

SHERBURN-IN-ELMET PARISH COUNCIL
Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA
Tel: 01977 681024 Email: clerk@sherburninemet-pc.gov.uk

To all Councillors:

You are summoned to the Monthly meeting of the Sherburn-in-Elmet Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 18th September, 2017 @ 7pm

Margaret Gibson
Clerk

BUSINESS

- 1. Apologies for absence**
- 2. Declarations of Interest.**
- 3. Minutes and Part 2 of the last meeting held on Monday 21st August, 2017 be approved as a correct record and signed by the Chairman.**
- 4. Public Open Session.**
- 5. Police Issues**
 - i) Police Presentation**
 - ii) Police Representative**
- 6. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.**
To report and take comments on.
- 7. CORRESPONDENCE.**
 - i) To receive letter of complaint about charges for car parking at South Milford Station.**
 - ii) To receive letter requesting funding for Lady Popplewell Centre Friendship club.**
 - iii) To receive request for a litter bin to be sited at Layby on Church Hill.**
- 8. PARISH COUNCIL BUSINESS**
 - a) PLANNING**
 - i) Report on Meeting at 6.15pm in PC office**
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 - b) COUNCIL**
 - i) Update on Emergency Plan.**
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 - iii) Youth Provision- Youth/Young Persons (8-25) Committee.**
 - iv) Update on Wolsey Croft.**
 - v) Action List (for information only)**
 - vii) Portable speed awareness signs.**

- viii) **Community Development Manager report.**
- ix) **Hot food van at Angling Club/signage**
- x) **Update on Red telephone box, New Lane. (Cllr. Buckle)**
- xi) **Update on 3rd Defibrillator for the village (Cllr. Buckle)**
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- xiii) **Update on Data Protection**
- xiv) **Toilets in the village (Cllr. Hobson)**
- xv) **Security of PC premises. (Cllr. Devers)**
- xvi) **Update on Mobile Mast at Finkle Hill.**
- xvii) **To discuss "Traffic Lights" emails**

c) FINANCE

- i) **To agree minutes of Finance meeting on Monday 11^h September, 2017 (to follow)**
- ii) **Cheques for payment**

D & J. Poulter Ltd- epc roof repair	900.00
PKF Auditors	960.00
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9. OTHER REPORTS - For information only unless detailed.

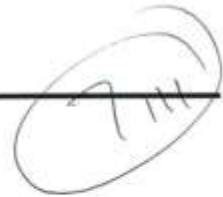
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- k) Aero Club Liaison Committee**
- l) Craft and Food Festival August 2017**
- m) Community Library Steering Group**

**10. CLERKS REPORT/
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.
Items for information only.**

Margaret Gibson

From: Karen packham <karenpackham@yahoo.co.uk>
Sent: Sunday, September 10, 2017 11:53 AM
To: clerk@sherburnineimet-pc.gov.uk
Cc: Jo brown
Subject: Litter bin



Hi Margaret

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A lot of people , vans etc, stop there to have there snacks and then leave the debris on the ground there. A litter bin may encourage them to do the right thing.

May be able to put it on the green patch near Clancy's.

Regards

Karen

Sent from my iPad

11 Beechwood Glade
Sherburn in Elmet
North Yorkshire
LS25 6HU

01977 326377

7th September 2017

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Dear Councillors

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We would like to ask for some monetary help from the council to aid us in our aims. We would like to ask for something in the region of £500 but any help would be gratefully received.

Regards

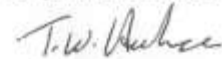
Les Wake Secretary



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Terry Hudson Treasurer



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From: Chris Gore <11cgore11@gmail.com>
Sent: Monday, August 28, 2017 3:12 PM
To: paul.barnfield@northernrailway.co.uk; Alison.Bell@northernrailway.co.uk
Cc: Ann Rowling; Margaret Gibson; selbyrailusers@btinternet.com; David Hutchinson; mhobson@selby.gov.uk; nigel.adams.mp@parliament.uk
Subject: Proposed car parking charges at South Milford train station

Paul / Alison

I am writing to you on behalf of South Milford Parish Council in your capacities as Northern Rail Director (for the East Region) and Stakeholder Manager respectively. The email is regarding the proposed car parking charges at South Milford train station and I have copied in our local district and county councilors and Nigel Adams MP for information and to provide support to our objections.

