

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 16<sup>th</sup> APRIL, 2018 @ 7PM**

**Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman) B. Packham, Mrs B. Thwaite, K. Devers, Mrs M. Hunt, J. Boyd, D. Buckle, Mrs J. Brown, T. Platts, M. Hobson, Mrs J. Prescott, Mrs A. M. Oldroyd (CDM) and Mrs M. Gibson (Clerk)**

Also present 1 member of the public.

**MEETING BUSINESS**

**123 APOLOGIES FOR ABSENCE:**

No apologies were received.

**124. DECLARATIONS OF INTEREST**

Chairman and Councillor Packham declared interest in Community Trust and Councillor Thwaite in White Rose and Rugby Club. Councillors Buckle and Boyd in Teasel Trust.

**125. MINUTES OF THE LAST MEETING**

Minutes and Part 2 minutes of the last meeting held on Monday 19<sup>th</sup> March, 2018. Councillor Prescott reports that minute 116. vii) should read Youth Making Things Happen CIC are applying to CEFs for funding not the CDM. Following these amendments the minutes were agreed and signed by the Chairman.

**126. PUBLIC OPEN SESSION.**

Resident thanked Councillor Hunt for the village clean up. Also resident complaining about **Cars parked in Athelstan Court while there was Dance Competition residents could not get in and out of their drives.** Had attended some months ago asking for further car parking at this centre and nothing heard about this. Chairman reports that it was decided that the cost was prohibitive for the amount of parking this would provide. Lots of discussion took place and it was decided to look further into Councillor Boyd's suggestion that EPC have a supply of cones and EPC staff put them out in surrounding areas when an event is on in the Centre. Agreed this go on next month's Finance agenda. Resident also mentioned that the **rubbish bins at entrance** are not being emptied and are overflowing again. Councillor Thwaite reports that if bins are contaminated they will not be emptied. Councillor Packham stated that Council had agreed to look at this again in May.

**127. POLICE ISSUES.**

- i) Police Presentation** – No Police present.
- ii) Police Representative report** – No report
- iii) To receive letter from Julia Mulligan** following meeting with Chairman. Stating that we should see an improvement over the next few months in the level of engagement amongst the Neighbourhood Policing Team. Chairman report still no action from Police. **Chairman will contact Julia Mulligan again and report back to next PC meeting.**
- iv) To receive letter from Resident with a suggestion for a Community/Police action day.** Much discussion took place and Councillor Packham stated that we would need Police and Youth Services to be involved if we are going to progress this. . **Agreed**

**Chairman should contact Police and Youth Services about this suggestion and report back to next PC meeting.**

## **128. NORTH YORKSHIRE COUNTY COUNCIL**

### **County Councillor reports;**

- i) Low Street-**Persimmon and Redrow are trying to get contractor to do footpath and crossing work but are having difficulties with this- so still ongoing. Councillor Packham stated this work should have started before the building started so the developers are in breach of Section 278 conditions for this site.
- ii) Beech Grove –** Despite having spent hours on this there have been objections to what is proposed so NYCC are going back to stage 1 which is widening access and providing parking one side of the road and yellow lines on the other side. Councillor Packham felt this would have a knock on effect on Beech Close residents.
- iii) Health Services-**there is a proposed health centre which would be situated between Athelstan School and South Milford train station. This will be smaller than the original proposed clinic. SDC state there is no CIL money available for this proposal.
- iv) Moor Lane-** New white lines are to be installed. County Councillor is pushing for resurfacing of this road.

**Councillor Hobson then stated he is resigning from this Parish Council with effect from this meeting. He will be staying on as County and District Councillor until the next elections. Councillor Thwaite thanked him for all his work for this Council.**

## **129 CORRESPONDENCE**

- i) To receive letter from Charity Commission-**regarding Safeguarding charities. This was noted.
- ii) To receive letter from SDC-**regarding Refill Project, idea is to reduce plastic usage. Would this council be interested in this? **Much discussion took place and it was decided we were not interested in this scheme. Councillor Packham reports that something is being looked at in new Village Centre proposals.**
- iii) To receive letter from Elmet Art Society-**requesting permission to erect a permanent sign at the entrance to Eversley Park. **Resolved we could not allow this as everyone else would want one as well.**
- iv) To receive letter from RoSPA regarding training 265<sup>th</sup>-28<sup>th</sup> June at York.**  
No Councillors able to attend.
- v) To receive letter from SDC regarding Tree Policy Consultation-** Chairman and Councillor Boyd disagreed regarding the scope of this consultation (whether it applied to SDC trees) and are to review the document and report back. SDC will not give carry out work on trees they own unless the relevant criteria are met. Councillor Buckle asked who had done the tree work in London Road, Clerk stated that Mr Varley had done this, Councillor Buckle had had lots of people stating he has done an excellent job. Councillor Packham stated he had lots of people complaining that nothing is done about the trees in Beachwood's and why have they not also been done. He had pointed out that these are SDC trees and not Parish Council.

