

SHERBURN-IN-ELMET PARISH COUNCIL
Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA
Tel: 01977 681024 Email: clerk@sherburninemet-pc.gov.uk

To all Councillors:

You are summoned to the Monthly meeting of the Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 18th June, 2018 @ 7pm. .

Margaret Gibson
Clerk

MONTHLY MEETING BUSINESS.

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of the last meeting held on Monday 21st May, 2018 be approved as a correct record and signed by the Chairman.**
- 4. Public Open Session.**
- 5. Police Issues**
 - i) Police Presentation-**
 - ii) Police Representative**
 - iii) Update on Suggestion for a Community/Police action day.**
- 6. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.**

To report and take comments on County Council issues.

 - i) To discuss proposed yellow lines for Finkle Hill and Garden Lane,**
 - ii) To report NYCC reply regarding repaired damaged footpath in Village Centre.** The footpath will have a thin wearing surface applied in August. Surface will be same colour and should enhance the local area.
- 7. CORRESPONDENCE.**
 - i) To receive letter regarding damaged road surface between Aldi and The Swan at South Milford-** this has been passed to NYCC for their attention and response.
 - ii) To receive complaint about tree outside No 60 Finkle Hill** blocking light and sight lines for exiting driveways. Also a street light out outside No. 64 Finkle Hill. **Clerk reported both to NYCC.**
 - iii) To receive letter from Parochial Church Council asking for donation towards new carpet for nave and alter area at the Church.**
 - iv) To receive letter from SDC regarding Chairman's Charity Appeal.** This year's charities are Save the Children and Peter Pan nursery.
 - v) To receive Training schedule from YLCA for July/November** Copies sent to all Councillors.
 - vi) To receive Request for Archery for the Scouts top of Eversley Park**

- vii) To receive complaint about parking in Hurricane Way.
- viii) To receive request to complete short survey regarding Adoption of CIL system.
- ix) To receive letter requesting use of Eversley Park for a children's party on the (4yr old child).

8. PARISH COUNCIL BUSINESS

a) PLANNING

- i) Report on Meeting
- ii) Construction Sites

b) COUNCIL

- 1) Update on Emergency Plan
- 2) Update on Village Centre plans.
- 3) Youth Provision-
- 4) Community Speed Watch
- 5) Action List
- 6) Update on Data Protection
- 7) Update on Christmas Market.
- 8) Rubbish Bins (Cllr. Hunt)
- 9) Update on resignation of Councillor Hobson.
- 10) To discuss bins at entrance to Eversley park- do we wish to keep the Tetra Bin
- 11) Community Development Report (attached)
- 12) Village Centre problems. (Chairman)
- 13) 2018 Standing Orders
- 14) To decide on Forest Schools proposals in Eversley Park.
- 15) To discuss seating at Fairway area (Cllr Buckle)
- 16) Update on Solar speed warning signs.
- 17) Bye Laws (Cllr. Devers)
- 18) SDC state we are responsible for trees on Finkle Hill as well as the grass.

c) FINANCE

- i) To approve minutes of Finance meeting held on Monday 11th June, 2018 (attached).
- ii) CCTV- working group report.
- iii) To discuss suggestions for a 3 year spending plan for the Parish Council
- iv) To sign off governance statement and Audit for 2017/18.
- iii) Cheques for payment

Shed Grounds Maintenance- grass cutting	2,527.79
SDC – supply and fit dog bin Highfield Green	213.97
Environmental Agency- white rose septic tank	890.00
Chronicle Publication Ltd- clerk advert	423.36
Clerk advert	211.68
Zurich Municipal – extra for outdoor gym	388.52
YLCA- training 27 th April (overdue account)	115.00
EPC- meals on wheel/meetings	66.90

- d) **LAND AND PREMISES.**
- i) **To approve minutes of LAP meeting held on Monday 4th June, 2018 (To be sent later)**

- e) **PERSONNEL/TRAINING**
 - i) **To approve minutes of Personnel meeting.**
 - ii) **To report on Clerk to the Council vacancy.**

