

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING FOLLOWED BY THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY 21ST MAY 2012 @ 7PM.

Present: Councillors B. Packham, Mrs B. Thwaite, K. Devers, C. Lake, Mrs M. Hunt, M. Hobson, S. Haskell, A. Parmenter, Mrs A. Traska, P. Doherty, M. Redhead, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)

Also present: PC Richardson.

ANNUAL PARISH COUNCIL MEETING

1. All new Councillors signed Declaration of Acceptance of Office and handed in completed Register of Interest Forms. Chairman welcomed them to the Council.

2. ELECTION OF CHAIRMAN

Councillor B Packham was unanimously re-elected to this post. Signed acceptance of office form.

ELECTION OF VICE CHAIRMAN.

Councillor K. Devers was proposed by Councillor Hobson and seconded by Councillor Parmenter.

Councillor S. Haskell was proposed by Councillor Thwaite and seconded by Councillor Redhead.

A vote was taken and Councillor Devers was elected to this post.

3. TO CONSIDER CHANGES TO STANDING ORDERS.

Copies of these have been sent to all Councillors. Chairman reports he has queries regarding estimates for work (which appears to contradict Financial orders) and also admission of public and press to meetings needs clarification. **Resolved that Chairman, Vice Chairman and Councillor Traska would take a look at these standing orders and report back to next P:C meeting.**

4. ELECTION OF REPRESENTATIVE ON COUNCIL COMMITTEES.

Chairman reports that with the Councillors we have each Councillor should be on 2 committees. The Chairman and Vice Chairman can attend any Committee meetings. The following were agreed:

Finance Committee – Councillors C. Lake, Mrs J. Brown, Mrs B. Thwaite, A. Parmenter and Mrs M. Hunt were elected to this committee.

Planning Committee- Councillors Mrs M. Hunt, A. Parmenter, M. Redhead and P. Doherty were elected to this committee.

Land & Premises Committee- Councillors S. Haskell, Mrs A. Traska, Mrs. B. Thwaite, M. Redhead and M. Hobson were elected to this committee.

Personnel Committee- Councillors C. Lake, S. Haskell, Mrs A. Traska, P. Doherty, Mrs J. Brown, and M. Hobson were elected to this committee.

The election to outside bodies was deferred until next meeting anyone interested in any of these should E-mail Clerks and let them know which body they are interested in.

MONTHLY MEETING OF THE PARISH COUNCIL

Present: Councillors B. Packham (Chairman), K. Devers (Vice Chairman), Mrs B. Thwaite, C. Lake, Mrs M. Hunt, M. Hobson, S. Haskell, A. Parmenter, Mrs A. Traska, P. Doherty. M. Redhead, Mrs S. Hoyland (Project Officer) and Mrs M. Gibson (Clerk)

Also present: Lewis Stokes and Steve Garcia from Banks Renewables and County Councillor Jordan.

5. APOLOGIES FOR ABSCENCE.

Apologies were received from Councillor Mrs J. Brown.

6. DECLARATION OF INTERESTS.

No Councillors had interests to declare..

7. MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday April 16th 2012 (Previously circulated) were approved as a correct record and signed by the Chairman.

8. PRESENTATION BY BANKS RENEWABLES.

Mr Stokes introduced himself and Mr Garcia and presented a report on what is proposed for Wind Farm at Hook Moor. The proposal is for 5 turbines which will be between the A1 and Lotherton Hall at Aberford. They now have the go ahead with this proposal and hope to commence work in the next 18 months. They are at present dealing with discharge of conditions on this application which is mostly dealing with MOD who have Church Fenton and Linton on Ouse basis which fly over/around the area. There is a reasonable chance that they can agree with MOD. They do like to keep local authorities in the loop regarding progress and the next forum will be held in September which they will make sure this council is invited to. Chairman opened the presentation for questions:

Councillor Devers asked if Sherburn Aero Club has been consulted as they have numerous private flights in to their site (more than Gatwick airport). Mr Stokes said he did not know but would certainly check their records and make sure they are consulted.

