

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 17th JUNE 2013 @ 7PM.**

**Present:** Councillors K Devers (Chairman), S Haskell, M Hobson, P Doherty, B Packham, Mrs M Hunt, Mrs N Moerman, Mrs J Brown and Mrs S Hoyland (Projects Officer).

**Also present:** 30 members of the Public.

**14. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C Lake, Mrs J Prescott, Mrs B Thwaite, Mrs S Anderson, Mrs M Gibson (Clerk), District Councillor M Jordan and PC Richardson.

**15. DECLARATION OF INTERESTS**

There were no declarations of interest.

Councillor Haskell signed a Declaration of Acceptance of Office of Vice Chair.

Councillor Anderson had sent apologies, therefore her Declaration of Acceptance to be signed at next meeting.

**16. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday May 20th 2013 (previously circulated) were approved as a correct record and signed by the Chairman subject to amendment under Item 9 to read "Planning Committee" not "Community Committee".

**17. PRESENTATION BY TIM ATHERTON AND SHAUN IRELAND FROM "FLYING FUTURES" YOUTH PROGRAMME**

Mr Atherton explained that Flying Futures are the local delivery partner for the National Citizen Service (NCS) who have the largest youth programme in the country. This is government funded. They have recruited a good number of students from Sherburn High School who along with others from the Tadcaster area (about 45) will take part in a programme this summer and autumn in which they volunteer their time and design, plan and deliver projects to improve the local community. As Flying Futures do not know the area they need ideas for suitable projects, these can include refurbishment of buildings, clearing open spaces, or whatever is needed in the local community. The youth will provide 30 hours of voluntary work and larger projects can go on into the autumn programme.

The Chairman welcomed the programme for young people to do something positive in the community. He asked if other schools over a wider area could be included and Mr Atherton confirmed this was the case. The start date for the students is 22 June 2013 when they will attend a residential in Shropshire to include team building, designing and planning and the delivery of projects in Sherburn area will be during the first two weeks of August.

**Agreed to put on agenda and discuss suggestions at next meeting and to advertise this programme on the Parish website requesting ideas for projects to be forwarded to [tom.atherton@flyingfutures.org](mailto:tom.atherton@flyingfutures.org)**

**18. PUBLIC OPEN SESSION.**

**Kirkgate Old School** – A spokesperson, Melanie, confirmed that "Friends of Sherburn Girls and Infants School" had been recently formed and an event was being held on 22 June between 1pm and 4pm to include display of photos and memorabilia and support by Councillors would be appreciated. An update from the Council was requested.

The Chairman confirmed that the Structural Engineers Report commissioned by the Parish Council had been received. The report concluded damage to the building has been caused by general age and absence of adequate maintenance over the years. Although the stability and serviceability are not affected and no major structural repairs are required some repairs are required within the next 5 years, the major problems being treatment of damp and replacement of roof. Having considered the report the Chairman said the cost of repairs would be considerable as would the future maintenance of the building and an investment of somewhere in the region of half a million pounds was likely to be required.

The public asked if an application for Listed Building could be made to preserve the facade and the Chairman confirmed he had made enquiries of English Heritage and the building was not of interest to them.

Councillor Packham said he was surprised at Councillor Devers' conclusions and he considered the report to be positive in that there are no major structural problems and as there are no costings yet we have a responsibility to follow up and he suggested we arrange a meeting with North Yorkshire County Council to see what they can offer regarding possible long lease or pay back over a number of years. There was also the possibility of moving the Library to Kirkgate so that the old library could be used for an extension to Hungate School. The Chairman said that a purpose for the building was needed bearing in mind that Eversley Park Centre is under utilised.

Councillor Haskell suggested the Parish Council find a property developer who would keep the facade. A lot of work was needed to bring building up to modern standards but we should look at every conceivable avenue to conserve one of only three historic buildings left in the village.

Councillor Hobson said that costs differed between contractors and a cheaper option may be found.

Residents said we should try to save this building as one of historical interest, the only others being the Church and Old Hungate School and could the Parish Council obtain Lottery funding.

The Chairman said the Parish Council was governed by rules and regulations which made it difficult to obtain funding.

Councillor Packham suggested the "Friends" group either adopt a constitution so that they can apply for funding and charitable status, or they join forces with the Community Association.

**Resolved Clerks write to NYCC director of Business and Environment Services requesting a meeting with Officers, Parish Councillors, and Community Association or Friends representative to discuss way forward in detail.**

**The Chairman confirmed the Structural Engineers Report would be put on the website and he would keep the "Friends" representative, Melanie, up to date with any further information.**

**Heavy Goods Vehicles** – Resident complained a number of wagons were coming through the village. County Councillor Packham said HGV's are controlled by Trading Standards and he had mentioned the problem to them and they suggested we may like to set up a lorry watch on Moor Lane. If a vehicle is reported it is the driver who will be taken to task, not the company.