## **130. PARISH COUNCIL BUSINESS**

### **a) PLANNING**

- i) Report on Planning meeting –** Chairman reports that minutes will be forwarded from this meeting. This had been the first meeting where paper copies were not available.all items

are now on the planning portal and all Councillors had looked at this before the meeting. SDC are looking at more consistency in the Construction Management Plans and will get back to Parish Council with full details. Councillors are concerned in case Parish Council are not involved with this plan.

ii) **Construction sites-**

b) **COUNCIL**

1) **Update on Emergency Plan** – Councillor Brown reports that this is ongoing.

2) **Village Centre plans** – Councillor Packham had sent out details of proposals to all Councillors. The Working Group had concluded that there is a case for some work in this area, even if it is private property. Something does need to be done and if left to private owners this will probably not be done. Suggestions included removal of concrete bollards and replace same as West side of street, painting railings, general cleaning and installing seating. Proposed Village Map for notices and also stating where toilet facilities are available. Potential to improve lighting etc. Councillor Buckle reports that this work would be done to cause as little disruption as possible to businesses and would make a happier and positive result for this village. Councillor Packham asked for approval for the working group to continue with the proposals for this area and see what funding could be available. Councillor Packham reports they are trying to get funding from Tesco Bags for Life and also SDC Programme for Growth. Obviously there may be some cost to the Parish Council involved in this. **Resolved that this group go ahead and see what funding is available and total costing for this work.** Councillor Platts stated the Red Bear is an eyesore and needs some work doing to tidy this up, Councillor Lake would chase this up again with Sam Smiths. Councillor Hobson stated we needed upgrade of CCTV in this area, Chairman Reports that this upgraded is ongoing.

3) **Youth Provision**-Chairman states that NYCC are still wanting a full repairing lease for this garage site, so discussions still ongoing. Councillor Thwaite asked who is on this committee. Chairman reports Prevention team, NY Youth, Les Wake, Chairman and Councillors Packham and Hobson, Positive Youth and Tom Jenkinson (Stronger Communities). Police and young people have also attended the meetings. .

4) **Community Speed Watch**-Councillor Packham reports that at present only area is Wolsey Croft but are trying to get Fairways, Church Hill and Milford Road added to this list. Fairways is currently being assessed to find a suitable location and we will be informed in due course. We will start when the location is agreed, weather permitting. Councillor Packham would make complaints about speeding on New Lane, Church Hill and Milford Road, close to the Athelstan School entrance.

5) **Community Development Managers Report**- This was presented and approved.

6) **Action List**-Chairman asked Councillor Hobson if he had get any report about pre-school parking at Athelstan School. Councillor Hobson had tried but no action on this.

7) **Update on data Protection**-Chairman states that meeting is to arranged with Clerk, Chairman and Councillors Lake, Thwaite and Devers. Clerk would let Councillor have dates when she is available. Clerk and Councillor Lake booked on YLCA training at York regarding this on the 10<sup>th</sup> May so this meeting should be before then.

8) **Update on Christmas Market**- Councillor Buckle reports he has booked stalls from Tadcaster, Club not too happy with the plans for this event.

9 & 10) **Update on Spring Clean/dog fouling problems**- Councillor Hunt reports that the group have picked up 23 bags of rubbish and sprayed 100 piles of dog faeces. A vast improvement. Next evening is this week 6.30pm tomorrow night at Harold Mills Centre.

Councillor Hunt reports that B & S Flooring are sponsoring dog bin at Police station this has been ordered. Also Oddfellows will sponsor another bin this would be ideal if it could be situated down Moor Lane (left hand side) Councillor Hunt will let Clerk know where this is required.

Councillor Thwaite asked if another could be sited in Beech Grove. **Resolved this go to Finance Committee for approval.** Councillor Hunt also mentioned cracked wall at Low Garth Road entrance, Councillor Hobson would take this up with NYCC.

