

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
18th JULY, 2016 @ 7PM**

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), B. Packham, Mrs B. Thwaite, Mrs J. Brown, D. Buckle, K. Devers, Mrs J. Prescott, M. Jordan, and Mrs M. Gibson (Clerk)

Also present: 1 Member of the public.

MEETING BUSINESS

22. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Hobson and Wake and D. Palmer CDO.

23. DECLARATIONS OF INTEREST

Councillors P. Doherty and K. Devers declared an interest as Trustees of the Sherburn in Elmet Community Trust.

24 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 20th June, 2016. Councillor Buckle asked if Councillor Devers had contacted the Land Registry about land outside the Dry Cleaners, Councillor Devers thought the Clerk should do this. Following this discussion these minutes were approved and signed by the Chairman.

25. PUBLIC OPEN SESSION

Resident asked what progress was being made about **Club Car Park**. Councillor Packham has been chasing this up with Selby and the District Solicitors should be contacting the Club soon. Resident had been asked by the Road Sweeper on London Road to ask if a notice could be erected in the bus shelter at bottom of New Lane (which he cleans regularly) to try and stop abuse of the shelter by people spitting and urinating. Agreed this should go on next agenda for a sign at this site. Suggested wording was "Please respect this shelter as other people need to use this" Councillor Lake proposed that our Police Liaison Representative liaise with the Police about this problem.

26. POLICE ISSUES.

- i) **Police Presentation** –No Police present.
- ii) **Police Representative Report** –Councillor Devers reports it could be some time before we get a meeting with Sgt. Brighton.
- iii) **Visit by Police Commissioner-** Councillor Devers reports that Police/Crime Commissioner will attend when we have dates and who will be attending.

27. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

- i) **Western CEF meeting-** County Councillor reports that Fly Tipping was discussed they are trying to get District and County to take some action on this problem. Also discussed Household Waste sites review.

- ii) **Problems with HGV's Parking on the Pavements around the village-** There have been quite a lot of complaints about this problem. Can anyone with reports please let County Councillor know. Also problem with HGVs parking on weight limit area by Orchard Cottages, Councillor Buckle will take name/numbers of offending vehicles and let County Councillor know. County Councillor is trying to get highways to install double yellow lines but they state this does not warrant this action. Councillor Jordan reports best action is to talk to Companies direct. It was agreed this was the best idea.
- iii) **Cycle Path** –County Councillor reports County are to install these both sides of the road on London Road. Left map of proposal with Clerk for Office records.
- iv) **30mph limit on London Road-** Councillor Jordan asked when we will get the full 30mph limit between Sherburn and Milford as this is now developed both sides. County Councillor will ask County.
- v) **Beech Grove-**Councillor Thwaite asked what was happening about parking restrictions on this area. County Councillor suggests she contact County herself and chase them up.

28. CORESEPENDENCE

- i) **To receive letter regarding upgrading work at Red Bear-**details of what is proposed extensive exterior/interior construction. When finished will have 5 bedrooms for B & B. Work is expected to take 9-12 months once planning agreed. Councillor Lake will speak to Architect again and find out when planning is going in for this work.
- ii) **To receive request from NYCC Children's Centre** –they wish to use Eversley Park for a Children's day on the 19th August. There will be no vehicles going on the park. **Resolved this was acceptable to the Parish Council.**
- iii) **To receive letter from HSBC regarding Bank Closure-** they note the Parish Council concerns but they will still be closing this branch.
- iv) **To receive letter from NYCC regarding closure of footpath Moor Lane.-**this is slight diversion 2m around the roadway access. **Resolved Parish Council have no problem with this.**
- v) **To receive update from SDC regarding Selby Bypass-** This work is expected to take another 12 weeks.

29. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** –.There had been no planning meeting tonight. One held last Monday the 11th July minutes already sent out. Councillor Buckle asked that when Selby Planning Committee make their site visit in connection with Jacksons application for 20 homes off Moor Lane that a member of the Parish Council goes along to make comments Chairman stated he would attend if at all possible.
- ii) **Report from Transport/Traffic Committee** – No meeting held.
- iii) **Construction sites** – Chairman reports problems again with Redrow/Persimmon starting work early.

b) COUNCIL

- i) **Community Development Officers report** –This has been previously circulated to all Councillors. **Resolved this report be approved.**
- ii) **Update on Tesco Community Funding-** Chairman reports nothing further on this. .
- iii) **Request for tidying up Village Centre/Car Parking signs** Councillor Packham reports NYCC have agreed car park sign, will chase them up about getting this sited.

Councillor Buckle reports that Club are proposing a 3 hour limit on the car park area to try and get people to use the one around the back for all day parking. Councillor Packham reports that County suggestion for 1 hour on area near to Boots is to go out for re-consultation as there have been 3 different times suggested.(Shops want 3 hours/Parish Council suggested 2 hours) It is proposed at the moment to re-mark two disabled bays and then go out to further consultation.

iv) CIL and Neighbourhood Plan – Chairman reports this is ongoing meeting arranged for next Tuesday (26th) to try and get people tied down to helping as this is going to be a very big job.

v) Report on Council's Facebook page – Chairman reports that the Library project was put on this site and got a lot of visitors. We need news to go on this site, anyone with anything let Chairman know and he will put this on Facebook page. Also agreed that a mention of link to the Parish Council website be included on this site.

vi) Update on Cycle link New Lane/Low Garth Road –already mentioned in County Councillors report.

vii) Update on cycle parking in the Village-Chairman reports that no secure area been found to site this. It would depend what happens with HSBC site to see if anything there would be available. Councillor Jordan mentioned boxes for cycle parking. Councillors felt that just metal racks would be more suitable option if an area can be found. Suggested that Tesco could be approached about this. Agreed Clerk write to Spar about the broken posts in their car park.