- 10. **OTHER REPORTS - For information only unless detailed.**
 - a) **Selby Rail Users –**
 - b) **Gala Committee.**
 - c) **Community Association**
 - d) **Eversley Park Centre-.**
 - e) **Yorkshire Local Councils Association**
 - f) **C.E.F.'S**
 - g) **Rugby Club-**
 - h) **Angling Club**
 - i) **White Rose Sports Club-.Illegal access problem.**
 - j) **Fairways Area-.quote received for basket swing of £2042.50.**
 - k) **Aero Club Liaison Committee**
 - l) **Craft and Food Festival August 2018**
 - m) **Community Library Steering Group**

- 11.. **CLERKS REPORT/
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.**

Margaret Gibson

From: YLCA Admin <admin@yorkshirelca.gov.uk>
Sent: Friday, June 1, 2018 2:37 PM
Subject: REQUEST TO COMPLETE A SHORT SURVEY TO GATHER EVIDENCE: ADOPTION OF THE COMMUNITY INFRASTRUCTURE LEVY SYSTEM

FROM: SHEENA SPENCE
CHIEF OFFICER
YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

7/11/18

To: All Members of YLCA.

REQUEST TO COMPLETE A SHORT SURVEY TO GATHER EVIDENCE: ADOPTION OF THE COMMUNITY INFRASTRUCTURE LEVY SYSTEM

Please see below and we hope that member councils will support Pannal and Burn Bridge Parish Council in its bid for legislative change through the Sustainable Communities Act.

Background information:

For many years the National Association of Local Councils (NALC) has had a policy position that it should be mandatory for planning authorities to adopt regimes using the Community Infrastructure Levy (CIL). Many planning authorities prefer to retain Section 106 as the system used to apply community benefit under the planning system, ignoring the CIL system. This means that many local councils which have made a Neighbourhood Plan and are entitled in theory to 25% of CIL receipts from their planning authority to plough back into their community, cannot access such funds if their planning authority does not use a CIL regime. NALC believes it should be mandatory for planning authorities for this reason to adopt CIL regimes.

Proposal under the Sustainable Communities Act

Pannal and Burn Bridge Parish Council (Harrogate area) have had a particularly difficult experience and for this reason wanted to submit a proposal direct to Government under the Sustainable Communities Act to ask Government to make the adoption of CIL regimes by principal councils mandatory. In order to help the National Association of Local Councils gather evidence to support this proposal please complete a short survey at (<https://www.surveymonkey.co.uk/r/TWD6239>).

The survey summary report generated will be used to support the proposal likely to be submitted by Pannal and Burn Bridge Parish Council to the Ministry for Housing, Communities and Local Government by the end July 2018.

Many thanks.

Yours sincerely
Sheena.

Yorkshire Local Councils Associations, York House, Outgang Lane, Osbaldwick, YORK, YO19 5UP. Tel: 01904 436622. Email: admin@yorkshirelca.gov.uk. Website: www.yorkshirelca.gov.uk

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**Yorkshire Local Councils Associations
Training Calendar July to November 2018**

Training and Professional Services are an important part of the Associations' support for member councils by offering help to councils wishing to increase their knowledge base and capability. Training is arranged by Yorkshire Local Councils Associations which is the only independent organisation offering specialist advice and information to the parish sector in North South and West Yorkshire.

Evening and half day sessions include light refreshments and full day courses also includes lunch.

Bursary for smaller councils

To encourage members and clerks from smaller councils to access training, it is YLCA policy that a bursary of a 25% reduction in the course fee will be given to authorities with a gross income of less than £5,000 per annum. Please apply this discount on the booking form below if applicable.

A booking form with instructions accompanies this programme.

JULY 2018

DATE	TIME	COURSE DESCRIPTION	LOCATION	AUDIENCE	TRAINER	COST
Thursday, 19 July	7.00pm to 9.30pm	Developing Your Skills as a Councillor For new councillors, although those who want to brush up on their knowledge are welcome.	Cedar Court Hotel Harrogate, Park Parade, Harrogate, HG1 5AH	Councillors	YLCA	£45.00 per delegate (max 15 delegates)
Wednesday, 25 July	7.00pm to 9.30pm	Developing Your Skills as a Councillor For new councillors, although those who want to brush up on their knowledge are welcome.	The Rendezvous Hotel, Keighley Road, Skipton, BD23 2TA	Councillors	YLCA	£45.00 per delegate (max 15 delegates)

I'm not entirely sure that I'm contacting the right person but I thought it'd be worth a go. I'm a scout leader at sherburn scouts and also have my full archery permit. How would I go about requesting permission to use the field in eversley (preferably the one directly next to the cricket ground) to do archery with my scouts? I have a full risk assessment, our insurance is completely covered by scouting and have assessed the size of area and seamed it fit. Any advice would be appreciated!

