

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 15TH APRIL 2013 @ 7PM.**

**Present: Councillors K. Devers (Chairman), S. Haskell (Vice Chairman), Mrs J. Prescott, M. Hobson, Mrs B. Thwaite, P. Doherty, N. Moerman, C. Lake, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk).**

**Also present; 7 members of the public and County Councillor Jordan. Also B. Pilgrim, J. Nolan, A. Moseley from Glentool. Paul Varney from Groundwork Selby.**

**119. APOLOGIES FOR ABSENCE.**

Apologies were received from Councillors Mrs J. Brown. Mrs M.Hunt and B.Packham. .

**120. DECLARATION OF INTERESTS.**

No Councillors had interests to declare. Councillor Moerman signed Declaration of Acceptance of Office form.

**121. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday March 18th 2013 (previously circulated) were approved as a correct record and signed by the Chairman.

**122. PUBLIC OPEN SESSION.**

As most of public here about the proposed Proving Ground development it was agreed that Glentool give their presentation and then answer questions from the residents.

**123. PRESENTATION FROM JEREMY NOLAN FROM GLENTROOL.**

Mr Nolan states they are to apply for planning permission for a development of industrial area on the present Aerodrome site used by Mintex for a proving ground. They had done a public presentation evening at the Aerodrome some weeks ago and plans had been altered in line with the concerns of the residents who attended this. Buildings moved further back from the road side and more screening. They would only be developing to suit occupiers so no units would be built until customers for them and built to specification of the occupants. Councillors asked what traffic surveys they had done for this area. Mr. Moseley reported he had done his own survey at peak times and this showed that most of the traffic went towards Sherburn and the bypass only 4% went down Bishopdyke Road. He states that Traffic management surveys which have been done state that the traffic is split into 30% general and 70% industrial storage traffic is generated by this sort of site, floor area dictates the amount of traffic. When asked what happens if this threshold is reached before the site finished. Mr Moseley states then this would require extra planning permission. Councillor Lake asked if they have taken NYCC figures for the traffic survey, Mr Moseley states they have used NYCC figures but also done an independant traffic assessment. Councillors state there will be more traffic from Gascoigne Wood site as well as the extra traffic that 700 houses will bring to the village in the near future. Residents state this road is already busy with HGV's and the proposed access for this site is on a bad bend in the road where accidents have already happened. The traffic survey should have been done at shift change over times not normal working hours. They already have noise from Wincantons wagons/fork lifts with beepers going at all hours of the day and night.. Mr Pilgrim states they are looking and listening to all complaints and are trying to be pro-active. He did stress that this site will

create jobs for the village which may mean the 700 new houses will be able to work on the site instead of commuting to Leeds/York as at present. Residents say this plan states buildings will be 10-15 metres high which will block views and be unsightly on what is at present greenfield site. There are already lots of empty units on the Trading Estate why do we need any more? Mr. Pilgrim states that these empty units are not easily adapted and their units will be purpose built for all occupiers. They are working closely with Selby College to try and attract graduates to work on the site they are discussing setting up a building college on this site. Mr. Pilgrim states that this site will eventually compete with Europort and Thorp Arch as the biggest industrial site in the area, Chairman said he did not think that was what the people of Sherburn really wanted for this Village. Chairman thanked all the residents for attending. Chairman thanked Glentool and asked if they would be willing to let us have their display boards to put in the Library for the public to view. Mr Pilgrim will let us have updated ones for this purpose.

#### **124. PRESENTATION BY PAUL VARNEY, GROUNDWORK REGARDING SKATE PARK IMPROVEMENTS.**

Mr Varney states that Groundwork are a national charity that work to regenerate areas all over the country. Council had turned down the proposal to extend the present skate park so they have come up with the present plan to improve the existing park with extra ramp and wall area. Funding of £25,000 is in place he just needs the Council approval for this scheme so that it can be done before the funding period elapses. Councillor Thwaite states that this already causes problems with water coming off the area into the Rugby Club, can something be put in place to stop this problem. Mr Varney would incorporate a french drain in the work. Work would commence on the 8th July and be finished by the 26th July. Parish Council would be able to reclaim the VAT on this scheme. **Resolved that this work be agreed, conditional on the drain work being acceptable.**

#### **125. POLICE ISSUES.**

##### **a) Police & Crime Commissioner attendance at meeting.**

Mrs Mulligan is attending 20th May 6.30pm prior to Parish Council meeting. At present only South Milford and Church Fenton have replied and some of their councillors will be attending.

#### **126. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;**

**To Report and take comments on;**

**County Councillor reports as follows:**

##### **i) Re-instatement of Kirkgate as a School.**

At last meeting residents had asked why this could not be re-used as a school instead of Building extensions to present ones. Reply from NYCC that they did envisage a new primary School but this is no longer the case, S106 monies will be used to extend both Athelstan and Hungate Schools, Kirkgate would be too costly to upgrade to present day standards.