Councillor Devers also asked about low frequency emissions from these turbines. Mr Garcia reports that all emissions are carefully monitored and Leeds City Council has set out limits for all emissions from the turbines. Local people are welcome to come to them with complaints about these emissions when the site is up and running and there are things they can do to lower problem emissions.

Councillor Devers also mentioned we have a thriving Motor bike community in the area and what would be the problem with "flicker shadow" from these turbines. Mr Garcia reports that there should be none because they are offset angle from most local roads.

Councillor Lake asked how far from any houses will these be. Mr Stokes reported at least 400m from any houses and also A1.

Councillor Traska asked if the proposed Wind Farm at Monk Fryston would cause problems with being so close. Mr Garcia reports that this should be taken into account by planners when any other site approved.

Chairman asked if there would be any traffic implications for this village. Also if we could have sight of the plan as we have not had anything regarding this. Mr Stokes reports that they avoid built up areas when installing these turbines, and he would send plans through to the PC office for our information.

Councillor Parmenter asked if these would be running the whole time, as these are frequently seen not actually working, and would power go to the National Grid. Mr Garcia reports that they will only be down for repairs or if there is too much wind to operate safely. Yes all power would go to the National Grid.

Mr Stokes reports that they have community funding available through their Community Benefits Package and he left a supply of application forms for our information to hand out to local groups.

Chairman asked that this Council is contacted regarding the Liaison Group and we are kept informed. Mr Stokes and Mr. Garcia then left the meeting.

9. PUBLIC OPEN SESSION.

There were no public present.

10. POLICE ISSUES.

a) Nominating PC Richardson for Police Awards.

Councillor Lake reports he has sent in this form so we await results.

11. NORTH YORKSHIRE COUNTY COUNCIL ISSUES;

To Report and take comments on;

a) Proposals for cycle path to Tadcaster-

No further responses so agreed this can come off the minutes at the present time.

b) To Discuss responses to Bus Service letter sent out to all Councillors.

Chairman asked all Councillors to carefully study this letter and report their comments to next PC meeting, replies required by NYCC by the 13th July.

c) County Gritting and Salting in New Lane.

County Councillor reports he has met with County and they will consider adding New Lane to their list.

d) County Councillor report from Area meeting;

They now have a new Chairman. Funding was granted to two Sherburn Projects: £500 for Red Bear and Community Association £952. Also County Councillor reports that A19 at Barlby closed for at least 16 weeks this summer.

e) Reply from NYCC regarding fitting bollards at library approach road entrance.

They suggest two options; a) they provide bollards and erect them and PC pay for them.

b) PC engage an approved highways contractor to supply and instal them. **Resolved that Project Officer chase up these options.**

12. CORRESPONDENCE

i) To Receive Quotation from NYCC for installing street lighting from traffic lights to

Bypass in Moor Lane up to their standard and they would then take over these lights

at a total cost of £16,632.98 +VAT. Resolved this go to next Finance meeting for further discussion and decision.

13. PARISH COUNCIL BUSINESS.

a) PLANNING

i) Planning **AT 6.30PM IN PC OFFICE.**

Councillor Devers reports that all dealt with and nothing contentious. See separate planning list.

ii) Minutes from last Thursdays Special Planning meeting.

Councillor Doherty pointed out an error, this should read Councillor Doherty to go ahead with traffic survey at the agreed cost of £750, and also the decision is due on the 11th July not plans to be in. Following these amendments the minutes were approved. **Resolved that we send off our comments on this proposal based on these minutes, by updating previous objections letter.**

Chairman reports he has had an E-mail from Dacres today which appears to be threatening this Council. They are confirming that 40% affordable housing will be on the plan, which is not what they said at the last meeting they attended when they admitted that 25% would be sufficient to meet this village's needs, why the change?. **Resolved that Chairman and Vice Chairman liaise and reply to this threatening E-mail. Also to contact SDC asking that if this plan is approved they make sure affordable housing is at 25% that the S106 monies forthcoming will be spent on projects in this village.**

b) COUNCIL

i) To Report on Youth Council

Chairman reports that Councillor Mrs Mossman started this project but he has now had confirmation from Mr Keniwell that this is now up and running and they are keen to get involved with the Parish Council. Chairman reports that their next meeting is the last Thursday in this month. **Resolved that Councillors Devers and Haskell attend this meeting or contact them for further meeting dates.**

ii) South Milford Boundary issues and primary school places.