Many thanks

~~xxxx xxxxx~~

As a resident of South Milford for the last six years but a relatively new cyclist, I can't help but notice that by far and away the road in the worst condition locally (having ridden for miles and miles around all of our surrounding villages) is Milford Road. From about Aldi in Sherburn to The Swan in South Milford, the edges of the road at both sides where one rides a bike is in a terrible condition, full of potholes, dangerous edges, poor/inconsistent repair patching and so on. I have never thought about it before if I'm honest, but now I'm out there on my bike it's apparent just how poorly maintained this section of road is. I am obviously aware that the cycle lane exists on the footpath but I choose not to use it for a number of reasons and its existence is no reason to allow the road to fall into such a poor state of repair.

As this road extends between the two parishes I thought I would email you both to ask what if anything is planned to address the surface condition of this stretch of road. Is resurfacing covered under the Section 106 agreements with any/all of the housing developers in Sherburn, for example? Even if this is the case, would resurfacing extend into South Milford?

Kind regards,

Dear Sirs

Re : 58 Finkle Hill, Sherburn-in-Elmet LS25 6EA

We have lived at the above address for 38 years.

There is a tree outside number **60 Finkle Hill** which has been there for over 60 years. We have reported this tree before which many years ago was pruned and some of the height taken off but once again it is becoming a problem to us.

This tree is now so large and branching out from the bottom roots it is obstructing our sight line when pulling out of our driveway. Only the other day I almost hit a motorcyclist as he was at the top of the hill and only approximately 20 feet away before I could see him.

Therefore, we would be grateful if the Council could do something about this tree as there is a potential accident waiting to happen. The street light outside number 64 Finkle Hill is also out and has been for approximately six months, again this needs repairing.

I have noted that some trees have recently been removed from Springfield Road Sherburn-in-Elmet, these did not appear to be obstructing sight lines and we think it important that the main road through the village be made safe for both vehicles and pedestrians alike.

We look forward to hearing from you with your proposals within the next seven days.

Dear Mrs Gibson,

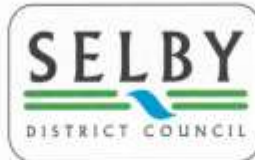
I am writing to the Sherburn Parish Council on behalf of All Saints Church and as a member of the Parochial Church Council for the parish. All Saints Church is major iconic building in Sherburn sitting at the top of the village. We would very much appreciate some consideration in terms of financial assistance with the programme of works for this iconic medieval Sherburn building, thus preserving it for future generations to come.

My request for assistance concerns replacing the very worn carpet in the nave and altar area. We have been given a very competitive quotation of **£3,150** which includes the high-density use carpet, underlay, fitting and VAT. Compared with the major works being undertaken, this is a relatively small amount of money. The carpet will brighten the nave adding to the visitor experience.

For your information, I outline below the major programme of preservation works including the repair of the north clerestory and associated works requiring major scaffolding and specialist stonemasonry. In total the delivery phase will cost £128,000, with the parish church having to contribute about 10% of that total. The remainder is coming from a heritage Lottery Fund grant. Apart from the essential repairs we will be re-modelling the main entrance. This will provide full disabled access and make the entrance lighter and more attractive, using glass for the doors and lobby.

Another exciting project is the removal of the pew platform and some pews and making good the stone flagged floor in the nave. We are paying for this ourselves, helped by a £15,000 interest free loan from the Diocese of York and a programme of fund raising activities. This will provide clear space between the nave and the choir, which will not only improve sightlines and the appearance of the church for services, but very importantly, it will create space for community projects, for example for talks, plays, concerts and other events (the Knottingley Brass Band gave a concert in the church last year which was very well attended). Whilst the interest free loan is very helpful, it must be paid back over a maximum of five years, and this added to the £12,000 needed for the first project.

