

MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 20th NOVEMBER, 2017 @ 7PM

Present: Councillors D. Buckle, Mrs M, Hunt, Mrs J. Prescott, T. Platts, K. Devers, Mrs J. Brown, B. Packham, Mrs B. Thwaite, M. Hobson, Mrs A.M. Oldroyd (CDM) and Mrs M. Gibson (Clerk)

Also present: 12 members of the public and the press.

MEETING BUSINESS

64. APOLOGIES FOR ABSENCE:

Apologies were received from Councillor C. Lake also Councillor Doherty still on sabbatical.

As Councillor Lake absent Councillor Packham was elected as Chairman for this meeting.

65. DECLARATIONS OF INTEREST

Councillors Packham declared interest in Community Trust and Councillor Thwaite in White Rose and Rugby Club..

66. MINUTES OF THE LAST MEETING

Minutes and Part 2 minutes of the last meeting held on Monday 16th October, 2017. were approved and signed by the Chairman.

67. PRESENTATION BY CLAIRE DICKINSON, SELBY DISTRICT COUNCIL Regarding

“Pool of Sites Consultation” – CD explained that this is a consultation on what sites will be available for development up to 2027 in the Selby Area. 790 were allocated for Sherburn until 2027 but this has already been exceeded with 1027 already approved for this village.

Sherburn is therefore marked on these proposals in yellow as not needed sites. This does not mean that developers will not apply for more development in this village but Selby are trying to get more development in areas who have not met their quota (like Tadcaster) The District have strong indications that more development is not needed in this village.

Residents and Councillors felt that infrastructure is needed, as nothing been put in place regarding traffic or parking or even Doctors places.

Chairman did ask that it be noted that Sherburn will need a burial place before long as the Graveyard at the Church is nearly full.

Residents and Councillors felt that highways should have been improved before the present developments were allowed. CD states that a Highway assessment was done, then refused development went to Appeal and they were allowed. Resident asked why the District are starting on a new Industrial Estate when 23 units on the old park are not in use. You do not need a watch to know what time it is 6am/2pm and 10pm the village grinds to a halt at shift change over times. Chairman thanked everyone for their input and CD for her attendance. CD asked that all residents and Councillors make their comments on the online consultation so that District are aware of the strong feelings felt by everyone in this village.

68. PUBLIC OPEN SESSION.

Resident asked what happens to the 106 money which this Parish gets from developers.

Where has all that money gone. Chairman reports that Fairway is to be refurbished and re-fenced in April next year, £100k went on refurbishing Village Centre. 3G pitch at the High School and also our play areas have been upgraded. Councillor Hobson pointed out that this money has to be spent on outdoor Leisure and open spaces. Chairman also pointed out that if developers provide a green space they do not have to give 106 funding. Parish Council have tried to change what this can be spent on but without success. The new CIL funding can be spent on anything the Parish feels is necessary so that will be much better.

Burger van man asked what was happening about his van – **Chairman states this is on agenda for decision later in this meeting.**

Car Parking at Eversley Park Centre—residents asked if this parking could be extended as now there are lots of events on they are having problems with vehicles parking outside their homes and the streets being blocked. Chairman reports that this has been looked at before but Parish Council would discuss this with EPC committee and try and find a solution to this problem. This would be put on agenda for next PC meeting.

Resident asked **when the work on Beech Close is to be done!!** Residents are fed up with the problem of cars on this area, will this be done before Christmas? Councillor Hobson states this is with Legal Dept at the present time. Resident also pointed out that the 30mph signs on Beech Grove are not properly sited this is not on the junction. Councillor Hobson would take this up with NYCC.

Resident had attended a **CEF meeting and could not speak and did not know who was who.** Can they have meetings where people are able to talk to representatives? Chairman states that at a normal CEF meeting this is the usual format. *Why are they not held in this village any more,* Chairman reports they would be held here if a room was available they are moved around the area. Resident felt this was no good for people who do not have transport. Councillor Hobson stated maybe schools could be used for these meetings in future.

Resident also stated a letter had been handed in regarding **footpath problem between Moor Lane and Wolsey Croft very overgrown.** Clerk has asked NYCC to deal with lights and SDC regarding footpath itself.

69. POLICE ISSUES.

- i) **Police Presentation** – No Police present.
- ii) **Police Representative report** – Councillor Brown reports she keeps asking for reports on crime but nothing forthcoming. This village is getting a new PCSO in the near future.

70. NORTH YORKSHIRE COUNTY COUNCIL

County Councillor reports;

Vehicles Operated signs –CC is looking at these, will report when more information.

County Councillor had been round and seen the lack of infrastructure and hoping something will be done. Would residents please let Councillor Hobson know when the street lighting goes off and on at nights this is supposed to be 12 midnight until 5am.

