

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
21ST JULY 2014 @ 7pm**

Present: Councillors S. Haskell (Chairman), C. Lake (Vice Chairman) Mrs M. Hunt, Mrs J. Brown, M. Gibson, Mrs N. Moerman, Mrs J. Prescott, B. Packham, P. Doherty, Mrs B. Thwaite, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)

MEETING BUSINESS

22. APOLOGIES FOR ABSENCE

Apologies were received from Councillor M.Hobson, M. Jordan (District Councillor) and PC Richardson.

23. DECLARATION OF INTERESTS

No Councillors had interests to declare.

24. MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday June 16th 2014 (attached) were approved as a correct record and signed by the Chairman.

25. POLICE MATTERS

There were no Police issues.

26. PUBLIC OPEN SESSION

No Members of the public in attendance.

27. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on

County Councillor reported:.

Beech Close Parking - County suggest holding public meeting with residents to see what can be done about this problem.

Sherburn Station

Line marking has been done to stop parking right over junction, still awaiting HGV parking signs.

Kirkgate Parking

There will be no change in this parking. The 20mph limit is to be extended to end of Sir Johns Lane.

Footpath North Side of Moor Lane

Resident will not agree to this on his property so will not happen.

New Lane issues with buses etc.

Evidently Highway is not adopted past the middle of access to Highfield Villas, so as this not an adopted highway County cannot do anything about this. Would have to be a Police issue.

Change of Boundary areas

The boundary is being changed so this Parish will be in with Richmondshire

State of repairs on Eversley Park estate

Chairman reports he has lots of complaints about the atrocious work which has been done on the repairs to the estate roads. Clerk has also had complaints and has contacted NYCC and they state that this work will be put right in the next few weeks. (when weather cooler)

Some areas not been done at all Tomlinson Way, Carr Avenue and most of the cul-de-sacs not been done. County Councillor will take this up and also Clerks to write to County complaining.

28. CORRESPONDENCE

i) To Receive letter from County Councillor Regarding Bus Services.

After the present reductions are in place County have decided that there will be no further reductions to our services.

ii) To Receive letter from Environment Agency Regarding Mytum & Selby conditions of licence.

It appears from this they can take more or less anything into their site. So very little Parish Council can do about this. Councillor Doherty reported that at 4pm this evening there was a lot of noise which sounded like skips being stacked.

iii) To Receive letter from Environment Agency regarding complaint of odours from Coley Lane Quarry.

At the present time this is being investigated regarding a gas odour. Any further complaints Agency ask that the 24 hour line be contacted so that it can be investigated quickly.

Telephone number is 0800 807060. **Chairman would put this number on out website.**

iv) To Receive copy of new "Open and Accountability for Local Govt."

Clerk reports this deals with public access to meetings, being able to video as long as permission sought etc. **Chairman and Councillor Lake will read this then report to next meeting. (copy been sent to all Councillors)**

v) To Receive copy of ICO on what information has to be available for the public from this Council

Clerk reports this appears to be what we already do. **Chairman and Councillor Lake will check this through and report to next meeting.**

vi) To Receive letter from North Yorkshire County Council

Carriageway re-surfacing will be carried out on Sherburn bypass to Fenton Lane between the 4th and 8th August.

vii) To Receive response from North Yorkshire County Council regarding grass cutting in Hodgsons Lane

This is not Highways responsibility, this is carried out by the Internal Drainage Board when work, is carried out to clear the dykes.

29. PARISH COUNCIL BUSINESS

a) PLANNING

i) Report on Planning meeting- see separate minutes.

ii) Report from transport/traffic sub-committee- No report.

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b) COUNCIL

i) Project Officers Report (previously sent) Resolved these be accepted.

Also resolved that as Mini Bus is an agenda item this could be dropped from this report.

ii) Report on YLCA Health Check -Clerk reports this only received this afternoon so not had chance to go through properly. The summary does state: The Officers who have undertaken this Health Check on behalf of the Yorkshire Local Councils Association are of the opinion that Sherburn-in-Elmet Parish Council is administered in an efficient manner. There are no findings that cause great concern and the issues that we have identified in the report

can be addressed by the council as a matter of course and lead to improvements. Account also forward for payment of £150.

Clerk will go through this report and detail all findings and actions to all Councillors as soon as possible..

iii) Report from sub-committee Community Action Plan.

Councillor Packham reports that the main issue was Grass Cutting which Project Officer has in hand. The Committee are to meet with Chief Executive of North Yorkshire County Council and all local parishes when details of what budget cuts will mean to all the Parishes. Budget decisions will not be made until October so will not be before that when they meet.

