

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 19TH NOVEMBER, 2012 @ 7PM.**

**Present: Councillors K. Devers (Chairman), S. Haskell (Vice Chairman), P. Doherty, Mrs B. Thwaite, Mrs J. Prescott, Mrs A. Traska, Mrs M. Hunt, Mrs J. Brown, C. Lake and M. Hobson.**

**Also present; County Councillor M. Jordan and 2 members of the public.**

**New Councillor completed and signed Acceptance of Office form also Chairman and Vice Chairman completed their Acceptance of Office forms.**

**68. APOLOGIES FOR ABSCENCE.**

Apologies were received from Councillors B. Packham, A. Parmenter and Mrs S. Hoyland (Project Officer).

**69. DECLARATION OF INTERESTS.**

No Councillors had interests to declare.

**70. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday October 15th 2012 ( Previously circulated) were approved as a correct record and signed by the Chairman.

**71. PRESENTATION BY MARK JOHNSON (DACRES) REGARDING AFFORDABLE HOUSING ALLOCATION FOR NEW DEVELOPMENT.**

Mr Johnson reports that the developers are at an impasse at the present time with the District Council as they will not budge on the 40% affordable housing condition on these plans. The developers feel this is out of kilter with needs for this village, the needs for Sherburn for the next 15 years are 154 dwellings which is 21%. The developers are asking for 25% affordable houses and the other 15% in cash contribution for the area. They are at present outlining a letter to the District giving their reasons for being more flexible on this housing. They feel that the 40% would make the development not mixed and not balanced which is District Council policy. The extra 15% could only be filled by importing people from other villages in the area. The developers are already getting problems on the Moor Lane area with anti-social Behaviour and this could be added to by too many affordable housing allocations on the new sites. Councillors are in agreement that they would prefer the 25% option of affordable housing and cash to be made available to improve facilities in the village for all residents. Mr Johnson suggests they look on the Easingwold website as they successfully got the 40% changed and got 3/4million Sports Hall out of the deal for the village. He did stress that the Council need to have a proper "shopping list" of what is needed and required for the village and go to the council with proper details and information to back up all the claims. County Councillor states that himself and Councillor Packham are meeting on Wednesday at District Level and will let us have any further information after that. Mr Johnson would let us have sight of their letter to the District Council and Councillor Doherty would draft a letter to District and circulate to all Councillors which can then be sent to District with our comments on this. **Chairman thanked Mr Johnson for his attendance and help. Mr Johnson then left the meeting.**

## **72. PUBLIC OPEN SESSION.**

Resident complaining about speed of vehicles going down Wolsey Croft, someone will be Injured or killed if traffic does not slow down. Something does need doing about this. Chairman asked County Councillor for his comment on this. He says we have tried on numerous occasions to get this problem solved but when he goes door to door the top half street want one solution and bottom another. All residents need to agree on a proposal or nothing will be done. When the Civil Parking Policy comes in to force in 2014 this may mean that regular blitz's will take place and this could help some of the problems.

## **73. POLICE ISSUES.**

Clerk to ask Police to do regular speed checks in Wolsey Croft. Also problems with youths hanging around outside Eversley Park Centre causing noise nuisance to users- Clerk to contact Police about this also. Councillor Lake reported that there had been a major problem at the Gala Halloween Party with a "punch up" outside.

## **74. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

**County Councillor reports as follows:**

- i) Pinfold Access onto Hodgson Lane** -Bollards have now been erected.
- ii) Area 7 Committee Meetings**-There will now only be 4 meetings per year of this Committee one of which will be a specially invited meeting for District/Parish Councillors.
- iii) Rubbish collection in Moor Lane** –Complaints about litter dumped on Moor Lane side, this was from a litter pick by the residents and Councillor Mrs Brown reports that Selby were pre-warned and this should have been collected today. In future these picks will be tallied in with Community Association ones to get all litter removed quickly. Much discussion took place about the litter problem down this area, around the village centre and footpath 13 Councillor Traska reports there is some fly tipping on High School/London Road side.
- iv) Library Area** –This will be cleaned and tidied up in the near future. Round the tree area it was suggested that Community Association move their tubs to that area, Councillor will check about this.
- v) Academy Status for High School** – Councillor reports they are being pushed to go for Academy status but are reluctant to go down that avenue. He will keep us informed.
- vi) NY Group secretaries** –Councillor reports that there is a movement to change approval procedure all School governors. Will keep us informed on what happens.

