

MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 21st AUGUST, 2017 @ 7PM

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), Mrs J. Brown, D. Buckle, B. Packham, Mrs B. Thwaite, M. Hobson, K. Devers, Mrs M. Hunt, Mrs A.M. Oldroyd (CDM) and Mrs M. Gibson (Clerk)

Also present: 2 members of the public and the Press.

MEETING BUSINESS

33. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Mrs J. Prescott, L. Wake and T. Platts.

34. DECLARATIONS OF INTEREST

Chairman, Councillors Devers and Packham declared interests in the Community Trust. Councillor Buckle in the Teasel Trust and Councillors Hobson and Devers in the Peter Pan Nursery.

35. MINUTES OF THE LAST MEETING

Minutes and Part 2 minutes of the last meeting held on Monday 17th July and also Extraordinary meeting on the 7th August, 2017. Councillor Buckle had comment about Part 2 minutes which were moved to a Part 2 session to discuss. Following this the minutes were approved and signed by the Chairman.

36. PUBLIC OPEN SESSION

Residents complaining about SDC decision not to take action against Strata for their breach of Planning Conditions. Much discussion took place regarding the problem this site is causing to residents with noise and dust pollution and resident feels "it stinks" that this action was dropped. Resident also feels that the Planning Enforcement officers at Selby are not doing their job. There is no HSE requirement for vehicles to have audible beepers and without this noise the disruption would be **slightly better**. Councillor Thwaite stated she has sympathy with these residents but there is very little the Parish Council can do about this. **Resolved that Parish Council would write to SDC regarding this. Councillor Packham would also go to Selby on Wednesday and raise these matters direct with the Enforcement team.**

37. POLICE ISSUES.

i) Police Presentation – Clerk received letter from Police giving details of their shifts pattern, none of which coincide with a Parish Council meeting. Letters also requesting the Parish Council call a meeting with the local shopkeepers regarding a "Shopwatch" scheme. Councillor Buckle reports that a lot of the shops have already signed up to this. **Resolved Parish Council would support the Police in this but felt that they should call the meeting themselves and that the Parish Council would like to attend the meeting.** Clerk also had Police in office about dens in the Eversley Park area, also suggesting that CCTV could do with upgrading **(This already on agenda for discussion later).**

ii) Police Representative report – Nothing to report.

38. NORTH YORKSHIRE COUNTY COUNCIL

County Councillor reports;

There has not been a meeting since last Parish Council meeting. The County Council are looking at an area for a **lorry park** on the Trading Estate to alleviate problems with Lorries parking around the village.

Beech Grove –Meeting on the 11th September regarding this area.

There are proposals to **link the Fire Brigade and the Police** which consultation is still ongoing.

Graffiti near to Library area needs clearing.

39 CORRESPONDENCE

i) To receive letter from SDC regarding Mobile CCTV for fly tipping areas –

Councillors felt we did not have a specific area where there were problems. **Resolved Clerk write and say at the moment we have no fly tipping “hot spots”**

ii) To receive letter from NYCC regarding election of 2 for Selby Area Committee-
Councillors voted no action on this letter.

iii) To receive letter from SDC regarding “glow in the dark” stickers for householders regarding dog fouling outside their properties –CDM reports that some are being delivered tomorrow and it was agreed to make these available at the library and advertised on our Facebook page. Councillor Buckle asked if we could order some more of our signs as these appear to be very affective. **Resolved that Councillor Buckle order 12 more signs and Councillors Buckle and Hobson would erect when they arrive.**

iv) To receive letter from SDC regarding “Don’t be a waster” September big clean up. Do the council wish to book a day of action. Resolved that this could be incorporated in the next Community Litter Pick on September 9th. CDM to contact them regarding this.

v) To receive letter from NYCC regarding Traffic Sensitive streets review. Chairman reports that this is for streets which would cause serious disruption if closed for roadworks. At the present time only Low Street on this list. **Resolved Clerk write and state that Kirkgate, Finkle Hill, Moor Lane and the Bypass be added to this list as they now meet the relevant criteria.**

vi) To receive letter from YLCA regarding hard copies of New Finance & Transparency guide at £1 + postage per copy. Clerk reports these are now sold out. Copies are available on website if Councillors want one please let Clerk know.

vii) To receive training programme for August/October from YLCA (been sent to all Councillors) Councillor Devers wishes to book on the following sessions: 11th October- Insurance and Risk Assessment. 12th October VAT, contracts and Procurement. Also 29th September and 3rd November for Employment Law. **Resolved that the 11th October also 29th September and 3rd November sessions be agreed. As Councillor Devers not on Finance committee the 12th October session was not agreed. Chairman stated that with regard to a training events attended by a Councillor it should be the norm afterwards they circulate other councillors with any relevant materials (e.g. PowerPoints presentations) and give a concise summary of any key points. Chairman also suggested that where councillors attend a meeting of interest (e.g. HS2, Aero Club Liaison Committee) there should be a concise summary so all councillors are up to date. Resolved this action be approved.**

viii) To receive letter from Citizens Advice Bureau regarding their AGM at Richmondshire. No Councillors wished to attend.

40. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting 6.15pm In PC Office**—Chairman reports separate minutes will be forwarded.
- ii) **Construction sites** – This item already discussed in Public session..

b) COUNCIL

- i) **Update on Emergency Plan** – Councillor Wake not at meeting so no report.
- ii) **Programme for Growth** – Councillor Buckle reports he has met with Mark Crane at SDC and there is £100k for the Village Centre work but this would not be available for other works. Chairman stated we had also asked that other items we had asked for included a Waste Recycling Centre and a Leisure Centre. Chairman felt that the residents would not be pleased that a large sum was spent on a private area and nothing else was done for this village. **Councillor Packham proposed and Councillor Devers seconded that we should consult with residents about what is wanted for the village centre.**
- iii) **Youth Update** –Councillor Hobson reports he is being pressed by SDC about the Youth Funding and if nothing is decided soon they will withdraw the funding. Councillor Hobson reports that the Cricket Club are struggling for members and if they close down their pavilion could be available for a Youth facility. They cannot let the Parish Council know until their AGM in October. CDM is going through the Youth Minutes to see if anything else could be available. She also reports that SDC state that our Anti-Social Behaviour figures are down so there is less need for the money. CDM is checking the figures and suspects there may not be a genuine reduction in ASB. CDM has been discussing options with youth workers and suggested producing a matrix for the possible sites. Councillor Devers reports he has made contact with someone who is willing to come along and give Structured Training for youths in Snooker and suggested that the Parish Council should write to Old Girls School asking if they would book 2 evenings per week for such Structured Youth events. Councillor Devers said that he would be making a request for £10k of the Parish Council budget to go towards Youth Provision, he said this would represent 6.5% of our budget. Councillor Thwaite stated that the OGS should be pleased to be getting offers of 2 nights per week bookings. Councillor Packham stated that it is up to the Committee of the OGS what bookings they accept. Much discussion took place and it was then **Resolved that CDM write to OGS asking if they would accept these Structured Youth events for 2 nights per week.**
- iv) **Update on Wolsey Croft** –Councillor Hobson reports the costs would be £700 for 9 H Bars plus the administration fees. Councillor Hobson would get full costs before the next Finance meeting then a final decision could be made on this proposal.
- v) **Air Quality** - Nothing further on this.
- vi) **Action List** – Chairman went through this with what work is still to be done.
- vii) **Portable Speed Awareness** –Councillor Hobson reports there is not a unit available now, all out on sites. Councillor Hobson will be organising training for the speed gun usage in September some time, full details later.
- viii) **Japanese Knotweed/Giant Hogweed** –Councillor Lake reports that it is not Giant Hogweed at the top of the Park. **Clerk has contacted NYCC about footpath 12 and they are looking in to this.**
- ix) **Community Development Manager report** – Councillor Packham congratulated CDM on this comprehensive report.
- x) **Bus Shelter bottom of New Lane-** Clerk reports that this is SDC property and have paid the account for cleaning the Graffiti off this shelter.

