

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
14th DECEMBER 2015 AT 7.00PM**

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), B. Packham, Mrs M. Hunt, Mrs J. Brown, T. Streatfield, M. Hobson, Mrs B. Thwaite, D. Buckle, L. Wake, M. Jordan (slightly late) and Mrs M. Gibson (Clerk) D. Palmer, Community Development Officer

MEETING BUSINESS

66. APOLOGIES FOR ABSENCE:

Apologies were received from Councillor J. Prescott and Councillor M. Jordan would be late also PC Richardson.

67. DECLARATIONS OF INTEREST

No Councillors had interests to declare.

68 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 19th October 2015 were approved and signed by the Chairman.

69. PUBLIC OPEN SESSION

No members of the public present.

70. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

- i) Combined Authorities-** This bill has been amended and District Councils can agree to go with another Council if they wish (Craven and Harrogate wish to go with West Yorkshire) County Councillor will keep us informed of any development.
- ii) Street Lighting** –County Councillor needs numbers of the ones which are going off before midnight. Councillor Wake says one outside his house goes off some evenings and not others. Clerk to contact NYCC and say that Beech Grove, Beechwood Glade and Beechwood Croft need to stay on as these are Old/Infirm peoples housing.
- iii) Budget Cuts** –At a recent seminar it was reported that Welfare/Local Govt and Whitehall Depts. are protected everything else not protected. If Govt give back the Business rates to local councils this would probably be a neutral result.
- iv) Fire & Rescue** –As Councillors are probably aware Tadcaster is one of the areas which has been cut back from a truck to a van.
- v) Meeting been held with Leader of SDC and Chief Executive of Selby Council** regarding development. 2011-2027 requirement for the whole of the Selby area is 7200 houses. With what is already passed and on the cards for this village Sherburn should have none in the next allocation.
- vi) Traffic Lights-**Any problems with temporary traffic lights by the Construction sites please direct via County Councillor so he can make sure they get to the correct person at Northallerton.

vii) County Councillors Local Budget up to £5000 available. County Councillor asked that any Councillors with ideas for this funding let him know as soon as possible anyone requesting this funding must have a proper constitution and a bank account to qualify.

viii) Report on meeting with Redrow/Persimmon –County Councillor reports that Trading Standards are looking at Traffic orders for this site and signs have been put up directing all traffic down bypass and Moor Lane to the site. Councillor Hobson reports he has met with Yorkshire Water about sewage coming up the storm drains and they are doing a survey in the next few weeks. They are not convinced that the sewers can cope with the amount of housing being built. The pumping station in Moor Lane is to be upgraded in the near future. If a report is received Cllr. Hobson will forward a copy to the Parish Council. Councillors stressed that anyone with sewage problems should contact the water board immediately.

ix) Report from Selby Area Committee –Nothing to report.

71. CORESEONDENCE

i) Ro receive letter from NYCC they will carry out inspection of footpath between Low Street and Eversley Garth Crescent and deal with anything which is of a high level of concern.

ii) To receive complaint about bins on Church View car park –Clerk had sent this to SDC and they have been out and will make sure this does not happen again.

iii) To receive letter of complaint about grass cutting in Moor Lane/Apple tree Way This has been cut again and residents now happy about this. Councillors felt that Bedfords have done a good job this season.

iv) To receive letter from SDC regarding Tesco Community Funding Scheme. (Copy been sent to all Councillors) agreed this go on January agenda and any Councillors with ideas send them to the Clerk before that meeting.

v) To receive letter from SDC regarding Community Infrastructure Levy presentation two dates in January. Resolved that Chairman, Councillor Streatfield and the CDO attend 14th January and Councillor Lake attend on the 28th January.

vi) To receive letter from NYCC regarding preferred options consultation for the Minerals and Waste Plan. Councillor Streatfield had looked through this and nothing in this village area.