## **75. CORRESPONDENCE**

- i) To Receive letter regarding closure of Old Girls & Infants School by Social Services-** There are concerns that this could be sold off and blocks of flats built on the site. **Resolved that Project Officer find out how we go about getting lister building status for this to protect it for future generations. This could be a very useful building for the village.**
- ii) To Receive letter regarding area outside Boots.** They suggest we contact Environmental Health Dept of council to advise on best way to deal with this problem. The build up of rubbish is by the general public. They confirm that they would be happy for bins to be sited on their demise.**Resolved that meeting be arranged with Environmental Health and Chairman and Councillors Traska and Hobson would attend this.**
- iii) To Receive letter from Grass cutters about dead trees on London Road and Eversley Park-** arranging to visit site and look at this problem.

**iv) To Receive letter from residents of Church View objecting to proposed Skate Park extension-Chairman would contact them and try and re-assure them this will not be taking place, certainly not in the foreseeable future.**

**v) To Receive donation from Constar (UK) of £100 towards Pond Dredging.** (cheque been paid into bank)

**vi) To Receive Report from Tree surgeon following annual check.**

**London Road.** Work needed on T12 concern about cavity if this is in excess of 33% it will affect the safety and tree should be removed-get Mr Carter to check and report extent of damage.

T11 check defects and if necessary remove tree.

T7 fungi close to tree condition needs careful monitoring.

Ivy is becoming established on a number of the trees suggest removing this before it takes over trees.

**Eversley Park.** T13 poplar contains die back and fluid is weeping from wound on the tree-suggest its removal.

G34 in the group of nine poplars Tree 8 is very poor and weak and tree 6 is leaning over the boundary fence. Suggest removal of both these trees. Ivy around a number of trees-suggest getting this removed before more damage is caused. **Resolved Clerk gets 3 quotes for the tree work. Mr Varley will remove the ivy from these areas.**

**vii) To Receive letter from Vicar about Cemetary Places-** he estimates 3 years before this is full if he does some in-filling. **Resolved Clerk notify SDC of this timescale.**

**viii) To Receive letter from NYCC regarding damaged tree in London Road-**they agree they do cut this area but this young tree should not have been planted without a licence from the County, which would only in exceptional circumstances have been approved. Clerk had replied asking what is the point of TPO's if they cannot be replaced when they have to be felled! .Reply received that this is highway verges and a licence is required. They will contact us when John Hodgson returns from leave on the 7<sup>th</sup> November and will get back to us with his comments on this. **Clerk is busy fighting with them over why TPOs if we cannot replace them! Resolved Clerk remind them this is our land.**

**ix) To Receive letter from Boundary Commission regarding changes to number of District Councillors for Selby District from 41 to 31.** Response required by the 3<sup>rd</sup> December. **Resolved Clerk write and state we are concerned we would lose representation for such a large area with less Councillors and this is a quickly growing area too.**

**x) To Receive letter from Selby AVS regarding Safeguarding Conference to be held on 29<sup>th</sup> November** (Copies been sent to all Councillors) – No councillors able to attend.