71 CORRESPONDENCE

- i) **To receive letter from YLCA stating that subscriptions will be rising next year by approx. £10. – This was noted.**
- ii) **To receive letter from SDC regarding changes to Waste Collection days, some properties changing to Tuesdays from Wednesdays but all affected will be notified.**
- iii) **To receive notification from SDC regarding Council Tax Base meeting on the 29th November at 6pm at Civic Centre. Chairman and Clerk were booked on this.**

- iv) To receive letter from SDC regarding bushes overhanging footpath and litter bins near to Memorial Garden. Clerk has asked Mr Varley to check if this is our area and clear if it is. (This has been done)
- v) To receive letter from resident regarding unlit footpath and damage to leg on this at Highfields-Clerk sent to SDC and NYCC for their attention. NYCC are fitting new light standard in this area.
- vi) To receive letter regarding Parish Council Forum meeting regarding Planning services. Councillor Prescott was booked on this.
- vii) To receive letter from SDC regarding Health & Wellbeing action plan. Online survey to be done by 24th November- copies sent to all Councillors.
- viii) To receive letter from HS2 Engagement Manager wishing to attend our December meeting. Agreed this would be a good idea, Clerk to notify them of this.
- ix) To receive letters of complaint about footpath between Wolsey Croft and Moor Lane overgrown with ivy etc. Clerk has notified SDC.

72. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting last Monday** -Separate minutes been sent out for this meeting with this agenda. CDM reports that one item has been reported to the Enforcement Officer which is the footpath near to Strata site which they are supposed to upgrade/reinstate Footpath 13 but not yet been done. Councillor Hobson reports that Strata proposed to tarmac this path but NYCC say this will not adopt this if they do. Chairman reports that this path already adopted as a footpath. SDC need to speak to the developers about this sensibly – what upkeep would there be once it was finished? CDM also reports that in the near future all plans will be sent electronically, Sherburn have agreed to take this forward and training will be given. This has been arranged for 5th December at 2pm.
- ii) **Construction sites**- Nothing to report.

73. COUNCIL

- 1) **Update on Emergency Plan** – Clerk has contacted Mr Wake asking for what work he has done on this project. Will report back when this is received.
- 2) **Programme for Growth** –Chairman and Councillors Buckle and Hobson have met with SDC and a plan is ongoing for the Village Centre and the Old School. Councillor Buckle reports that at the moment every project which this Parish has put forward is getting a response now. The Parish needs to put forward a sensible business plan for every project and he is sure we will get some backing.
- 3) **Youth Update** –Councillor Hobson reports that he has got the funding extended for this project. The Library garage is to be upgraded for this and the youths will have an input into what is done. Chairman, Councillor Hobson and CDM would be organising events at the High School etc to find out what the youths do want for this area.
- 4) **Update on Wolsey Croft** –.Report from Police been forwarded to all Councillors, they feel that an ANPR would not be cost effective for this area. The total cost for the “H” bars would be £1k and after discussion it was **Resolved that we go ahead and get these “H”bars done as soon as possible.** Councillor Hobson is looking at a Speed Watch in this village and will report back when dates/training available.
- 5) **Portable Speed Awareness** –. Mentioned in Wolsey Croft item.
- 6) **Community Development Manager report** –Report been circulated. Village consultation will be finished and sent out to all Councillors for approval as soon as possible. **This report was then accepted and agreed.**

- 7) **Toilets in the Village**-Councillor Hobson reports that there is problem with the suggested area in this building, could cost a lot of money to put right. Another suggestion was a portable unit but this would have to be attached to club drainage, electric and water for the Parish Council. **Full project would be presented at next Parish Council meeting.**
- 8) **Update on Mobile telephone mast at Finkle Hill Recreation Ground** –CDM reports we are still awaiting response from CISWO regarding new proposal.
- 9) **To co-opt Parish Councillor on to this council** – 5 applications been received and Councillors had CVs for information. Councillors Thwaite and Devers requested a paper ballot. **Clerk handed out list of all applications. Resolved that Mr John Boyd was co-opted on to this Parish Council**
- 10) **To discuss trees in Moor Lane** – Councillor Hobson reports that there are 2 trees on Moor Lane that do not belong to anybody and neighbours are concerned they are not safe. Councillor Hobson is requesting that the Parish Council get these trees dealt with before anyone is injured. Chairman requested that a full report is presented to the next Parish Council meeting, and that Councillor Hobson check that these trees do not belong to anyone, included checking with CC and DC also that a Tree Surgeon give this council a full written report that this work is needed. **Agreed this go on next agenda for full discussion.**
- 11) **To discuss Grass Cutting contract** –CDM reports that there is a meeting with Shed and the other Parishes this week to discuss this contract. CDM also reports that White Roe would like 5 additional cuts in August which would cost £150 per cut. **Agreed this go on next agenda.**
- 12) **Weeds in the Village**-Councillor Buckle asked if we could look at getting someone to cut back these weeds and remove them as spraying does not appear to be working. **Resolved that Councillor Buckle get 3 quotes for this work and report back to next meeting.**
- 13) **Creating a new Village Centre Plan** –Councillor Buckle raised this matter. **Agreed this a matter for future thought.**
- 14) **Sponsorship of Flower Tubs**-Councillor Buckle states that the Card Shop is interested in sponsoring a tub. **Resolved this go to next LAP meeting for decision regarding permission for 4 tubs to be sponsored and the cost.**
- 15) **Christmas Market**–Councillor Buckle wished the Council to look at providing a Christmas Market in this village in 2018. Councillors felt this would be a nice idea and it was **Agreed Councillor Buckle would bring further details to the next PC meeting.**

