

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
17<sup>th</sup> OCTOBER, 2016 @ 7PM**

**Present:** Councillors P. Doherty (Chairman), Mrs J. Brown, D. Buckle, Mrs J. Prescott, L. Wake, M. Hobson, C. Lake (Vice Chairman), K. Devers, B. Packham and Mrs M. Gibson (Clerk) Councillor Mrs B. Thwaite arrived late from another meeting.

Also present: 6 Members of the public and the Press.

**MEETING BUSINESS**

**53. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillors P. Middleton and Mrs B. Thwaite would be late.

**54. DECLARATIONS OF INTEREST**

Councillors P. Doherty and K. Devers declared an interest as Trustees of the Sherburn in Elmet Community Trust. Also Councillors Buckle and Wake for the Craft Fair.

**55 MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday 19<sup>th</sup> September, 2016 were approved and signed by the Chairman.

**56. PUBLIC OPEN SESSION**

Residents from **Wolsey Croft and Cardinal Close** wishing to know what progress has been made. Councillor Hobson has spoken to Sgt. Brighton and also Julia Mulligan (Police and Crime Commissioner) also Chairman reports that a speed survey is to be done again on this street. Speed concern forms had been filled and sent in. Chairman reports that unfortunately this is not a priority with the Police. Resident states that it is illegal to park on the pavements and also blocking peoples drives, but this happens all the time in Wolsey Croft, Police have been called out on numerous occasion but do nothing about fining anyone, just ask them not to do it again.

Resident regarding drug dealers problem in **Beechwood Glade** this is mainly an elderly persons estate and they are now frightened to go out after dark because of this problem. Chairman asked if this is reported but resident states people are too scared as they are worried of reprisals. Councillor Devers states that Julia Mulligan holding a clinic here in November and people should come along to let her know their feelings about this. Resident stated that he was up at 4.30am this morning and the person involved was wandering about the street then. Councillor Wake states that the person involved in this problem is barred from the area and sleeping rough so there must be something the Police can do. **Councillor Devers will try and arrange for the Police to attend the next Parish Council meeting for both these problems to be mentioned. Councillor Lake suggested we ask the Chief Superintendent to try and get some action.**

**57. Presentation by Cathy Milan and Jake Longman from SDC Youth Programme-** regarding youth provision for this village. Mr Longman reports that the Partnership Scheme for Project Sherburn Youth has applied to the Police and Crime Commissioner for funding to provide facilities in this village for youths. Councillor Hobson had contacted them mentioning problems with anti-social behaviour and the need for some provision for youths to get them off

the streets. What is proposed is to purchase two modular units for siting at the back of Eversley Park Centre then get the youths to design the interior of these with what they want. At the present time there is a Youth Club Monday and Wednesday at a not really suitable venue which is provided by NYCC. The High School is not happy with their facilities being used. If funding is successful there will be money available for this to run a youth club on a Friday and possible more money could be available to run on Tuesdays and Thursdays also. Everything depends on getting P&CC funding and if successful they would hope to be up and running by January. If they are knocked back this time they will re-apply in 3 months. At the moment they are just asking for the Councils response to this idea. Councillor Hobson states he has already had parents ringing him up offering to volunteer help for this project. Councillor Devers asked that all youths in the village be included in the design project not just High School pupils. Councillor Lake asked about CRB certificates for helpers. Mr Longman states this can be done for £10 each and NYCC would provide training for volunteers. Mr Longman is meeting with Eversley Park manager on Thursday to get their reaction to this proposal as this would have to be linked to Centre for electric, sewage etc. Councillor Packham and Chairman both asked about planning permission Mr Longman states he has asked SDC and they say if Parish Council own the land this would be permitted development for a recreation building. Councillors stressed that all neighbours should be consulted as if this did need planning permission. Councillor Hobson states he has spoken to some of the neighbours and none of them had problems with the idea. Councillor Packham asked if they have spoken to Police about this. Mr Longman stated he has spoken to Police and they are quite happy with this proposal. Councillor Packham states it is very dark round the back of this building and how would the Insurance Health & Safety etc. be covered. Mr. Longman states that the Youth Services will cover Insurance and H & S. The building will only be open when there is someone there to supervise this. Councillor Hobson states that Strata would be willing to help with the first year's costings. Mr. Longman states that this could maybe be hired out when not being used by the youths to help with cost. Councillor Hobson reports that Julia Mulligan very keen on this idea and wants to bring other parishes along to see this when it is up and running. Councillor Thwaite asked what age group would be using this facility Mr. Longman states 11 -19 years old. Councillors stated that as long as there is full consultation about this proposal and also that they double check with SDC that planning permission is not required. Agreed this is not really made a big splash of in the press until we are sure funding is in place so this can go ahead. If all these concerns are met then the Councillors are happy to back this idea.

