

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
16th FEBRUARY 2015 AT 7.00PM**

**Present:** Councillors S Haskell (Chairman), P Doherty, Mrs J Prescott, B. Packham, M. Hobson, Mrs M. Hunt, M. Jordan, Mrs J. Brown, Mrs S Hoyland (Projects Officer) and Mrs M. Gibson (Clerk) Councillors C. Lake and Mrs B. Thwaite attended later.

**MEETING BUSINESS**

**94. APOLOGIES FOR ABSENCE:**

Apologies were received from Councillor M. Gibson and Pc Richardson.

**95. DECLARATIONS OF INTEREST**

None.

**96. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday 19th January 2015 were approved as a correct record and signed by the Chairman.

**97. POLICE MATTERS**

There were no Police matters.

**98. PUBLIC OPEN SESSION**

No public present

**99. NORTH YORKSHIRE COUNTY COUNCIL**

**To Report and take comments on.**

**County Councillor reports;**

**Civil Enforcement** this village is not on the list of top10 PCN's mostly because we have had the fewest visits. Sherburn is the 13th largest settlement in the County and have had 184 visits in 2 years while Tadcaster which is 19th has had 626 visits. County Councillor has taken up the Low Street issues with them. **Resolved we write asking for more visits in this village we consider the service very poor considering we are the 13th largest settlement in the County.**

**Council cut backs** - Libraries are not the only services being affected by cut backs County Councillor has received an email from "Save Disabled Children's Services" that their budget is being cut by a further £890k and that there will be no short breaks respite visits which County Councillor feels is a direct attack on people who are most vulnerable.

**Highways** -County Councillor had met last week with Highways but no results back yet.

**Copperfield Close tree** -County Councillor been contacted about a tree at back of these houses which need attention. **Clerks to find out who owns it and let householder know.**

**100. CORRESPONDENCE**

i) **To Receive letter from John Cattanach regarding Fund Raising Bike Ride on Sunday May 10th starting at Barlby High School.** Teams of 6 to ride either 25 or 45 mile route.

ii) **To Receive letter from RoSPA regarding "Routine Inspection Course" at York on the 5th March. No Councillors able to attend.**

- iii) To Receive letter from YLCA with information regarding upcoming elections on the 7th May 2015. All Councillors been sent copies for their information/attention.
- vi) To Receive letter from SDC regarding CIL Draft Charging Schedule. This had been sent to all Councillors. District Councillors report that this is incorrect and a new schedule will be forthcoming.
- v) To Receive letter from NYCC regarding closure of Ferrybridge HWRC site from the 29th March to North Yorkshire residents. Alternative sites are at Station Road, Tadcaster and Canal Road, Selby. Both are open 8.30 to 5pm March to October.
- vi) To Receive letter from YLCA regarding free event- Inspiring Yorkshire at Denton Village Hall, Ilkley on Wednesday 18th March 9.30am -4pm. No Councillors able to attend.

## 101. PARISH COUNCIL BUSINESS

### a) PLANNING

- i) **Report on Planning meeting** - Councillor Doherty reported that meeting had just dealt with decisions No new plans have been received.
- ii) **Report from Transport/Traffic sub-committee** - Nothing further to report on this

### b) COUNCIL

- i) **Project Officers Report (previously sent)** - This was agreed.
- ii) **Report on YLCA Health Check** - Clerk still waiting for updated Legal Topic Note.
- iii) **Report from sub-committee Community Action Plan.** No meeting held.
- iv) **Update on NYCC Youth Services**-Councillor Packham has met with Ella Macmillan and a further meeting is arranged for the 25th February to discuss this further. At the last meeting it was reported that NY Youth are wanting to provide a 2nd evening per week and they will be staffing this. They are to look at where and when the Youth want this second evening. This will make this Youth provision cheaper than we first thought.
- v) **Update on Problems with Japanese Knotweed** -Councillor Lake reports he has got reply from the Home Office which does not answer his queries. Councillor Hobson reports that Wainwrights are dealing with the problem on their land. **Resolved we write to SDC asking them to deal with this problem on their areas. Also to NYCC about the problem on their footpath no. 2.**
- vii) **To Discuss "The Hub" proposals**- Councillor Packham reports there is a meeting next week 23rd February in the Eversley Park Centre at 5.30pm with all who have shown interest in this proposal i.e. Parish Councils, Volunteers etc. Councillor Packham proposed and Councillor Lake seconded that this be discussed further in a private Part 2 session at the end of this meeting. As it was stressed that this was just for Councillors to put forward their thoughts and ideas for the sub-committee to take to the above meeting and that no decisions or resolutions would be made it was not necessary for the Clerks to stay for this session. With these provisos it was **Resolved this action be approved.**
- viii) **To Discuss proposals from NYCC for switching off street lighting.**  
**Exclusion criteria for switch off:**  
**Main traffic routes and road junctions.**  
**Locations with significant road traffic night time accident record.**  
**Areas with significant record of relevant night time crime or anti-social behaviour.**  
**Lights outside sheltered housing and other residences accommodating vulnerable people.**  
**Areas with 24 hour operational emergency services including hospitals.**  
**Potential hazards on the highways such as traffic calming, speed humps and road crossings (except in 20mph zones).**

**Parts of town centres which have concentrated night time activity or economy.  
Areas covered by Police and Council CCTV operations.**

**Any lights which do not meet one or more of the above exclusions will be included in the programme and will be switched off between midnight and 5am.**

Clerk reports that all the NYCC lights on housing estates will be switched off on this schedule but the Main Roads will be left lit. **Resolved we write stating they have included Church View on the switch off area and this is Sheltered Housing so should be exempt.**

**ix) To Discuss comments on Waste Minerals Local Plan** -Councillor Packham reports that at the present time no comment is needed from this Council.

