

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL  
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY  
20th AUGUST 2012 @ 7PM.**

**Present: Councillors B. Packham (Chairman), K. Devers (Vice Chairman), Mrs A. Traska, Mrs B. Thwaite, Mrs J. Brown, A. Parmenter, Mrs M. Hunt, S. Haskell, C.Lake, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)**

**37. APOLOGIES FOR ABSCENCE.**

Apologies were received from Councillor P. Doherty, M. Hobson, County Councillor Jordan and Pc Richardson.

**38. DECLARATION OF INTERESTS.**

Councillor Parmenter declared in interest in Athelstan School item.

**39. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday July 16th 2012 ( Previously circulated)  
Councillor Mrs Brown states it was Yorkshire in Bloom not the RHS who were attending to look at Sherburn in Bloom areas. Also Mrs Hoyland stated that the new trees planted in Moor Lane had not caused the problem with the dyke & reference to this should be deleted. Following these amendments the minutes were approved as a correct record and signed by the Chairman.

**40. PUBLIC OPEN SESSION.**

No public present..

**41. POLICE ISSUES.**

No issues were raised.

**42. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

**a) To Consider/Comment on letter from NYCC regarding School Catchment areas for Athelstan and South Milford Schools –**Much discussion took place on this matter, Chairman stating that this problem was caused because no forward planning had been done with regard to development in South Milford and we should make sure this problem does not arise if the proposed developments in this village take place. **It was finally Resolved that the Clerks write sending copy of response that Chairman read out stating that we feel Community boundary of Railway Bridge NOT the Parish boundary should be used for catchment area.**

**b) To Consider/Comment on Proposed Waiting Restrictions On Rose Avenue-**Council have no objections to this proposed parking restriction.

**County Councillor had sent the following report:**

**i) School catchment-** he felt should reflect housing and natural boundary rather than Parish Boundaries.

**ii) Gritting in New Lane-** He has met with officers and this does not meet criteria for gritting but does meet criteria for a grit bin, he is requesting this from NYCC and will be wholly funded by the County.

**iii) Local Road repairs-**will be done soon (Sept/Oct)

iv) **Area outside Boots**-is chasing this and hopefully will be done soon.. Councillor Mrs Hunt has fallen on area by Library and hurt herself, **Resolved Clerks write again to NYCC. Councillor Traska will take photo's to be sent with this complaint. Councillor Traska also mentioned footpath from Tomlinson Way to Garden Lane is overgrown with weeds and brambles making it difficult to walk on-this to be reported also.**

#### 43. CORRESPONDENCE

- i) **To Report that S106 money from SDC for finkle Hill Floodlighting received-** Cheque forward for payment for White Rose for this amount..
- ii) **To Receive YLCA consultation regarding payment by electronic means instead of cheques.(copies been sent to all Councillors)-**Councillors asked if this would save time? Not really but would probably save postage costs. **Resolved we await final decision from YLCA with regard to this.**
- iii) **To Report letter regarding charges for Selby Planning Officers to attend meetings-** **Resolved we write and state we are appalled by this decision, surely Councils should be working together. Copy to be sent to Chairman for approval before sending.**
- iv) **To Report Resignation of Councillor Redhead.** Clerk has put actions in progress with District Council. **Chairman has written thanking Councillor Redhead for his input on the council during his short stay.**
- v) **To Report SDC Electoral Review Briefing** (copies been sent to all Councillors) –No councillors had comments to make on this.
- vi) **To Report SDC letter regarding parish vacancy.** They will contact us after 24th August when they know if we need to co-opt or an election been called.
- vii) **To Report YLCA Training “Meeting Procedures & Standing Orders\* Thursday 15th September at the Franklin Centre, Selby 7-9.30pm cost of £35 per place** (copies been sent to all Councillors) **Resolved Councillors let Clerk know if they wish to attend.**
- viii) **To Report Mazars External Audit completed.** Only comment being copies of bank statements would have been acceptable. Account forward for payment.
- ix) **To Report White Rose supplied copy of Contractors Insurance while on their site. Also they have got written agreement from them regards terms of use of the site.**

