

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
16th JULY 2012 @ 7PM.**

**Present: Councillors B. Packham(Chairman), K. Devers (Vice Chairman), Mrs J. Brown, Mrs M. Hunt, A. Parmenter, P. Doherty, Mrs A. Traska and Mrs M. Gibson (Clerk)**

**Also present: County Councillor Jordan and Robert Keniwell (Youth Council).**

**26. APOLOGIES FOR ABSCENCE.**

Apologies were received from Councillor Mrs B. Thwaite, S. Haskell, C. Lake, Mr David Fincham also Pc Richardson.

**27. DECLARATION OF INTERESTS.**

Chairman declared an interest in the White Rose lease on this agenda.

**28. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday June 18th 2012 ( Previously circulated) were approved as a correct record and signed by the Chairman.

**29. PUBLIC OPEN SESSION.**

No public present.

**30. POLICE ISSUES.**

Pc Richardson has been selected as the Safer Neighbourhood Officer to represent the District in the awards on the 29th June.

**31. PRESENTATION BY ROBERT KENIWELL REGARDING THE YOUTH COUNCIL.**

Mr Robert Keniwell introduced himself he is a volunteer with the Sherburn Youth Service and was instrumental in starting the idea of the Youth Council. They used to be part of the Selby District Youth Council but following budget cuts Tadcaster and Sherburn have now been dropped from this council.

At present there are 5 young people who are very interested in getting involved with this council also 3 of them wish to get involved with the Parish Council to get their aims and objectives for the village maybe put in to action. The idea is to try and bring uninvolved young people into activities in the village. The ideas being considered at the moment are a) litter, b) building up relations with the Parish Council and the community as a whole. Their ultimate aim is for a dedicated youth centre in the village, they realise this could be a long way in the future. This group is already becoming involved with the Party in the Park planned for next summer. Councillor Devers said it was fantastic that the young people wished to become involved and praised Robert for getting this up and running. Also states it could be a good idea for them to get involved with the Gala, he would let them have contact details for this. Chairman states that the Village Centre Working Group would probably appreciate their input. Robert also wants to get the schools involved more with this.

Councillor Traska states they need to get themselves known in the village, stalls at the Gala, Heritage weekend etc.

Robert thought that 10 would be an ideal number for this Council, otherwise it would get too "top heavy".

Chairman asked about funding, Robert states they have obtained "key funding" to cover the cost of a trip to Xscape. Also £300 from the North Yorkshire Youth Fund and posters from the Youth Council to advertise their group.

Chairman asked if this was not just going to be a "talking shop" the Community Engagement Forum could probably help with funds. He knows Osgoldcross got a huge fund for their Youth Projects. He thought the Youth Centre idea is a great idea and something the village have tried to get before, but the problem of costs and land to build it on have always been a problem. If the Youth Council could help Council formulate a proper plan then something could maybe be done about funding through S106 monies and possibly Groundwork maybe able to help.

Robert would encourage his group to attend Parish Council meetings and Councillor Devers would continue to liaise with them.

### **32. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

#### **To Report and take comments on;**

County Councillor reports as follows:

- a) New Manager installed at Area 7 NYCC depot in Selby.** Clerk had got copy of changes.
- b) Street Lighting Reduction scheme.** This is being implemented in Harrogate for a trial period and if succesful will be implemented in other areas. We will be consulted before changes made.
- c) Letter regarding School Catchment area.** Clerk reports we have received a letter today regarding this. (in Clerks Reports)
- d) Hungate School Council.** Would like a graffitti wall somewhere in the village. Chairman asked that a letter be sent to the Council with this request.
- d) Road repairs.** County Councillor has been given £25,000 to allocate for road repairs in and around his patch (Sherburn and South Milford). Areas County are suggesting are: Deighton Avenue. Eversley Garth Crescent, Low Garth Road, Park Avenue and Elmet Avenue. Have councillors any thoughts on where work is needed more than these areas? If so please let Councillor Jordan know by the end of this month. He will then decide where this money will be spent.
- e) Laith Staid Lane.** Complaints have been made about very fast traffic going along the very narrow lane to the riding stables, which is causing worry for dog walkers/and people just walling with their families also horses do use this lane also. County Councillor is going to visit stables asking them ro ask their clients to drive slowly along this road to see if that helps. Area 7 are putting up slow down signs along this road, also request for signs before the hump on Sir Johns Lane to slow vehicles down before they reach this lane end. Councillors asked why the stables do not use the other entrance, County Councillor states this road end is lethal and there is also access problems along this road. Chairman states we have had a copy of this complaint and the request for a "quiet Road" designation which the County Council have told the residents to contact the Parish Council, which the Chairman cannot understand why we have no powers to implement any such action.
- f) Civil Parking Enforcement.** Councillor Devers asked the County Councillor if this is still ongoing. Yes it is on traget and should be up and running by the New Year. The Parish Council can do this if they want to.

