

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING FOLLOWED BY THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 19TH MAY 2014 @ 7PM.**

**Present: Councillors S. Haskell, Mrs B. Thwaite ,Mrs M. Hunt, Mrs J. Brown, M. Gibson, Mrs N. Moerman, Mrs J. Prescott, M. Hobson. Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)**

**Also present 3 members of the public.**

**ANNUAL GENERAL MEETING  
BUSINESS**

**1. ELECTION OF OFFICERS**

**i) CHAIRMAN.**

Councillor S. Haskell was proposed by Councillor Thwaite and seconded by Councillor Brown and was unanimously elected as Chairman.

**ii) VICE CHAIRMAN**

Councillor C. Lake was proposed by Councillor Hobson and seconded by Councillor Hunt and was unanimously elected as Vice Chairman

**iii) COMMITTEES**

**Agreed these stay as at present.**

**MONTHLY MEETING BUSINESS.**

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C. Lake, B. Packham and P Doherty.

**3. DECLARATION OF INTERESTS**

No Councillors had interests to declare.

**4. MINUTES OF THE LAST MEETING**

Minutes of the last meeting held on Monday April 28th 2014 (attached) were approved as a correct record and signed by the Chairman.

**5. POLICE MATTERS**

There were no Police issues.

**6. PUBLIC OPEN SESSION**

Residents concerned **about rubbish and litter on the Eversley Park area.** One resident states he regularly collects plastic bags of rubbish from the area, Chairman states this is cleaned 5 mornings a week by our Contractor. Councillors had to clear the area before the Gala on Saturday and he had spoken to PC Richardson who was going to write to the High School and see what can be done about this problem. Councillor Prescott reported that Julia Mulligan (Police Commissioner) is attending next CEF meeting which is at this centre on 3rd June at 7pm and suggests that residents come along and voice their concerns there. Residents also concerned about the state of **grass cutting** in the village, are we getting value for money? Pavements are overgrown with weeds both along kerb edges and back of the paths, in places 4- 5 ft high. Chairman reports that after this year NYCC will not be cutting

amenity grass at all, so that will be another thing for the Parish Council to take over and pay for. **Dog fouling** was another concern that residents brought up. Chairman reports we are spraying this to try and shame owners to pick it up, and we also have a stencil which states pick it up or face fines. Also this and the litter were the biggest complaints on the recent Village Survey form.

Residents also concerned about what is going to happen at Doctors when we get 450 more houses in this village, at present it takes 3 weeks to get an appointment> Chairman states he knows the Doctors have plans for growth, but cannot say anything further. Councillor Gibson states that the Doctors have to put their request for funding to Selby when developers apply and this then comes out of 106 monies.

The Chairman then closed the public session.

Councillors then discussed these matters and it was **resolved we should get a sign for the Skatepark stating if this area is not kept tidy it will be closed. This had been discussed previously at another meeting and it was decided this time we should go ahead, but also be ready to close off the area if it is not kept clean and tidy. Resolved that £300 be approved for this sign to be erected and installed.**

## **7. NORTH YORKSHIRE COUNTY COUNCIL**

### **To Report and take comments on**

County Councillor not at meeting so no report.

## **8. CORRESPONDENCE**

### **i) To Receive letter from John Cattanach regarding Sunday Bus services.**

He states that not all Parish Councils have agreed to fund this service, so may need more funding to get it off the ground. **Resolved that we reply that we have already allocated £700 towards this project. We suggest the Parishes who do not contribute the service should not have the bus stop in their villages. Get back to us if further funding needed and we will look at this again.**

## **9. PARISH COUNCIL BUSINESS**

### **a) PLANNING.**

**i) Report on Planning meeting-** No meeting held. The development of 150 houses needs a response from this meeting. **Resolved that the comments already made be resent. Also we feel that developers have gone back on their word about "like for like" housing backing on to present ones.**

**ii) Report from transport/traffic sub-committee-** No report.

### **b) COUNCIL**

**i) Project Officers Report (previously sent) Resolved these be accepted.**

**ii) Report on YLCA Healthcheck -** Clerk reports nothing further from YLCA on this. Internal Auditor today thinks we should ask when will this be finished and what this is costing council as it has been going on now for over a year. **Resolved Clerk do this.**