##### **ii) Additional Bollards at Finkle Hill**

NYCC feel that extra bollards are not appropriate. However they are sure a licence for Planters would be granted. There are double yellow lines there so we need Police to enforce. County Councillor reports that the Civil Parking Authority when they take over next year will be able to help with this enforcement.

##### **iii) Remaining vegetation Footpath 12.**

NYCC have forwarded our request to the Public Rights of Way for attention.

##### **iv) Trees in Moor Lane.**

NYCC say these will have crowns lifted and dead wood removed when the tree surgeon is in

this area.

**v) Potholes in East Bank.**

These will be inspected and dealt with accordingly. Defects in Moor Road are due to “fretting” of the wearing surface, these are not safety critical and do not meet the criteria for emergency repair, these will be added to list of work. Temporary work has been carried out in Springfield Road and rest will be added to list of work.

**vi) Footpath between Highfields and the Village.**

Damage is caused by the fretting of the surface, possibly due to trees and shrubs not allowing the surface to dry properly and the roots lifting the path in certain areas. Defects which are urgent have been filled and rest added to work to do, also a proposed scheme for slurry sealing will be looked at.

**vii) Roundabout to Trading Estate**

County Council reports that this is starting to break up this is caused by a build up of rubber and diesel which is causing vehicles to spin off onto the old road area. County are dealing with this.

**viii) Gateways Project.**

County Councillor reports that District Council are looking at Community Funding to take over islands on the Bypass and putting something distinctive on them. Possibly planting did Council think this was a good idea. Councillor agreed this was a great idea, Community Association had tried to do this before but not allowed, County Councillor would report back this positive feedback.

**ix) Henrys Mews**

County Councillor reports that traffic keeps blocking this area so emergency vehicles could not get through he is dealing with this.

**x) Copley Lane Quarry.**

Councillor Doherty asked if County Councillor knew about proposals for the above area for a waste disposal plant. Councillor not aware but would chase this up.

**127. CORRESPONDENCE.**

**i) Dog Fouling**

SDC state they need a witness to give evidence and then an enforcement team will go and speak to the witness from there they will prosecute. **In first instance people should call Access Selby and advise of details.** Councillor Hobson felt quite strongly that something should be done about this. He is trying to liaise with the schools to get them to design posters to go around the village, he would provide a prize for the winning posters. **Resolved he liaise with Project Officer on this.**

**ii) Increase in Precept**

Letter from resident enquiring about increase in precept, Clerk had replied to this query which had put his concerns to rest. Resident did feel we should have done more to let the public know of this increase, as this is a sound financial strategy. Chairman has done a piece for the “Informer” about this. We do publish agendas and minutes and they are also on website. There is a “twitter” site for Sherburn perhaps we should look at that, although these sites could be a problem. The stand at the Gala would be good place for the council to test public opinions on how we should be notifying them of our decisions. **Resolved a small working group be set up to look into what is viable. Councillors Doherty, Haskell and Moerman elected to this group.**

**iii) Action Groups against HS2**

Reply from the above group to our letter stating that this would not affect this Parish. They state that every household in the country will pay approx.£1500 to cover the cost of the

construction and ongoing running costs. While this funding is being used spending on “classic trains” will be reduced and it is the commuter services which will suffer. This will affect all train users and therefore could have more effect on this village than we think.

#### **iv) Littlejohn Auditors**

New auditors for this year, end of year forms for completion, the date set for our formal notice is 10th June. Clerk will arrange Internal Audit when end of year accounts completed.

### **128. PARISH COUNCIL BUSINESS.**

#### **a) PLANNING -**

**i) Planning** – Councillor Doherty reports 1plan 2013/0278/HPA for an extension and dormer windows at 2 Cardinal Close had been looked at at beginning of this meeting-No objections STN.

We had also received details of project at Knottingley Power Station large extension works- he had looked through this and did not affect this village..

Councillor Doherty asked if we could put aside some funding to possibly get a further traffic survey done regarding the Proposed Industrial Development down Bishopdyke Road as this could have a very significant impact on the traffic in this village-**Resolved that up to £1500 be agreed for this survey.**

**ii) Housing Working Group**-..No report.

**iii) Healthcare Contributions**.-County Councillor Jordan reports that this will come out of 106 monies it has been agreed 25% affordable housing and £200k for health funding..

#### **b) COUNCIL.**

**i) Project Officers Report**- Copy been sent to all Councillors . This was noted and agreed.

**ii) Report on Minutes/Progress of Party in the Park 2013**- Councillor Lake reports that this has now been re-scheduled for 2014 as there have been problems with licences etc.

**iii) To Report on YLCA Healthcheck**- Clerk reports that she and Councillor Thwaite had gone through the Risk Assessment and all in order. **Completed documents would be now sent off to YLCA.**

**iv) To Discuss County Council Offices in Kirgate** –.Clerk had sent off to get the tree Protected status. Project Officer reports that survey will be done this week, we have had problems getting NYCC approval for the surveyor to enter the building.