**58. Presentation by Mr. M. Dowson regarding Village Centre Project** –Mr Dowson stated that at times, during his campaign to get our public toilets reinstated, he had turned to unconventional measures. It was never his intention to fall out with Parish Council, but as democracy failed with SDC and the Parish Council he was left with no option. He is constantly in touch with residents and the feedback about the Village Centre Project is negative, especially now. The Informer is full of costly projects to improve this area with cobbles etc. but Mr Dowson and most of the residents and business's feel that something should be done before we get frosts as the tarmac area would be a skating rink in icy weather. There are lots of costly projects suggested for this village like conversion of the Old School, bringing a massive Craft Fair to the village and also taking over the Library but most people feel that the Village Centre is the most important at the present time. Mr Dowson says that cobbles would be a costly option and would also be high maintenance. Mr Dowson has been looking around and the suggestion he would like the Council to consider would be the installation of a non-slip surface on the present tarmac area which could be done in 2 days and would not involve

any digging up of the present surface and less upset for businesses on the area. York Racecourse have this all around their walkways and it could be made to match with the existing walls etc. The second problem with the Village Centre are the tubs with the dead or dying trees. The suggestion for this would be for the local businesses to adopt a tub and be responsible for the care and watering of this, with just a small plaque to state who sponsors these tubs. He has spoken to Tesco who are willing to take over tub outside their property. Tub 2 Wayne and Karen Jackson would sponsor and Tub 3 outside Card Shop they are more than happy to take over. The fourth tub Sarah Jayne Hairdressers are happy to take over. Wayne Jackson is happy for tub sponsors to use his outside tap to get water for these tubs. Chairman states that the Council had a meeting with the Contractors about the trees. One of the trees of the three in front of the social club is dying and the contractors will replace that. Of the four trees in tubs, two are dead/dying and the Parish Council are concerned that they are unsuitable trees and none will survive the winter. The Parish Council have requested replacements for these four trees with lower trees or bushes at no cost to the Parish Council. A response is awaited. Parish Council are also looking at employing a casual gardener to look after these tubs and also the Community Association tubs which they are struggling to get helpers to do. **Councillors thanked Mr Dowson for all his work on this. Chairman states we would take this all back to next Finance meeting obviously would have to go down proper procedures of 3 quotes for the surfacing work if it is decided to go ahead.**

#### **59. POLICE ISSUES.**

- i) Police Presentation** –No Police present.
- ii) Police Representative Report** – Councillor Devers would get date for Julia Mulligan clinic in November. Also will arrange for Police to attend next Parish Council meeting.
- iii) Youths riding bikes on the Pavements in the village-** Councillor Thwaite had asked for this on agenda as this problem is getting worse. Chairman reports he has mentioned this to the Police last week.

#### **60. NORTH YORKSHIRE COUNTY COUNCIL**

**To Report and take comments on.**

**County Councillor reports;**

- i) Beech Grove** –County Councillor reports that still awaiting pricing decision on this work may not be until after May. Resident permits the problem with this. County Councillor trying to get this implement this as it is. Councillor Thwaite reports that bollards have helped just need rest of them installing.
- ii) Kirkgate** –yellow lines are to be done when lining crew in the area. Also remarking of parking spaces outside Boots, they will re-visit times for parking later.
- iii) Moor Lane** –roundabout will also be re-painted when the above work done also new signs will be installed.
- iv) Waste & Minerals Plan** –As far as County Councillor can see we will not be affected by this. It is proposed to re-open Newthorpe Quarry.
- v) Traffic Lights** –Councillor Wake mentioned there is no bleeper on this. Chairman states that new traffic lights will be installed as part of the new development. County Councillor will ask about a bleeper on this area. Chairman did state that the new lights will have detectors on them which will stop traffic moving until the pedestrian crossing is clear.