viii) Updating Emergency Plan –Councillor Devers reports he is on with this, could be some funding available, will keep the Council informed.

ix) Update on email addresses for Councillors –Chairman reported this is still ongoing Councillor Thwaite will get hers done before next meeting.

x) Surface Water Drainage –Chairman reported we need hard evidence of problems with this. Councillor Hobson was liaising with Yorkshire Water but this needs to be done in writing so that we have hard evidence of the problems. It was agreed that Chairman and Councillor Wake would pursue this. Councillor Packham will let Chairman have contact for Yorkshire Water so that Chairman can contact them and get maps of surface water drains so that problems can be identified. Councillor Jordan reported that Bishopdyke is being kept at a high level so if we do get heavy rain the water has nowhere to go.

xi) Update on Parish Council Vacancy –Clerk reports no applications received.

c) FINANCE

i) Minutes of Finance meeting held on Monday 11th July -Item x) employment of Casual Gardener was discussed, this was agreed in principal, and it was agreed that a sub-committee of Councillors Mrs Brown, Packham and Buckle also CDO office be set up to look at where work is needed and what hours are being suggested. This can then be brought back to full Council for a decision to be made. **Following this discussion the minutes and actions were approved by the Council.**

ii) Update on proposed meeting regarding Sunday Bus Services with Cawood Parish Council-Clerk has received email today this has been arranged for this Thursday 21st July at Old Boy's School, Cawood at 7.30pm. **Councillor Brown would attend this meeting.**

ii) Update on External Audit-Nothing further on this.

- iii) **To discuss proposed Loyalty Card Scheme**-Councillor Buckle had requested this and details had been sent to all Councillors. Clerk did not think we could do this so had checked with YLCA and the Parish Council have no powers to do this
- iv) **To discuss cost of Weed Spraying Training Course**- Councillor Devers reports that this would cost £1500 for 3 people to do this training. Councillors felt that this was not cost effective, in view of the turnover of Councillors, however it was agreed to defer this and make a decision when the cost of employing a casual gardener is known (item i above). **Resolved that this be deferred.**
- v) **To discuss proposal for 3G pitch**- This matter was already agreed in the Finance minutes above.
- ii) **Cheques totalling £17,206.47 (see separate list) were approved and signed by the Councillors.**

d) LAND & PREMISES

- i) **Minutes of the Land & Premises meeting held on Monday 4th July** – Councillor Thwaite asked for any comments on these minutes. **Resolved these minutes and actions be approved.**

e) PERSONNEL/TRAINING

- i) **To approve amended minutes of Personnel Meeting held on Wednesday 22nd June 2016** – Chairman reports that the two main points from these minutes are: i) That staff do not need to attend these meetings unless they specifically wish to do this. ii) That the CDO does not need to attend Library meetings until this is deemed necessary by the Full council in consultation with the Community Trust. **Resolved these minutes and actions be approved.**
- ii) **Update on YLCA staff contracts and wages.** – **Resolved this be moved to a part 2 session.**

30. OTHER REPORTS

- a) **Selby Rail Users** –No report meeting this week. Councillor Buckle reports he has 3 people registered to be volunteers for Sherburn station.
- b) **Gala Committee** – No report.
- c) **Community Association** – No report. AGM this week.
- d) **Eversley Park Centre** – No report
- e) **Yorkshire Local Councils Association** – No meeting.
- f) **C.E.F.'s** - Councillor Prescott reported that Tim Grogan, Head of Licensing will be attending a future meeting. At last meeting Angling Club was now a “project” and they will be monitoring this. Also Leslie was at meeting willing to help with Youth Projects, Councillor Packham reports she has been helping with Youth Projects in this village.
- g) **Rugby Club** – Councillor Thwaite reports she is ongoing with their building. Had new fire extinguishers installed.
- h) **Angling Club** – No report.
- i) **White Rose Football Club** – Clerk received report about 2 redundant telegraph poles which are rotting and need removing (Councillor Thwaite reports that they will remove them if Council agree to this) **Agreed Council have no objections to this.** Also report that Gable end and fascia boards are rotting and need replacing. Also Roller shutter door needs attention, but the first action should be check whether it is still under warranty. They would also like car park spraying for weeds. **Resolved this go to LAP for their attention.**
- j) **Fairways area**- Chairman reports there is a small water leak on this area. Yorkshire Water are monitoring this.

k) Aero Club Liaison Committee- No meeting held

l) Village Centre Project – Councillor Brown reports that there will be a meeting held with Contractors when all issues will be discussed. Councillor Packham states we need to look at Contract to make sure we get the trees which are dying replaced and get a year cover on the new trees planted. Chairman reports that a public meeting (which has been promised) will be called when he gets the Architect chased up and then the meeting can be arranged as soon as possible.

31. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

i) Request from NY Police to site Neighbourhood Policing Team bus on the bottom car park at Eversley Park- Parish Council have no problem with this. Clerk to check with EPC to make sure no big events on then let Police know.

ii) Request from Castleford Tigers to use Eversley Park 1st-5th August –Clerk reports they have got funding from Kingspan to run a weeks Youth Training course 10am-3pm for youths 11-16year old. Clerk has checked with Sherburn Rugby and they are delighted about this. **Resolved Council agree to this proposal.**

Items for next Agenda:

- 1- Dog signs and cameras (Cllr Buckle)**
- 2- Bin at Eversley Park Centre (Cllr Devers)**
- 3- Removal of Bushes Eversley Centre car park (Cllr. Thwaite)**
- 4- Grass cutting (Cllr Hobson)**
- 5- Street Light Old Moor Lane (Cllr Buckle)**

Chairman asked that anyone adding this to agenda should send full details to the Clerk prior to agenda going out as we have to publish details of items to be discussed.