

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 15TH JULY 2013 @ 7PM.**

**Present:** Councillors K. Devers (Chairman), C. Lake, Mrs M. Hunt, Mrs J. Prescott, P. Doherty, Mrs J. Brown, Mrs B. Thwaite, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).

**Also present:** 11 members of the Public and District Councillor M. Jordan.

**25. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors B. Packham, S. Haskell, Mrs N. Moerman, M. Hobson and PC Richardson.

**26. DECLARATION OF INTERESTS**

There were no declarations of interest.

**27. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday June 17th 2013 (previously circulated) were approved as a correct record and signed by the Chairman.

**28. PUBLIC OPEN SESSION.**

Residents requesting update on **Kirkgate School**, asking if they can attend meeting with NYCC on the 1st August, Project Officer reports that they were mentioned in the minutes last month as sending a representative to this meeting. Chairman states that this meeting with County is not a public meeting and that one representative from their group may attend. Agreed that Melanie will be their representative at this meeting. Chairman reports that he has found out about possible funding from SIB.org who fund community asset programmes. Our Project Officer is dealing with trying to obtain funding. There are 3 schemes

i) Pre-practical study which has £1k to 10k available for this, as we have already had this done. We will see if we can get some of this cost back.

ii) Feasibility Study up to £100k for this, but we have to present a proper business plan for what this building will be used for to get this.

iii) Purchase upto £500k , but the caveat is that this building can pay its way.

Much discussion took place about what should/could be done with this building and Chairman stressed that we need someone to produce a proper business plan in the next 2 weeks which will prove this building is a viable proposition to go ahead with this funding.

**29. POLICE ISSUES.**

There were no Police issues.

**30. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

**31. CORRESPONDENCE.**

i) **To Receive letter from Local Govt Boundary Commission – Draft** recommendations. Copies have been sent to all Councillors. No comments were made on this.

ii) **To Receive letter from NYCC regarding Youth Related Issues in Sherburn -** copies been sent to all Councillors. Councillor Packham was dealing with this.

- iii) **To Receive letter from YLCA regarding Mapping Yorkshire Voluntary Services in Yorkshire & Humber.** Copies been sent to all Councillors. No comments were made on this.
- iv) **To Receive letter from resident asking for permission for skip lorry to drive across Eversley Park to access Elm Cottage.** Planning committee approved this subject to payment if any damage caused.
- v) **To Receive letter registering interest in running a Playschool at the Old girls School, Kirkgate.** Also a “business Plan” (been sent to all Councillors prior to meeting) which has no costings attached to it. It is thought she is expecting to pay same rates as at Eversley Park Centre per hour for almost full time usage during the day.
- vi) **To Receive letter from SDC regarding Draft Affordable Housing supplementary Planning Document** –copies been sent to all Councillors. No comments made on this.
- vii) **To Receive letter from website stating now all Councillors should be registered under the Data Protection Act and pay £35 per year registration**-copies been sent to all Councillors. As all correspondence goes from the Clerks or the Chairman and the office is registered and so is the Chairman that this was not necessary.
- viii) **To Receive letter from Mike Jordan regarding Openreach Volunteering.** Copies been sent to all Councillors. If any Councillors have projects they will contact District Councillor Jordan direct.

## 32. PARISH COUNCIL BUSINESS

### a) PLANNING -

- i) **Planning** – See separate minutes on this meeting. (Attached)
- ii) **Housing Working Group – Resolved this committee name should be changed to Industrial Estate Working Group.**
- iii) **Councillor Hobson to be replaced on Planning Committee – Resolved that Councillor Lake be elected on this committee.**

### b) COUNCIL

- i) **Project Officers Report** – This had been sent to all Councillors. Councillor Mrs Thwaite was concerned about the suspected asbestos sheets under the Tennis Pavillion. Clerks reports we have contacted SDC who state a specialist firm would have to come out to this at a change, and as long as this is not moved it is better left alone. **Resolved that Mr Varley reinstate “skirt” round this building and Clerks obtain a notice about asbestos and place it on the building to be sure. The report was then agreed.**
- ii) **Report on YLCA Healthcheck**- Clerk reports this should be completed by the 19th July.
- iii) **Update on Old School Kirkgate.**- Been dealt with in Public Session. Councillors Devers, Hobson and Mrs Thwaite would attend the meeting with NYCC on the 1st August at 5pm in the PC office.
- iv) **Report on Sherburn Mile 2014**- Councillors Lake and Haskell were elected to deal with this.
- v) **Report on Sherburn Aero Club Liaison Meeting** – As Councillor Packham was not at the meeting, Chairman allowed District Councillor Jordan to make this report. This had been a very constructive meeting with their Chief Flying Instructor and Chairman making the presentation. South Milford was the worst affected Parish and the main complaint there was not a noise issue but the safety of aircraft flying low over the village. It was reported that things may be easier when Church Fenton closes because they will have the option to go north then. They have agreed to log all complaints. Further meeting to be called towards the end of August.
- vi) **Update on Pinfold Way land**- Project Officer reports we have taken advice from YLCA before replying to this letter and this had now been sent to the complainant.

vii) **Update on “Flying Futures”-Project** Officer asked for suggestions as she had to let this group know tomorrow of anything we wanted them to do. **Resolved the following ideas be put forward for their attention; Fund Raising for the Visitor Scheme and the Gala, bed digging at Croftway (new garden area to be made).**

viii) **Private Land near Library Area** – Councillor Mrs Brown reports that the small triangular area by the Library (which is not owned by the Council) is very overgrown and needs trimming back. **Resolved we ask Mr Varley to cut this and spray it.**

ix) **To Report on HS2 Rail Link-** Again District Councillor Jordan was asked to report on this Meeting had been held at SDC and further consultation documents should be out in the next few weeks, with a presentation at Scarthingwell with new maps. We would be notified of date for this event.