vii) To receive letter from John Cattanach about Utopia Buses –this letter states Utopia that the Parish Council were “positive” about backing this service. **Clerk confirmed we had no contact with Utopia we had agreed to back the service which Mr Cattanach was trying to get up and running. Councillor Packham has dealt with this after confirming with Clerk that this was the position.**

viii) To receive letter from AV Irrigation regarding system contract for Fairway. This will remain same cost as at present. Resolved we find out how many people actually play on this area before anything decided. (This to go to January Finance meeting)

ix) To receive complaint about bin in Moor Lane/Apple tree Way being filled with dog waste and smelling not being emptied only once a month, requesting proper dig bin at this site. Clerk had told the resident that dog waste is allowed in these bins. Also contacted SDC who have made sure this is emptied every week. No further complaints. Resolved we would not instal a separate dig bin at this site.

x) To receive letter from AB Agri with upgrade on work at the Maltings, South Milford-work has now started on this site and clearance is underway. Pile driving and installing tanks ready for the construction are underway also. Work should be completed by November 2016.

- xi) **To receive letter from Zurich Insurance regarding policy renewal**-asking if any changes for new policy. Clerk has sent updated staff wages and asked for a quotation for our January Finance meeting. Asked for a quote for index linked and non-index-linked.
- xii) **To receive update on HS2.** Copies been sent to all Councillors for information only.
- xiii) **To receive complaint about street lighting going off at Midnight** –County Councillor had sent full response to this complaint.

72. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** – Councillor Streatfield reports no contentious items. Separate minutes will be sent out after this meeting.
- ii) **Report from Transport/Traffic Committee** –No meeting held.
- iii) **Construction sites-** this already reported in County Council report.

b) COUNCIL

- i) **Community Development Officers report** –This has been previously circulated to all Councillors. Still awaiting proper grant funding agreement for VC Project. Parish online would cost £250 per year to get maps etc agreed CDO take the free month and see if we need to spend this money. (To look at January Finance meeting) Ongoing with CEFs for Defribulator case. Agreed litter bin that Aldi providing should be sited at New Lane. **Following these discussions this report was accepted. ...**
- ii) **Report on YLCA Health Check** - Clerk reports that a new Legal Topic Note was mentioned at Finance training day will try and find a copy. This item could then be removed from the minutes.
- iii) **Litter Eversley Park**-Councillor Packham had asked for this to be put on but this problem appears to be better at the moment.
- iv) **Facebook for the Parish Council** –Chairman and Councillor Streatfield had asked for this item, they felt this would be a good way of communicating with more residents. Much discussion took place and it was agreed that full details of what was involved be sent out to all Councillors and then this could be decided at January meeting.
- v) **Grit Bin Fairways by Play area**-This corner is very bad and a resident had offered to spread grit if we instal a bin. Councillor Packham pointed out we had resolved not to buy any more bins but Councillors felt this area was dangerous especially being near to the play area. **Resolved we look at getting a bin for this area on the grassed area by Copperfield Close entrance.** Councillor Jordan stated there used to be one at Tomlinson Way but appears to have gone missing. **Clerk would get Mr Varley to check if any more missing and then order replacements with the new bin.**
- vi) **Speeding traffic on Fairway**-CDO to contact NYCC and ask when speed check last done on this area. Chairman reports that Councillor Prescott is requesting that this area be added to speed gun area.
- vii) **Tesco Community Funding**-dealt with in correspondence.
- viii) **To sign off paperwork for Ash Row Solar Farm** –Clerk had checked that this is best offer the Company will make. **Chairman and Councillor Thwaite signed off this paperwork. Agreed this go on to January agenda. Any ideas for spending this funding should be sent to the Clerk before that meeting.**
- ix) **Councillors attendance at School Youth Council meetings** –Councillor Packham will ask if the Youth Council would like Councillors to attend and report back to next meeting.

x) **Request for Zebra Crossing at Fairways** –Councillor Mrs Hunt requesting this as is very difficult crossing road outside Aldi. Councillor Packham will take this up with NYCC as there are criteria which need to be met for these crossing.