### 33. CORRESPONDENCE

i) **To Receive Training Programme for August from the YLCA.** (list been sent to all councillors)

ii) **To Receive complaint about tree at top of Eversley Park. Resident concerned this is damaging his path and could damage his house.** Clerk has asked Mr Harrison to check this out.

iii) **To Receive acknowledgement from Bus Company regarding our comments.**

This will help them make an informed decision about how services will look in the future.

iv) **To Receive complaint about Japanese Knotweed around footpath 12-** Chairman reports that Councillor Lake reports that this has now been dealt with.

v) **To Receive letter from Dacres asking when our traffic survey would be sent this is now 7 days beyond the consultation date.** Chairman had replied that this matter is very important to the people of this village-after all we have to live with the consequences. This application is unlikely to be considered before September we will concentrate on making sure our information is as robust and more importantly, accurate, as possible.

vi) **To Receive letter from YLCA regarding Members conduct and Register of Interests.** Copies have been sent to all Councillors for completion and return. Two yet to reply Clerk will chase these up again.

vii) **To Receive report from Tree Surgeon on trees at top of Eversley Park.**

Recommended action: Cherry tree clean out and thin crown by 15% consider removal of adjacent hazel bush growth. Birch should be left in its natural form no action proposed.

Chairman asked that we contact Mr Harrison and ask about the damage to residents path and what action is suggested for that.

viii) **To Receive YLCA Joint Regional Conference notification 29-30th September at Royal York Hotel, York** (sent to all Councillors).

ix) **To Receive YLCA list of July courses** (full list and dates sent to all Councillors).

x) **To Receive notification that the first tree in London road by Low Garth Road has died.** This was planted 2 year ago to replace a TPO tree taken down. **Resolved Clerk contact Mr. Carter and ask him to check why this has died, no sign of vandalism.**

xi) **To Receive request for a Childrens Teddy Bears picnic on the Eversley Park on Friday August 3rd. Resolved there was no problem with this.**

### 34. PARISH COUNCIL BUSINESS.

#### a) PLANNING

i) **Planning AT 6.30PM IN PC OFFICE.**

ii) **Housing Working Group- see seperate minutes attached. Resolved that up to £750 further funding should be available for this traffic survey.**

iii) **Report on Banks Wind Farm proposals at Hook Moor.-**Councillor Doherty has looked at this proposal there is a non-technical survey, details of grant funding they provide for local communities and als a visualisation of what the site would look like from Sir Johns Lane. On the whole is not thought this would affect the village apart from the view from Sir Johns Lane.

#### b) COUNCIL.

i) **Review of Standing Orders-**Chairman and Councillor Devers had reviewed these and Project Officer would type up alterations and send to all Councillors before next meeting so that these can be properly ratified.

