

MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 18th SEPTEMBER 2017 @ 7PM

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), D. Buckle, B. Packham, Mrs B. Thwaite, K. Devers, Mrs M. Hunt, Mrs J. Prescott, L. Wake, T. Platts and Mrs M. Gibson (Clerk)

Also present: 4 members of the public and the Press.

MEETING BUSINESS

44. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Mrs J. Brown and M. Hobson.

45. DECLARATIONS OF INTEREST

Chairman, Councillors Devers and Packham declared interests in the Community Trust. Councillor Buckle in the Teasel Trust. Councillor Mrs Thwaite in Sherburn White Rose.

46. MINUTES OF THE LAST MEETING

Minutes and Part 2 minutes of the last meeting held on Monday 21st August 2017. Councillor Buckle reported that the hourly train (Min no. 41a) did not start until May 2018. Chairman stated that Min no 40bii) that amount of the precept would be 6%, not 6.5% as stated. Chairman also stated that it was Councillor Lake not CDM who was writing to the Old Girls School on this same minute. Chairman said that Councillor Thwaite wasn't on the Toilet Committee, she said she joined at the meeting on the 14th August. Chairman said it wasn't noted in the minutes, but Councillor Thwaite said she did join. Councillor Packham said that only the Parish Council could appoint to committees, members couldn't just join at will. Following these changes, the minutes were approved and signed by the Chairman.

47. PUBLIC OPEN SESSION

Gentleman who has **burger van on the Fishing Pond** stating he had been asked by 2 councillors to leave this site. He stated he had permission from the Angling Club to be on this site and the Council were driving him out. Councillors Thwaite and Devers explained that the Angling Club were in contravention of their lease allowing this siting and therefore he must leave. Councillor Packham stated this was on agenda this evening for full discussion and that a final decision would be made then. The gentleman wants a written letter from this council stating that the Council wish him to leave, he cannot understand why he has to move if the Angling Club have given him permission to be there. The Chairman explained that this is Parish Council property and the Council would have the final decision as to whether he stays or goes. Note also received by this gentleman purporting to come from SDC he gave Councillor Packham copy so that District Councillors can check this was a bona fide letter. Chairman stated that the Parish Council would write to the Angling Club when a full decision has been made about what action the Parish Council decide to take. Resident also complained about state of **litter on Eversley Park**, Chairman states that this area is cleaned every morning this must have been when our Contractor was on holiday. Also complaint about **Bus Stop where roadworks are on Low Street** this stop is within the works area and people being left standing by the roadside. **Clerk to write to NYCC/Bus**

companies and Contractors asking for the bus stop to be moved to a better area where picking up and dropping off is safe. If problem arrange a site meeting.

48. POLICE ISSUES.

- i) Police Presentation** –Councillor Platts asked if we had any updates information from the Police, Clark stated nothing been received. PC Boyle stated all quiet at the present time. Councillor Devers stated it would be nice if Police could attend at least some meetings. Councillor Packham had met with PCC caseworker recently and she stated that someone should be available to attend at least some meetings. Suggested that Council send a list of their concerns and that would then give a reason for someone from the police to attend meetings. Councillors to send lists to Councillor Packham who would then collate and send them to the Clerk with forwarding details for the PCC. **Resolved this action be taken and also that we ask again for a Police presence at least at some of our meetings.**
- ii) Police Representative report** – Nothing to report.

49. NORTH YORKSHIRE COUNTY COUNCIL

County Councillor reports;

County Councillor not present so no report.

Councillor Thwaite reports that NYCC have been and canvassed **Beech Grove area again.**

50 CORRESPONDENCE

- a) To receive letter of complaint sent by South Milford Parish Council to Northern Rail about proposed charges at South Milford Railway Station- Resolved that Clerk write to Northern Rail supporting South Milford and stating that if proposed upgrade work of car parking/CCTV and the station were completed then this may be acceptable.**
- b) To receive letter requesting funding for Lady Popplewell Centre Friendship Club-**requesting £500 for their events/ trips etc. Councillor Wake declared an interest and took no part in this item. Councillor Lake states we do not now give donations. Councillor Prescott suggested they contact CEFs. **Clerk to write and suggest they contact CEFs.**
- c) To receive request for a Litter bin to be sited at layby on Church Hill** – Councillor Packham declared an interest in this and took no part in this discussion. Proposed site is on grass next to this layby. **Resolved that this purchase be agreed subject to SDC agreeing to empty this bin.**