Other future projects that we would do, if able to raise the funding, would be the lifting and replacement of the main path from the church towards Sherburn, coming out by the scout hut. That is treacherously slippery in wet weather, and replacing it is part of a grand scheme which includes moving the war memorial back from its current position by the road and



Councillor David Buckle
Chairman of Selby District Council 2018-19
Democratic Services
Civic Centre
Doncaster Road
Selby
YO8 9FT

Mrs Margaret Gibson
Sherburn in Elmet Parish Council
Eversley Park Centre, Low Street
Sherburn in Elmet
LEEDS
LS25 6BA

TIV

4 June 2018

Dear Parish Council,

I am writing to you on behalf of Councillor David Buckle, Chairman of Selby District Council for 2018 - 2019, to ask if your Parish Council would consider a donation to the Chairman's chosen charities.

This year the Chairman is raising funds for Save the Children and Peter Pan Nursery. Save the Children is an international charity helping children out of poverty and improving their health, education and rights globally. Peter Pan Nursery is a pre-school nursery based in Sherburn in Elmet for children and families from the Selby District with additional needs providing a warm, stimulating, safe environment in which children with disabilities, illness, learning difficulties or behavioural issues can thrive.

Any donation from your Parish Council would be greatly appreciated. If you would like to donate by cheque, please make it payable to "Selby District Council". If you would like to pay by BACS, please contact Gina Mulderrig using the contact details below.

Additionally, Councillor Buckle is keen to support the local community so if you have any local events to which you would like to invite the Chairman, please get in touch.

I look forward to hearing from you.

Kind regards

Gina Mulderrig
Democratic Services Support Officer

Tel: 01757 292116
Email: gmulderrig@selby.gov.uk

The situation has not improved there are till 4 to 6 cars parked daily on double yellow lines, likewise there are between 15 and 30 cars parked daily on the pavement making it impossible to walk past without going on to the road, forcing pedestrians into the path of cars and trucks coming off the roundabout at speed, if something is not done soon there will be a serious incident.

Regards

Stuart Barton

-----Original Message-----



MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 11th JUNE, 2018
7.00pm IN THE PARISH COUNCIL OFFICE.

Present: Councillors C. Lake, Mrs J. Prescott, Mrs B. Thwaite, P. Doherty, Mrs J. Brown, K. Devers, and Mrs M. Gibson (Clerk)

Also present 1 member of the public

BUSINESS

1. **Election of Chairman-** Councillor Lake was unanimously re-elected as Chairman.
2. **Apologies for absence-** Apologies were received from Councillors B. Packham and T. Platts
3. **Declaration of Interests –** Councillor Doherty for Community Trust and Councillor Thwaite for White Rose.

4. EXPENDITURE.

- i) **Update on Expenditure for 2018/19 –** Clerk been on holiday so not able to produce up to date list. Chairman reports that all in budget at the present except the donation to Community Trust. Clerk reports that this could be vired from Street lighting budget now NYCC sent all their accounts. Clerk to check on how many street lights we now have.
- ii) **To report on investing in Higher Interest accounts-** Councillor Platts not at meeting but had sent an email through. It appears the only one which PC can use is the Nationwide which is 0.9% interest. **Agreed this go on next Finance agenda for final decision to be taken.**

5. MATTERS FOR DISCUSSION

- i) **Cost of changing website-**Councillor Platts not at meeting so this is still ongoing.
- ii) **Update on White Rose fascia etc. –** Clerk reports that letters been sent out to 4 companies to quote for this. Rainforest replied they will not be tendering.
- iii) **To discuss quotes for Eversley Park centre windows-**Clerk not had chance to get the paperwork out yet for these will try and get this done this next few days.
- iv) **To approve Financial regulations-** Chairman reports that this is still ongoing, suggested we just go with the NALC proposed document.
- v) **To discuss proposals for a 3 year spending plan for the Parish Council-** Councillor Thwaite had 2 proposals, one was the alternative usage for the Fairways as it is now not used much for bowls. **Proposed that Clerk find out when this area is used and put an advert on the website to see if more players come forward.** Councillor Thwaite also proposed that more funding be put into Rugby Club upgrading work. Other suggestions at the moment were Village Centre Plan and Youth Provisions.

