

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
15TH SEPTEMBER 2014 AT 7.00PM**

**Present:** Councillors S Haskell (Chairman), C Lake (Vice Chairman), P Doherty, M Jordan, Mrs J Prescott, Mrs B Thwaite, Mrs N Moerman and Mrs S Hoyland (Projects Officer).

**MEETING BUSINESS**

**44. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillors B Packham, Mrs J Brown, Mrs M Hunt, PC J Richardson and Mrs M Gibson (Clerk).

**45. DECLARATIONS OF INTEREST**

None.

**46. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday 18th August 2014 (attached) were approved as a correct record and signed by the Vice Chairman.

**47. POLICE MATTERS**

**Complaint regarding Squires Cafe Bar**

It was noted that an email had been received from a member of a women's motorcycle club complaining that on a recent visit to Squires they had been threatened with violence by a gang from another motorcycle club. **Agreed Projects Officer to reply stating that the complaint had been reported to the local Police and that Squires Cafe Bar is not within this parish.**

**48. PUBLIC OPEN SESSION**

No members of the public were in attendance.

**49. NORTH YORKSHIRE COUNTY COUNCIL**

**To Report and take comments on.**

**Tree at junction of New Lane and Milford Road**

It was noted that, following the August meeting, Councillor Packham had informed the Projects Officer that he had met the Community Officer on site and had been assured this would be addressed. **Project Officer to monitor and chase the matter if necessary.**

**50. CORRESPONDENCE**

i) **To Receive Selby District Council Statement of Representation Procedure for Community Infrastructure Levy** (previously circulated).

No comments to submit.

ii) **To Receive Notice of Society of Local Council Clerks Annual General Meeting.** Clerks and Councillors were unable to attend on 10th October 2014.

iii) **To Receive report regarding Stakeholder Consultation TPE and Northern Rail Franchises.**

The comments submitted by the Parish Council on 26th August 2014 in support of SADRUG were noted.

iv) **To Receive Annual Audit Report from PKF Littlejohn for year ended 31st March 2014.**

Noted that the report confirmed the information is in accordance with proper practices and no matters give cause for concern.

- v) **To Receive Selby District Council office update.**  
Noted that Nigel Smith is taking over Selby Area from Richard Marr.
- vi) **To Receive Selby District Council Polling Places Review 2014.**  
**Agreed questionnaire be submitted indicating no change of venue is required.**
- vii) **To Receive Yorkshire Local Councils Associations revised advise note (No.22) regarding Openness of Local Government Bodies Regulations 2014 - Recording of Meetings.**  
**Agreed Projects Officer contact Tadcaster and Selby for their views.**
- viii) **To Receive reply from Arriva regarding use of New Lane by out of service buses.**  
**Agreed Project Officer write to resident to tell him of the reply received and to request that if this is a concern in the future to make a detailed log of dates, times and registered numbers so that this information can be passed to Arriva.**

## 51. PARISH COUNCIL BUSINESS

### a) **PLANNING**

#### i) **Report on Planning meeting -**

Minutes of meeting on 28th August 2014 (previously circulated). **Resolved these be accepted.**

Regarding the proposed ALDI store, Councillor Doherty advised that the revised plans showed that ALDI had agreed to replace the main areas of white render with red brickwork and this was felt to be acceptable. Our requests for additional landscaping and for funding towards the village centre were not accepted.

**Agreed Chairman give update in next edition of The Informer mentioning these matters and including latest information on start of construction and opening dates.**

#### ii) **Report from Transport/Traffic sub-committee -**

Councillor Doherty stated that he had met with ALDI's transport consultant who agreed that the base figures provided by North Yorkshire County Council were over optimistic. NYCC have been asked to meet Councillors Packham and Doherty to discuss a review and they will report back to Council.

### b) **COUNCIL**

#### i) **Project Officers Report (previously sent) - Resolved the report be accepted.**

#### ii) **Report on YLCA Health Check - Resolved that Personnel Committee meet to deal with implementation of the recommendations of the report.**

#### iii) **Report from sub-committee Community Action Plan.**

Chairman reported that a meeting had been held with North Yorkshire County Council regarding services to be withdrawn in the future and the possibility of Parish Council taking them over. It was noted that volunteers would be needed to play a large role in the future running of services in the community.

#### iv) **Update on Parking in Beech Grove**

Councillor Thwaite said she would arrange a meeting with residents and report back.

