

SHERBURN-IN-ELMET PARISH COUNCIL
Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA
Tel: 01977 681024 Email: clerk@sherburninemet-pc.gov.uk

To all Councillors:

You are summoned to the Monthly meeting of the Sherburn-in-Elmet Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 20th February 2017 @ 7pm

Margaret Gibson

Clerk

BUSINESS

- 1. Apologies for absence**
- 2. Declarations of Interest.**
- 3. Minutes of the last meeting held on Monday 16th January 2017 (already circulated) to be approved as a correct record and signed by the Chairman.**
- 4. Public Open Session.**
- 5. Presentation by Ann Snowdon regarding Christmas Event.**
- 6. Police Issues.**
 - i) Police Presentation**
 - ii) Police Representative**
- 7. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.**

To report and take comments on.

 - i) Letter from NYCC regarding Waste Recycling @ Tadcaster closed for a week 13th – 18th February for upgrading work.**
 - ii) Letter from NYCC regarding consultation on Public Rights of Way documents will be available from the 19th March 2017.**
- 8. CORRESPONDENCE.**
 - i) To receive letter from SDC- regarding Gambling Policy.**
 - ii) To receive letter from YLCA-Regarding Affordable housing schemes.**
 - iii) To receive letter from Over 50's Forum with details of events For 2017. (copies sent to all Councillors)**
 - iv) To receive review of bus services changes from April 2017.**
- 9. PARISH COUNCIL BUSINESS**
 - a) PLANNING**
 - i) Report on Meeting at 6pm in PC office**
 - ii) Report from Transport/Traffic sub-committee.**
 - iii) Construction Sites**
 - b) COUNCIL**

- b) **Gala Committee**
- c) **Community Association**
- d) **Eversley Park Centre**
- e) **Yorkshire Local Councils Association**
- f) **C.E.F.'S**
- g) **Rugby Club**
- h) **Angling Club**
- i) **White Rose Sports Club**
- j) **Fairways Area**
- k) **Aero Club Liaison Committee-copy of minutes from meeting on 17th January. Changes mean a new landing plan will be coming in to force which crosses the southwest corner of Sherburn (unlikely to be more than 1 a day)**
- l) **Village Centre Project- Sculpture should now be installed in March.**

**10. CLERKS REPORT/
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.
Items for information only.**

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- i) **Update on Tesco Community Funding Scheme- Successful in bid for funding need residents to vote now for this scheme.**
- ii) **Update on tidying up and car park signage Village centre area.**
- iii) **CIL/Neighbourhood Plan**
- iv) **Report on Council's Facebook.**
- v) **Update on Emergency Plan.**
- vi) **Update on email addresses for Councillors.**
- vii) **Update on Traffic Problems Wolsey Croft/Cardinal Close**
- viii) **Report on Community Event August 2017.**
- ix) **Community Library Steering Group**
- x) **Update on Community Toilet (Cllr. Hobson)**
- xi) **Pavement parking on Beech Grove**
- xii) **To co-opt 2 Councillors for Parish Council Vacancies- 3 applications received. Copies been sent to all Councillors.**
- xiii) **Programme for Growth**
- xiv) **Update on Beechwood Glade.**
- xv) **Update on Gritting –reply from NYCC this will be put forward for consideration by Exec Members in summer 2017. However they state if this area added another area would have to be dropped from the list.**
- xvi) **Update on Litter problems.**
- xvii) **Data Protection Compliance (Cllr. Devers)**
- xviii) **Traffic Lights system (Cllr. Devers)**
- xvii) **Low Street Footpath (Cllr. Wake)**

c) FINANCE

- i) **To approve/agree minutes of Finance meeting held on Monday 13th February 2017 (attached).**
 - ii) **Update on Youth Provision in the village (Cllr Hobson)**
 - iii) **Employment of Casual Gardener**
 - iv) **Update on proposal for a Christmas Tree in the village (Cllr. Buckle)**
 - iii) **Cheques for payment**
- | | |
|---|---------|
| Yorkshire Water – Rugby Club | 56.24 |
| P. Doherty – advert for CDM Selby Times | 272.16 |
| Sherburn-in-Elmet Teasel CIC –balance of cycle sat fund | 1805.79 |
| Shed Grounds Maintenance- grass cutting | 1353.52 |
| Mrs M. Gibson – salary (paid BACs) | 697.40 |
| HM Revenue & Customs -nat ins | 2.95 |
| Sign Group- cowbell corner signs | 647.55 |
| Parish Online – subscription renewal | 235.20 |

d) LAND AND PREMISES.