**iii) To Consider Community Action Plan -** No meeting held.

### **c) FINANCE**

**i) To sign off and report on Annual Audit.**

Clerk reports that Internal Auditor raised the point regarding YLCA Healthcheck and also suggests that our minutes should be archived at Northallerton for safe keeping (suggests we keep 5 years in office) No other problems reported. **Resolved that this audit now be signed off by the Chairman.**

**ii) To Approve Finance Minutes from Meeting held on 28th April 2014 (previously circulated)**

Project Officer reports she cannot do anything about quotes for work at Rugby Club before requested meeting is held to discuss what exactly needs doing. Councillor Lake would arrange this when he gets back from holiday. **Following this change the minutes were approved**

**iv) Cheques totalling £3533.76 (see separate list) were approved and signed by the Councillors.**

**d) LAND & PREMISES**

**i) Next LAP meeting will be held on Wednesday May 28th @ 7.15pm.**

**e) PERSONNEL**

**i) To Approve Clerk 1 week holiday from Friday 5th until Monday 15th September- Resolved these be approved.**

**10. OTHER REPORTS**

**a) Selby Rail Users – No report**

**b) Gala Committee - Chairman reported that the Gala had gone off very well, with lovely weather helping. Resolved we write to Gala Committee congratulating them on the superb day.**

**c) C.A.B - Councillor Brown reports next meeting this Thursday**

**d) Community Association -Councillor Prescott reports that the AGM is this Wednesday at Elmet Social Club. Chairman asked that they let him know when litter picking/weed clearing being done and himself and his wife will help with this. Chairman also brought up the problem of the weeds etc on the pavements which resident had mentioned on Open part of meeting. Should we get Mr Varley to do this? or get quotes for this work? (Clerk had thought about this overnight and she thought we could not do this, she contacted Selby to get them to do it)**

**e) Eversley Park Centre – Clerk reports that audit been done and auditor happy with the financial position of the Centre.**

**f) Yorkshire Local Councils Association –No meeting held.**

**g) C.E.F.'s - No report. Next meeting 3rd June at Eversley Park Centre.**

**h) Rugby Club – No report.**

**i) Angling Club - No report.**

**j) White Rose Football Club - No report.**

**k) Fairways area - Nothing to report.**

**l) Aero Club Liaison Committee - Chairman reported he had been to Custom Car event there this weekend and it was an excellent day out.**

**m) Community Mini Bus -Project Officers reports this had broken down again on Thursday last week, she had taken keys to garage and will collect them again tomorrow morning before work as it is booked out again tomorrow. There was some damage to the lights after School had it last week but we do not know how this happened.**

**n) Village Centre Project - Councillor Mrs Brown reports there is a meeting on the 28th May with SDC, Councillor Packham, District Councillor Jordan and herself to discuss this. Will report to next meeting. They do want to know what funding the Parish Council are willing to put into this. Resolved we have already put £9000 into this with fees etc so nothing further will be forthcoming, this is supposed to be coming out of S106 monies.**

## 11. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

### Items for information only

**i) Sherburn Gala Association.**

Thank you for £2000 donation towards Christmas lights.

**ii) Sherburn Bowls Club**

**Thank you for £600 for their grass cutting for this year.**

**iii) Selby CAB**

**Thanks for donation towards Sherburn Outreach programme of £1500.**

Project Officer reports that they are not using the Eversley Park Centre any more they are now using the Library instead.

**iv) Boot Camp on Eversley Park.**

She will be doing some free classes to benefit the Community. **Clerk to ask when she is starting and when classes will be running also give Rugby Club contact so that classes do not clash with their events.**

**v) Complaints about parking Beech Grove.**

Councillor Thwaite reports she has done a door to door in the area and the majority want "Resident Only Parking" passes with visitor passes. **Resolved she get a proper written survey and contact County Councillor Packham. She reports they also want the muddy grass verges where cars have parked removed and tarmac areas put in their place.**

**vi) North Yorkshire Community Arts Festival.**

Letter received stating they would like to move this from Selby to Sherburn using the Park and the Eversley Park area on the 13th September. Project Officer reports there is a problem with the Centre on the 13th September. Clerk would liaise with Manager when she is back from holiday and get back to them with other dates.

## ITEMS FOR NEXT AGENDA.

**a) Parking Beech Grove.**

**b) Path on north side of Moor Lane.**