c. **FINANCE**

- i) **To approve/agree minutes of Finance meeting held on Monday 13th November, 2017 (attached)** Councillor Thwaite made this report as Councillor Lake absent. There has been a change of plan for 106 monies as SDC now state this money can be used for Rugby Club update. This would mean £25,953.90 of the 106 fund would go towards this work. Fairways area it was agreed that Clerk would do these accounts, signatures on the cheques should be Clerk/Chairman and Councillor Platts. The Burger Van at Fishing Club, solicitors had given two options and Councillors agreed that Option 1 should be accepted and that solicitors write asking Mr Bayston to vacate the site immediately, this letter to be hand delivered by the Chairman and the Clerk. **Resolved these minutes and the changes be accepted and agreed.** The Outdoor Gym proposal should be added to the public consultation document to see what response this received.

ii) **Cheques totalling £7,753.96 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

i) **No LAP meeting held.**

e) **PERSONNEL/TRAINING**

i) **To approve minutes of Personnel meeting held on 6th November, 2017 (attached) Resolved these minutes be approved.**

ii) **Councillors report on Training events.** Councillor Devers reports that this would take a long time so has asked for a power point presentation to be sent so this could be sent to all Councillors.

iii) **To discuss Fire Risk Assessment Training** –CDM reports that the Council need a certificated person to do these checks or they are not legal. CDM has got a quote to do all our buildings for £1250 which would include training 3 people to do these checks who will be certified when this training finished. **Resolved this be agreed and agreed that Councillor Thwaite (as Chair of LAP) CDM and maybe someone from White Rose do this training.**

74) OTHER REPORTS

a) **Selby Rail Users** –Councillor Buckle reports that Church Fenton station is to be upgraded this year, South Milford and Sherburn stations will be between Sept/December 2018. It is proposed to only install 1 ticket machine at South Milford station, which is ridiculous, agreed Clerk write to Northern Rail about this. Sherburn is also to get a ticket machine, a new building and a higher platform. Councillor Buckle states there is funding available for Community funding for villages with stations, Councillor Hobson will get details and report to next PC meeting.

b) **Gala Committee** –No report.

c) **Community Association** – Councillor Brown reports that tubs have been done and beds cleared for winter. All Informers been delivered.

d) **Eversley Park Centre** – No meeting held.

e) **Yorkshire Local Councils Association** – No meeting.

f) **C.E.F.'s** – Councillor Prescott reports that the Grant Forum was a great success. Deadline for next bout of funding is 11th January 2018- decision being made on the 23rd January.

g) **Rugby Club** – Councillor Thwaite reports that they have held their AGM and all same as last year.

h) **Angling Club** – Nothing to report.

i) **White Rose Football Club** – Councillor Thwaite reports White Rose have got quotes for £374.48 for gravel to repair their car park, Councillor Hobson stated he would get this done for free. Councillor Thwaite asked for a Part 2 session to discuss Fascia's at this site. This was agreed.

j) **Fairways area** – No further report on this area.

k) **Aero Club Liaison Committee** – Meeting next week. Councillor Brown asked that the problem of helicopters be raised at this meeting

.l) **Craft & Food Festival 2018** – Councillor Buckle reports they have donated £5k to local charities from the 2017 event. They are in discussion about venue for next year, proposals are the Aero Club or again in the village. Will inform Council when the decision is made.

k) Community Library Steering Group –Chairman reports this is going well. They are developing the “hub” idea. Also the Youth Club idea for the garage has been well received by NYCC.

75. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA

i) Clerk reports we have an application from Selby DIAL for funding to run an outreach programme in this village- Agreed this go to next Finance meeting.

ITEMS FOR NEXT AGENDA

i) DBS checks for all Councillors (Cllr Hobson)