

**SHERBURN-IN-ELMET PARISH COUNCIL**  
Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA  
Tel: 01977 681024 Email: clerk@sherburninemet-pc.gov.uk

**To all Councillors:**

**You are summoned to the Monthly meeting of the Sherburn-in-Elmet Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 19<sup>th</sup> June, 2017 @ 7pm**

*Margaret Gibson*  
*Clerk*

**BUSINESS**

1. **Declarations of Interest.**
2. **Minutes of the last meeting held on Monday 15<sup>th</sup> May, 2017 (already circulated) to be approved as a correct record and signed by the Chairman.**
3. **Public Open Session.**
4. **Presentation by David Brook on Counter Terrorism for local communities.**
5. **Police Issues**
  - i) **Police Presentation**
  - ii) **Police Representative**
6. **NORTH YORKSHIRE COUNTY COUNCIL ISSUES.**  
**To report and take comments on.**
7. **CORRESPONDENCE.**
  - i) **To receive letter from SDC regarding briefings on Standards and Code of Conduct. 20<sup>th</sup> July at Rosemary House Tadcaster. 6pm-7.30pm 24<sup>th</sup> July Council Chamber, Civic Centre Selby. 31<sup>st</sup> July Hill and Monk Fryston Community Centre. (copy sent to all Councillors)**
  - ii) **To receive letter regarding Counter Terrorism Course also Defibrillator training.**
  - iii) **To receive letter from resident of Henrys Mews regarding tree from Eversley Park overhanging garden. Clerk asked Mr Varley to deal with this.**
  - iv) **To receive letter from Shared Access regarding erection of mobile network mast at Finkle Hill recreation Ground (Copies sent to all Councillors)**
  - v) **To receive notification of SLCC Training seminar on new financial changes and important legal changes. Wednesday 16<sup>th</sup> August @ Tankersley Manor, Barnsley. (register before 19<sup>th</sup> July)**
  - vi) **To receive letter from YLCA regarding Fields in Trust; Creating a legacy of protected outdoor spaces.**
  - vii) **To receive notification of YLCA Training programme 2017**

- viii) To receive letter from Selby Rail Users Group regarding changes to late night rail services.
- ix) To receive letter from Parliaments Outreach and Engagement Service.
- x) Eversley Park Centre – request for funding assistance with a new cooker.

**8. PARISH COUNCIL BUSINESS**

**a) PLANNING**

- i) Report on Meeting at 6.15pm in PC office
- ii) Construction Sites

**b) COUNCIL**

- i) Update on Emergency Plan.
- ii) Programme for Growth
- iii) Toilets in the village (Cllr Hobson)
- iv) Youth Update (Cllr. Hobson)
- v) Update on Wolsey Croft.
- vi) To discuss Eversley Park all weather surface.
- vii) State of Bypass Island Stream Farm end of Bypass (Cllr. Hunt)
- viii) Grass cutting (Cllr.Hobson)
- ix) New barrier at Eversley Park
- x) Air quality – monitoring in the village centre

**c) FINANCE**

- i) No Finance meeting held.
- ii) To report refund of £94.03 on our insurance following removal of Tennis Pavillion.
- iii) To report 70 bags of asbestos removed from under tennis pavilion.
- iv) Proposed Mobile Phone mast at Finkle Hill Recreation Ground.
- v) Cheques for payment
 

mh-p Internet Ltd –additional meeting. live update etc	984.00
mh-p Internet Ltd- hosting site	108.00
Yorkshire Water –Fairway	39.22
British Telecom – phone and broadband	374.71
NYCC – street lighting maintenance costs	1,954.51
EPC – meetings and MOW	78.00
Mrs M. Gibson – salary	761.06
HM Revenue & Customs tax/Ni	51.67
Sherburn High School -106 money for 3G Pitch	42,094.00
Creative Shed – sign for sculpture	60.00
Thompson –asbestos removal at Finkle Hill	624.00
Cass Electrical – defib at Jacksons fitted	102.00

**d) LAND AND PREMISES.**

- i) No LAP meeting held.

**e) PERSONNEL/TRAINING**

- i) No Personnel meeting held.