x) **To Report on CCTV at the Cross-** Councillors had agreed to look into this, but no report available. **Resolved that Project Officer contact Mayfair and find out if this records and how long records kept.**

xi) **Report on Dog Fouling-** Councillor Hobson was going to put out signs, but not yet been done. **Resolved that Project Officer find out about stickers for posts around the village, also get costings for proper dog bins with gloves and bags provided for the Eversley Park area.** Councillor Brown reports she had made a complaint about dog fouling and action has been taken,

xii) **To Report Resignation of Sue Anderson from the Council-** Clerk reports that we should know by the 19th July if an election has been called she will then put out notices for applicants to be dealt with at the August meeting. **Resolved she also contact the two applicants from last time asking if they still wish to be considered for Council.**

xiii) **Clerk reports Charles Arnold Baker edition ordered and delivered** –Now available in office if anyone wishes to use it for information.

ixx) **To Discuss adding page for Informer on website-**Councillor Haskell was dealing with this, email from the website stating if we wish a separate page for the informer it would be £35 creation fee for this page. If we leave the publication on our page it will be £15 for each issue uploaded. Or we could update our plan to the next level which would be £60. which would allow 1 free upload per month. **Resolved that the £60 option appeared best value for money. Clerks to get Councillor Haskell to check this and implement the upgrade.**

### **c) FINANCE**

i) **To agree quotes for Electrical Checks (re-after hours charges)- Resolved this be taken to next LAP meeting.**

ii) **To agree quote for Eversley Park Car Park-** quotation received from the company doing the skatepark area. This was less than the previous quote so **Resolved that this is agreed work to go ahead as soon as possible.**

iii) **To report on Traffic counter quotes** this had been agreed at last months meeting, but as there are now traffic cameras around the village agreed we await the results of that survey before going further with this.

iv) **Clerk reports additional costs for Street Lighting at Church Hill.- Resolved this go to LAP meeting next week.**

v) **To Report on Library Garage** –Chairman looked at this lease and this was not what had been verbally agreed. **Resolved Chairman get this discrepancy cleared and this could then be signed.**

vi) **To report on Winter Weather Agents tool kit** –As Councillor Moerman not at the meeting this was deferred to August meeting..

vii) **To Report on tarmac path between Moor Lane/Wolsey Croft- Resolved that Clerks ask for price of this work and this to go to LAP meeting next week.**

viii) **Report on Section 106 money - Re; Primary School Places**-SDC confirm that we have £99,518.22 in this fund at present time. Councillor Packham not at meeting so nothing further on Primary School places.

ix) **Cheques for payment - Cheques totalling £11,171.55 (see separate list) were approved and signed by the Council.**

**d) LAND & PREMISES**

i) **Report from Village Centre Working Group**- Councillor Mrs Brown reports they have met with Peter Murphy and a contractor has looked at the club regarding cladding etc and is sending quote and they are hoping to get funding to get the work done.

ii) **To Report on Skate Park extension** – Work ongoing at the present time.

iii) **Report of Asbestos at Finkle Hill Tennis Club.**- Dealt with in Project Officer report.

iv) **Report that 4 Youth Bus will be parking on Eversley Park Car Park for 4 weeks on Friday evenings 5th/12th/26th July and at Fairway on the 19th.**

**e) PERSONNEL**

i) **Report on Personnel Meeting 27th June 2013.** – This was deferred to Part 2 session.

ii) **To approve 1 day holiday for Project Officer for 29th July** – This was approved.

**33. OTHER REPORTS**

a) **Selby Rail Users** - Councillor Packham not at meeting so no report.

b) **Gala Committee** - Councillor Lake reports they are organising two disco's this autumn one for "Children in Need" and one for Halloween. They are also going to need lots of new lights for this year.

c) **C.A.B.** – Councillor Brown reported she had contacted them regarding funding, but had no reply yet..

d) **Community Association** – Councillor Mrs Brown reports they had looked at signs for the litter bins but are quite expensive. Councillor Lake agreed to look for other, cheaper options. Councillor Brown reports they had invited "Friends of Kirkgate School" to join their group but no reply yet.

e) **Eversley Park Centre** – No report.

f) **Yorkshire Local Councils Association** – No report

g) **Youth Drop In** – defunct at the present time, hope it will re-start in autumn..

h) **C.E.F.'s** – No report.

i) **Rugby Club** – Councillor Lake reports it was their AGM last week but he had been away and not able to attend. Councillor report that the gate is always open on to the park.

**Resolved Clerks contact Rugby and tell them this MUST be shut after their matches or training sessions otherwise we will change the lock and not allow access to the park for their vehicles..**

j) **Angling Club**- No report.

k) **White Rose Football Club** – No report.

l) **Fairways area** – Councillors Doherty reports he had asked youths at the site and they were all for a shelter, local residents were very much against this. **Resolved that we should look at something for this site. District Councillor Jordan reports that Community Engagement Forum have funding available, but a proper presentation must be made as this is voted for by the public. Project Officer to liaise with Councillor Doherty, Hunt and District Councillor regarding this project..**

**34. CLERKS REPORT/COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA- Items for information only**

**i) Meeting with NYCC regarding Kirkgate School.**

Date confirmed for meeting as 1st August at 5pm.

**ii) YLCA Planning training day 26th July at Cedar Court Hotel, Harrogate-** this had been sent to all Councillors- **Resolved that Chairman and Councillor Doherty would attend this training day.**