#### **61. CORRESPONDENCE**

- i) **To receive letter of Resignation from this Parish Council from M. Jordan-**Due to pressure of work it is with regret he tenders his resignation. Clerk has put process in hand with SDC regarding this. Will know by 20<sup>th</sup> October if we can co-opt.
- ii) **To receive letter from Western CEF** asking for Councils approval to erect a notice board in our village for their news. These would be fully funded by the CEF. **Resolved we accept this in principle but want further information and details of what is proposed.**
- iii) **To receive letter from BT consulting on proposed removal of Public Payphones** the three proposed are New Lane (0 calls in the last year) North Drive (63) and Moor Lane (16). **Resolved we have no problem with these being removed as they are frequently vandalised.**
- iv) **To receive letter from SDC regarding Polling Station change-**It is proposed to use White Rose Recreation Ground instead of Harold Mills Centre. **Resolved we agree to this proposal.**
- v) **To receive letter from SDC regarding changes to Charitable Collections-** Councillor Buckle states there is very little change, preference will be given to local charities and there will be a maximum of one local collection per week.

## 62. PARISH COUNCIL BUSINESS

### a) PLANNING-

- i) **Report on Planning meeting** – Chairman reports that some plans had been dealt with, separate minutes will be sent. Also the Appeal regarding Hodgson Gate development starts tomorrow at Tadcaster and is expected to last for 5-6 days. Decision could be 5-6 weeks.
- ii) **Report from Transport/Traffic Committee** – No meeting held.
- iii) **Construction sites** – All appears to be relatively quiet on these sites at the moment.

### b) COUNCIL

- i) **Community Development Officers report** – CDO not present at meeting so Chairman stated that a meeting had been held with the Grass cutters to look at all maps to make sure this is all set up for next year's cutting season. **This plan to be circulated to all Councillors for checking that all areas are covered this time.**
- ii) **Update on Tesco Community Funding-** Chairman reports Old School has been accepted for funding this could be anything between £8 and £12k depending on how many votes they get. Sherburn is grouped with Garforth/Swillington etc for some reason. Urging all to vote in Tesco at Sherburn for the Old School project.
- iii) **Request for tidying up Village Centre/Car Parking signs** –Councillor Buckle reports that nothing been done on the bin at Marios SDC say no problem with this. Councillor Devers thinks this is a Health & Safety Issue also the unguarded chimney flue. **Resolved Clerk write to Env. Health about the bin and also the uncaged flue. County Councillor Packham will ask NYCC about this bin as it could be on their property. Also write again to Spar about the broken bollards outside their shop.**
- iv) **CIL/Neighbourhood Plan** – Proposed Terms of Reference for this group has been sent to all Councillors prior to this meeting. **Resolved that these be agreed. Chairman reports that it is possible that SDC may pay the 25% to all Parishes not just the ones with Neighbourhood Plans so agreed no money should be spent on the Neighbourhood Plan until we have greater certainty regarding CIL payments.** Letter from SDC stating that we have nil amount to come for CIL for the period 1<sup>st</sup> April-30<sup>th</sup> September this year.