EXTRA ITEMS TO REPORT ONLY

Clerk reports the following:

1. **Outdoor Gym area- has now been added to our Insurance policy. Additional premium £388.52**
Also notice regarding under 14 not allowed been ordered at a cost £139.58.
2. **Nets and Annual Sweeping of Fairway –**this has also been ordered at a cost of £127.99 for the nets and the annual 2 day sweeping of this pitch at £1420.25 on a 5 year plan.
3. **Meet the Funder meeting-** Councillor Doherty reports that he and AMO had attended this meeting at Selby. He had met with person responsible for Tesco funding and they felt that if we were

not using this for the original pathway there may be a problem as this was from a public vote. Suggested that a proposal be put to them about Memorial Garden update and then a final decision could be made. Some funding could be available for The **Rugby Club** from the sports funding also possibility of Big Lottery funding. Will let PC know when any more news regarding this.

4 - Freedom of Information request-This had come in just before Clerk went on holiday, Councillors Thwaite and Doherty had done some of this work and would come into office on Wednesday so that Clerk can go through and approve what is being sent. Some costs would be involved with getting Land Registry details. Some of the requests would take some considerable to get together as this was for 10 years costs for our areas. Councillor Thwaite reports that we can refuse this request if costs are going to be excessive. **Agreed we should not do this item of the request.**

Councillor Thwaite did mention that it has brought to light the fact the Allotments are not registered with the Land Registry and neither is the Rugby Club lease registered,

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF SHERBURN-IN-ELMET
PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK
CENTRE ON MONDAY 21st MAY, 2018 @ 7.PM.**

Present: Councillors P. Doherty, Mrs J. Prescott, B. Packham, C. Lake, D. Buckle, K. Devers, Mrs. M. Hunt, Mrs B. Thwaite, J. Boyd and Mrs M. Gibson (Clerk)

Apologies were received from Councillors Mrs J. Brown and T.Platts.

BUSINESS

1. ELECTION OF OFFICERS

i) CHAIRMAN.

Councillor P. Doherty was unanimously re-elected.

ii) VICE CHAIRMAN

Councillor C. Lake was unanimously re-elected.

iii) COMMITTEES - the following were elected to:

Finance Committee:

Councillors B. Thwaite, T. Platts, J. Prescott, C. Lake, K. Devers, Mrs J. Brown and B. Packham were elected.

Land & Premises Committee:

Councillors B. Thwaite, K. Devers, T. Platts, J. Brown, Mrs M. Hunt and C. Lake were elected.

Personnel Committee:

Councillors B. Packham, M. Hunt, K. Devers and P. Doherty were elected.

Planning Committee:

Councillors K. Devers, J. Prescott, D. Buckle, Mrs J. Prescott, Mrs. J. Brown, Mrs M. Hunt and J. Boyd were elected. Any member of the Council can attend these meetings.

iv) ELECTION ONTO OUTSIDE BODIES;

The following were elected;

C.A.B - Not now required.

Fairways Recreation Area - Agreed that LAP committee appoint two members for this.

Eversley Park Centre - Councillors L. Wake and M. Hunt elected.

Hungate Trust - Mrs P. Odell is still our representative on this committee.

Selby Rail Users – Councillors D. Buckle and J. Boyd were elected.

Sherburn Gala Committee - Councillor C. Lake was elected.

Sherburn Rugby Club - Councillor T. Platts was elected.

Sherburn White Rose Sports Association – Councillor B. Thwaite was elected.

Yorkshire Local Councils Association –Councillors J. Brown and K. Devers were elected.

Wheatsheaf Angling Club – Councillor D. Buckle was elected.

Aero Club Liaison Committee - Chairman and Councillors K. Devers, and T. Platts were elected.

Internal Audit Control Committee – Finance Chairman and 1 other from Finance committee.

Internal Auditor Mrs Avis Thomas was re-appointed.

**MINUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
21st MAY, 2018 @ 7PM**

Present: Councillors P. Doherty (Chairman), C. Lake (Vice Chairman), Mrs J. Prescott, B. Packham D. Buckle, K. Devers, Mrs M. Hunt, Mrs B. Thwaite, J. Boyd and Mrs M. Gibson (Clerk)

Also present 6 members of the public

MEETING BUSINESS

5. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Platts and Brown. Councillor Buckle had to leave the meeting at 8pm.