#### 44. PARISH COUNCIL BUSINESS.

##### a) PLANNING

- i) **Planning AT 6.30PM IN PC OFFICE.** Councillor Devers reports the following applications **2012/0693/FUL** - for change of use on Trading estate from engineering to bakery for Pecan Deluxe-**no objections.**  
**APP/N2739/EIA Appeal** by Redrow and Persimmon Homes regarding Low Street Site-**reply not required until 17th September so deferred to next planning meeting.**  
**2012/0468/EIA-** Outline application for 120 houses off Carousel Walk, Councillor Doherty had submitted comments regarding Traffic survey. Discussion took place on S106 contributions and what we should be putting forward for this funding , without prejudice to the comments submitted. **Full Council thought that Village Centre Project, improvements to High School facilities, and upgrading in Eversley Park should be put forward. We should make sure we get as flexible an offer as possible for this funding if we do have to have the developments proposed.**  
Councillor Mrs Thwaite asked what we were doing with present S106 fund- **Resolved this go to next Finance meeting for full discussion and decision. Clerk to find out from District if this money could be used for the Village Centre Project before this meeting.**

ii) **Housing Working Group-** Chairman reports this is ongoing he is meeting with Chief Executive at Selby on the 29th August to discuss the traffic survey further.

**b) COUNCIL.**

i) **Review of Standing Orders/Also New guidance for pecuniary interests from YLCA-** All Councillors had these and it was **Resolved these should be adopted.**

**ii) Project Officers Report-**

**Youth Shelter & Zip Wire-**agreed we go ahead and get these repaired and send quotes off to Insurance Company. **EP Sign-** still ongoing.**Leases-**been clarified by YLCA. **Trees in Moor Lane-** SDC done a door knock and no one seems to know who planted these trees. Agreed we leave. **Seats in Beech Grove** –two new ones needed and one needs some work to make it better for use (platform in front) Resolved Clerk check if these belong to SDC. and then go to next Finance meeting. Councillor felt we should have matching seats all around the village instead of a “hotch potch” approach. **Website addressess for Councillors-** resolved we get our man to attend each councillors home and put these on line, cost £20 per member (8 to do). **Party in Park-**all ongoing next meeting 25th September. **Sherburn Bowls Path-**still awaiting contractor looking at this to see what needs doing.

iii) **To Discuss “No cold Calling” sites where these required-Resolved Clerk write to Trading Standards asking if the whole of the village can be designated.**

iv) **To Consider SLCC Training Day at Riccall Thursday 27th September IT and internet development 9.30am- 2pm cost of £7.50 per delegate-No-one available to attend.**

v) **To Consider E-mail classification system** –Councillor Devers states as Councillors are inundated with E-mails from the Clerks could these be coded to make things easier.

**Resolved that a traffic lights system be tested. Red for must read, Amber for should read and Green for information.**

vi) **To Confirm proper protocol for Press Comments/Releases-** This had been discussed at last months meeting. **Resolved that any contact should be through the Chairman. Vice Chairman or the Clerks and only items decided at Council should go out as Council comments otherwise should be clear they are personal comments only.**

Some discussion took place about a letter that Councillor Devers had replied to, but as this was personally addressed to him council felt this was correct. Clerks confirm that anything sent to them always comes to a meeting, with the sender being notified this will be taken to next meeting for discussion.

**c) FINANCE**

i) **To discuss progress on taking over Village Grass cutting-** nothing further on this.

ii) **To Consider hire/purchase of Traffic Recording signs-**Councillor Devers thought this would be £2-3k well spent. **Much discussion took place but agreed this go to next Finance meeting for further discussion.**

iii) **To Consider action on tree at Eversley Park- Resolved Clerks write and tell the householder to claim on his Insurance if he feels his property is being damaged.** If they find it is the tree causing the problem we should then consider removal, it needs to be proved that it is the tree causing the damage.

iv) **To Consider Rent for September Fair-**Clerk wished to know what the rent would be if the Fair do approach us to attend. **Resolved this should stay at £400..**

v) **To Report in new website charge for E-mail address, also publication of Register of Interest forms (SDC state all their forms will be redacted before they are published)-** Clerk had checked with YLCA and all Registers must be on website. **Resolved these now be**

sent off to our website.

