

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
17th NOVEMBER, 2014 AT 7.00PM**

**Present:** Councillors S Haskell (Chairman), C Lake (Vice Chairman), P Doherty, M Jordan, Mrs J Prescott, Mrs J. Brown, Mrs M. Hunt, M. Gibson, B. Packham, Mrs B. Thwaite, Mrs S Hoyland (Projects Officer) and Mrs M. Gibson (Clerk)

Also Present 1 member of the public.

**MEETING BUSINESS**

**64. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor M. Hobson and Pc Richardson.

**65. DECLARATIONS OF INTEREST**

None.

**66. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday 20th October, 2014 were approved as a correct record and signed by the Chairman.

**67. POLICE MATTERS**

There were no Police issues.

**68. PUBLIC OPEN SESSION**

Public had no questions..

**69. NORTH YORKSHIRE COUNTY COUNCIL**

**To Report and take comments on.**

**County Councillor reports;**

**Library Consultation** -County Councillor reports that our library has been designated as a Community Library. Meeting on the 15th January at the Eversley Park Centre regarding proposals for the future of the library. Councillor will be looking carefully on how decision was made that ours is a Community Library. Councillor reports ongoing discussions with Police/Youth groups etc with regard to the "hub" issue.

**New Highway 7 officer Nigel Smith** -County Councillor has met with him and he seems very enthusiastic, but as he runs 3 areas we shall wait and see.

**Tomlinson Way**- Work on the drainage issue is ongoing.

**70. CORRESPONDENCE**

**i) To Receive letter of resignation from Nikki Moerman from the Parish Council.**

Clerk had notified SDC and they confirm today that they had no requests for election so we can co-opt. **Clerk to check with Selby if we can leave this until elections next May.**

**ii) To Receive receipt for our subscription from Rural Action Yorkshire.**

**iii) To Receive letter from Michael Harrison (Tree Survey) he has now retired.**

Suggested gentleman at Malton, Clerk has emailed but no response. **Resolved that Councillor Jordan would send list of qualified people to do this work to Clerks and we ask at least 3 of them for quotes for a 3 year period.**

- iv) **To Receive letter from Probation Service offering to work alongside David Varley Clerk has requested dates for this work.**
- v) **To Receive letter from NYCC Regarding changes to Highway Grass Cutting Services.** Councillor Packham is dealing with this so will be passed to him for attention.
- vi) **To Receive letter from NYCC regarding Library Services consultation.**  
This can be returned after public meeting on 15th January.
- vii) **To Receive letter from CEF admin at Selby for meeting on the 2nd December at Monk Fryston.** Councillors Packham and Doherty booked on this. Councillors Jordan and Mrs Prescott also will be attending.
- viii) **To Receive letter from YLCA regarding Health & Safety Checks.** They state that this should be done an appointed person providing they are qualified and competent to undertake this work and provide an objective report to the Parish Council in a timely manner. Councillors Mrs Thwaite felt that would be very expensive. **Resolved that we get 3 quotes for this work to be done.**
- ix) **To Receive request from resident to run a Boot Camp on Eversley Park Tuesday/Thursday evenings 7pm. Resolved that as long as they check with Rugby when they are training and qualifications/insurance this would be agreeable.**
- x) **To Receive Yorkshire Water leaflet about changes to Private Sewage station ownerships.** None were known of in this village.
- xi) **To Receive letter from Sherburn Library regarding Creative Residences Art workshops Inviting a Councillor to attend** Dates are 15/22nd and 29th January 2015. No Councillors able to attend.
- xii) **To Receive letter from NYCC with Sealed Orders for Waiting Restrictions on Hurricane Way and Aviation Road. This was noted.**

## 71. PARISH COUNCIL BUSINESS

### a) PLANNING

- i) **Report on Planning meeting** - Councillor Doherty reports items discussed at Planning meeting. Separate minutes will be forwarded. Another Planning Meeting next Monday at 6.30pm need Councillor Jordan's input regarding hazardous materials storage at area behind Linpac.
- ii) **Report from Transport/Traffic sub-committee** - Councillor Doherty reports that they have had a meeting regarding Traffic problems and are still awaiting reply from Highways with dates/times for a meeting

### b) COUNCIL

- i) **Project Officers Report (previously sent) - Agreed these be accepted.**
- ii) **Report on YLCA Health Check** - Clerk reports still awaiting Complaints Legal Note 9 (updated version) also Sickness Absence Policy.
- iii) **Report from sub-committee Community Action Plan.** No meeting held..
- iv) **Update on Parking in Beech Grove.** Nothing more on this yet..
- v) **Update on Sunday Bus Services-** Nothing further on this. Councillor Jordan reports that it will be better to try and get it started in the Spring when it will be better used than at this time of year. Mr Cattanach still ongoing with this.
- vi) **To Discuss getting professional service to do Health & Safety Checks.** This dealt with in correspondence.
- vii) **To Report on Contractors Insurance.** Clerk had checked with Mr Varley and he has his own Insurance. **Resolved we should get copy for our files.**
- viii) **To Report on meeting with NYCC regarding Youth Services.** Copy of notes been sent to all Councillors. **Councillor Packham is arranging meeting with School to discuss**

future and another meeting with NYCC arranged for 10th December in the afternoon at the Parish Council office.

ix) **To Decide date for Annual Parish Meeting/Annual Parish Council Meeting in 2015.** Letter received from website asking if with the elections our Annual Parish Meeting will be on the 20th April and the Annual Parish Council Meeting will be held on 18th May.