- 9. OTHER REPORTS - For information only unless detailed.**
- a) **Selby Rail Users**
  - b) **Gala Committee**
  - c) **Community Association**
  - d) **Eversley Park Centre**
  - e) **Yorkshire Local Councils Association**
  - f) **C.E.F.'S**
  - g) **Rugby Club-** Scrappers Club event on the 19<sup>th</sup> August family day with professional Rugby League players from Leeds Rhines and Castleford Tigers.
  - h) **Angling Club**
  - i) **White Rose Sports Club**
  - j) **Fairways Area**
  - k) **Aero Club Liaison Committee**
  - l) **Village Centre Project**
  - m) **Craft and Food Festival August 2017**
  - n) **Community Library Steering Group**
- 10. CLERKS REPORT/  
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.  
Items for information only.**

**Margaret Gibson**

6/1

**From:** Margaret Davis <madavis@selby.gov.uk>  
**Sent:** Thursday, May 18, 2017 4:48 PM  
**To:** Parish Council Clerks  
**Subject:** Invitation to Parish/Town Council Training in July 2017

Dear Parish/Town Council Clerk

During July we are holding three Briefings on Standards and the Code of Conduct and an opportunity to update Registers of Interest.

There are three sessions being run on the following dates. Each session will commence at 6.00 pm until 7.30 pm.

20 July 2017 – Rosemary House, Tadcaster *TUES*

24 July 2017 – Council Chamber, Civic Centre, Doncaster Road, Selby *Monday*

31 July 2017 – Hillam and Monk Fryston Community Centre, Monk Fryston LS25 5EA *Monday*

The briefing is open to Clerks and Councillors and I would hope that every Town and Parish Council would try to be represented at one of the three evenings.

I would be grateful if you could let me know by Friday, 30 June 2017, the names of any one from your Town or Parish Council who will be attending and which of the three events they will be coming to.

Yours sincerely

**Margaret Davis**  
Leadership Support Officer

ext: 42056

**Don't be a  
Waster**  
Reduce / Reuse / Respect

**Margaret Gibson**

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**From:** david brook <mrdaavidbrook@yahoo.co.uk>  
**Sent:** Friday, May 19, 2017 12:38 PM  
**To:** Paul Doherty  
**Cc:** Chris Lake; Margaret Gibson  
**Subject:** Re: Training

6 11

Paul

Good morning. Thanks for a quick reply.

Yes I am happy to come along to a parish council meeting and can go through the counter terrorism course. It is called

Project Griffin

Which is the national courses for communities and businesses etc.

If you can let me know when.

With ref to the Defib training.

Would you want people certified or not.

If it requires certification then there are limits as to how many can attend a session. Defib training lasts a couple of hours.

If no certification is required more could attend per session.

If no certification is required then there would be no costs.

I will find out what the cost would be for certification and admin. My time as a trainer would be given free as a community venture.

Please let me know and I will find out details asap.

Lastly,

The company I work for also provide stewards and SIA staff. If you still need quotes to cover the three day food and craft festival I would be happy to provide s from of rate and we are also in position to take on more staff locally which could provide some Sherburn residents with employment.

I look forward to hearing from  
You.

Kind regards  
Dave

Sent from my iPhone

> On 19 May 2017, at 09:21, Paul Doherty <paul.doherty@sherburninmet-pc.gov.uk> wrote:  
>  
> Hi David

**Margaret Gibson**

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**From:** richard knee <richardknee@hotmail.co.uk>  
**Sent:** Sunday, May 21, 2017 11:36 AM  
**To:** clerk@sherburninelmets-pc.gov.uk  
**Subject:** Overhanging trees.



Good morning,

Re: 16 Henrys Mews, Sherburn in Elmet.

We appear to have overhanging tree branches into our garden area from the park side. You have previously maintained and cut back branches from the trees some years ago. However tree resin and sap discharge is evident to patio furniture and damaging plants.

The tree is not a large one but seems to have grown very close over the fencing boundary at an angle. I would appreciate your help to resolve. My contact number is 01977 689828.

Regards Linda Morris,

Sent from [Mail](#) for Windows 10

*Handwritten note:*  
Understand the  
this with the...

**Margaret Gibson**

6111

**From:** Simeon Lister <Simeon.Lister@sharedaccess.com>  
**Sent:** Friday, June 2, 2017 12:00 PM  
**To:** 'clerk@sherburnelinet-pc.gov.uk'  
**Subject:** Shared Access HOTs Offer Doc and info.  
**Attachments:** Cash Offer - Sherburn In Elmet Parish Council.docx; Planning GAD - Bradwell Sports Club 1.pdf; Standard Monopole.jpg; LCF Leaflet.pdf; LCF ID Form.pdf

Subject to contract/contract denied

Hello Margaret,

I hope you are well?

Sorry we didn't meet this week but I am sure you are aware I met with Chris and Paul to discuss the telecoms proposal.