- i) **To approve/agree minutes of LAP meeting held on Monday 6th February 2017 (attached).**

e) PERSONNEL/TRAINING

- i) **To report on vacancy for Community Development Manager**
- ii) **To approve Clerk 1 week holiday from Friday 24th March to Monday 3rd April 2017. Still got another week for this year.**

9. OTHER REPORTS - For information only unless detailed.

- a) **Selby Rail Users**

- b) **Gala Committee**
- c) **Community Association**
- d) **Eversley Park Centre**
- e) **Yorkshire Local Councils Association**
- f) **C.E.F.'S**
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- l) **Village Centre Project- Sculpture should now be installed in March.**

**10. CLERKS REPORT/
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.
Items for information only.**

488	Utopia Coaches	Selby – Goole (Wed only)	Wholly subsidised	service. 1) Replace the existing service. 2) Investigating the cost of running the journey as a demand responsive service.	Service will continue to operate as a local bus service with Thomes as the new operator. Section of route between Selby at Great Heck is withdrawn.
493	Utopia Coaches	Sherburn - Ferrybridge	Journeys calling at Burton Salmon, Hilliam & Monk Fryston	Tenders are being sought to provide three return journeys between Ferrybridge and Sherburn.	Replace with minor timetable changes, up to 5 minutes.
493, 493, 494	Utopia Coaches	Sherburn - Tadcaster	Wholly subsidised	1) Replace the existing service. 2) Investigate cost of providing a two hourly service in line with funding policy.	Replace with minor timetable changes, up to 5 minutes.
494, 496	Just Travel	Tadcaster – Pontefract/Selby - Fairburn	Wholly subsidised	Replace the existing service.	Service 494 is renumbered to 495, no change to existing timetable.

Margaret Gibson



From: YLCA_Admin <Admin@Yorkshirelca.gov.uk>
Sent: Monday, January 30, 2017 9:15 AM
Subject: Rural Affordable Housing Schemes - Request for Case Study Examples

FROM: CHRIS PILKINGTON
DEPUTY CHIEF OFFICER
YORKSHIRE LOCAL COUNCILS ASSOCIATIONS

RURAL AFFORDABLE HOUSING SCHEMES – REQUEST FOR CASE STUDY EXAMPLES

Dear Clerk or Chairman,

We have received the following information and request from the Royal Town Planning Institute via the National Association of Local Councils.

"RTPI collecting examples of rural affordable housing schemes which have been facilitated by planning/ neighbourhood planning

The RTPI is looking for examples of how planning can facilitate rural affordable housing. The review focuses on the [role of planning in delivering affordable housing](#). This takes a broad definition of affordability which encompasses not only house prices but also issues like transport accessibility, local economic opportunities, and access to public services.

They are seeking case studies of rural affordable housing schemes in which planning has played a positive enabling role, so they can understand what has worked in practice in different parts of the country. They would be very grateful for recommendations of proposed/completed housing schemes – especially those testing innovative approaches to making them affordable."

If you are aware of any such examples in your parishes please let the RTPI know via the above link (preferably within the next couple of weeks). We would also be grateful for a copy of any examples you send to them.

Yours sincerely

Chris Pilkington

Yorkshire Local Councils Associations, York House, Outgang Lane, Osbaldwick, YORK, YO19 5UP.
Tel: 01904 438622. E-mail: admin@yorkshirelca.gov.uk. Website: www.yorkshirelca.gov.uk

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Margaret Gibson

From: Chris Hailey-Norris <chrishaileynorris@yahoo.co.uk>
Sent: Wednesday, February 1, 2017 1:32 PM
Subject: Over 50's Forum Programme 2017
Attachments: Over 50s Whats On 2017-1.pdf

8111

Dear Reader,

Please find attached the exciting 2017 programme to re-launch the Selby District Over 50's Forum.

Last year you very kindly completed a survey for us, which has helped us to shape the way forward for the Forum. We have put together what we hope will be a dynamic new programme for the coming year.

The Over 50's Forum are keen to welcome any new members to the group and hope that you, or anyone you may know of, will feel free to join them at any point throughout the year.

