

d) Reply from Rt. Hon Greg Clark regarding our letter on proposed changes to planning regulations. He has noted our support for this proposal.

e) Reply from SDC regarding digger working on refused building site-They state this was farmer and nothing to do with Development Company.

f) Quotation from Street Lighting for repairs to light on snickett between Low Street and High School for £350. They are changing suppliers in April when this could be cheaper, do we want to wait or go ahead now. **Resolved this is a well used path and this should be done asap.**

g) Quotation from Par 4 for pump at Fairway (letter was sent in January but had gone astray) the pump needs repair which would cost £1053, a new pump could be supplied at a cost of £1152. Clerk reports that company going into liquidation so they need a response quickly. **Resolved that Councillor Devers would find out if we could get one cheaper. This quotation to go to next LAP meeting.**

Items Councillors wish adding to next agenda.

a) Signs around Industrial Estate.

Councillor Hobson asked for this to be put on agenda as there are a lot of signs which look really untidy.

c) Church Issues.

Chairman asked that this be added to next agenda. Vicar proposing to close the churchyard in the near future, which would mean either PC or District would have to be responsible for provision of burial facility. Also suggesting moving war memorial to more central area and help towards cost of external lighting in the churchyard.

d) Community Resilliance Scheme. To be added to agenda.

123. FINANCE.

Cheques totalling £10,004.25 (See separate list) were approved and signed by the Councillors.