I have attached an offer document for the parish Council as well of some further information to give some idea of what we are proposing for the sports club site [Bradwell is a site in the Peak District in planning at the moment, as an example of a similar proposal]. The area near the tennis courts may be favourable, subject to further investigation and your discussions with the sports club.

I have also attached some information on the referral firm as discussed at the meeting, as an option for the council to consider in the absence of your own legal firm. We would contribute E2000 to the council's legal fees (normally covers legal costs for work on the lease- ex.VAT) if you opt to use LCF, otherwise we contribute E500 to a firm of your choice. We pay for all the costs relating to the planning process.

Margaret, if you have any further questions prior to the meeting on the 19<sup>th</sup> June, please do not hesitate to contact me.

**Sim Lister**  
**Regional Sales Manager**  
**Email:** [simeon.lister@sharedaccess.com](mailto:simeon.lister@sharedaccess.com)  
**Mobile:** 07824117628  
**Address:** Shared Access Ltd, Navigation House, The Shipyard, Bath Road, Lymington, Hampshire, SO41 3VJ

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6V

8 The Crescent  
Taunton  
Somerset  
TA1 4EA  
Tel: 01823 253646

May 2017

Dear Colleague,

## Ensure your council is compliant in 2017 and beyond

I am pleased to provide you with the 2017 Regional Training Seminar agenda giving you an unrivalled learning opportunity to ensure you are promoting best practice and serving your community to the fullest.

Your important training seminar will be coming to Tankersley Manor, Barnsley on Wednesday 16<sup>th</sup> August 2017.

Make sure you attend the event to:

- Find out about your challenges ahead and 'The Future of Your Profession'
- Gain information on the **NEW financial changes**
- Learn how to **engage with your community** via social media
- Hear about the **important legal changes**
- Discover the **NEW sector innovation** in your region

Don't just take our word for it:

*"Yet another well organised and presented roadshow that shows the SLCC are being stars in their own work. What a friendly and helpful bunch. I am already looking forward to the next roadshow. Thank you to all involved",* Derek Snowball MILCM, Clerk to Ferryhill Town Council.

Visit [www.slcc.co.uk/rtss](http://www.slcc.co.uk/rtss) and register before the **19<sup>th</sup> July 2017** to save £10 – SLCC members pay only £69 + VAT and non-members only £89 + VAT (other discounts are available).

Updates on your speakers will be tweeted on our Twitter feed @SLCCNews #SLCCRTS.

We look forward to seeing you there.

Kind regards

Helen Quick  
Head of Conferences, Training & Education



**Margaret Gibson**

**From:** YLCA\_Admin <Admin@Yorkshirelca.gov.uk>  
**Sent:** Wednesday, May 24, 2017 10:56 AM  
**Subject:** Fields in Trust: Creating a legacy of protected outdoor spaces  
**Attachments:** FIT Protection Summary 2017 pdf, Goathland Case Study PSF.pdf

(6/1)

FROM: SHEENA SPENCE  
CHIEF OFFICER  
YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

Dear Clerk,

**FIELDS IN TRUST: CREATING A LEGACY OF PROTECTED OUTDOOR SPACES**

On Monday 22nd May, Fields in Trust launched a new programme called [Active Spaces](#) which is in partnership with a national funding partner to get more people physically active and using outdoor spaces. YLCA is writing to pass on information that we have received from Jamie Leeson, the Fields in Trust Development Manager.

The programme aims to help increase participation in a diverse range of physical activities on local parks, playing fields and green spaces which will be protected for future generations to use and enjoy.

**Background**

Parks and green spaces have been getting a lot of air time recently, with the publication of the Communities & Local Government (CLG) Parliamentary Committee's Report into the future of public parks. The report recognises their value and potential in promoting healthy lifestyles and tackling social exclusion but warns that they face a period of decline unless strategic action is taken.

There is also the shift in the Department for Culture, Media and Sport thinking and the focus on activity rather than formal sport which, as we all know, is a driving force in Sport England's strategy and investment funding.



Parks and informal green spaces have an important role to play in helping deliver this activity agenda being the settings for entry level activity – inactive people don't suddenly start playing sport in a formal setting, they walk, jog, cycle or play – and they need safe local green spaces to do this.

**Activity Grants**

The [Active Spaces](#) programme combines the protection in perpetuity of green spaces, together with revenue funding to engage inactive people on those spaces. Each site will be offered delivery of a physical activity project on-site to the value of £5,000 to serve local needs and target identified groups of inactive people.