**x) To Discuss Dog Fouling problems**-Councillor Hobson reports this is getting bad again. Project Officer reports that our Contractor keeps going round with the spray and sign for the pavements. Councillor Jordan reports he saw some excellent signs in Glasgow about this problem, he would check on this and report back to council.

**c) FINANCE**

**i) To Agree minutes or Finance Meeting held on Wednesday 4th February 2015**

**Main issue was approval of budget for 2015/16 which has been proposed at £157,247.91 Resolved that this budget and also minutes be approved.**

**ii) Update on Grass Cutting**-Councillor Packham reports that a meeting has been held with all interested Parish Councils/Schools etc and as the timescale is now very short we need at least two Councillors to go around the village marking up areas which need cutting (he has the maps to do this on) also to mark areas where extra cuts may be needed and areas which could be left without cutting. Councillors Mrs Brown and Mrs Hunt agreed to do this. Anyone else available was welcome to come along. Councillor Lake asked who was lead on this project and Councillor Packham reports that is this council as we are the biggest with the largest cutting area. It was stressed we do need to get contracts sorted as soon as possible.

**iii) Cheques totalling £3,725.79 (see separate list) were approved and signed by the Councillors.** Councillor Hobson queried the cost of toners for the printer. **Resolved that Clerks find out if they can be purchased elsewhere cheaper. Project Officer reported he is cheaper than our previous supplier was.**

**d) LAND & PREMISES**

**i) To Agree minutes of Land & Premises meeting held on Monday 9th February-**

All Councillors who are Representatives on our areas were given copies of the Health & safety reports and also what action needs to be taken for their areas to deal with. **Resolved that these minutes and actions be approved.**

**ii) Proposal by White Rose to use pitch at Fairway area** -Councillor Packham report that White Rose wish to use the pitch for their younger teams who do not need a full size pitch. **Resolved that this is acceptable providing they do the necessary work to make this playable and that the Insurance and costs will be their responsibility. Maybe some 106 monies could be made available.**

**e) PERSONNEL/TRAINING**

**i) Training.** Councillor Mrs Brown reports that at YLCA meeting it was discussed about providing training for Councils on "The Council as Employers" would keep us informed when this is organised.

**102. OTHER REPORTS**

**a) Selby Rail Users** –Councillor Packham reports he has had a meeting with Pete Myers of Northern Rail and they will stop ticketing parked cars. They are also looking at removing

some of the Disabled Parking areas which are underused as there is an overprovision of these also looking at making more parking available in the coal staithes areas. Mr Myers also asking the DDT to invest in this parking area expanding the site and CCTV and lighting. If this goes ahead it would involve probable charging for parking (suggested £1 per day). SADRUG are asking for the Parish Council to chase up SDC about replacing the CCTV's which they removed from this site, even though they were not their cameras. **Resolved that Clerks write to SDC asking for this to be done.**

**b) Gala Committee report**-No report.

**c) C.A.B** - Councillor Brown also handed in report of usage by Sherburn clients, which shows 55% of usage is for Sherburn clients.

**d) Community Association** -No meeting held

**e) Eversley Park Centre** – No meeting held in February next one 3rd March.

**f) Yorkshire Local Councils Association** – Councillor Mrs brown reports that at meeting there was presentation on "Fracking" This is proposed between York and Selby..

**g) C.E.F.'s** - Councillor Mrs Prescott reports that next meeting 3rd March at Monk Fryston this is to discuss funding.

**h) Rugby Club** – No report.

**i) Angling Club** - Chairman reports he has now spoken to Mr Jordan and work will be starting again soon on this site. Councillor Hobson reports that another gentleman quite keen on upgrading this area, wants to put a building on the site for fisherman/visitors. This is green belt and no development allowed, Chairman reports that Mr Jordan already tried to get this done.

**j) White Rose Football Club** - No report.

**k) Fairways area** - No report.

**l) Aero Club Liaison Committee** - Councillor Doherty reports that next meeting 19th February. There has been some concern over planes cutting their engines over the village, Councillor Doherty explained that this is a proper training procedure, but he will mention at the meeting that this is not a good idea over the village itself. Councillor Packham asked that the request is put in to stop flying over the Church itself also. Councillors Mrs Brown mentioned about helicopters still flying over the housing. Councillor Doherty would take these comments to the meeting.

**m) Community Mini Bus** - Project Officer reported that new password received from Charity Commission, step been repaired, usage is slightly improving Scouts booked it for 2 weekends in March and April. Councillor Brown reports she has had request from CTA for license details so that is (maybe) good news for the funding. Councillor Thwaite suggested this bus be on Parish Council Gala stand so that people can see the bus and details of usage could be explained to interested parties, this was agreed.

**n) Village Centre Project** - Confirmation been received from Environmental Partnership Action Community that we have received £20,434 grant for this project, subject to confirmation from Selby that we have the £130k funding approved. Councillor Brown states there is a notice on the toilets that they will be removed in March. Councillor Prescott states we should publicise where people can use the toilets, the Betting Shop, the Swan and the Library. Councillor Brown reports they are wanting to put some form of "feature" on this site.

### **103. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA**

#### **Items for information only**

**i) Letter from SDC regarding S106 money available**- Persimmon Homes contribution now in for Moor Lane and this totals £51,726.00

**ii) Letter from NYCC Coldhill Lane Saxton** -10mph speed limit from 17th to 20th February for verge and drainage works.

- iii) **Yorkshire Life Magazine** -Have contacted Chairman today are doing piece on Sherburn in 2 weeks time. They are contacting Chairman this evening for any comments. We should be mentioning upgrade of village centre, Aldi store. Agreed Chairman could deal with this.