51. PARISH COUNCIL BUSINESS

a) PLANNING

- i) Report on Planning meeting 6pm in PC Office**–Chairman reports separate minutes will be forwarded.
- ii) Construction sites** – no new problems reported.

b) COUNCIL

- 1) Update on Emergency Plan** – Councillor Wake reports this is ongoing.
- 2) Programme for Growth** – Councillor Packham reports that Selby DC were now providing more information about this fund. **Resolved that District Councillors try to get more funding for this village.**
- 3) Youth Update** –Councillor Devers would like to set up a Youth Committee not necessarily with the Parish Council. Chairman reports that CDM had looked again at the Library Garage and thought this could be a possible venue. Chairman also reports that he

had a meeting with Rachel Crossley SDC who has to report to the PCC, Dave Fincham (NYCC) and the CDM. Councillor Devers was not invited but attended.

Dave Fincham stated that the library garage could be used for youth meetings on evenings and weekends, and be available for occasional daytime use by the Children's Centre.

Councillor Devers stated the Parish Council wanted a dedicated Youth facility and what was proposed was not acceptable. Dave Fincham described further what might be possible for this unit. Councillor Devers invited Dave Fincham to join the Youth Committee which the Parish Council had recently formed. Chair pointed out that the Parish Council do not have a Youth Committee. Dave Fincham said the proposals for the garage should be kept low key as there were various hurdles to overcome, but it was noted that if NYCC could cover the cost of heating and cleaning then it would be a more sustainable proposition. At the close of the meeting Councillor Devers suggested that the OPCC money should be handed back and we should apply for a larger amount next year. Rachel Crossley said that if this money was handed back we would be unlikely to be considered again for funding. Councillor Packham stated that we should try and get NYCC to do the work on the Library. Councillors Buckle and Thwaite want this work to be progressed and get something going for the youth of this village. Chairman stated that we should leave the CDM to progress this and not hinder her by forming a committee of councillors; a more widely based committee can be formed later when it is appropriate. If necessary the "Solar funding" put aside for youth could be used for this upgrading work. **Resolved that CDM get this moving with NYCC and agree with PCC that their money could be used for this work. Also to look at getting grants from elsewhere for this project if possible.**

4) Update on Wolsey Croft – NYCC costs for 9 H bars could be up to £700 plus £1000. Chair noted that cost for 9 H bars through York City Council would be £1098 in total.

Councillor Packham stated this is a Highway Authority responsibility and why are Parish Council involved in the costs. Councillor Devers states that there is no enforcement for these lines and the evidence for their effectiveness is poor. Councillor Devers had looked at ANPR camera for this area which would be far better and Police could then deal with people using this area illegally. Councillor Devers would get full details and costings and bring to next Finance meeting.

5) Action List – Chairman went through this with what work is still to be done.

6) Portable Speed Awareness – Councillor Hobson not at meeting so nothing further on this.

7) Community Development Manager report – All Councillors had this report CDM not at meeting so this was accepted.

8) To discuss Hot Food Van at Angling Club – Councillor Thwaite reports that at LAP meeting this was discussed and it was agreed this is in contravention of their lease and should be removed. Councillors Thwaite and Devers had been down to the pond and had a word with the gentleman (as mentioned in public session) **Agreed this be moved to Part 2 for more full discussion.**

9) To discuss Red Telephone box at New Lane - Councillor Buckle had brought paperwork for the Clerk, which states Council could Adopt a Phone box for £1. **Resolved Clerk check if this means this could be sold before further action be taken.**

10) To discuss Sponsorship of Flower Tubs in the village – **Agreed that Council find out how much Community Group charge for their sponsorship of tubs etc then come back to Council with proposal.**

11) To discuss 3rd Defibrillator for the village – Councillor Buckle reports that British Gypsum have decided to donate money to the Old Girls School and Athelstan School instead of this defibrillator.