**xi) To Receive letter from YLCA regarding Training on 29<sup>th</sup> November at Weetwood Hall, Leeds-** you decide what you want training on! 7pm start cost is £35 per delegate. (copies been sent to all Councillors) Councillors Devers and Prescott interested in attending. **Resolved that these two be booked on the course and cheque sent for this booking.**

**xii) To Receive request from BT to instal a cabinet on London Road on our area.**

**xiii) To Receive quotation for sign board at Eversley Park Entrance-** New sign would be £340 an overlay sticker would be £165 but please be aware this would be exactly what it says a sticker on the board. **Resolved that a new board be approved but that a proper Draft be drawn up and checked by LAP Committee so that this problem does not re-occur.**

**ixx) To Receive notification of Training for Leadership Academy for Councillors at Warwick.** Dates in November/December and January. Cost of this course is £1000 per

**delegate.**as this total is double our annual training budget it was **Resolved this go to next Finance Committee for further discussion.**

**xx) To Receive letter from NYCC stating that a licence is required to replant trees even if replacing TPO ones. Which they may not issue a licence. Resolved Clerk write and tell this is our land so why do we need a Licence.**

**xxi) To Receive acknowledgement from SDC for our letter to Martin Connor regarding S106 monies.** This has been passed to Keith Dawson, Director of Community services for him to respond direct to us.

**xxii) To Receive letter from Bedfords about dead young tree in Eversley Park-** they met with our contractor and agree this has been damaged by the strimmer they will replace this free of charge with a Hornbeam tree and put guard protectors around all the young trees free of charge. **Clerk has accepted this offer and thanked them for this goodwill gesture.**

**xxiii) To Receive quotation from Booth & Son for repairs to coping stones at Library garden area-**this totalled £75 so Clerk has authorised this work before further damage is done. Work was completed last week.

## **76. PARISH COUNCIL BUSINESS.**

**a) PLANNING- Held at 6.30pm in the PC office.**

**i) The following plans were dealt with:**

**2012/1023/HPA –**Sinlge storey rear extension at Londis, 19 Moor Lane-No objections STN

**Consultation on Gypsy & Traveller sites-**this is for every councillor to respond personally if they wish to do so.Consultation will be for Council later.

**Siting of BT Morrison utility unit on London Road-** No objections to this being sited on our land.

### **DECISIONS**

**2012/0913/ADV-** advertising consent for illuminated sign and replacement panels to existing signs at Co-operative, Finkle Hill - **GRANTED**

**2012/0876/ADV –** Proposed fascia sign and sign to side elevation at 42a Low Street-**GRANTED.**

**KERO/2012/0881/TEL-**Prior Notification of proposed development be telecom code system operator for the instal of a dark green DSLAM cabinet in Finkle Hill- above does not require notification.

**ii) Housing Working Group.-** Nothing further from this group at present.

**iii) To Discuss affordable housing allocation for new development and draft letter to SDC regarding this.-Resolved that Councillor Doherty draft a letter and send to all Councillors for approval and send off to District Council.**

**b) COUNCIL.**

**l) Project Officers Report- .**

**Items for action:**

**Clerk to contact Orrin and get Councillor Prescott gov.uk listing on line.**

**New bollards top of Wolsey Croft – 3 were approved at a cost of £334.17. Project Officer to get quotes for erecting these. Also to ask NYCC about putting 3 at end of Library Road (small triangle) Resolved that up to £2000 be allocated for 3 new benches in Beech Grove (to match one outside Boots shop) Project Officer to ask SDC of we can site these as no-one seems to know who owns them. Resolved that this report be accepted.**

ii) **Community Emergency Plan**-Councillor Traska still awaiting copy of this Project Officer to re-send this as soon as possible.

iii) **Yorks & North Yorkshire Playing Fields Association** – still awaiting reply to our letter.

iv) **Report on Minutes/Progress of Party in the Park 2013. Meeting 22nd October.**

Councillor Haskell reports that everything in hand Mr Johnson will do lighting for this event. Next meeting 26th November. Clerk asked that a proper budget should be looked at and brought for council approval by next meeting. Licence for this could cost up to £1000 depending on people attending it was agreed we should make sure we are well covered for the amount of people who could attend.