Chairman had been asked to bring this back to the Council. **Resolved that no further action should be taken, we have agreed the Historic boundaries should be retained.**

iii) Proposals for meeting regarding Mytum & Selby.

Chairman reports that a meeting has been arranged for this Thursday 24th May at 7pm. He stressed this is not actually a Parish Council meeting and asked if anyone else wished to chair this meeting. Clerk would be taking minutes. No-one else felt able to do this so Chairman would chair. Clerk reports that Paul Shephard NYCC Highways and also Environment Agency would be in attendance.

iv) Data Protection Policy and also Freedom of Information Policy.

Councillor Haskell reports that we do not appear to be registered for Data Protection, Clerk would let him have registered number. Councillor Traska will do hand outs of duties for Data Protection and this can be discussed at next meeting. We also do not have a Freedom of Information Policy. Councillor Devers has done one and will send out to all Councillors and also this can be put on website (as a draft policy) to be put on next agenda for finalising.

c) FINANCE

i) Agree minutes of last Finance Meeting held on the 19th April (copies been sent to all Councillors).

The budget proposals were agreed also the donations to the Gala of £1000, CAB £2500 and also Harold Mills bingo machine at £162.

Resolved these minutes be approved. Next finance meeting Tuesday 29th May @ 7pm in PC office.

ii) To Report progress regarding open usage of High School.

Chairman reports that a Grant has been applied for and financial approval has been granted.

So this project is ongoing. It has been approved that the pool would stay open indefinitely.

This could include public use of lots of school areas not just the swimming pool.

iii) To sign off Annual Audit and report from Internal Auditor.

Clerk reports no problem found with audit. **Resolved that Chairman sign off this Audit.**

iv) To Discuss new Swing for Fairway area.

Clerk reports that this totals £8116.50. **Resolved this be taken to next Finance meeting for further discussion.**

v) To Discuss further proposals for BMX upgrade

Chairman reports he has had meeting with SDC who may have funding available for the extension of the present area, they were sending details through to the Clerk but nothing received. **Resolved this be added to next months agenda..**

vi) Cheques for Payment:

Cheques totalling £ 5785.87(see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) Agree minutes from Land & Premises meeting held on Monday April 23rd (copies sent to all Councillors).

Councillor Mrs Thwaite presented the minutes. Area by Library is at present under construction. Project Officer intervened at this point with the following information:

As soon as work started the owner of the extra piece of land turned up. Project Officer reports they have come to amicable agreement about the piece of land.

Builder also concerned that the wooden kissing gate could be damaged so if suggesting a metal one to replace this at no extra cost to the Council. Agreed Councillor Lake would liaise with the builders and see what would be best.

Builder also asked that his contractor Tree surgeon and builders merchant accounts should be paid when their side of work complete instead of waiting until whole project done-this was agreed providing work approved.

Tree surgeon suggests just taking out dead wood and cross branches instead of topping ash tree which would encourage more growth- this was also agreed.

Councillor Mrs Thwaite reports their suggestions for S106 money is Village Centre Project or the Phase 3 of Eversley Park Project.

Councillor Mrs Thwaite reports that White Rose want a meeting to discuss their costings, she would try and arrange this and let all Councillors know who wish to attend..