- ii) Project Officers Report-** This has been sent to all Councillors the only contentious item are the trees which have been planted down Moor Lane and no-one seems to know who has planted them, they appear to be the reason the banking had slipped at this site.
- iii) Report on YLCA policy and review of Public Rights of Way.-** Councillor Traska reports that as long as all our footpaths/bridleways adopted and on the survey map these are all safeguarded. Clerk reports that these are all adopted. We may have to look at these again in 2016 when cycle routes are to be looked at.
- iv) To Discuss “No cold Calling” information-** Councilor Devers asked that we look at signs in the vulnerable areas of the village to try and stop this practise. **Resolved Clerk contact Pc Richardson about these signs.**
- v) To Discuss changing website address for office from -1 @ tiscali.co.uk to sherburninemet-pc.gov.uk-** Councillor Devers thought that we should be using the sherburninemet-pc E-mail and not the Tiscali one as at present. **Resolved that we action this suggestion and when this is completed we can then cancel the Tiscali account and save the Parish some money. Also discussed that all Councillors should be on this E-mail address and sensitive materials should be kept off the computer. Councillor Devers would send around a “swat sheet” to help councillors action this safety procedure.**
- vi) To Report on General Power of Competence training session-** Councilor Devers had sent out this report to all Councillors. He thought this would be a great idea for this council but unfortunately we do not qualify at the present time, we need 75% elected councillors (which we do not have) and also Clerk needs a CILCA qualification. He had discussed this with Project Officer regarding paying extra hours for her to do this CILCA and she was thinking about it.
- vii) To Report progress on Party in the Park.-** Chairman reports that meeting tomorrow evening to further discuss this. Councillor Doherty had checked with High School and 6th July not a problem for them. Clerk to remind Councillor Hobson of this meeting.

### **c) FINANCE**

- i) Agree minutes of last Finance Meeting held on Monday 2nd July (copies been sent to all Councillors)-**Councillor Parmenter presented this report and asked for council ratification on the following matters: Fairway Committee putting £1500 towards swing so Council only have to pay the original £2000 agreed. Damage to youth Shelter Clerk still awaiting Councillor Hobson quote for this work, will chase him up again as we need to get claim off to Insurance. Village Centre working group funds for posters of £136.75. Also Councillor expenses could not be decided so on the agenda for further discussion. **Resolved that all these acceptable to the council and agreed.**
- ii) To discuss taking over Village Grass cutting-**NYCC have replied stating that they will be writing to all Parishes in the area with the details of what funding is available to each parish for this work..
- iii) To Discuss solar panels for our buildings-** Councillor Devers stated he thinks we have missed the boat for any meaningful usage for the village so not a good idea at the present time. Agreed we should keep an eye on Govt policy for future reference.
- iv) To report on Floodlighting at Finkle Hill-** Clerk reports that White Rose contacted her about the £7000 S106 funding. This has not yet been received she has chased it up again with District Council. As soon as money received from District then this amount can be paid.
- v) To Discuss Councillors expenses being paid-**Councillor Devers had attended training session at Pickering which had cost him nearly £70 in fuel which he thought Councillors

should be able to reclaim for out of pocket expenses for events outside the area. **Much discussion took place and it was resolved that Councillors could claim out of pocket expenses for training events outside the area if they so wished. This would include Elected and Coopted Councillors.**

**vi) Cheques for Payment. Cheques totalling £12043.41 (see separate list) were approved and signed by the Council.**

#### **d) LAND & PREMISES**

**i) Agree minutes from Land & Premises meeting held on Monday 9th July. (copies sent to all Councillors) Councillor Traska reported on this due to the absence of the Chairman of this Committee. The following matters were ratified by the Council: Chairman and Councillor Devers meet with White Rose to discuss cost of lease. Funds could be looked at for Rugby extension if really needed. Clerks to write to White Rose making sure they know they were in Breach of their Lease allowing the cabins to be sited on their area, and Must let council know of any work prior to commencement. Also make sure they get a proper written agreement from the company stating what has been promised and not just rely on a verbal agreement and that neither their workers nor the cabins are covered on our insurance while on the site.**

**ii) Report from Village Centre Working Group-**Councillor Mrs Brown reports that they had a poor response to the forms sent out only 32 replies. Majority are in favour of the toilets being moved and of the proposed improvements to the market square, they also think trees should be in planters and not in the ground. None of the replies wished the War Memorial to be moved from its present site. It is now suggested that the Heritage Board is moved to toilet site when/if they are moved, Land by Library been rotovated now needs digging over and planting, they have applied for funding so keeping their fingers crossed. Millford Plants have been very helpful and have promised free labour to plant the plants and also free fertiliser for the planting. The Group are to hold an opening ceremony when this area is complete. Councillor Devers had seen Hazel Walsh (Environment Selby) about painting windows of old Boots shop.