xi) **Notes from Public Meeting on the 26th November** –(copies been sent to all Councillors) Clerk reports that dates for another meeting with Mark Crane are the 15th or 22nd January (Friday evening) **Resolved we ask Mr Crane for his preference and then contact Mary Weastall and Richard Sunter if they can attend on that date as well.**

c) **FINANCE**

i) **To Agree minutes of Finance meeting held on Monday 9th November.**
-Resolved that all actions be approved.

ii) **To confirm that Mr Fagan from Community Heartbeat Trust will be attending January meeting to discuss Defibrillator** –Resolution that we accept the gift of the Defibrillator from Mr Stead at the Oddfellows Arms on behalf of the village. Also the Council ask Eversley Park centre Committee for permission to put this outside the centre **Resolved that these actions be approved.**

iii) **Report on Finance training event 27th November** –Clerk reports that Audit next year we have final say on when this has to be finalised. Councillor Lake reports that it was mentioned about a limit of £7500 for reclaiming VAT but the Clerk has checked and this appears to be just for exempt VAT reclaims.

iv) **To report Parish Council tax base for 2016/17 details from SDC –This to go to next Finance meeting for full discussion.**

II) **Cheques totalling £4522.67 (see separate list) were approved and signed by the Councillors.**

d) **LAND & PREMISES**

i) **To agree LAP meeting minutes held on Monday 2nd November (attached)**
Resolved these be approved.

e) **PERSONNEL/TRAINING**

i) **Follow up Report on meeting with Sheena Spence YLCA**-Still awaiting details from YLCA regarding Clerks salary etc. Personnel Meeting to be called when full details received.

73. **OTHER REPORTS**

a) **Selby Rail Users** – Councillor Buckle reports that electrification of the lines is being looked at. New Franchise has been approved and meeting will be held soon with the new Franchise people. Potentially try and make this a public meeting. New electric board at South Milford station.

b) **Gala Committee** – Councillor Lake reports that Santa attended on Saturday not as many residents as usual attended. Councillors thanked the Gala again for the Xmas lights.

c) **C.A.B** - Councillor Mrs Brown reports that Selby are joining with Hambleton and Richmond area all meetings will be at Northallerton. Also setting up a Credit Union in Selby area.

d) **Community Association** – Councillor Mrs Brown reports that £770 was made for the Peter Pan nursery with the sale of the Calendar, could have sold many more.

e) **Eversley Park Centre** - Clerk reports that we now have the three quotes for this work at the Car Park-**Resolved that this go to next Finance meeting for discussion..**

f) **Yorkshire Local Councils Association** – No meeting held.

- g) **C.E.F.'s** - Councillor Mrs Brown reports Western Area had met at Fairburn. No matters for this village.
- h) **Rugby Club** – No meeting held.
- i) **Angling Club** - Councillor Hobson reports no problems.
- j) **White Rose Football Club** – Nothing to report.
- k) **Fairways area-** Chairman reports that Netball Association have stated that this surface is not fit for playing on. Agreed this go to next LAP meeting for further discussion.
- l) **Aero Club Liaison Committee-** Chairman reports that they hope to run a half marathon again next year but need suggestions for parking for at least 1000 cars. Councillor Jordan suggested they contact ABN, Kingspan and Ultima Kitchens who have large car parks close to each other. Councillor Hobson would liaise with Aero Club about this. Chairman also reports the Club are proposing to revert to their old circuit for training which is better for this village but worse for South Milford. Chairman would contact the club with our comments.
- m) **Community Mini Bus Committee – This now on CDO report**
- n) **Village Centre Project – Dealt with in CDO report.**

74. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

- i) **To Receive letter from NYCC** they are arranging for gulley cleaning at The Pasture area.
- ii) **To receive complaint about footpath between Fairway/Low Street** –requesting that the stone be removed to make disabled access easier and also lighting. **This to go on next Agenda**
- iii) **To receive complaint about traffic in Wolsey Croft-This to go on next agenda.**
- iv) **To receive confirmation from SDC that the “Tour de Yorkshire” will be coming through this village in April next year. This to go on next agenda.**

Items for next Agenda;

- 1) **Provision for Youths of this village (Councillor Hobson)**
- 2) **Village Centre (Councillor Buckle)**