6. DECLARATIONS OF INTEREST

Chairman and Councillor Packham declared interest in Community Trust and Councillor Thwaite in White Rose and Rugby Club. Councillors Buckle and Boyd in Teasel Trust.

7. MINUTES OF THE LAST MEETING

Minutes and Part 2 minutes of the last meeting held on Monday 16TH April, 2018. were agreed **and signed by the Chairman.**

8. PUBLIC OPEN SESSION.

Residents complaining about **dog poo/litter in Moor Lane** (top end) complaints that this is very untidy. Chairman reports that Parish Council are taking action on this with litter picks and clean up days. Next litter pick day is the 2nd June 10am meet at the Scout Hut. Councillor Buckle will take the street cleaning issue up with the District Council. Also complains about state of **Memorial Garden** this is always untidy. Chairman reports that this is also being looked at to improve the area. New CCTV may help with this problem. Councillor Packham stated that only the memorial garden is the Parish Council property which is cleaned regularly other areas around there also needing cleaning up. Two residents came along about a proposed **Forest School Activities Group** which they would like to run on Eversley Park in the school holidays. To start with this would be for Mums and Toddlers. Possibly for 3 weeks in July/August 2- 3 days per week. There would be two trained practitioners to run these sessions. The suggestion is to use the area up by the Scout Hut at the top of the park. Councillor Packham concerned regarding nesting birds being disturbed. This would be assessed before use, as they work with nature not against it. Councillor Lake asked if all dens etc would be removed when they finish sessions- yes they would be cleared up. Chairman asked what age range is intended to go up to eventually 9 -18 years. Councillor Packham asked if there were planning implications for this (in effect) change of use - they would check with Forest School group. Councillor Devers asked if they were going to be a profit organisation they would be paying for the use of the park - obviously they have to pay their wages but otherwise all money would be re-invested in the group. They are fully insured and qualified. **Agreed they send full details of what is proposed and a business plan before June meeting and this could be fully discussed then.**

9. POLICE ISSUES.

- i) **Police Presentation** – No Police present. Councillor Devers stated there were 3 PCSOs in the village last week. Councillor Prescott stated these are new ones who need to learn about the village. Chairman stated we cannot complain about too many officers.
- ii) **Police Representative report** – No report
- iii) **To receive letter from Julia Mulligan** – All Councillors had copy of this letter, hopefully the new PCSOs will be part of this improvement.
- iv) **Update on suggestion for a Community/Police action day** – Chairman reports he has meeting on the 4th June with Police/Youth/the New Sgt/Dave Brooks to look further into this. Are also to try and get people to report items to the Police and not put it on Facebook. Will report back to next PC meeting.
- v) **To receive letter from Julia Mulligan (PCC) regarding survey of NY crime and anti-social behaviour survey which closes on 10th June 2018.** Any Councillors can respond to this survey if they wish.

10. NORTH YORKSHIRE COUNTY COUNCIL

County Councillor reports;

- 1. **Speed Reports for Milford Road/New Lane/Sir Johns Lane** speed monitoring will be arranged to check these areas.
- 2. **Letter received from NYCC regarding proposed Waiting prohibited on Finkle Hill and Garden Lane** - as this came in after agenda was sent out- **Agreed clerk ask for an extension until after next PC meeting to respond to this proposal.**

11. CORRESPONDENCE

- i) **To receive letter from Art Club** suggesting that PC erect a sign so that all users of the EP Centre can make public aware they are there. **Resolved that this is not a good idea would make centre look like a supermarket and therefore unable to help.**
- ii) **To receive letter from NYCC regarding updating of archives at Northallerton.** (copy sent to all Councillors) Chairman reports that Library are responding to this as we want the archives kept at Northallerton not moved to London.
- iii) **To receive letter regarding Solar powered Speed Warning signs. Much discussion took place and it was agreed Clerk contact County Councillor and see if NYCC are to provide these sort of signs**
- iv) **To receive confirmation from Speed Watch of our complaints re: Milford Rd/Church Hill/New Lane/Sir Johns Lane.** See NYCC report
- v) **To receive letter from International Science and Innovation regarding Aerial Photography GB agreement. PC could have free access to photos from 1st April 2018.** Councillor Devers had looked into this further and would be great for planning, also grass cutting etc. **Resolved Clerk go ahead and sign up for this.**

8. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** – Chairman reports separate minutes will be sent regarding this meeting.
- ii) **Construction sites**-Chairman reports that he and Councillor Packham had met with residents and SDC Chief Planning Officer regarding Redrow site noise/dust and early/late starts finishes. They have been working until 4pm Saturdays and working Bank Holidays. SDC are to take action about these problems.

b) COUNCIL

1) Update on Emergency Plan – Chairman Reports that this is ongoing, but they were told at the Gala that another new form is now applicable, this will only mean re-entering work on the new forms

2) Village Centre plans – Councillor Packham had sent full report through to all Councillors wants Council approval to go to Groundwork getting quotes for this work and also see what/if any funding is available from SDC for this work. **Resolved Council agree to this action being taken. Also agreed Clerk write to NYCC about the recent work done in the centre, this is appalling looks like a patchwork quilt of different materials.** Emails received from residents with proposals for this area repainting planters/weeds and street cleaning/ Hanging baskets/ Bypass island Barskton Ash end. Councillor Packham stated he thought Councillor Buckle had ideas about this. Councillor Thwaite reports that DB was on with this.

3) Youth Provision - Chairman reports that this is still ongoing. Meeting which had been planned was cancelled and no new date yet for this.

4) Community Speed Watch - Chairman asked Councillor Boyd if down Wolsey Croft area could be done in the near future. Councillor Boyd stated we have to let them know a week in advance of we wish to do this area.

5) Action List - Chairman reports he has not had chance to do the Action list.

6) Update on Data Protection- Clerk and Vice Chairman had attended the training day and report as follows; Parish Council are responsible for complying not the Clerk. Council should have a GDPR policy in place. Which should include letters/emails should be destroyed when matter finished with. All emails should be deleted after 6 mths unless jobs still ongoing. Must have a document retention policy. Also that the Parish Council are looking at going with the YLCA for a DPO Officer, awaiting costs for this service. **Resolved that Councillor Devers would download the policy he has and send it to all Councillors before next meeting for approval at June PC meeting.**

7) Update on Christmas Market – No report.

8) Update on Spring Clean/Dog fouling problems –Councillors thanked Councillor Hunt for the excellent work on this spring clean. Councillor Hunt reports they hope to do this again in the Autumn. Residents have got the pickers and are doing their area themselves which is good news.

9) Update on resignation of Councillor Hobson –Clerk has notified SDC and all notices out. Will know by the 4th June if an election has been called after that we can put out notices to Co-opt another Councillor.

11) Community Development Report – No report

12) Village Centre Problems (Chairman) - This minuted in Item b) 2.

13) Old Girls School (Chairman) – Councillor Buckle presented this item before he had to leave the meeting. The Old School is now well under way to be completed but they have had unexpected costs with hidden defects with such an old building. Finance could be short to finish this work and he is proposing to this council that the PC make a contingency funding of £10k available if this is needed to complete this project. Councillor Packham stated it would be silly if the PC do not support this building which will be an additional asset for this village. Councillor Devers asked how we know they will not keep coming back for more money. Councillors agreed they would have to justify any request for funding. **Councillor Buckle proposed and Councillor Packham seconded that we agree the £10k be made available if the Trust can justify the need for it. A vote was taken (which the Chairman abstained from) 7 agreed and 2 abstained. Therefore this was passed.**

14) Update on Red Bear work (Cllr. Lake)- Councillor Lake reports the frontage of the building will be taken down and completely rebuilt. Work should start as soon as permission from NYCC is in hand to erect scaffolding around this building and the solicitors.

15) Neighbourhood Plan (Cllr. Devers) –Councillor Devers was concerned that there was considerable funding available if we had a Neighbourhood Plan. Councillor Lake stated that this is a costly procedure and a small place like Appleton Roebuck had taken 6years to do theirs. Chairman reports we did have a sub-committee set up which had about 20 people turned up and the amount of work needed this soon dwindled to a lot less. Much discussion took place and it was finally **Resolved that we do not go ahead with this at the present time.**

c) FINANCE

i) To approve Minutes of Finance meeting held on Monday 14th May, 2018.