Residents suggested a "Village only" sign at the roundabout, GPS is directing vehicles through the village and the narrow roads around here are not fit for HGV's. There is a post near scout hut just after Wheelhouse which was put there for a traffic sign but not erected although agreed. Councillor Packham asked for any paperwork to support this to go to him.

**Councillor Packham will meet with Highways to discuss ways of reducing HGV traffic in the village and report back.**

**Speeding** – Police have been asked to deal with speeding and traffic restrictions previously but this is not a priority for them. A mobile speed van had been seen recently parked on Bishopdyke Road. The Parish Council have arranged for speed warning sign on Moor Lane on a temporary basis.

#### **19. POLICE ISSUES.**

There were no Police issues.

#### **20. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

**i) NYCC Highways Capital Programme 2013/14 and 2014/15** – Noted.

**ii) Grass cutting** – County Councillor had raised complaints about the bad state of verges in the village with NYCC officer and this had been taken up with contractor. He had requested costs in case Parish Council want to take job on and he would pass to Finance Committee to consider.

**iii) Parking** – County Councillor will meet with NYCC officers to discuss problem with people taking the train and parking along the road instead of in the station car park. He will also raise the matter of all day parking in Beech Grove causing problems for residents who cannot access their own properties. Chairman asked for Councillors and public to report any parking issues by email and these would be followed up. Civil Enhancement Officers based in Harrogate would be patrolling and issuing tickets in future.

**iv) Primary Schools** – County Councillor is concerned that there will be insufficient places for children in near future and suggested the Parish Council look at Section 106 and see if developers can provide funding early in the process before the 700+ new houses are built.

#### **21. CORRESPONDENCE.**

**i) To Receive letter of complaint about no School Crossing Safety Patrol at Athelstan School** – County Councillor had taken this up and the problem was due to illness of the Athelstan School crossing control officer and there being no cover. **Agreed Councillor Packham would reply to Anthony Young's email.**

**ii) To Receive approval for felling trees T11 & T12 in London Road** – Project Officer has instructed DCG to go ahead with this work 23/05/13.

**iii) To Receive confirmation of Planning Training at YLCA on 28th June** – Confirmed arrangements have been made for Councillors Lake and Moerman to attend.

**iv) To Receive another letter from Drainage Board workers** – Chairman had considered matter again and suggested reply to echo last response. **Resolved Clerks reply giving same response.**

**v) To Receive Winter Weather Agents Toolkit from Rural Action Yorkshire** – **Agreed Councillor Moerman to look at this and report back.**

**vi) To Receive letter from NYCC regarding footpath between Moor Lane/Wolsey Croft** – request for contribution from Parish Council to tarmac the path. **Agreed Councillor Hobson to inspect the path and report back.**

**vii) To Receive report from Corbyns regarding 18 Kirkgate** – Report already discussed under the Public Open Session.

#### **22. PARISH COUNCIL BUSINESS**

**a) PLANNING -**

**i) Planning** – Minutes of 30 May 2013 previously circulated were noted and agreed. Councillor Doherty reported 3 applications had been dealt with on 17 June 2013 (minutes to be circulated) the main points were:-

- Waste recycling unit at Copley Lane Landfill Site – Proposal would extend life of the tip and cause more traffic along Sir Johns Lane. NYCC are requesting urgent comments. **Resolved objections to be lodged on grounds of smell and road safety.**
- Industrial Park Extension “Proving Ground” – Proposal to extend by 90 acres. SDC asking for comments before their July meeting however we cannot complete our case by this timescale and we will request further extension of time. There are 3 major issues, firstly the existing industrial park is only 55% occupied and SDC need to be satisfied that sufficient units are not available. Secondly sustainability, most people travel by car to work as bus service and footpath are poor and not acceptable walking distance of Sherburn, majority of workers commute from outside local area. Thirdly highways, there are serious road safety issues at both on Bishopdyke Road and the A63 roundabout and Lumby crossroads and Councillor Doherty suggested we ask independent consultants to provide reports, South Milford Parish Council support this and are willing to pay some of the cost, figures to be discussed in Part 2. **Resolved Clerks write to SDC and request extension as we cannot have the traffic side of matter finalised by July and we want to do proper traffic count and obtain consultants report.**
- Industrial Park Working Group – Noted that Councillor Moerman has taken the place of Councillor Thwaite on this group.
- Public objections - Noted that several letters had been received from the public objecting to the expansion of the industrial estate.

**ii) Housing Working Group** – No report.

**b) COUNCIL**

**i) Project Officers Report** - Copy had been sent to all Councillors and this was noted and agreed. Project Officer informed that the contractor appointed to repair the Eversley Park car park had withdrawn due to surface deterioration since his inspection and it was now too big a job for him to do. **Resolved Project Officer obtain quotations.**

**ii) Report on YLCA Healthcheck**- Clerk reports nothing back yet.

**III) Report on Dog Fouling**- Councillor Hobson confirmed posters would be on display soon.

**iv) To report on proposed Sherburn Mile for 2014** – Deferred to next meeting.

**v) To Discuss Website** – Councillor Haskell said that 300 hits had been recorded last month and this was an encouraging sign.