**iii) To Report on bushes being set alight in Eversley Park-**Councillor Thwaite had reported this, Clerk would have to check where exactly the problem is with this..

**iv) To Discuss new seats for Beech Grove (3 of them) present ones are too low.-** Request received for the 3 seats in Beech Grove to be replaced as they are too low for residents to get up off them. Councillor Traska would go along and take photographs and then Clerks could look at getting prices for new ones or price for concrete plynths to raise the seats. Report to next LAP meeting.

#### **e) PERSONNEL.**

**i) To Agree Minutes of Personnel Committee meeting held on Wednesday 11th July (copies been sent to all Councillors) These were ratified by the council.**

**ii) To Agree Clerks holidays 4 days from the 7th September to Monday 17th September-this was agreed, Chairman states that this should be hourly based not on days, Clerk confirmed that the total of hours off would be 11.**

#### **35. OTHER REPORTS.**

**a) Selby Rail Users:-**No meeting held this is Thursday this week..

**b) Gala Committee-**No report.

**c) C.A.B:-** No meeting held.

**d) Community Association:-** Councillor Mrs Brown reports that 2pm Thursday man from RHS is coming along to look at what they have done with the planters etc around the village.

**e) Eversley Park Centre:-** .No report.Clerk reports only 2 attended last meeting so no meeting could be held.

**f) Yorkshire Local Councils Association:-**Councillor Mrs Brown reports that Mr Jeffels from NYCC attended and talked about vehicle activated signs. The county are purchasing two which will be available to lease for a week at a time at a cost of £150 per week. Councillors asked what the cost would be to purchase our own, Councillor Mrs Brown stated they did not approve of that idea but maybe a few Parishes could get together and purchase between them. Maybe a good idea for Laith Staid Lane if all else fails. Do they keep a record of how often they are activated? This was not reported on.

It was also reported that if Planning Officers attend meetings this would be charged at £180 per hour. Councils also have to think of promoting Biodiversity in any projected works in future.. .

**g) Youth Drop In:-** They are now on summer holidays.

**h) C.E.F.'s :-** Chairman reports that meeting was here in July and the topic was Youth, there is money available for promoting youth work in the areas.

### **36. CLERKS REPORT/COUNCILLORS REQUEST FOR MATTERS FOR NEXT AGENDA- Items for information only.**

#### **Items for next agenda:**

**a) Forms for Insurance claim on play equipment to be completed.**still awaiting quotes.

**b) NYCC confirming the bank has been shored up on dyke side on Moor Lane.**

**c) NYCC Selby Area Committee meeting next date 23rd July at Community House, Selby. @ 6pm**

**d) NYCC new Area Manager at Selby is now Richard Marr. Jonathon Wickham is Area Office Improvement Officer and Vickie Heenigan is Traffic Management & Development Engineer.**

**e) NY branch of SLCC are holding a Training day at Regen Centre on Thursday 27th September on IT and internet Developments in the work of Local Councils. £7.50 cost**  
This to be sent to all Councillors and put on next agenda..

**f) NYCC proposed Waiting restrictions on Rose Avenue,this is at the bottom by the school between 8am-9am and 3pm-4pm. Our comments requested agreed this go on next agenda.**

**g) Complaint about traffic speed in Laith Staid Lane-**County Councillor and Chairman dealing with this.

**h) Notification of 3 wind farm applications in the Selby District area.** Copies been sent to all Councillors.

**i) Letter regarding Waste Incinerator at Allerton Park.** Asking for Councils support to stop this.

**j) Letter from NYCC regarding School Catchment areas- to go on next agenda.**

#### **Agenda items for next meeting.**

**a) Reports to Press.**

Chairman reports he has the press on the telephone regularly requesting information. He felt we should give the press more information. **Agreed this go on next agenda for a proper protocol for dealing with the press. Consensus was that the Chairman should keep the press in the loop and all councillors only items that have been approved by the council should be sent to the Press.**