

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE CREAM ROOM AT EVERSLEY PARK CENTRE ON MONDAY 20th
FEBRUARY, 2017 @ 7PM**

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), Mrs J. Brown, Mrs J. Prescott, D. Buckle, Mrs B. Thwaite, B. Packham, M. Hobson, K. Devers, L. Wake and Mrs M. Gibson (Clerk)

Also present; PCSO Tim McGreevy and PC Kylie Boyle

MEETING BUSINESS

95. APOLOGIES FOR ABSENCE:

No apologies were received.

96. DECLARATIONS OF INTEREST

Chairman and Councillor Devers declared interests in the Community Trust and Councillor Buckle in the Community Event,

97 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 16th January, 2017 were approved and signed by the Chairman.

98. PUBLIC OPEN SESSION

No public present

99. POLICE ISSUES.

i) Police Presentation –PCSO reports they are keen to get the Police Representative involved as soon as possible. Sgt. Brighton now back at work so this should be quite soon. PC wished to introduce herself to the Councillors she has replaced PC Richardson and started in post in January. Wolsey Croft is still ongoing and an action day will take place in March some time. Councillor Buckle asked if we could have a Police presence in the village Centre especially at lunch times, he knows they have no jurisdiction but may help stop parking on double yellow lines etc. PC reports that the result of the camera on Wolsey Croft showed that 5600 vehicles used this in the 7 days the cameras were in situ. Councillor Wake asked if something could be done about the drug dealers on Beechwood Glade area, PC stated residents needed to report incidents otherwise nothing can be done. Councillor Wake says that residents are too scared to report incidents. PC states they could send questionnaires to the whole estate and see what results they get from that.

ii) Police Representative report – No report.

100. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

i) Waste Recycling at Tadcaster - County Councillor reports that this is now up and running again.

ii) PROW - These are coming up for review and County Councillor states we should look carefully and put helpful comments forward.

iii) Highway Issues - Meeting last week regarding these issues and the following;

- a) **Beech Grove residents parking up date**-County are not making any decisions on this issue until after May elections. Uncertainty about costs of permits and amount available for resident parking permits.
- b) **Kirkgate/Crossway** - Work will be carried out in April to re-instate the yellow lines and to extend signage on Kirkgate.
- c) **Gritting** – County confirm that gritting in Priority 3 routes would only take place in extreme weather conditions.
- d) **Mud on Road-Low Street**-There had been complaints about mud on road. Highways to continue monitoring this.
- e) **Lining outside Boots** - The parking outside Boots had been relined including the yellow lines and disabled bays. RP considered the quality was very poor. This will be inspected.
- f) **RP raised request from South Milford for improved connectivity between these settlements particularly for cyclists** - NYCC responded that there is no possibility for County Council funding and it would be difficult to justify asking developers to pay for this infrastructure
- g) **New access for Sherburn Development site (The Proving Ground)** - Work will be starting this month on the access roads.

101. CORRESPONDENCE

- i) **To receive letter from SDC regarding Gambling Policy** –copies been sent to all Councillors
- ii) **To receive letter from Over 50s Forum with details of events for 2017.** Copies sent to all Councillors.
- iii) **To receive review of bus service changes** – Utopia -493 Sherburn-Tadcaster replace with minor timetable changes up to 5 minutes. Investigate cost of providing a two hourly service. Just Travel 494/496 Tadcaster/Pontefract/Selby no changes to existing timetable.

102. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** – separate minutes will be forwarded.
- ii) **Report from Transport/Traffic Committee** –Nothing to report.
- iii) **Construction sites**- Chairman reports that some problems have been reported and action taken.

b) COUNCIL

- i) **Update on Tesco Community Funding Scheme**- Chairman reports that Parish Council have been successful with this so now depends on votes as to how much Parish Council will get. Asked everyone to vote for this scheme in Tesco shop.
- ii) **Update on tidying up village and car parking signage**- Agreed this can now come off the agenda.
- iii) **CIL/Neighbourhood Plan** – Nothing to report this item could also come off agenda at the present time.
- iv) **Report on Councils Facebook** –Chairman reports lots of action regarding hot food takeaway at the HSBC.
- v) **Update on Emergency Plan** –Councillor Devers reports this is now finished and will be sent to all Councillors in the next few days. A request will then be going out for helpers/key holders. Councillor Devers will have this ready to present at next Parish Council meeting.