**Resolved that we will do as normal and hold both meetings on the May 18th Parish Council meeting.**

x) **To Discuss Parking Problems outside Edward Childs, Low Street.** Councillor Hunt states that we need signage for this single yellow line parking or Police cannot enforce this. County Councillor will raise this with Area 7.

c) **FINANCE**

i) **To Agree minutes or Finance Meeting held on Monday 10th November (attached)** Councillor Packham reports Paul Gilmore from NYCC Lighting is attending later this month to look at scheme for Springfield Road area. **Resolved these minutes be approved.**

ii) **Cheques totalling £ 2769.70 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

i) **To agree Minutes of Land & Premises Meeting held on Monday 3rd November. (Attached)** Clerk reports having trouble contacting Groundwork about poles which are rotten. Councillor Mrs Brown will send email details. **Resolved these minutes be approved.**

ii) **To Report on problems on Fairway -** Clerk reports we have 3 people offered to do this. **Project Officer would liaise with Mr Varley about getting keys and arranging rota with these volunteers.**

e) **PERSONNEL/TRAINING**

72. **OTHER REPORTS**

a) **Selby Rail Users** – No meeting held. Clerk reports that cheque sent in July not yet been presented, Clerk had contacted Mr French and their Treasurer has found cheque and will get it banked as soon as possible.

b) **Gala Committee** - Councillor Lake reports that their electrician has resigned so they will not be able to extend lighting up Kirkgate/Church Hill this year, Councillor Mrs Thwaite suggested he contact Nomenco to see if they could help.

c) **C.A.B** - No meeting held.

d) **Community Association** - No meeting held.

e) **Eversley Park Centre** – Councillor Lake reports he had met with some of their Committee to discuss extension for Rugby Club and in principal they had no objections but would prefer it if this was separate rather than joined to the Centre. More details later in Rugby Club report.

f) **Yorkshire Local Councils Association** – No meeting held.

g) **C.E.F.'s** -Next meeting 2nd December at Monk Fryston.

h) **Rugby Club** – Councillor Lake reports that after meeting with Eversley Park Centre he than attended meeting with Rugby Club who thought the idea of an extension was great and that Eversley Park Centre should deal with cleaning and running this and they would just turn up and play rugby. **Resolved that this Council would have no more involvement until we receive firm proposals and funding ideas from the Rugby Club themselves.**

- i) **Angling Club** -Clerk had spent all last Wednesday trying to solve problem of car dumped at this site. We have sent off to DVLA to get Registered Keepers address, moved the car and put notices on it. Chairman reports that this car has a Destruction order on it with DVLA. **Resolved that at the end of 14 days notice time Clerk get Castleford Scrap man to come and take this away as we have then complied with all legal requirements.**
- j) **White Rose Football Club** - Nothing to report.
- k) **Fairways area** - Dealt with earlier in minutes.
- l) **Aero Club Liaison Committee** - Councillor Doherty reports that some complaints had been made these would be taken to next Liaison Meeting.
- m) **Community Mini Bus** - Project Officer reported that this bus only been used by Visitor Scheme again this month. **Resolved that this be advertised in website Notice Board and Informer that it is available for hire. Clerk asked that we make it clear this is for Community Groups to hire, not a personal taxi service as we keep getting people ringing office wanting picking up for shopping/doctors visits etc. Project Officer also reports that ALM are getting set of keys so that they can collect bus without having to have keys delivered every time. Councillor Jordan stated it had been announced today that Govt. Funding could be available for this sort of service. he would look into this.**
- n) **Village Centre Project** -This item was moved to Part 2 session.

### 73. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

#### Items for information only

- i) **Letter received from SDC regarding Precept 2015 details. Also meetings at Selby to discuss implications. Clerk and Finance Chairman would attend meeting on the 24th November 6pm.**
- ii) **Letter received from SDC regarding next Mays elections.** If Council feel we may have an election situation next May we should budget for that in our Precept. Also to remind all present Councillors **MUST** seek re-election if they wish to stay in office. They should be aware that they have to submit nomination forms to seek re-election, before the deadline next year.
- iii) **Local Flood Risk Management Strategy** Councillor Packham stated that this is available on line and advises all to look at it and make any comments they wish to make on this.
- iv) **Methodist Church Car Park.** Still not been done, Clerks are chasing this up with contractors.
- v) **Update on Operational Policing Model.** for next months agenda.

#### Items for next Agenda