- xi) To report on Code of Conduct and Register of Interests meeting at Tadcaster-** Chairman reports that all Councillors need to check their Register of Interest forms and make sure they are up to date. Clerk would send out new ones if anyone needs to fill in a new form.
- xii) To report on training 16th August regarding Social Media and also new financial regulations** –Councillor Lake reports that this was quite informative and there is a memory stick in the PC office if any Councillors wish to borrow this to read through.
- xiii) To discuss Hot Food Van at Angling Club** –Councillor Buckle reports he has checked with SDC and as the owners of the land the Parish Council have to give permission for this and then planning permission would be needed as it is there permanently. **Resolved this go to next LAP meeting for full discussion.**
- xiv) To discuss Red Telephone box at New Lane-**Councillor Buckle mentioned that we do have a Red Telephone box in New Lane and suggested that the Parish Council buy this another Parish had bought one for a £1 and sold it on ebay for £1k. **Councillor Buckle proposed and Councillor Lake seconded that this action be taken and resolved unanimously.**
- xv) To discuss Sponsorship of Flower Tubs in the village** –Councillor Buckle reports that the Card shop wishes to sponsor a tub in the village, Parish Council would still pay for the watering etc the card shop would just get a plaque on the tub. **Resolved that this action be agreed subject to details (size of plaque, cost per annum etc) being agreed.**
- xvi) To discuss 3rd Defibrillator for the village** – Councillor Buckle reports that British Gypsum is 50 years old this year and they wish to give something to the village to mark this occasion. Councillor Buckle had proposed a 3rd Defibrillator and British Gypsum agreed with this. **Resolved we accept this offer and this to be sited at Finkle Hill Recreation Ground.**
- xvii) Update on cleaning up of the village** –Councillor Buckle reported that Ami and payback team are cleaning the village this week ready for the Food and Craft Fair this weekend. Chairman would ask our Contractor to spray the weeds in this area also.
- xviii) Upgrade of Footpath 13 and Lighting this area** –Councillor Platts had raised this matter but not at the meeting so nothing further.
- xviv) Data Protection update – YLCA copies sent to all Councillors.** Chairman reports that this appears to be very onerous and it also states that a named person must be on these from April next year. **Resolved this go to Personnel Committee for further discussion.**
- xvv) Footpath top of Eversley Park-** Chairman reports that this has been done and account is £800 more than the Gala and Teasel Trust originally thought. Chairman reports that the payment request is in a personal name. Much discussion took place regarding the Parish Council paying the extra money. **Resolved that this would not be acceptable for this Parish Council to pay a private person public money.**
- xvvi) Toilets in the Village** –Chairman said it was unsatisfactory that the last meeting of this group was called at 10 minutes notice and only a two of the four people on this committee were able to attend. Councillor Hobson had now got copies of all paperwork Council required to make a proper decision on this. **Resolved that another meeting of the Toilet Committee (Councillors Hobson, Thwaite, Wake, Devers, and Platts are on this sub-committee) be called and all the necessary paperwork checked and full details reported back to next full Council meeting.**
- xvvi) To discuss Security of Parish Council premises-**Councillor Devers requested that we get someone out to re-assess the security of all the Parish Council premises. EPC/Rugby/White Rose and Fairway. **Resolved that Councillor Devers get quotes for what work is required and pass this to the LAP Committee for further discussion.**

xviii) Update on Mobile telephone mast at Finkle Hill Recreation Ground –Councillor Lake reports that this is now for a 20year lease for £35k all of which will have to spent in the area. Councillor Thwaite states White Rose are meeting tomorrow and will let PC know if they approve **Resolved that this proposal go ahead subject to full consultation and planning permission being granted also that there are no material changes in the conditions and that there will be no charge for legal fees if PC pull out if there are changes.**
(Councillor Thwaite did not vote on this proposal as she is a trustee of this area)

c. FINANCE

i) To approve/agree minutes of Finance meeting held on Monday 14th August. 2017 (attached) – Councillor Lake want through minutes for any comments. **Resolved that all actions/proposals are acceptable and agreed by this council.**

iii) Cheques totalling £9,082.93 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) No LAP meeting held.

e) PERSONNEL/TRAINING

i) To Agree on CDM responsibilities- Resolved this item go to next Personnel Committee for further discussion.

41. OTHER REPORTS

a) Selby Rail Users – Councillor Buckle states nothing much to report, now got an hourly service to York, New station has been delayed until 2019.

b) Gala Committee – Councillor Lake reports that they did well with Gala and a healthy balance at the present time.

c) Community Association – No meeting held.

d) Eversley Park Centre – Letter been sent to Chairman and agreed this go to next LAP meeting for full discussion.

e) Yorkshire Local Councils Association – No meeting.

f) C.E.F.'s - No report.

g) Rugby Club – Councillor Thwaite reports that their weekend event had gone well.

h) Angling Club – No report.

i) White Rose Football Club – No report.

j) Fairways area – Chairman states that a meeting needs to be arranged with Gary Limbert to clarify the future management of this area.

k) Aero Club Liaison Committee – No meeting held

l) Village Centre Project – Nothing to report. Could now come off agenda

j) Craft & Food Festival 2017 – Councillor Buckle reports they have got lots more volunteers and thanked CDM for helping with this.

k) Community Library Steering Group – Chairman reports this is going well.

42. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA

- i) To report vandalism to roof at EPC-quotation for repair of £750 been received and Clerk agreed this go ahead as this area was not weatherproof.**
- ii) To report complaint regarding Grass cutting at Pasture Fold- Chairman was dealing with this.**
- iii) To report Tree Survey received – Clerk reports that there is no urgent work required. Resolved this go to next LAP meeting for further discussion.**

43) ITEMS FOR NEXT AGENDA
There were no proposals for this.

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