- vi) Update on Email addresses for Councillors-** Ongoing. Chairman reports as we will have 2 new Councillors all these can be updated together.
- vii) Update on Traffic problems Wolsey Croft-** Chairman reports that Police require 6 people to do this speed watch scheme there is a 2 part training session. Councillor Devers would be interested in this training. Councillor Prescott states that these helpers may not be just in Wolsey Croft but could be sent elsewhere in the village. Councillor Hobson will send details of what is required. Councillor Devers states that the double yellow lines outside Emsleys should have T bars on them to be legal. Councillor Packham will check on this.
- viii) Report on Craft and Food Festival Event August 2017-** Councillor Buckle reports they are trying to get funding from SDC for this event. If this is unsuccessful they may need to come back to the Parish Council for further funding to get this off the ground. Councillor Wake stated the Parish Council would need full run down of costs and exactly what is required. **Agreed that a full budget would be presented to the Council before the next Finance meeting if funding would be required.**
- ix) Community Library Steering Group –** Chairman reports a huge amount been done and this will open as a Community Library on the 1st April. The amount promised from the Council for this £2400 was omitted from the budget in error. Chairman reports that this money would be needed before end of March so that Insurance etc can be paid ready for the start. **Resolved that the cheque for £2400 be signed at the March Finance meeting and funded out of LAP funds for this year,**
- x) Update on Community Toilet –** Councillor Hobson reports that this has ground to a halt at the present time due to cost. Toilets were available at Eversley Park centre, Aldi and the Library. Councillor Wake states there are toilets at the Harold Mills and Lady Popplewell Centres- **Agreed Clerk write to SDC and ask if these could be used by the public.**
- xi) Update on parking Beech Grove -** Nothing further on this. Agreed this could come off the minutes.
- xii) Pavement Parking Beachwood Glade-**Councillor Wake reports that there are 2 cars parking on the paved area in front of the centre and driving up the pavement to get there. **Resolved Clerk contact Police about this.**
- xiii) Update on Parish Council vacancy –** Three applications forward for the two vacancies. All Councillors had CVs from the applicants. Councillor Wake proposed and Councillor Packham seconded that a paper vote be taken. Clerk handed out slips for this. **Votes were counted and Tim Platts and Maggy Hunt duly co-opted to this Council.**
- xiv) Programme for Growth –**Councillor Packham reports that SDC are not putting as much in this pot as expected. Instead they are proposing put in savings/pensions deficit. This will make a saving of £560-620k per year saving. £2.4m next year and £1.4m already allocated. SDC should get £7m next year from Drax.
- xv) Gritting –**Letter from NYCC our suggestions will be put forward for consideration by Exec Members in summer 2017. However if this area is added another area would have to be dropped from the list.
- xvi) Update on Litter problems –**Chairman reports that this is as bad as it has ever been at the moment. SDC are running a year long campaign regarding this problem. Community Litter Pick is the 4th March will put this on Facebook to see if any helpers come forward. Councillor Buckle reports the long awaited dog signs are now to hand and he and Councillor Hobson will be fitting in the near future. The signs in situ have made a difference.
- xvii) Data Protection Compliance-** Councillor Devers reports that this is due for renewal and agreed to do this for the Council. **Resolved this offer be accepted.**
- xviii) Traffic Lights System –**Councillor Devers reports we used to have a traffic light system for e-mails from this council. Red- for must red through etc. Why has this stopped?

Clerk reports that as she only works 9 hours a week this got forgotten. **Vote was taken and Councillors resolved that this system should be stopped at the present time. (1 abstained)**

xvii) Footpath Low Street –Councillor Wake reports that the footpath between New Lane and Low Garth Link is not wide enough and also trees overhanging it in some areas, could this be widened? County Councillor reports that this will be widened and a cycleway added by Redrow/Persimmon developers.

c. FINANCE

i) To Agree minutes of Finance meeting held on Monday 13th February, 2017

(attached)- Clerk reports she has got confirmation from Mr Varley that he would be doing spraying 3 times a year March/June and August. Spot spraying of weeds when required and watering will be done dependant on weather. It was agreed the Council would go with Mr Varleys quote for this work. **Following this decision the Budget was approved as proposed and the finance minutes agreed.**

ii) Update on Youth Provision –Councillor Hobson reports that a site for this is still being looked at, White Rose area has been proposed but this has not yet gone to their committee. Councillors were quite concerned after the meeting with the NY Youth workers that there did not appear to be a 100% commitment to this project. Most of the workers seemed unsure of their work position after this financial year. Councillor Packham proposed and Councillor Thwaite seconded that this could come off agenda until White Rose (or somewhere else) comes forward with a site. **Resolved that this item be removed from the agenda.**

iii) Update on Casual Gardener – This matter been discussed and agreed from Finance Minutes.

iv) To discuss proposals for a Christmas Tree in the village-Councillor Buckle did not feel the Parish Council should be paying for this. This could be one item for the Craft/Food Festival to look at funding.

v) Cheques totalling £21,659.14 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) To agree minutes from LAP meeting held on Monday 6th February, 2017 (attached) Resolved that these minutes and actions proposed be approved and accepted.

e) PERSONNEL/TRAINING

i) To report on Community Development Manager Vacancy –Clerk reports that 30 enquiries and at the moment 8 application received. Chairman reports that applications close on the 28th February. **Resolved that Personnel Chairman appoint a small committee to look through applications and deal with interviews and report back to next meeting.**

ii) To agree Clerk one week holiday from Friday March 24th to Monday April 3rd 2017. Resolved this is agreed.

103. OTHER REPORTS

a) Selby Rail Users – Councillor Buckle reports that Sherburn has seen a 14% increase in passengers largest growth in any area. This why the upgrading of this station is now high priority.

- b) **Gala Committee** – No report.
- c) **Community Association** –No meeting held. Next meeting 22nd February.
- d) **Eversley Park Centre** - No report all Councillors had copy of minutes from February meeting.
- e) **Yorkshire Local Councils Association** –No report.
- f) **C.E.F.'s** - No report. Next meeting 7th March.
- g) **Rugby Club** – Councillor Thwaite reports that they now have an entirely new committee.
- h) **Angling Club** – Councillor Hobson reports that Strata are donating 60 ton of soil to this site.
- i) **White Rose Football Club** – Councillor Thwaite reports they wish potholes on their car park to be on next LAP agenda for discussion/decision on work to be done.
- j) **Fairways area-** No report
- k) **Aero Club Liaison Committee-** Report from their last meeting had been sent to all Councillors. Changes to landing procedures will be coming on to force in soon which means they will cross southwest corner of this village (unlikely to be more than 1 a day)
- l) **Village Centre Project** –Chairman reports that Sculpture should now be installed in March. Trees will be done by end of February. Councillor Lake reports that work on the Red Bear should be starting in April/May time.

104. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

- i) **Report of rubbish and a bath on road side down Hodgsons Lane** –Clerk reported this to Highways today.
- ii) **CCTV upgrade at White Rose was due to start today.**

ITEMS FOR NEXT AGENDA

- i) **Bottle Bank EP Entrance-** Councillor Devers.