

SHERBURN-IN-ELMET PARISH COUNCIL PERSONNEL COMMITTEE

**MEETING TO BE HELD ON
WEDNESDAY 22ND JUNE 2016
@ 7PM**

IN THE PARISH COUNCIL OFFICE

BUSINESS FOR DISCUSSION.

- 1. Election of Chairman**
- 2. Apologies for absence**
- 3. To discuss Clerks Job evaluation/salary.**
- 4. To discuss minute taking at Personnel meetings.**
- 5. To discuss Clerks presence at Personnel Meetings.**
- 6. To discuss CDO's job description and contract.**
- 7. To discuss contingency plans if Clerk or CDO has prolonged absence.**
- 8. Holiday leave**