v) **Report on Code of Conduct and Register of Interest forms. (details been sent to all Councillors)** – all Councillors to check this asap and let Clerk know if they need to fill in new ones.

vi) **To fill Vacancies on Council bodies/outside groups:**

**One vacancy on Planning Committee- Councillor Mrs Prescott was elected.**

**One vacancy in LAP committee-Councillor Mrs Prescott was elected.**

**One vacancy on Youth Drop in.- still a vacancy on this committee.**

#### c) FINANCE

i) **To Receive/Approve minutes of Finance meeting held on Tuesday October 23rd (previously circulated).** These minutes had now been changed on the S106 projects Item following updated information. Chairman asked that the precept should be increased “pro capita” but this is to be reviewed in December for final suggestions. **Following this Report these minutes were approved.**

ii) **To Discuss Maintenance of Garden by Library area-** Councillor Mrs Brown reports that the cost of bark for this area would be £125 which would cut down on maintenance costs. Mrs Carter had agreed to provide plants and plant up the wildflower area free of charge. **Resolved this price be accepted and thank Mrs Carter for her offer for the wilflower area and accept this also.**

iii) **Cheques for payment. Cheques totalling £10,401.45 (see separate list) were approved and signed by the Council.**

#### d) LAND & PREMISES

i) **Report from Village Centre Working Group-**No meeting held.

ii) **To Approve LAP minutes from 29th October and also Special LAP meeting on 5th November** (previously circulated) Councillor Mrs Thwaite reports that the 50% total needed for EPC toilet work would be £4000. **Resolved that both these minutes be approved.**

iii) **To Receive quotation for further work on Youth Shelter of £801.77-** Clerk reports this has been agreed by the Insurance and order sent off last Friday for this work.

iv) **To Report swing at Fairways been ordered.** Agreed £2000 from Parish Council and Fairway paid balance of £1341.50 been banked today by Clerk.

v) **To Approve quotation from RSS for work to play equipment following RoSPA check. Totalling £782.50.** They state they would carry out our annual checks for £125 **Resolved this quotation be accepted and also Annual Check be passed to them..**

vi) **To Approve electrical work for EPC found to be needed at annual inspection, this work totalling £1,700.00.-** Councillor Mrs Thwaite reports that there is also £750 for downlighting in the cream room on this which they would like PC approval to pay for work. **Resolved that 2 further quotation be obtained for this, but the identified work needed to be done as soon as possible.**

**vii) To Report letter from Groundwork about extension to Skate Park.** Total cost would be £60K for this scheme. Total funding received so far is £13,332. Giving Council 3 options for progressing this.

i) They can continue to search for funding from external providers- **Risk** that we lose the TYP money due to timescales.

ii) We can use Section 106 monies and possibly reduce the scale of the project-**Risk** that other projects such as the Village Centre proposals may be compromised.

iii) We could leave the skatepark as it is and not extend the existing facilities –**Risk** losing public support and credibility with funders.

Councillors not happy with the expansion scheme residents were assured that this would not be enlarged from present footprint. Chairman suggested that the money already found could possibly be spent on another ramp/bar or even safety rails for the area. **It was Resolved that we do need to get a proper plan drawn up for this money and that a Committee be set up to deal with all these proposed S106 ideas and report back to full council.**

**Councillors Mrs J. Brown, Mrs B. Thwaite, B. Packham. Chairman and Vice Chairman were elected to this committee, meeting to be held on Tuesday 4th December at 8pm after the EPC meeting. Clerk reports that Gary Limbert states he would help Project Officer get funding applications together for us if required as we need to know how to word these applications. Resolved that Project Officer find out when AVS are holding funding training at Selby and attend these meetings which would help us with our applications.**

**e) PERSONNEL.**

**i) To Report that increases in Salaries for the Clerks was refused.**

## **77. OTHER REPORTS.**

**a) Selby Rail Users:-**No meeting held.

**b) Gala Committee-**Councillor Lake reports that all Ok Xmas lights will be going up this weekend. They have bought some new lighting with the Parish Council donation.