- v) **Report on Council's Facebook page** – Chairman reports that the item regarding the temporary closure of Sir Johns Lane has reached over 4000 people and the item on the planning appeal has reached over 400 people.
- vi) **Updating Emergency Plan** – Councillor Devers reports this is ongoing.
- vii) **Update on email addresses for Councillors** – Chairman reports Councillors Thwaite, Wake and of course New Councillor still to get theirs done.
- viii) **Update on Parish Council Vacancy** – Ongoing
- ix) **Update on Wolsey Croft Traffic- this dealt with in Public session.**
- x) **Update on Community Event August 2017** –Councillor Buckle reports that they have now set up a Charity to run this event “Sherburn-in-Elmet Teasel Trust”. This trust need some funding to set up an account and they can then make deposits needed for Marquees etc. **Much Discussion took place but it was finally resolved that the Parish Council would donate £2000 to get the funding started.**
- xi) **Update on Community Library Steering Group** – Visits are being made to all the relevant Parish Councils to ask for help with Library running costs. Sherburn has 61% of the library users, so their share of the contribution towards running costs will be £2400, which will be payable in April and be subject to annual review in the future. Chairman suggested this was a modest amount to retain the library. **The Parish Council unanimously agreed to a contribution of £2400 towards running costs.**
- xii) **Update on Community Toilet** –Councillor Hobson reports this is still ongoing, awaiting full costings for the work involved. Councillor Hobson has spoken to SDC about reduced rates for this toilet when it is opened, but no response at the present time.
- xiii) **Update on parking Beech Grove-** dealt with in County Councillor section.
- xiv) **Update on Car Parking Strategy-**Chairman reports all local business been written to but only one response at the present time. Councillor Packham states this is not very clear what is proposed. Chairman states we will wait until next month to make full response when any further public responses received
- xv) **Update on Dog signs** –Councillors Buckle and Hobson report that these have been very successful and asked Parish Council for another 10 signs at a cost of £75 be purchased. **Resolved that this action is approved.**
- xvi) **Programme for Growth** – Chairman asked if we could make use of Programme for Growth money. Councillor Packham reports that SDC have got some considerable funding from the Power Stations there should be some funding for Parish Councils in this and it was agreed this Parish should try and get some of this funding. District Councillors and the Chairman would follow this up. **Resolved this be on next month's agenda for further report/discussion.**

c) **FINANCE**

- i) **To Approve minutes of Finance meeting held on Monday 10<sup>th</sup> October– All proposals from this meeting were agreed for action.**
- ii) **Report on meeting regarding Sunday Bus Services with Cawood Parish Council** – no reply from Cawood on this.
- iii) **To discuss Youth Provision in the village** – This item dealt with earlier in presentation.
- iv) **Cycle Saturday money** – **this was moved to Part 2 session for full discussion.**
- v) **Update on Casual Gardens post** – **on Finance minutes.**
- vi) **Update on second Defibrillator siting** – Councillor Buckle reports that this has been delivered to Jacksons butchers and will be fitted in the next few weeks. There has been a private donation of £600 and also Elmet Lions paid £600 towards this machine. White Rose

are also raising funds to have a machine fitted at their area also, which will mean there will be three in the village.

**vii) Proposed employment of Community Development Manager-** This item on Personnel Minutes agreed to be discussed fully in Part 2 session.

**viii) To discuss funding for 106 funding for courts at Fairway-** agreed these be discussed in Part 2 session.

**ii) Cheques totalling £11,874.89 (see separate list) were approved and signed by the Councillors.**

**d) LAND & PREMISES**

**i) To approve minutes of Land & Premises meeting held on 3<sup>rd</sup> October (attached) Resolved these be accepted and approved.**

**e) PERSONNEL/TRAINING**

**i) To approve minutes of Personnel meeting held on Monday 10<sup>th</sup> October-** agreed these be discussed in Part 2 session.

**63. OTHER REPORTS**

**a) Selby Rail Users** – Councillor Buckle reports that fares from Sherburn to York have been reduced by 70p.

**b) Gala Committee** – Councillor Lake reports that Halloween Disco to be held at Social Club on the 28<sup>th</sup> October.

**c) Community Association** – No meeting held.

**d) Eversley Park Centre** – No report

**e) Yorkshire Local Councils Association** – No meeting.

**f) C.E.F.'s** - Councillor Prescott reports that Parish Council does not qualify for CEF funding. Next meeting a forum regarding Police Issues which will be held at the Eversley Park Centre in January.

**g) Rugby Club** – Councillor Thwaite is meeting with Rugby club in the next few weeks. Chairman asked that she mention to players about dropping their tape on the pitch which causes problems for the grass cutters.

**h) Angling Club** – Councillor Hobson reports that Disabled bays are now in place.

**i) White Rose Football Club** – Update on CCTV still some confusion on what exactly is included in this quotation. Councillor Wake took this to check and contact the Contractor for full details, this to be on next Finance agenda.

**j) Fairways area-** No report.

**k) Aero Club Liaison Committee** - East Leeds Airport will become operational for executive flights in May next year.

**l) Village Centre Project** – This already dealt with in Public session.

**64. CLERKS REPORT/REQUEST FOR MATTERS FOR NEXT AGENDA**

**Clerk reports there were no items for this.**

**Councillors Items for next Agenda:**