I have set out below the main reasons for our objections, which are supported by the Selby District Rail Users Group (who have contacted you separately) and residents / rail users themselves, many of whom have registered significant complaints on social media and via the Parish Council website. Our objections include a number of questions which we would appreciate honest and clear answers to.

- Why is South Milford, a relatively small station with a low level of facilities, being chosen (along with a very small number of other stations) for parking charges, when others nearby on the York/Selby to Leeds line have not? We understand that parking will remain free at Micklegate and Garforth, therefore the change will encourage commuters to drive to those stations (increasing traffic on local roads and pollution) and interestingly this would be to detriment of Northern Rail's income as fares from those stations into Leeds are less than from South Milford.
- When taking on the franchise, Northern Rail were very positive about making significant station improvements in the Selby area, including at South Milford where the obvious areas required improvement are a larger better maintained car park with CCTV. These improvements have not happened and to introduce charges in advance of providing a reasonable level of station facilities is harsh and unfair to commuters.
- We understand that the planned improvements will result 7 additional spaces - if you visit the car park on any week day you will see this that level of increase is woefully inadequate, and this is before you consider the impact of the significant housing developments in the surrounding areas. By clearing areas of waste land and bushes around the car park and using the land most effectively, more additional spaces could be created. However, the obvious ideal solution would be to purchase a small area of land from the adjacent farmer's field, something which we understand via Mel Hobson (North Yorkshire County Councilor) is under consideration and we would appreciate further information about this?
- Can you guarantee that the revenue from the car parking charges at South Milford will be used directly to increase / improve the parking area at the station?
- We understand that one of the drivers for Northern Rail introducing parking charges is that they will act as a deterrent to those parking at stations but having no intention of travelling by train. This argument has zero relevance at South Milford station, where I guarantee all cars parking there are catching a train as there is low other reason for them to park there.
- If at least some of the above improvements to the parking facilities were made, the proposed introduction of parking charges would be far more acceptable, although it would still be harsh and strange given it is out of line with other nearby stations with far bigger car parks, better facilities and reasons for non-rail users to park there (in particular Garforth).
- We have a significant concern that if the charges are introduced many (if not all) rail users will start parking on surrounding roads, noting that there are no parking restrictions on nearby roads (including Low Street / Milford Road). This will undoubtedly cause traffic flow and highway safety

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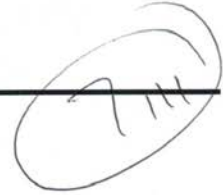
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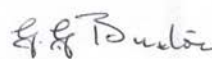
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**CORRESPONDENCE RECEIVED/SENT SINCE
AUGUST 2017 MEETING
FOR INFORMATION ONLY**

CORRESPONDENCE RECEIVED

- 1/9/17 SDC regarding grass cutting at Pasture View – they will ask operatives to be careful around the trees- letter sent to resident who complained with this response.
- 1/9/17 Complaint about branches left on park when tree chopped down- asked contractor to clear this area.
- 11/9/17 NYCC Selby Area Committee notification of meeting 18th September At Selby Civic Centre.

CORRESPONDENCE SENT

- 23/8/17 Police regarding them organising a meeting with shopkeepers regarding the Shopwatch scheme.
- 23/8/17 SDC we have no specific Fly tipping hotspots at the present time.
- 28/8/17 Streetworks requesting that Kirkgate, Finkle Hill, Moor Lane and the Bypass be added to the Traffic Sensitive streets lists.
- 23/8/17 YLCA booking Cllr Devers on training events on 11th October and 29th September and 3rd November sessions.
- 1/9/17 D. Varley asking for ruts to be repaired on Eversley Park following Event this weekend.
- 1/9/17 Zurich Insurance sending letter of claim from Shed for their machine.

**MINUTES FROM THE LAND AND PREMISES COMMITTEE OF SHERBURN-IN-ELMET PARISH COUNCIL HELD ON MONDAY 4th SEPTEMBER 2017
@ 7.PM IN THE PARISH COUNCIL OFFICE**

Present: Councillors Mrs B. Thwaite (Chairman), Mrs J. Brown, Mr Paul Doherty, Mr K Devers and Mrs Anne-Marie Oldroyd (Community Development Manager)

1. Apologies : Mr C Lake, Mr M Hobson.

2. Declaration of Interests : Councillor Thwaite declared an interest in the White Rose Football Club, Councillors' Doherty and Devers declared an interest in the Community Trust.

BUSINESS.