Councillor Lake presented these minutes. There was still some concern that the new Finance regulations needed further investigation before a full vote can be taken. Also Council felt that unless someone could be found who was willing to put out the proposed cones for the EPC area this should be put on hold. Also Gary Limbert had proposed that the 2 full day sweeping quote be accepted at a cost of £1495 plus the moss treatment at £95. **Resolved that all actions be approved and these minutes be accepted.**

ii) CCTV Working Group – Councillor Packham reports no response yet from Mayfair regarding this he will chase this up before next meeting.

iii) To discuss suggestions for a 3 year spending plan for the Parish Council – Chairman stated we are proposing a 3 year plan for what is required for this village. **Agreed all Councillors would think about this and will be on agenda for next month's PC meeting.**

iv) To approve and sign cheques totalling £84,357.61 (see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) To approve minutes of LAP meeting held on Monday 14th May, 2018 – Resolved all proposals and actions were agreed and minutes approved.

e) PERSONNEL/TRAINING

i) To approve minutes of Personnel Meeting held on 24th April, 2018 - this item moved to Part 2 for further discussion.

ii) To report on Clerks Vacancy- this item moved to Part 2.

iii) Checking of emails while Clerk holiday- Resolved that Chairman would check emails while the Clerk is away on 2 weeks holiday.

12) OTHER REPORTS

a) Selby Rail Users- No report.

b) Gala Committee –Councillor Lake reports this went off very well. Councillors stated they thought this had been the best ever and thanks to the Gala Committee for this event

c) Community Association – Councillor Prescott reports that Mr Harrop new Chairman for this Association. Asked that Clerk check what tubs Mr Varley is watering and when.

d) Eversley Park Centre - No report. Clerk still to get prices for new windows on the proposed spec done by Councillor Platts.

e) Yorkshire Local Councils Association – No meeting held.

f) C.E.F.'s – Councillor Prescott reports no meeting held, next one a forum meeting at Burton Salmon.

- g) **Rugby Club** –Councillor Thwaite reports they had parking problem while Fair was on site for Gala.
- h) **Angling Club** – No report.
- i) **White Rose Football Club** –Letter received from Shared Access regarding the mast. They are writing again to CISWO about this. Councillor Thwaite reports that the mast is now at Fields site.
- j) **Fairways area – Agreed we accept the 2 full day sweeping for this area per year at £1495 per year. Also that nets required should be ordered. Clerk reports she still has not got Natwest to sort out this account transfer, Resolved we close these accounts and put the money into PC bank, but keep a separate balance for this.**
- k) **Aero Club Liaison Committee** – No meeting held
- .l) **Craft & Food Festival 2018** –.All going ahead well. Councillor Boyd asked for use of PC gazebo for this event.
- k) **Community Library Steering Group** –. All going well. They have exhibition of proposals for Gascoigne Wood area in June.

13. **CLERKS REPORTS, REQUEST FOR MATTERS FOR NEXT AGENDA**

- 1. **Complaint about safety of Outdoor Gym area** – Clerk had received complaint that very young children were using this area. Complainant states the “Over 14 years of age” sign not big enough. **Agreed Clerk get a larger sign on the site, possibly on the same pole as the CCTV sign.**

ITEMS FOR NEXT AGENDA

- 1. **Forest School proposal**
- 2. **Footpath roadside Sherburn to South Milford**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING OF SHERBURN-IN-ELMET
PARISH COUNCIL HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK
CENTRE ON MONDAY 21st MAY 2018 @ 6.45pm**

Present: Chairman P. Doherty and the Parish Clerk Mrs M. Gibson

4 members of the public were present

Residents were concerned about **Open Reach box corner of Fairway and Fairfield Link.** This is in a very poor state, should they contact Open Reach themselves about this? Chairman stated this was a good idea, if no response then get back to the Parish Council and we will contact them.

Residents also asking **why buses are coming up and down Fairway when it is not a bus route-**Chairman stated this is a public highway so we cannot stop them but he could not think why they are using this road.

Residents complaining about **footpath Fairfield Link/Fairway junction this is block paving and covered in weeds. Clerk to contact SDC about this.**

Also concerns regarding speeding on Fairway-Chairman reports that we have some volunteers with a speed gun but have to have permission to do different areas.

Residents also wished to say how they enjoyed the Gala this last weekend this was an excellent event.