

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
18th JANUARY 2016 @ 7PM**

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), B. Packham, Mrs M. Hunt, Mrs J. Brown, T. Streatfield, M. Hobson, Mrs B. Thwaite, D. Buckle, M. Jordan (slightly late) and Mrs M. Gibson (Clerk), D. Palmer, Community Development Officer

Also present; 1 Member of the public.

MEETING BUSINESS

75. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors J. Prescott and L. Wake. Both having had operations on limbs and housebound. Councillors signed Get Well card for both Councillors.

76. DECLARATIONS OF INTEREST

No Councillors had interests to declare.

77 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 14th December 2015 were approved and signed by the Chairman.

78. PRESENTATION BY MARTIN FAGAN, HEARTBEAT TRUST.

Mr Fagan reports that not all Defibrillators are suitable for public use. These are lifesaving equipment which must be suitable for public use and have suitable storage container to keep it at an ideal temperature be waterproof, dust proof and insect proof. Heartbeat Trust insist that these machines should meet with IP65 code which comply with disabled usage, they have icon instructions so even dyslexic people can use easily. This machine is robust (can withstand dropping. All these machines are sensitive to damp/heat/dust and insects so do need a proper insulated cabinet to keep it safe. There are 3 groups- group 1 ideal for community usage, Group 2 could be used but not recommended and Group 3 which they do not consider suitable for community use at all. At times these machines would need upgrading, which can be done via a memory card. Their machines have on screen warning when this needs a service, other ongoing costs would be pads/battery etc. Machines have a 10-year life. Mr Fagan has looked around the village and would suggest we have 4 machines

The following options are available to the Parish Council to go with this project;

1- Parish Council buy a machine and container from Heartbeat Trust they would provide service, PC would be responsible for this machine and all replacements pads/batteries etc. They state the annual costs would be approx. £125.

2- Parish Council lease a machine which would mean Parish would be responsible for the machine but servicing etc would be included. No mention of cost for this.

Councillor Lake asked about costs to buy a machine and cabinet. A first class machine (like the one demonstrated) would be £2200 including cabinet. Heartbeat Trust would help with training and also check on Public Liability insurance. Councillor Hobson asked what the cost of a cabinet for the donated machine would be, Mr Fagan states approx. £950. Councillors

would check if the donated machine is a Grade 1 machine. At the moment the Parish Council envisage two machines, one at Eversley Park centre and one at the Library area. Chairman asked how we get the code for opening these boxes. Mr Fagan reports that all emergency services (Police/Ambulance/Fire) have the code for our machines (all would be the same code) in an emergency you telephone ambulance and they state if the machine is needed or not and if it is give the caller the code to open the box. Codes are difficult to change as this involves all emergency services not local ones having the code.

79. PUBLIC OPEN SESSION

Resident asked what had happened at Mark Crane meeting last Friday, he had only found out about this meeting on Saturday. Chairman stated that notes will be on the website, but as meeting only on Friday not yet been completed. Resident concerned that Fairway housing already flooding what will happen when all the new houses finished. Resident stated that some of the flooding was caused by the dykes not being cleared. Councillor Hobson and Chairman reported we are trying to get information out of Yorkshire Water with regard to sewage. Councillor Hobson did report that Yorkshire Water had removed 4 ton of silt and road debris from the drains. Resident states that at the moment he has a fantastic head of water, will it be a small trickle when all new houses completed? Chairman states it is up to Yorkshire Water to make sure services can cope. We need Doctors/Schools/ and all services upgrading to deal with this influx of housing. Councillor Packham states that the original plans for this development had school and shopping complex but this was taken out. Athelstan School is being extended but if Hodgson Lane goes ahead Hungate and the High School will need expansion. High School certainly need improvement to its buildings.

80. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

- i) Combined Authorities-** Authorities still arguing over what they want, County Councillor feels that Government may just step in and tell them what they are getting.
- ii) Street Lighting** –County state that Beechwood and Orchard Cottages do not meet the criteria for on all the time. County Councillor will chase this up as we do not agree with that assessment.
- iii) County Councillors Local Budget up to £5000 available.** County Councillor reports he has now spent all but £1200 of his budget.
- iv) Budget cuts-** Impact of present cuts will be £61 million to 2020. County have saved £96 million before that. Shortfall thought to be £8 -9 million will in fact be £21.3 million. This had got to impact on services. Some of the statutory services may need savings. Library may go in favour of old/youth services. County Councillor states that County Council tax will be going up by 4%
- v) Highways Meeting** Sharon Fox NYCC is arranging meetings with Parish Councils in the near future so everyone can put a face to a name. Clerk will be notified of dates.

81. CORESEPENDENCE

- i) To receive letter from NYCC with diversion order for footpath Moor Lane.** This has now been sealed as a diversion. This is small area at top of Hodgsons Lane.

- ii) **To receive letter from NYCC Passenger Transport regarding cuts to funding for bus services from April 2016.** Councillors had checked this site and nothing which effects this village.
- iii) **To receive letter from YLCA regarding the Queens 90th Birthday celebration 21st April.** This gives details of how councils can get involved. The village beacon is at White Rose so Councillor Thwaite will liaise with them about this.
- iv) **To receive letter requesting funding for a local athlete.** Councillors thought this was a very worthy cause but Clerk reports that as a Parish Council we cannot give funding to individuals. Councillor Hunt states they should try Elmet Lions. Councillor Lake reports that Gala are looking at giving some funding. Chairman will write and let the applicant know where funding may be found.
- v) **To receive newsletter from NYCC regarding government funding settlements.** Report already covered in County Councillors report.
- vi) **To receive letter of complaint about Redrow/Persimmon development.** Regarding road cleaner going back and forth roughly every 10 minutes this is noisy and leaving dirt on the residential areas it is turning round on. Councillor Packham is co-ordinating all complaints for this area so that they get to the correct person at Selby.

82. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** – Councillor Streatfield reports no contentious items. Separate minutes will be sent out after this meeting.
- ii) **Report from Transport/Traffic Committee** –No meeting held.
- iii) **Construction sites-** this already mentioned in correspondence.

b) COUNCIL

- i) **Community Development Officers report** –This has been previously circulated to all Councillors. CDO reports that he has checked and will get VAT cost as well for the Mini Bus. Councillor Packham thanked CDO for getting funding from CEFs. **Following these discussions this report was accepted.**
- ii) **Report on YLCA Health Check** - Clerk reports that a new Legal Topic Note been sent to all Councillors. Clerk not had chance to look at this properly agreed this go on February agenda.
- iii) **Facebook for the Parish Council** –Councillor Streatfield states he has checked and not everyone needs to be on Facebook. Councillor has done a draft Social Media policy for this Facebook page and sent to all Councillors for inspection before next meeting, decided that three people should be responsible for this page. **A vote was taken and it was resolved that the Parish Council should have its own facebook page with an associated Twitter feed. Resolved that the 3 responsible should be Councillors Streatfield/Chairman and CDO.**
- iv) **Grit Bin Fairways by Play area**-Clerk still awaiting list from Mr Varley of anymore missing bins. **Resolved these be ordered as soon as possible and sited also.**
- v) **Tesco Community Funding**-Chairman reports he has looked on the website about this funding and all applications are voted by local Tesco Stores our village is lumped in with Selby and Brayton for votes but worth a try. Councillor suggesting footpath up by Scout hut for improvements as this is very muddy. Other option could be Tour de Yorkshire funding.
- vi) **Councillors attendance at School Youth Council meetings** –Councillor Packham will ask if the Youth Council would like Councillors to attend and report back to next meeting.