The Friends of Old School have got a commitment from North Yorkshire County Council to hold off for a year before putting this on the market. Simon Town is now doing a more detailed report on the buildings possible usage.

iv) Update on Parking in Beech Grove

Reported above in North Yorkshire County Council report.

v) Update on Sunday Bus Services

Councillor Packham reports that this may require more funding to get it up and running.

Resolved we could up our backing of this scheme to £950.

vii) Update on Parish Council vacancy

Clerk reports we have one application for this vacancy Michael Jordan (details been sent to all Councillors) **Resolved that Mr Jordan be co-opted on to this Council.**

viii) Confirm that Probation Service will be attending on the 21st and 28th August.

Clerk has sent list of work we would like doing of which clearing fruit in Eversley Park is top of the list. This job would probably take up all their time. Other work identified is clearing weeds on footpath at Church wall, and weeds on footpath at back of Club.

c) FINANCE

i) To Approve minutes from Finance meeting held on Monday 7th July (attached)

Resolved that these minutes and actions be approved.

ii) To Report on Internal Audit.

This suggested checking when Health Check will be completed and cost be ascertained as this has been going on for over a year now (**Now done**) Suggested Archiving of Council records, suggest about 5 years worth be kept in office. **Clerk has contacted North Yorkshire Archives and needs to make an appointment to get these records taken to Northallerton.**

iii) To Discuss CCTV at South Milford Station.

This item has been passed back by Finance Committee for full council to discuss.

Selby District are asking for this Parish Council to back them in their efforts to get Northern rail to re-install the cameras. **Resolved that as the District removed these cameras they should get them put back. there has been a lot of vandalism since their removal**

iv) Cheques totalling £ 13,900.02 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) No Land and Premises meeting held in July.

e) PERSONNEL

To Report on training

Project Officer attended a Day training on 14th July (cost £18)

Clerk and Finance Chairman attending a Finance Training day tomorrow (22nd July) total cost £230.

Councillor Thwaite and Councillor Lake attending a Chairman training day on Friday (25th) total cost of £230.

Councillor Mrs Prescott booked on What Councillors need to Know training at Monk Fryston on 29th July cost £45.

All this Training was approved.

30. OTHER REPORTS

a) Selby Rail Users – Councillor Packham reports meeting discussed the franchises which are up for renewal. Closing date for these is 18th August so will report when these are decided.

b) Gala Committee - Councillor Lake reports they have had 2 takeover bids for the Gala Committee but Committee decided not to go further with either offer.

c) C.A.B - No meeting held. Councillor Mrs Brown reports they had 75 year celebration for this bureau.

d) Community Association -Councillor Prescott reports that Sherburn in Bloom is ongoing again more helpers needed with this, Councillor Gibson thanked the Association the tubs look wonderful. Chairman also thanked Karen Packham for the excellent job with the Informer. Next edition is due out in October.

e) Eversley Park Centre – Clerk reports they have reported that the 5 year emergency light check is now due, can the Committee get this done and send account to the Council. **Agreed a quotation should be got for this work and presented at next PC meeting for approval.**

f) Yorkshire Local Councils Association –No meeting held.

g) C.E.F.'s - No report..

h) Rugby Club – Councillor Lake reports meeting tonight. Councillor Thwaite asked for Insurance details to be sent to Council as soon as possible..

i) Angling Club -No report

j) White Rose Football Club -No report

k) Fairways area - Councillor Mrs Thwaite reports she is meeting with Proctors at this site on Wednesday to look at what fencing needs doing and the cost. It was proposed that the Fairways Committee be asked to the next LAP meeting to clarify who locks up and update Council on this area. **Agreed this action be taken.**

l) Aero Club Liaison Committee - Councillor Doherty reports that there had been 128 complaints from South Milford and only 4 from Sherburn. Also that the closure of Church Fenton would mean they would be able to use the Northern corridor more. Next meeting 18th September.

m) Community Mini Bus -At present this appears on Project Officers report. **Agreed it be removed from project Officers report and left as this agenda item.**

n) Village Centre Project - Councillor Packham reports that this is going to Awards Chest meeting at District Council next week so will know then if this is approved.

31. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

Items for information only

i) Prices received for the following

2 Barnsley bins for London Road side and by Picnic Tables In Eversley Park totalling £558.46 agreed these be purchased.

Also Skate Park sign for keep it clean or lose it at £57.96 agreed this be purchased also.

ii) Request for Lease of small area of land at the Spinney.

We have received complaints that this area untidy and Clerk had arranged to get this cleared, residents came back with request to lease this area and keep it tidy themselves.

Agreed we would consider this proposal for a nominal rent of £1 per year.

ITEMS FOR NEXT AGENDA

- i) Planning request for help from Aldi towards Village Centre project**
- ii) Looking at where Fencing for Skate Park if it is not kept tidy could be rented.**