**Margaret Gibson**

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**From:** YLCA\_Admin <Admin@Yorkshirelca.gov.uk>  
**Sent:** Friday, June 9, 2017 11:37 AM  
**Subject:** Training Programme 2017  
**Attachments:** YLCA Training Programme 2017 doc, BOOKING FORM FOR TRAINING.doc

FROM: JOY MORGAN  
ADMINISTRATION OFFICER  
YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

Dear Clerk

Please find attached the training programme for 2017 and booking form. This programme covers courses being provided directly by YLCA in the next few months. In due course members will receive details of further courses that we are arranging in a range of topics, with external presenters.

Evening and half day sessions include light refreshments and full day courses also include a two course lunch.

**All bookings must be accompanied with a booking form, confirmation will then be sent along with an invoice.**

Yours sincerely  
Joy Morgan

**Margaret Gibson**

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**From:** Reginald French <selbyrailusers@btinternet.com>  
**Sent:** Tuesday, June 13, 2017 3:32 PM  
**To:** Margaret Gibson  
**Subject:** Late Night Services from Leeds to South Milford

Hi Margaret,

I am writing to ask if the following issue could be raised and discussed at the Parish council's next meeting

The Group is at present undergoing consultations with Northern Rail and TransPennine Express over changes to their timetables in May 2018. As in accordance with an agreement with the DfT, Northern will provide South Milford with all the services to and from Leeds except a TPE late evening service which under current plans would leave Leeds around 21.50 and arrive at South Milford at 22.04. As Northern Rail will be running a service from Leeds only a few minutes later than this the Group would imagine it would make more sense for TPE to stop their last service instead. This would leave Leeds around 22.50 and so offer Sherburn's residents a much later last service and allow them to enjoy leisure activities in Leeds and provide better connectivity with other destinations in West Yorkshire and beyond.

I hope the Parish Council can support our view, and if so I need to make representations quickly, and would be grateful if the Council could send an e-mail to me outlining their support and reasons why a later service from Leeds would benefit the local communities.

Regards,  
Terry French  
Secretary  
Selby and District Rail Users Group



# HOUSES OF PARLIAMENT

Lynn Hobson  
Community Outreach and Engagement Officer  
(North East, Yorkshire and the Humber),  
UK Parliament Outreach and Engagement Service,  
Houses of Parliament  
SW1A 0AA

April 2017

Dear Sherburn-in-Elmet Recreation and Sports Ground,

Hello, my name's Lynn Hobson and I work in the UK Parliament's Outreach and Engagement Service. My team works to empower people to get heard in Parliament on the issues that matter to them.

Our **free, interactive workshops** can help you and your organisation get involved and make a difference. Parliament makes decisions that affect everyone - it's vital that people from all over the UK connect with Parliament so it represents communities from all walks of life.

Workshops are tailored to meet your needs. Choose from the options below and contact me to explore how the workshops can help you and your organisation:

- **People, Power and Parliament: An Introduction to Your UK Parliament** (60-90 mins). This introductory workshop involves group work, with Q&A's and discussions exploring the basics and how people can get involved and influence Parliament.
- **Get Heard in Your UK Parliament** (120 mins). This in-depth workshop focuses on developing campaigning skills to help people build relationships with MPs and members of the House of Lords and have an impact on decisions made in Parliament.

Email me at [hobsonl@parliament.uk](mailto:hobsonl@parliament.uk) or phone **07917 488784** for an informal chat. There is a modest budget for refreshments or room hire too - get in touch for details.

You can also book workshops online at: [www.parliament.uk/workshops](http://www.parliament.uk/workshops)

I look forward to hearing from you.

Yours sincerely

Lynn Hobson  
Community Outreach and Engagement Officer  
(North East, Yorkshire and the Humber)

## EVERSLEY PARK CENTRE

Low Street, Sherburn-In-Elmet, LEEDS LS25 6BA

E-mail: [info@eversleyparkcentre.co.uk](mailto:info@eversleyparkcentre.co.uk)

01977 681024

Charity Number: 1103272

Dear Chairman,

I wonder if you would spare the time please to consider the following

Meals on wheels and other users have brought to our attention the condition of the oven / hobs in the kitchen. It has undergone a number of repairs over the years. At the last service, the engineer commented on the 'aged condition' of the burners, the control switches are an ongoing repair / replacement issue, and the interior is now rusty which raises obvious concerns. A recent costing exercise I carried out suggests that for a Leisure Cookmaster CK90G232C (or similar) would be in the region of £ 929.00 plus installation.

On behalf of The Eversley Park Centre Committee, may I ask if the Parish Council would consider a donation of £500.00 towards this?

Kind regards,



Dianne Baddon-Bonner

On behalf of the Eversley Park Centre Committee