**11) To discuss Entrance to Eversley Park-** Councillor Buckle and Boyd had brought this back to the council. They felt that this was not properly discussed at last meeting. Concerns that 30 ton wagons could cause some severe damage to this area so Teasel Trust would have to get the temporary ramps which would reduce their funding. Teasel Trust had discussed this and they were willing to donate £3k towards this work being done. Much discussion took place. **Vote was taken and 5 for and 5 against and 2 abstained.**

**Chairman's casting vote was against this proposal so this item was again refused. Councillors Buckle and Boyd stated that this may have to move out of village if bad weather causes problems this year.**

**12) To discuss purchase of Activated Speed Signs for the village-** This was discussed and Councillor Devers pointed out that we had looked at this before and no suitable sites could be found for this. **Resolved this should not be proceeded with.**

**13) To discuss Part 2 minutes and the public –**Councillor Lake had brought this forward as he had complaints that the public do not have access to Part 2 minutes. Much discussion took place and Councillor Packham proposed and Councillor Devers seconded that Part 2 minutes be published with just decisions minuted. (i.e. excluding any discussions names or confidential financial details) **Resolved that this agreed and "Just decisions" Part 2 minutes be published.**

#### **c) FINANCE**

**i) To approve Minutes of finance meeting held on Monday 9<sup>th</sup> April, 2018.**

Councillor Lake presented these minutes. **Resolved that all actions be approved and these minutes be accepted.**

**ii) CCTV Working Group –**CDM reports that Mayfair are carrying out a Topography test for this to make sure sight lines are in order. There will be no charge for this test if Council go ahead with this Phase 1. Councillor Boyd asked that CDM check that the infra-red cameras will pick up images from Rugby Club to Eversley Park Centre or is an upgrade required?

**iii) To approve new Financial Regulations-** Councillor Lake reports that these now have allowance for the Council to make a 3 year plan. Chairman was concerned that these significantly differ from the model resolutions produced by NALC. Councillor Packham stated that the Standing Orders would have to be changed to remove the Financial part of them. **Agreed this go back to next Finance meeting for further consideration.**

**iv) Cheques totalling £17,071.59 (see separate list) were approved and signed by the Councillors.**

#### **d) LAND & PREMISES**

**i) To approve minutes of LAP meeting held on Monday 9<sup>th</sup> April, 2018.** Councillor Thwaite presented the minutes. Only change to these minutes is that an opening ceremony will not be held at Fairway area when refurbishment completed. Agreed that Gazebo could be ordered for the Gala. **Resolved that all actions approved and these minutes agreed.**

**e) PERSONNEL/TRAINING**

**i) To approve minutes of Personnel Meeting held on Wednesday 28<sup>th</sup> March 2018.**

Councillor Devers presented these minutes and stated they are still awaiting response from YLCA with regard to Clerks holidays. **Resolved these minutes be approved.**

**ii) To report that CDM has resigned from the Council-** Chairman asked that the Clerk and CDM leave this meeting while this matter is discussed.

**131) OTHER REPORTS**

**a) Selby Rail Users-** Councillor Buckle reports additional trains will be running from May. Last trains will then be 10.46pm from York. There will be some extra daytime and evening services.

**b) Gala Committee** –Councillor Lake reports that all going ahead. Some problems with SDC regarding road closures.

**c) Community Association** – No meeting held Councillor Prescott reports next meeting 16<sup>th</sup> May.

**d) Eversley Park Centre-** No report

**e) Yorkshire Local Councils Association** – No meeting held.

**f) C.E.F.'s** –Councillor Prescott reports that next meeting is a forum meeting on the 22<sup>nd</sup> May at Burton Salmon. Also reports that Outdoor Gym have got funding for the training sessions.

**g) Rugby Club** – Nothing to report

**h) Angling Club** – No report.

**i) White Rose Football Club** –Councillor Thwaite asked if we could get on with getting quotes for the fascia work for this building, as now the wood is exposed it needs dealing with urgently. **Agreed that LAP meeting should look at specs for this work.**

**j) Fairways area** – CDM reports that work started on site today. Haras fencing coming tomorrow to make site secure. It is hoped this will re-open 7th May.

**k) Aero Club Liaison Committee** – No meeting..

**.l) Craft & Food Festival 2018** – Councillor Buckle reports that this is ongoing. Council confirmed that Teasel Trust do have to pay bond for use of the grounds..

**k) Community Library Steering Group** –Chairman reports all going well. 1<sup>st</sup> Year now completed.

**132. CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA**

**i) YLCA-** Clerk reports that email received today and YLCA are to appoint a Data Protection Officer and they will let councils know when cost of this service is confirmed and see who wishes to sign up for this service.

**ITEMS FOR NEXT AGENDA**

**1) Bins at Eversley Park Entrance (Cllr. Buckle)**

**2) 3 year plan for Finance agenda (Cllr. Lake)**

**3) Insurances to make sure all property insured (LAP/Finance) (Cllr. Thwaite)**