Resolved that the minutes from this meeting be approved.

ii) Report from Village Centre Working Group-Councillor Mrs Hunt reports that

Groundwork attended their last meeting with full costing of the project. Next meeting May 30th at Elmet Social Club at 7pm Chairman reports that he and County Councillor have met with SDC asking for funding towards this from the "New Homes Bonus money" but no reply yet.

iii) Report on Queens Jubilee Celebrations-Chairman reports that this is all now in hand for the 4th June will start at 3.30pm and finish with fireworks display at 10.30pm.

e) PERSONNEL.

i) To Clarify roles of Clerk and Project Officer.

Councillor Haskell reports that the roles of the Clerk and Project Officer appear to have become undefined and he felt the Project Officer should have a clearer role. Once projects have been identified then the Project Officer should be involved from the start so that she knows what is happening and is fully in the picture and report to full PC meetings with updates. **Resolved that Projects go on an agenda for PC meetings so that the Project Officer can make a full report of progress on any items. Also that a Personnel Meeting be called as soon as possible to deal with all personnel matters.**

14. OTHER REPORTS.

a) Selby Rail Users:No report available.

b) Gala Committee- Councillor Lake reports Gala went off quite well and they might actually make a profit this year. They had cadets patrolling the fencing and asking people to pay to enter. The stalls make money for their groups not for the Gala. Some damage has been done but Mr. Varley has been asked to try and roll the area as soon as Fair left. **Resolved we hold on to Bond cheques until work completed and costs can then be taken off the Bonds before being returned.** Councillor Lake did mention that Rugby pitch appear to be undulating quite badly which was nothing to do with Gala event.

c) C.A.B:- No meeting held..

d) Community Association:- No report available..

e) Eversley Park Centre:- Councillor Mrs Thwaite reports that some damage to tarmac around drain cover on emergency exit from Main Hall, she is getting quotes for this work.

f) Yorkshire Local Councils Association:-.No meeting held. Letter stating that Cllr. David Jeffels will be attending their next meeting to discuss vehicular activated signs, this meeting on the 28th June at 7pm at Selby Community Centre.

g) Youth Drop In:- Councillor Thwaite reports they had 74 here last week so going very well

h) C.E.F.'s :- No meeting held.

15. CLERKS REPORT/COUNCILLORS REQUEST FOR MATTERS FOR NEXT

AGENDA- Items for information only.

Items for next agenda:

a) Fairways Bowls Area. Clerk reports that Mr Varley states there are some broken tiles on this roof again. Balls are being kicked on to this, he does not know whether this is intentional or not. Suggest putting a higher fence to try and stop this. **Resolved this go to Land & Premises meeting.**

b) Waiting Restriction in Garden Lane. Letter received from NYCC confirming that these restrictions have been sealed and will be advertised in the press on 17th May.

c) Insurance Assessors on Eversley Park centre flood claim. They have been out and assessed this and agree that £1,484.04 was agreed for this work.

d) Audit Commission Letter from above notifying that the External Auditors from 2013 will be Littlejohns.

e) Localism Act 2011- Copies of this been sent to all Councillors for their information.

f) Finkle Hill Bowls wanting to know when they will get their contribution towards grass cutting. **Resolved this go to next weeks Finance meeting.**

g) YLCA Training June 2012 a course on "Developing understanding of the Power of Competance" training will be held over 2 days on Thursday 21st June at Pontefract and Monday 25th June at Pickering. This had been sent to all Councillors and Councillor Devers

would like to attend. **Resolved this was acceptable, Clerk would book him on the courses.**

h) Village Signs. Clerk reports that the one on Church Hill and South Milford Road are loose, she has asked for these to be done under her powers as they need to be made secure.

Resolved that Council agree with this decision.

i) Parish Lengthman. Councillor Devers asked this be put on next agenda for consideration, would send details of his ideas to Clerks before next meeting and **asked that Project Officer deal with this as a Project before the meeting so that there is a report available on the idea.**

j) Grass Cutting Chairman asked that this be put on next agenda as the grass cutting this time by County was appalling. **Resolved this be on next agenda and Clerk to find out how much County would pay us to do this ourselves.**