- 12) Upgrade of Footpath top of Park**—Councillor Platts stated that this was Parish Council request for him to check work done on this path and it is a very good job.
- 13) Data Protection update** – Chairman reports that there has been 3 updates from YLCA none of which make it clear what the strategy is for Parish Councils at the present time. **Resolved this be left at the present time until YLCA come up with a plan.**
- 14) Toilets in the Village** –Councillor Hobson was not at this meeting so Councillor Thwaite reported on his behalf. Councillor Hobson would like a dedicated fund of £8k be put aside for the toilet facility in the village before he goes ahead with any further work on this project. Councillor Packham states we have been here before with this and the Council cannot pay out or promise money before a proper proposal is put to the council. **Resolved that the Parish Council wanted a firm proposal with full costings, what exactly this would provide and how much input the Council would have not just on the costs. Then and only then could funding be allocated for this work. Also resolved that this work should be passed to the CDM to get a proper proposal up and running. Councillors felt this had been going on for long enough and we need an outcome now for this.**
- 15) To report on Security of Parish Council premises** - Councillor Devers reported that a meeting been held this morning with Mayfair regarding upgrading of all premises CCTV. Full report and costings would be presented at next LAP and Finance meetings for discussion.
- 16) Update on Mobile telephone mast at Finkle Hill Recreation Ground** –Councillor Lake reports we are still awaiting CISWO response to this proposal. **Will get CDM to chase this up again.** Councillor Thwaite reports that White Rose have some concerns but agree in principal to this proposal. Councillor Devers reports the Council have carried out due diligence over this matter. Councillor Lake reports that this has been valued at £30k and we are receiving £35k.
- 17) To discuss “Traffic Light” system for emails** - Councillors Devers and Lake asked if this system could be re-instated and asked why it had ceased. Clerk stated this ceased when Mrs Hoyland left. This scheme was Red for read, amber was optional read, and green not necessary to read. **Clerk reported this would mean some additional work but would give a month’s trial to see how it works out.**

c. FINANCE

- i) To approve/agree minutes of Finance meeting held on Monday 11th September (attached)** – Councillor Lake want through minutes for any comments. Also asked which signs the Council wanted for the EPC car park signage Resolved that the white signs be erected and Councillor Devers would amend the wording so that it complied with present legalisation. **Resolved that all other actions/proposals are acceptable and agreed by this council.**
- iii) Cheques totalling £10,920.79 (see separate list) were approved and signed by the Councillors.**

d) LAND & PREMISES

- i) To approve/agree minutes of the LAP meeting held on Monday 4th September (attached)** The minute which states that 106 money not spent on the Fairway pitch should be spent on the upgrade of the Rugby Club, Councillors request that a proper costing of what is required before this funding is allocated to this project. Agreed that Item 3ii) be moved to the Part 2 session. **Following this proposals rest of minutes agreed from this meeting.**

e) PERSONNEL/TRAINING

i) To agree minutes of Personnel meeting held on Monday 4th September 2017 (attached) – agreed this item be moved to Part 2 session.

52) OTHER REPORTS

a) Selby Rail Users – Resolved Clerk write to Northern Rail copy to South Milford Parish Council backing their comments about proposed car park charges. Councillor Buckle reports next meeting is Thursday 21st September.

b) Gala Committee –No report.

c) Community Association – No meeting held.

d) Eversley Park Centre – Letter been sent to Chairman regarding fencing at back of the centre it was agreed this go to next LAP meeting for full discussion.

e) Yorkshire Local Councils Association – No meeting. Councillor Platts reports that the training he had attended was very good.

f) C.E.F.'s – Councillor Prescott reports that Board meeting been held and funding been approved for the Peter Pan nursery.

g) Rugby Club – No report.

h) Angling Club – Moved to Part 2 for discussion.

i) White Rose Football Club – No meeting held.

j) Fairways area – Clerk reports that Mrs Mossman is handing back cheque books, bank details etc so a new committee needs to be formed to deal with this. Gary Limbert on holiday until after 5th October so a meeting needs to be arranged after that date.

k) Aero Club Liaison Committee – No meeting held

l) Craft & Food Festival 2017 – Councillor Buckle reports they had a very successful event over 9500 thousand people attended. Council thanked Councillor Buckle and all the volunteers for such a well organised event. Councillor Buckle states they will not know how much money available for local groups until all finances finalised. Clerk reports that 1.5 ton of top soil and a machine to roll it had to be used to repair damage on Rugby Pitch. This would come out of bond paid by this group.

k) Community Library Steering Group – Chairman reports this is going well.

53. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA

i) Complaint regarding footpath at side of Coop- Clerk had written to Coop asking them to get this cleared.

ii) Letter from Church asking about Brown signs to direct people to the Church- They understand the Parish Council can help with this. Clerk to write and state they need to Contact NYCC about these signs.

iii) Letter from person interested in purchasing house at side of EP asking what is being done about the youths loitering on the car park, smoking swearing etc.-Clerk to write and state we are reviewing our security and will keep them informed.

iv) Complaint about dog faeces on the Highfield Green area - can we get this cleared and signs erected. Clerk has contacted SDC as this is their area. Councillor Buckle reports that dog signs have been erected there last week.

ITEMS FOR NEXT AGENDA

There were no proposals for this.