**c) C.A.B-** No meeting held. Councillor Thwaite reports there are now 2 ladies here on a Tuesdays.

**d) Community Association:-**Councillor Mrs Prescott reports that forms/plana have gone out for the Sherburn in Bloom for next year.

**e) Eversley Park Centre:-** Councillor Mrs Thwaite reports that a new Manager will take over on the 10th December as she is finishing then. Councillor Mrs Hunt asked if this job has been advertised, no Mrs Marchant will be taking over and has been involved with the centre from the very beginning. Councillor Mrs Hunt not happy with this, but as this is Centre Committee decision.

**f) Yorkshire Local Councils Association:-**No meeting held.

**g) Youth Drop In:-** .Councillor Mrs Thwaite reports one week had to be cancelled due to lack of helpers, they do desperately need more helpers or there is a danger this could fold.

**h) C.E.F.'s :-** Councillor Mrs Prescott reports that meeting last week at fairburn some speakers dropped out but was very interesting. Next one in New Year will be on Housing.

**i) Rugby Club –**Councillor Lake reports they may have a meeting this weekend. They have got a new lock but the barrier is broken and new one needed. Councillor Lake will draw up draft of what is required for a new gate and let Project Officer have this. Project Officer to ask Ash & Co. Emmerson and Metatec to quote for this work Councillor Lake will meet with them to make sure they are all quoting for the same specification. Councillor Lake reports Rugby

not happy about proposed extension to Skate Park as they youths are using the side of their building as a urinal. It was agreed that Councillor Lake meet with Rugby Club about this problem and that they should be more pro-active on measures to stop this

**j) Angling Club-**Councillor Haskell concerned that the banking n parts of this pond are giving way and could be a Health & Safety issue. **Resolved Councillor Haskell tell them to put in a letter to the Council mentioning H & S concerns asking for PC money to get this emergency work done. Councillor Prescott suggested they try CEF's for some funding.**

**k) White Rose Football Club-**No report available.

**l) Fairways area-** Letter confirming that Gary Limbert (White Rose) still run this area. Clerk has told them our 2 representatives.

**m) Sherburn Youth Forum-**Nothing further on this.

## **78. CLERKS REPORT/COUNCILLORS REQUEST FOR MATTERS FOR NEXT AGENDA- Items for information only.**

### **a) Letters from Website.**

Letters received from website about updating Declaration of Interest forms for Councillors Councillors lready been asked to check and update these. Also one about charges. Also about Backup drive protocol. **Resolved this go on next agenda for full discussion.**

### **b) RoSPA report on Carousel Eversley Park.**

Clerk reports that when RSS came and checked this carousel it appeared to be the right Height from the ground. They took photograph and this was sent to RoSPA they say this appears to be alright but should be carefully monitored.

### **c) PAYE Training on Real time lodgement**

Clerk reports that SLCC are to organise training on this if 10 or more Clerks wish to do it. **Clerk has said yes to this provided it is NOT on a Thursday. Councillor Prescott wishes to attend this training also.**

### **d) S106 funds available.**

Two letters received regarding available funds. One states the present balance of funding is £97,012. Which is the remainder of contributions from Persimmon/Redrow Moor Lane and also Mr Carr 87-89 Church Hill development. Other letter reiterates this amount but states that a further £52,000 is specifically ring fenced for provision of waste bins and for the maintenance of ROS areas. They are in process of trying to get a further £102,000 from the Carousel Walk and Low Street development they stress all this money can only be used to enhance or provide new outdoor recreational facilities. **Resolved this go to S106 Committee meeting on the 4<sup>th</sup> December for further discussion.**

### **e) Grit Bins.**

Clerk reports that all bins now been filled but another two appear to have been stolen. Duffield Crescent and Kirkgate ones are no longer around. There are 39 bags left in storage.