3. Matters for discussion:

i) To discuss security of Parish Council premises - Councillor Devers requested a complete security review to be undertaken of all Parish Council premises. He suggested Mayfair Security be approached to assess and provide an outline specification for what each building may require in terms of security improvements. Councillor Thwaite advised re: correspondence received from EPC outlining security issues, unsociable behaviour and vandalism. A discussion took place regarding the positioning of fencing to the rear of the building in order to address some of the issues raised. EPC Committee to review their requirements at Meeting on 5.9.17. Confirmed EPC will be included in full security review.

Actions: CDM to arrange for Mayfair to visit all Parish Council owned premises with BT and KD.

ii) To discuss Wheatsheaf Angling Club Lease - Councillor Thwaite advised that the Wheatsheaf Angling Club Lease does not permit sub-letting. She has spoken with Mark Adams regarding the hot food van on site and he said that the man had broken down and had no financial means of removing his van. Mr Adams stated the Angling Club did not wish him to be there and as Councillor Thwaite had advised that the Angling Club Lease does not allow for him to be there either, he would inform the hot food van man, as soon as possible.

Actions: CDM to liaise with Mr Adams regarding confirming that the Angling Club have no interest in the van being there and to report their position to the Parish Council.

iii) To discuss Tree Survey - Councillor Thwaite confirmed that the tree survey had stated there were no high risk problems found during the site inspections, only a small number of lower risk or minor health issues, most of which are easily resolvable from ground level, and possibly by non-specialist staff or contractors. (suggested works to TE15, TE16 and TE18) (recommended felling to TE13, TE17 (as in 2016) and TE8, TE12 (added this year)). Recommended works should normally be attended to within a 12 month period. The Lime TE2 was again mentioned in the report but for information only as it is not Parish Council responsibility.

Actions: CDM to discuss and arrange completion of maintenance works with David Varley. CDM to contact SDC to ascertain who owns Lime TE2 tree.

iv) To discuss signage at Eversley Park Centre – signs to be placed on-site regarding CCTV/ASB/Littering and it is believed that the Clerk has this in hand and has ordered these. Councillor Devers queried size/location of signs around the site and whether they would require planning consent.

Actions: BT to contact Clerk to confirm wording on signs. CDM to e-mail clerk requesting details of size/positioning of signs to ascertain whether they would require planning consents.

v) To discuss fencing at White Rose Recreation Ground – One quote has been received to supply and erect approx 240m 2m high green paladin fencing and 2no 2m high gates to match to the boundary of the football pitch. A discussion took place regarding the necessity of this fencing - it will provide additional security and would enable the football club to meet regulation standards to progress within the league. Agreed to seek to further quotes for the same specification.

Actions: KD to acquire names/contact details of 2 additional companies for CDM to arrange quotes.

vi) To discuss mast at White Rose Recreation Ground – Councillor Thwaite reported that the drainage survey will take place on 5.9.17 at 9.00am. Councillor Devers advised that everything is going OK and the required land registry information has been delivered to LCF Law in Leeds. We are still awaiting written confirmation from WRFC Trustees that they are in agreement and happy for the Mast to progress. Pegasus (planning consultants) have sent letters out to nearby residents, KD suggested that the Parish Council may wish to prepare information for all residents, BT suggested placing details in the Informer, PD stated that this all has to go through planning first.

Actions: CDM to chase up written agreement from WRFC Trustees.

vii) To discuss Fairways refurbishment – A Tender document has been prepared with a closing date for bids of 6.10.2017 and this needs to be advertised on Contracts Finder (under Contract Regulations 2015). Gary Limbert had also provided details of 2 reputable/referenced companies that have been used in the past. Councillor Doherty advised that refurbishment cost of approx £56000.00 would be funded via S106 monies.

Actions: CDM to upload Tender onto Contracts Finder website and write to 2 companies suggested by GL.

viii) To discuss S.106 monies – Councillor Thwaite advised that there was £64,878.00 and after funding the Fairways refurbishment we would need to look at what monies remained before considering what work could be completed at the Rugby Club. KD asked if there was a risk of the monies being clawed back and BT stated that the Clerk has already ringfenced these monies.

4. Any Other Business – Councillor Thwaite advised that she had received a request for the Tarmac from the Church land to be feathered onto the Parish Council land.

Actions: To be placed on the Parish Council Agenda for 18.09.17 (Chris Lake)

5. Date of Next Meeting – 2nd October 2017.