**vi) To Approve interest free loan to White Rose Sports to pay for the lease re-assignment. To be paid back over 12 months-**Chairman abstained from comment/vote on this. **Resolved that this is agreed to help them keep going and to be repaid at £62.50 per month over 12 months.**

**vii) To Discuss/Approve replacement of street light no P39 on Church Hill this is an old concrete post which is cracked, is not unsafe at the moment but does need replacing asap at a cost of £960.** Clerk report this could be a problem if frost gets at it. **Resolved this be approved.**

**viii) To Approve booking band for Picnic in the Park 2013 at a cost of £200** –Chairman stressed this is mostly for the use of their equipment. **They have been asked to attend next meeting of this group and agreed.**

**ix) Cheques for payment. Cheques totalling £16,521.96 (see separate list) were approved and signed by the Council.**

#### **d) LAND & PREMISES**

**i) Report from Village Centre Working Group-**Councillor Mrs Brown reports they are still awaiting response from Groundwork with costings for the new scheme. Chairman states there is a problem with legal issues which is holding this up. RHS are considering their request for funding, and thanks to Lions for their donation towards this work. Project Officer is chasing up, Wincanton to rotate the area again, also to get Mr Varley to quote for spraying with weedkiller.

**ii) To Discuss Japanese Knotweed Problem-**Councillor Lake reports that the Clerk finally managed to get him details of this problem weed. Which he thanked her kindly for. Councillor Lake reports that the District are dealing with this, but public need to be made aware of what a danger this weed is. **Resolved pictures and details go on website for public information.**

**iii) To Consider Football goals for Eversley Park-**Councillor Mrs Thwaite had request for football goals on the park. **Resolved this go to next LAP meeting for full discussion.**

**iv) To Consider problem with “den” on Eversley Park-**Police had reported that there is a chair and timber behind the old Orchard area. **Clerk has asked Probation to clear this when they attend to clear fruit.**

**v) To Report Probation coming last two Thursdays in August to remove fruit from trees in park-**They will clear fruit and the “den” above and if more time will locate to footpaths around the village clearing rubbish etc. Councillor Mrs Thwaite reports they are to paint Eversley Park centre if the weather is bad and they cannot work outside.

**vi) To Approve repair of Youth Shelter and Zip Wire-Resolved that we get these repaired as soon as possible and send details off to Insurance.**

#### **e) PERSONNEL.**

**i) To confirm date of next Personnel meeting-**Clerk reports this organised for 29th August @ 7pm in Parish Council Office.

#### **45. OTHER REPORTS.**

**a) Selby Rail Users:-**No report .

**b) Gala Committee-**Councillor Lake reports that their AGM is on the 6th September if councillors wish to attend.

**c) C.A.B:-** No meeting held. .

**d) Community Association:-** No meeting held.

e) **Eversley Park Centre:-** Councillor Mrs Thwaite reports no meeting held August. Main Hall floor been repainted and the new kitchen fitted. We may need to look at new Disabled toilet facilities as the present one does not meet the legal criteria. **Resolved that the Committee get quotes for this.**

f) **Yorkshire Local Councils Association:-** No meeting held. .

g) **Youth Drop In:-** Letter received from Leader asking if anyone interested in taking over leadership in October/November when present leader finishes. Also copy of their Insurance Premium payment. Councillor Mrs Thwaite reports that they are just to use the Cream room in future as they are policing rather than engaging with the youth. New leader is needed, but no Councillors able to make this commitment.

h) **C.E.F.'s :-** No report.

#### **46. CLERKS REPORT/COUNCILLORS REQUEST FOR MATTERS FOR NEXT**

##### **AGENDA- Items for information only.**

##### **Items for next agenda:**

i) **New Opportunity for Town & Parish Councils-**E-mail received today and this has been forwarded to all councillors for their information/comments. Replies needed by 5th September **Councillors to let Clerk know if they have any comment to make.**

ii) **Boots shop, Finkle Hill –**Reply to our letter regarding litter in the area. They state that the build up of rubbish is due to the lack of bins. **Clerk to write and state this is private land we have no authority to site bins in private land.**

iii) **NALC Larger Councils conference- 28th November at Royal National Hotel, London.** Cost of £180 per delegate. No Councillors wish to attend.

iv) **Quote for replacement of guttering on Eversley Park centre –**this has been vandalised, quote is for £1400. **Project Officer to get more quotes and this should go to next LAP meeting. Clerk to check with Insurance company if this is covered.**