

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
15th AUGUST, 2016 @ 7PM**

Present: Councillors P. Doherty (Chairman), Mrs B. Thwaite, Mrs J. Brown, D. Buckle, K. Devers, Mrs J. Prescott, L. Wake, M. Hobson, D. Palmer (CDO) and Mrs M. Gibson (Clerk)

Also present: 2 Member of the public.

MEETING BUSINESS

32. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors C. Lake. M. Jordan and B. Packham.

33. DECLARATIONS OF INTEREST

Councillors P. Doherty and K. Devers declared an interest as Trustees of the Sherburn in Elmet Community Trust.

34 MINUTES OF THE LAST MEETING

Minutes of the last meeting also Part 2 minutes of meeting held on Monday 18th July, 2016 were approved as a correct record and signed by the Chairman.

35. PUBLIC OPEN SESSION

Resident complaining about development **site Strata the work is still starting at 7am on a morning** with reversing beepers etc going off. Resident has contacted Companies who are arriving early and they state Strata do not tell them of time restrictions. Chairman states the Council are meeting with Strata also Redrow/Persimmon and the District Council Enforcement officer about these problems as it is not just the one site we are getting complaints from. Residents also complaining of dust from the Strata site, cannot have doors and windows open because of the clouds of dust coming from the site. Resident was concerned that people were being threatened by Strata for taking photographs of problems with this site. Resident pointed out the Enforcement order was signed in June and this problem is still ongoing. This is all down to poor site management and no proper response from Selby District Officers. Another resident asked what the council can do to help them With challenging **“Green Belt” who do the grass cutting on the Saxton Court site**. The residents are being charged £18k per year for the work and being threatened if they refuse to pay. Chairman would give the resident a contact in the village who may be able to help them. Councillor Devers states they need to get legal advice and check their deeds/contract for this work. They cannot withhold money, and if Green Belt are named on their deeds unfortunately they are stuck with them. Chairman suggested they call in the Parish Council office and CDO would be able to tell them who is responsible for what grass cutting in their area. Councillor Wake states that District Council Maintenance should be able to tell them when they will be cutting their area.

36. POLICE ISSUES.

i) Police Presentation –No Police present.

ii) Police Representative Report –Councillor Devers reports Julia Mulligan, Police and Crime Commissioner will be holding open sessions in October for this village.

37. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

As County Councillor not present no report available.

38. CORESEPENDENCE

- i) To receive letter from YLCA regarding Good Accounting Practises on Saturday 1st October at Holiday Inn, York –Clerk felt that as she had problems this year with Audit she should attend this training (Cost £115) **Resolved council agreed with this proposal.**
- ii) To receive letter from YLCA regarding Training Employment Law 6th September at Holiday Inn, York –No councillors able to attend.
- iii) To receive letter from YLCA regarding Locality-My Community Roundup – copy sent to all Councillors.
- iv) To receive letter from RoSPA regarding annual play check-This is booked for September.
- v) To receive notification of Advice Surgeries with Julia Mulligan on the 3rd August - Councillor Devers had attended. Report above about open session in this village in October. Also reports that there could be funding available for Youth Projects in this village. Councillor Thwaite said that some discussions had already taken place about youth facilities. Councillor Hobson said that all we ever did was talk about youth facilities, nothing ever got done. He had proposed siting a couple of portakabins at Eversley Park and these could now be in place and being used, but it had been blocked. **The Chair invited detailed written proposals on this subject before the next Parish Council meeting. This to be an agenda item for next month.**
- vi) To receive letter from Harris Fowler regarding accident on the Eversley Park in March. Clerk reports that our Insurance Company Assessor has been out last Wednesday and is confident that we have met our Duty of Care for this area. Especially as the Rugby first team had played the day before, so the park would definitely have been checked thoroughly before that.
- vii) To receive letter from NYCC regarding stopping up of small footpath top of Hodgsons Lane. We have had this notice 3 times now. **Clerk to reply we have no objections to this proposal.**
- viii) To receive letter from YLCA regarding Training Seminars September-December 2016. Copies been sent to all Councillors.
- ix) To receive letter from Selby Rural Youth Council inviting councillors to attend meetings for youth on the 8th/15th/22nd August 4pm-5.30pm at Social Club. They wish to share their aims and objectives and discuss what the Parish Council could offer them and the community.
- x) To receive letter from YLCA notifying that Training session on the 7th November is fully booked.
- xi) To receive letter from YLCA regarding Annual Conference at Scarborough 28th-30th October at a cost of £190 for the 3 days. No Councillors able to attend.
- xii) To receive letter with invitation for the Public Sector Show on Tuesday 22nd November at Greater Manchester free to attend. No Councillors able to attend.
- xiii) To receive letter from Business Maps asking if the Parish Council would be interested in bespoke maps for our Parish at a cost of £200. **Resolved that the Council is not interested in this proposal.**