#### v) **Update on Sunday Bus Services**

There was no further information on the negotiations with Arriva.

#### vii) **Update on Tyre Fire**

Councillor Moerman said she had heard the fire was still active. **Resolved Councillor Jordan to contact Environment Agency for update on the situation and to clarify**

the clean up process.

c) **FINANCE**

No meeting was held in September.

i) **To discuss request for payment for second stage of design for the Village Centre Project from Groundwork.**

Councillor Prescott confirmed that Paul Varney had been asked to check the Groundworks account and clarify the situation. **Resolved Finance Committee consider and advise.**

ii) **To receive and approve quotation for repair of fencing at Fairways. Resolved to accept quotation from Procter Fencing Systems.**

iii) **Cheques totalling £4,078.23 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

No meeting was held in September

i) **Sherburn Tennis Club** - Request received for asbestos report or written confirmation from Selby District regarding inspection and advice given. **Resolved Land and Premises Committee to deal with this matter.**

e) **PERSONNEL/TRAINING**

i) **Training Events** - Yorkshire Local Councils Associations and Society of Local Council Clerks events for September were noted.

52. **OTHER REPORTS**

a) **Selby Rail Users** – Nothing to report.

b) **Gala Committee** - Councillor Lake reported that there would be a Halloween Disco on 31st October, the Christmas lights would be put in the village on 29/30th November and a Christmas Party held on 13/14th December.

c) **C.A.B** - Nothing to report.

d) **Community Association** - Councillor Prescott reported that there would be a meeting on 15th October to discuss arrangements for spring planting. Chairman reported that after a walk around the village various points of action had been identified and the Parish Council was asked to back their autumn campaign to clean up the village by writing to shopkeepers. **Resolved Projects Officer write to shops requesting they keep their areas clean and tidy.**

Regarding the strip of land between HSBC Bank and Methodist car park entrance, the grass was not getting cut and owner is not known, therefore would the Parish Council deal with grass cutting the area. **Resolved Project Officer ask David Varley to include this area in his contract with Parish Council.**

It was noted that the next community litterpick is on 20th September, meeting at the scout hut at 10.00am (free bacon butties for helpers).

e) **Eversley Park Centre** – It was noted that the Lions event at the weekend had been well attended and a great success. Councillors Haskell confirmed he would attend the next EPC Committee meeting to discuss the proposed extension to provide facilities for the Rugby Club.

f) **Yorkshire Local Councils Association** – The resignation of Andrew Towlerton, Local Councils Officer, was noted.

g) **C.E.F.'s** - Councillor Prescott reported that local groups were invited to the next meeting on 30th September for a training session regarding help with funding.

- h) **Rugby Club** – Councillor Lake confirmed Gary Limbert was helping the club with funding applications. It was noted that advice on planning permission and costs will be needed and the result of the meeting with Eversley Park will impact on future plans.
- i) **Angling Club** - Nothing to report.
- j) **White Rose Football Club** - Nothing to report.
- k) **Fairways area** - Councillor Prescott had received complaints that the car park was being used as a race track due to being open permanently. **Agreed Project Officer write nearby residents requesting volunteers to lock the car park at night. Councillor Doherty agreed to deliver the letters.**
- l) **Aero Club Liaison Committee** - Next meeting will be on 18th September 2014.
- m) **Community Mini Bus** - Project Officer reported that a lot of expense had been incurred due to repairs to the step mechanism. Committee due to meet 6th October 2014 however no volunteers have come forward to join the Committee.
- n) **Village Centre Project** - Councillor Jordan reported that funding had been refused, however, a new presentation was being prepared and would be vetted by Councillors Jordan and Packham before submission to the November meeting.

### 53. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

#### Items for information only

- i) **Report of poor condition of road surface at entrance to Methodist car park - Chairman to contact Church to try and resolve.**
- ii) **Yorkshire Local Councils Associations White Rose newsletter - circulated to Councillors for information.**
- iii) **Correspondence received and sent since August meeting noted (list attached and circulated).**

#### ITEMS FOR NEXT AGENDA

- i) **To consider the possibility of recording meetings.**
- ii) **To consider the issue of Pasture Court flooding due to pipes running under Fairways being silted up and responsibility for cleaning out.**
- iii) **To consider Allotments Committee and whether lease allows the erection of a shed. Project Officer to check lease and inform Land and Premises Committee.**