**v) To Report on Vacancy on the Council** –Clerk reports she has not been notified from SDC yet about an election, will put up notices when go ahead received.

#### **c) FINANCE**

**i) To Approve minutes of Finance Meeting held on Monday 8th April (attached)**  
Councillor Lake asked for any comments/adjustments on these minutes. **Resolved that these be approved.**

**ii) To Discuss adding Neighbourhood Planning to our website at a cost of £35. Also including a link to Informer on PC website at a cost of £65.** Discussion took place and it was **Resolved that we should not add Neighbourhood Link but that the Informer link should be added. Councillor Haskell to try and find out if we can upload things ourselves to this website, which would cut down costs, and report back to next meeting.**

**iii) Cheques for payment.** Cheques totalling £18,496.62 (see separate list) were approved and signed by the Council.

#### **d) LAND & PREMISES**

- i) **Report from Village Centre Working Group-** no report.
- ii) **To Agree minutes of LAP meeting held on Wednesday April 3rd 2013.(attached)**  
 Dates for official opening of Library area Garden were discussed and the two for consideration were 25th May or the 1st June at 10.30am. Project Officer to contact Miss Wilsons family and find out which date suits them best. Councillor Thwaite reports that it has been suggested that we get prices for all our buildings electrical checks for a 3 year period and also ask for a fixed price for additional work this would mean any problems everyone knows who to contact in that 3 year period. **Resolved that this suggestion and minutes be approved and accepted.**
- iii) **To Agree Plan for Skate Park extension**  
 This was dealt with in presentation at start of meeting.
- iv) **To Discuss problem with rubbish being dumped on Eversley Park.**  
 Councillor Thwaite reports she has walked around and cannot find any rubbish. **Agreed this be monitored.**

**e) PERSONNEL.**

- i) **To Approve Clerks 1 day holiday on Wednesday 22nd May - Approved.**

**129. OTHER REPORTS.**

- a) **Selby Rail Users-** Rail users have met with Northern Rail and they have agreed that the notices be removed and allow parking outside marked bays, cars will have to make sure they do not impede access for Network Rail or emergency vehicles. ,
- b) **Gala Committee-** Councillor Lake reports that all going well for the Gala. Councillors Thwaite and Haskell would liaise with regard to the boards for the Gala stand for the Council..
- c) **C.A.B-** No report.
- d) **Community Association-** Councillor Prescott reports at present they are on with planting now weather improved. . Councillor Thwaite suggested another area for some planting, the grassed area on Beech Grove.
- e) **Eversley Park Centre:-** .Nothing to report..
- f) **Yorkshire Local Councils Association:-**No report.
- g) **Youth Drop In:-** . This has now closed due to lack of helpers.
- h) **C.E.F.'s :-** Councillor Prescott reported that the last meeting was discussing rubbish and who to report to, information leaflets were handed out.
- i) **Rugby Club –** Councillor Lake reports gates been done and new lock fitted and Rugby and Grass cutters given code for opening this. Sports Council had turned down their application for funding because not doing enough for the village. Rugby have agreed if this extension built anyone can use it free.
- j) **Angling Club-** Councillor Haskell reports all work ongoing on this site. DC Grahams giving estimate for trees/plants on the site..
- k) **White Rose Football Club-** No report
- l) **Fairways area-** No report

**130. CLERKS REPORT/COUNCILLORS REQUESTS FOR MATTERS FOR NEXT**

**AGENDA- Items for information only.**

**i) Wording for seats at Library Area**

Councillor Brown had sent the following wording for the seats “Donated by Scireburnean Theatre Company 2013” also “Funded by Yorkshire Gardens Trust 2013”- Project Officer reports this wording has been ordered with the seats.

**ii) Village Centre**

Councillor Brown also sent email stating that Peter Murphy has been in touch with the Secretary of the Club regarding improving outside of the building, the committee are willing to go ahead with this but stress they do not have funding of their own. Peter Murphy arranging to meet with contractors and Mr Gaitley to look at possibilities. Nothing further on the car park access.

**iii) To Report/agree Vehicle activated signs.**

Email received today regarding the participation in the initial scheme, which would cost the council £730 for 18 weeks usage of the above signs. This has been sent to all Councillors prior to the meeting for consideration as NYCC need to know today if we wish to go ahead with this. If we do wish to go ahead he needs to meet with Councillors this week to look at areas we wish to site this sign. **Resolved we go ahead with this scheme and Chairman and Councillors Hobson and Prescott would meet with Mr Griffiths on Friday am.**

**iv) Application for Parish Councillor**

Clerk has received a letter from a resident wishing to be considered for a Parish Councillor. Clerk would send out copies to all Councillors.