xiv) **To receive notification from YLCA that Training** on the 6th September, 31st October, 7th and 15th November are now fully booked.

xv) **To receive complaint about grass cutting in the Churchyard** –long grass etc.

Resolved that the Council have no control over this area as it belongs to the Church.

Agreed Chairman will write to this resident.

39. PARISH COUNCIL BUSINESS

a) PLANNING

i) **Report on Planning meeting** –Councillor Wake reports just a tree at 6 Garden Close discussed tonight. Councillor Buckle reports that SDC have passed the 20 houses for Moor Lane/Bypass corner despite our objections.

ii) **Report from Transport/Traffic Committee** – No meeting held.

iii) **Construction sites** – Dealt with in public session.

b) COUNCIL

i) **Community Development Officers report** –This has been previously circulated to all Councillors. The Defibrillator has now been received from the Oddfellows and they wish a notice to be put on this box stating they have donated. CDO reports there are signs to go around the village telling people where the Defibrillator is where do the Council want them siting? **Agreed this be photocopied and placed in all shops around the village and that a sign should be sited on Low Street near the entrance to Eversley Park. Resolved that this report be accepted.**

ii) **Update on Tesco Community Funding-** Chairman reports nothing further on this.

iii) **Request for tidying up Village Centre/Car Parking signs** –Councillor Devers asked why the bin is still outside Marios this is an eyesore and a health hazard. Councillor Buckle states they did get permission to move this behind shops near to Library but tenants had complained and it is now back. **Resolved we write asking them to move this bin within 14 days or we will get SDC to take enforcement action on this.** Councillor Buckle reports that Natwest will be installing a new cash machine in the very near future as HSBC have removed theirs. The Natwest building will then be sold.

iv) **CIL and Neighbourhood Plan** – Chairman reports this is ongoing with the next meeting on 23rd August. They have 15-20 helpers but lots more will be needed to do this plan. The main issue is feasibility work which depends how much we wish to put into this plan. It could be quite costly and it depends what financial gain the Council would get from this.

v) **Report on Council's Facebook page** – Chairman reports this is quiet at the moment.

vi) **Updating Emergency Plan** – Work still ongoing with this.

vii) **Update on email addresses for Councillors** – Chairman reports Councillor Thwaite still to get hers done.

viii) **Surface Water Drainage** – Councillor Hobson reports that Yorkshire Water are on with this. Councillors stress we need something in writing about this. Chairman stated this will be included as an item in the Neighbourhood Plan.

ix) **Update on Parish Council Vacancy** – Clerk reports no applications received. Notice to be put out again in Notice Board.