**vi) Report on Sherburn Aero Club Liaison Meeting** – Meeting on 25 June to be reported at next meeting.

**vii) Update on Pinfold Way land** – Legal advice on our reply to Mrs Spedding awaited from YLCA.

**vii) Update on Library garage area (Chairman had checked lease)** – Chairman confirmed the name on the lease would be changed to Parish Council (not Councillor Lake). Deferred to next meeting.

**c) FINANCE**

**i) To agree Finance Minutes from 28th May meeting (copy been sent to all Councillors)** – Councillor Hunt reported on the meeting and the minutes were noted and agreed with the

exception of the recommendation not to go ahead further with the Kirkgate Old School project, as discussed and agreed under item 18 above, was not accepted and also agreed Finance should reconsider their proposal not to purchase the new Local Council Administration Edition as it was felt a copy should be available in the office. **Resolved return these items to Finance Committee for further consideration.**

ii) **Cheques for payment** - Cheques totalling £5,931.10 (see separate list) were approved and signed by the Council.

#### **d) LAND & PREMISES**

i) **Report from Village Centre Working Group**- Councillor Mrs Brown reported the working group were in on-going discussions with SDC regarding available finance.

ii) **To Report on Skate Park extension** – Proposal for dealing with Rugby Club water problems (sent to Councillors) was agreed. **Resolved to go ahead with project, Project Officer to inform Paul Varley at Groundworks.**

#### **e) PERSONNEL**

i) **Report on Personnel Meeting 6th June (minutes been sent to Councillors)** – Councillor Brown reported a recommendation to approve an extra 5 hours work for David Varley and this was agreed. Staff salaries would be reviewed at the next meeting which was agreed for 27 June 2013.

### **23. OTHER REPORTS**

a) **Selby Rail Users** - Councillor Packham reported that SADRUG thanked Parish Council for funds received. A meeting was to be held next week regarding issues at South Milford station and he would report back.

b) **Gala Committee** - No report.

c) **C.A.B.** – Councillor Brown reported a meeting had been held and cuts and redundancies had been made. The Outreach programme had been cut from 2 to 1 day in Sherburn, this would be reviewed later in the year. Chairman asked Councillor Brown if there was justification for 2 days in Sherburn and if so at what cost so that consideration could be given for the Parish Council to fund this service. **Councillor Brown to enquire and report back.**

d) **Community Association** - Meeting due next week to discuss Sherburn in Bloom, an extra 2 tubs were to be placed outside the Social Club.

e) **Eversley Park Centre** – Meeting due next week.

f) **Yorkshire Local Councils Association** – Representatives unable to attend last week's meeting, **Councillor Devers to apply for a copy of the notes from YLCA.**

g) **Youth Drop In** – Councillor Packham reported efforts were being made to get this up and running again by September 2013. Meetings are held on first Friday of the month and Councillors very welcome to attend and a show of interest would be helpful.

h) **C.E.F.'s** – No report.

i) **Rugby Club** – No report.

j) **Angling Club**- Councillor Haskell said that George Jordan was ill and work was progressing slowly. The contractors were busy at present but hoped to continue with their voluntary work soon. Wincanton had carried an article about George and the work being done at the fishing pond in a recent newsletter.

k) **White Rose Football Club** – Next meeting in July.

l) **Fairways area** – Nothing to report. Councillor Devers suggested consideration be given to the provision of a youth shelter or similar at this site. **Resolved Councillors Doherty and Hunt look into this and report back.**

**24. CLERKS REPORT/COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA- Items for information only**

**i) Selby and District Business and Third Sector Event** - Invitation to meeting on 3 July 2013 between 4pm and 6pm noted.

**ii) NYCC Vehicle Activated Signs Deployment Report** - Copies have been sent to all Councillors, noted and agreed no action necessary.

**iii) Letter from Scouts Secretary regarding help with drainage problem at Scout hut – Agreed Clerks reply that we believe this is not our land and suggest ascertain ownership via Land Registry.**

**iv) Email from Mike Henson regarding new rights for filming council meetings –** Noted filming of parish meetings is now permitted.

**v) CCTV Camera situated at The Cross** - Query raised as to whether Mayfair are monitoring this camera or not. **Councillors to make enquires and report back. Item for next agenda.**

**vi) Private land next to Library garden –** Councillor Brown said the private land was overgrown and untidy. **Item for next agenda.**

**vii) Kingspan Trust –** Agreed Councillor Devers would be Parish Council representative, taking over from Councillor Packham, **Clerks to inform Kingspan.**