- vii) **Request for Zebra Crossing at Fairways/Low Street.** Councillor Packham reports that NYCC are to do a survey to see if this meets the criteria for a crossing.
- viii) **Complaint about traffic in Wolsey Croft-** Chairman reports that he will ask Councillor Prescott to try and arrange speed gun for this area.
- ix) **Complaint about access to footpath Low Street/Fairways. This is blocked by a large stone at Low Street end which stops disabled access.** Councillor Packham will contact NYCC about this and see if this can be made Disabled friendly. Councillor Jordan suggested making it a condition of proposed development in the area that this path is upgraded.
- x) **Report on Tour de Yorkshire through the village April this year.** Public meeting being held this Thursday 21st at Eversley Park Centre with presentation by Tour de Yorkshire organisers.
- xi) **Suggestions for Solar Farm Funding.** Confirmation received that this amount will be £2498.95 per annum. Much discussion took place about how best to spend this funding for Youth or Councillor Buckle thought this should be spent on tidying centre of village. **Vote was taken and it was Resolved we check if this would cover cost of hire of High School for Youth Club to restart at that site.**
- xii) **Report on meeting 15th January with Mark Crane.** Chairman reports that this was quite well attended (58 people attended) notes would be sent out in the next week.

c) FINANCE

- i) **To Agree minutes of Finance meeting held on Monday 11th January.** Two items on these minutes needed proper proposal and approval. Both items full details had been sent to all Councillors prior to this meeting. **Item 3 b) Precept for 2016/17 proposal was that option 3 a zero increase but this would give the Council a precept and grant total of £159,096.65 be accepted. Resolved this option be accepted. Also the Item 4ix) Council should decide if they wish to opt out of Sector Led Audit and go independent or say within the Sector Led Audit as at present. Resolved we stay as at present. Following these items the rest of the minutes were approved.**
- ii) **Report on Grant position for Old School.** Clerk reports that SIB have been written to asking if they will carry over the £5100 still on this grant for applications for grants/and tender documents but no reply as yet. Councillor Packham reports that Friends have applied for Community Funding for this project also.
- iii) **Cheques totalling £22,601.68 (see separate list) were approved and signed by the Councillors.**

d) LAND & PREMISES

- i) **To agree LAP meeting minutes held on Monday 4th January (attached) Resolved these be approved.**

e) PERSONNEL/TRAINING

- i) **Follow up Report on meeting with Sheena Spence YLCA-**Still awaiting details from YLCA regarding Clerks salary etc. Chairman reports he has done Contract of Employment for CDO and this is at the present time being checked.

83. OTHER REPORTS

- a) **Selby Rail Users** – No meeting held.
- b) **Gala Committee** – Councillor Lake reports they are holding a 40th year celebration for the Gala on the 26th February.

- c) **C.A.B** - No meeting held
- d) **Community Association** – No meeting held..
- e) **Eversley Park Centre** - No meeting held.
- f) **Yorkshire Local Councils Association** – No meeting held.
- g) **C.E.F.'s** - Councillor Mrs Brown reports next meeting 4th March at Eversley Park Centre this will be regarding Tour de Yorkshire.
- h) **Rugby Club** – No meeting held.
- i) **Angling Club** – No meeting held.
- j) **White Rose Football Club** – Nothing to report.
- k) **Fairways area-** No report
- l) **Aero Club Liaison Committee-** Councillor reports that the helicopter which was causing all the complaints was in fact a Coastguard one which the Aero Club knew nothing about.
- m) **Village Centre Project** – Councillor Mrs Brown reports that Landlords now agreed on work being done Wednesday 9am will be opening tenders for the work on this project. Clerk has asked for the £40k to start this programme to be drawn down. Councillors need the work to be finished before the Tour de Yorkshire comes through the village, though it is anticipated that the sculpture will not be in place until later.

84. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

- i) **Annual tree survey.** Clerk reports she has arranged to get this work done, same cost as last year.
- ii) **Green Doctor** Clerk reports that Jessica from this organisation is coming to our March meeting.
- iii) **Selby Prevent Conference 18th February.** This had been sent out to all Councillors and Clerk had booked Councillor Chris Lake on this event.

Items for next Agenda;

- i) **CIL & Neighbourhood Plan (Chairman)**
- ii) **Complying with Codes and minutes (Chairman)**
- iii) **Flashing light on shops (Councillor Hobson)**
- iv) **Tidying Village centre area (Councillor Buckle)**