x) **To discuss signs at Bus Shelter, New Lane and also Dog Signs.** –Resolved we go ahead with the sign mentioned at last meeting **“Please respect this shelter as other people have to use this”**. Dog signs were also discussed Councillor Buckle brought copy of one which has been successful at Cliffe with easing this problem. Councillors felt this

seemed a little “home made”. **Resolved CDO would take pictures of the Cliffe signs and then this could be fully discussed at next meeting.**

xi) To discuss proposal for a Community Event on the 29th July 2017 –Councillor Buckle suggested that as Cycle Saturday had been such a success he would like to look at running another big event next year with all shops/clubs plus the Parish Council involved in this. He proposed 29th July which is Yorkshire Day. Councillor Hobson thought this would be better before the schools broke up on the 22nd July. Councillor Buckle had spoken to Yorkshire Forward but they would not back this. Executive Councillor at SDC said they would be interested. Councillor Devers suggested this should be on the agenda every month and this was agreed. Councillor Buckle reports funding could be available from Drax/Lottery etc if he could raise match funding. The cost would be approx. £18-£20k and Councillor Buckle would like to ask the Parish Council for 10% of this. Much discussion took place and it was then **Resolved that the Parish Council would be willing to fund up to £2k in principle for this project and that this should be a Parish Council led event.**

xii) Update on Community Library Steering Group – Chairman reports that they are pushing on with this. A sub-group has been formed to discuss the role of the CDO at the library. They will forward a copy of their report to the Parish Council before our next meeting. **This to be an agenda item for next month.**

c) FINANCE

i) Minutes of Finance meeting held on Monday 8TH August – CDO reported on quotes for CCTV upgrade work at Finkle Hill, Councillors confused as these do not appear to be for like for like work. **Councillor Wake to look at the quotes and his comments to go to the next Finance meeting. Following this matter the minutes were agreed.**

ii) Report on meeting regarding Sunday Bus Services with Cawood Parish Council - Councillor Brown reports that not all Parishes had attended this meeting so details of what finance exactly involved are not yet clear. **Resolved that Clerk write and state the Parish Council needs more information before we can make a full decision.**

iii) Update on External Audit – Clerk reports nothing further from Finance minutes report.

ii) Cheques totalling £7,628.11 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) No Land & Premises meeting.

ii) To report that Probation Service coming on the 22nd September to clear fruit on Eversley Park area.

e) PERSONNEL/TRAINING

No personnel issues.

40. OTHER REPORTS

a) Selby Rail Users –Councillor Buckle reports last time York Races on 42 people at station who could not get on the train. Northern Rail has promised more carriages and a bus for next York meeting.

b) Gala Committee – No report.

c) Community Association – No report.

d) Eversley Park Centre – No report

e) Yorkshire Local Councils Association – No meeting.

- f) **C.E.F.'s** - No report
- g) **Rugby Club** – Councillor Thwaite reports she is ongoing with their building. Clerk asked what event was that was on park last Saturday as we had no knowledge of this and there were cars parked all over the grassed area. Councillor Thwaite would find out and report to next meeting.
- h) **Angling Club** – Councillor Hobson requested cheque for £1666 which council had promised for the disabled platforms extra to the CEF funding received. **Resolved this was acceptable and the cheque was signed for this project.**
- i) **White Rose Football Club** – Clerk reports that they have arranged to get the telegraph poles removed and also got some work done on their floodlights while they had the cherrypicker on site. They have requested that their Biodigester service needs doing- Clerk has agreed this work be done.
- j) **Fairways area**- Clerk reports that leak been fixed on this area.
- k) **Aero Club Liaison Committee**- meeting due in September.
- l) **Village Centre Project** –Chairman reports he has heard nothing yet from the Architect but will chase him up. The public meeting which was promised to discuss this could then be arranged as a matter of urgency. Councillors will be advised when this has been arranged.

41. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

- a) **Letter from YLCA regarding Community Led Housing – copies been sent to all Councillors. Chair to deal with this.**
- b) **Prince of Wales Trust Twilight Walk – notices put on Notice board.**

Items for next Agenda:

- 1 **Bin at Eversley Park Centre (Cllr Devers)**
- 2 **Defibrillator (Chairman)**
- 3 **Youth Facilities (Councillors Hobson & Thwaite)**
- 4 **CCTV Finkle Hill**
- 5 **Wolsey Croft traffic problems.(Councillor Hobson)**
- 6 **Dog signs (Councillor Buckle)**
- 7 **List of actions from meetings (Chairman)**