



OFFICIAL NOTICE OF A MEETING OF SHERBURN IN ELMET PARISH COUNCIL

Date: 18 March 2019

Time: 7pm

Location: The Harry Mountain Room Eversley Park Centre, Low Street, Sherburn in Elmet LS25 6BA

You are summoned to attend a meeting of Sherburn in Elmet Parish Council for the purpose of determining the agenda items listed below.

Mrs N Smith
Clerk to the Council
13 March 2019

ITEM 1.	To receive Apologies for inability to attend the meeting
ITEM 2.	To receive Declarations of Disclosable Pecuniary Interest (not previously declared) on any matters of business and to consider any written requests for dispensation.
ITEM 3.	a) Public Speaking Session
	b) Verbal reports from other organisations / Police/ County / District Councillors
ITEM 4.	To approve as a correct record and sign by the Chair of the Minutes of the council meetings:- i) Tuesday 12 February 2019 (<i>Extra Ordinary - emailed 1.3.19</i>) ii) Monday 18 February 2019 (<i>emailed 1.3.19</i>) iii) Annual Parish Meeting Monday 11 March 2019 (<i>emailed 1.3.19</i>) Recommendation from the Annual Parish Meeting:- Proposal :-That the meeting asks the parish council to liaise with NYCC to push for double yellow lines on Beech Grove and Beech Close to deal with the dangerous bend and daily disputes that occur.
Item 5.	Items remaining from previous meetings i) To consider Period Poverty Sanitary Products (Cllr Platts and Devers to report). ii) To consider Financial Regulations (<i>to follow</i>) iii) To consider quotations received for the missing pieces of gym equipment (<i>previously emailed 13.3.19</i>) iv) To receive and note the draft Sherburn Brochure (<i>previously emailed 13.3.19</i>)
ITEM 6.	a) To consider CORRESPONDENCE and formulate a response i) Email from Circus director re circus in Sherburn in Elmet (<i>previously emailed 13.3.19</i>) ii) Request from County Councillor Hobson requesting use of the parish accounts for his NYCC Environmental fund to progress work on the ginnels. iii) Email from Head of Sustainability re Yellow Lines Hurricane Way (<i>previously emailed 13.3.19</i>)

Following the Local Government Audit and Accountability Act 2014 the right to record, film and to broadcast meetings of the council, committees and sub committees is established, but anyone wishing to do so should advise the clerk and the chair of the council to ensure compliance with the adopted policy to effectively and lawfully manage this activity.

	<p>ii) To receive and note correspondence None</p>
ITEM 7.	<p>REPORTS FROM THE CLERK i) To approve the Schedule of Accounts – (to be handed out in the meeting) ii) To consider and approve if correct, insurance documents from April 2019 <i>(previously emailed 13.3.19)</i> iii) To consider CCTV policy <i>(ca)</i></p>
ITEM 8.	<p>REPORTS FROM COMMITTEES AND WORKING GROUPS</p>
	<p>a) FINANCE i) To receive and note the minutes of the meeting held 4 March 2019 <i>(emailed 1.3.19)</i> ii) To consider recommendations from the committee <ul style="list-style-type: none"> • That council adopt the grant form following the removal of sentence 1 on the reverse headed, 'Additional Information'. <i>(ca)</i> </p>
	<p>b) PLANNING i) To receive and note the minutes of the meetings held on 18 February 2019 <i>(emailed 1.3.19)</i> and 27 February 2019 <i>(emailed 1.3.19)</i></p>
	<p>c) LAND AND PREMISES i) To receive and note the minutes of the meeting held 4 March 2019 <i>(emailed 1.3.19)</i> ii) To consider recommendations from the committee <ul style="list-style-type: none"> • that council instruct a civil engineer to look over the Eversley Park and recommend a drainage survey be carried out. Unanimous • that council have i) already conducted a clean-up of the courts, ii) no plans to extend the current court facility at White Rose. iii) noted your request and registered your interest about the Fairways. </p>
	<p>d) PERSONNEL / TRAINING i) To consider the recommendations from the committee to be advised ii) To consider any training requests</p>
	<p>e) Report from Community Development Manager i) Report dated February 2019 <i>(previously emailed 13.3.19)</i></p>
ITEM 9.	<p>MOTIONS FROM MEMBERS None</p>
ITEM 10.	<p>INFORMATION EXCHANGE</p>

To Note :- Members of the public and press are invited to attend the meeting as observers. Only Parish Councillors are entitled to vote. A list of Councillors is available on the website or noticeboard.

Agenda papers may be viewed on the website or the noticeboard or can be purchased at the Clerk's office.

Clerk's Office

Eversley Park Centre

Low Street Sherburn in Elmet LS25 6BA

Telephone 01977 681024

Email clerk@sherburninemet-pc.gov.uk

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