Please forward this flyer on to anyone you feel may be interested and thank you for your support and interest in the Selby District Over 50's Forum.

If you have any queries or questions regarding the forum please do not hesitate to contact me at Selby District AVS: 01757 291111.

Many best wishes,

Chris

Chris Hailey-Norris
Support and Development Specialist
Selby District AVS

**Contract renewal Selby Area April 2017
Summary of Changes**

Service	Current operator	Description	Subsidy	Tenders sought at 25 Aug 2016	Proposed changes following contract Award at February 2017
1	Thornes Independent	Holme on Spalding Moor - Selby	Wholly subsidised	1) Replace the existing service. 2) Investigating the cost of running the off peak Monday and Friday journeys as a demand responsive service.	Monday and Friday off peak journeys remain unchanged. Peak journeys are replaced with new commercial service 4A from Hemingbrough to Selby. Section of route between Bubwith and Cliffe will no longer be served on peak journeys. Service will continue to operate as a local bus service.
8	Utopia Coaches	Drax - Selby	Wholly subsidised	Replace the existing service.	The 1625 hours journey from Drax to Selby is withdrawn owing to poor usage, currently 1 passenger on average. All other journeys replaced with no change.
37	Utopia Coaches	York - Tadcaster	Wholly subsidised	Replace the existing service.	Replace with no change to existing timetable.
41	Arriva Yorkshire	Snaith School - Selby	1545 from Snaith School, school days only.	Funding will no longer continue. Alternative home to school journeys exist and pupils will be transferred to them.	Scholars entitled to free home to school transport will be accommodated on new service 027S
42-2	Utopia Coaches	Selby – Stockbridge Technology Park	0700 from Selby & 1529 from Stockbridge Technology Park only	Replace the existing journeys.	Replace with no change to existing timetable.
476	Arriva Yorkshire	Selby - Pontefract	0650, 1655 from Selby & 0753 from Pontefract only	Replace the existing journeys.	The 0655 Selby to Pontefract journey will no longer be subsidised. Arriva operate most journeys commercially and have indicated that the current service level will remain unchanged.
486	Utopia Coaches	Selby – Pöllington – Selby (Mon & Fri)	Wholly subsidised	1) Replace the existing service. 2) Investigating the cost of running the journeys as a demand responsive	Service will continue to operate as a local bus service with Thornes as the new operator. New timetable 0956hours from Great Heck to Selby returning at 1300 hours

Margaret Gibson

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From: policyconsultation <policyconsultation@selby.gov.uk>
Sent: Friday, January 20, 2017 4:21 PM
To: Parish Council Clerks
Cc: Democratic Services
Subject: Gambling Policy
Attachments: Consultation_Draft_Gambling_Policy.pdf

Dear Parish/Town Councils

Please find attached the draft Gambling Policy (Statement of Principles) which is out for consultation from today until 14 March 2017.

We are seeking comments about the principles of the proposed policy. This policy primarily considers our role in the licensing of gambling premises and the issuing of gaming machine permits.

The policy also sets out how we will have regard to the licensing objectives:

- Preventing gambling from being a source of crime and disorder, being associated with crime and disorder or being used to support crime;
- Ensuring that gambling is conducted in a fair and open way; and
- Protecting children and other vulnerable persons from being harmed or exploited by gambling.

You can submit your comments by:

- Email to: policyconsultation@selby.gov.uk
- Writing to: Gambling Policy Consultation, Corporate Policy, Selby District Council, Civic Centre, Doncaster Road, Selby, YO8 9FT.

Kind regards

policyconsultation
Policy Consultation

ext: 41234

**Don't be a
Waster**
Reduce / Reuse / Respect

**CORRESPONDENCE RECEIVED/SENT SINCE
JANUARY 2017 MEETING
FOR INFORMATION ONLY**

CORRESPONDENCE RECEIVED

CORRESPONDENCE SENT

- | | |
|---------|---|
| 18/1/17 | M. Tate accepting CCTV quote for Finkle Hill Recreation Ground |
| 18/1/17 | Emlec accepting quote for £142 24 to fit outside floodlight to cover Walkway to Tennis Club. |
| 18/1/17 | NYCC accepting quote for £1150 for new street light Moor Lane. Which will comply with NYCC regulations. |

MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 13th FEBRUARY, 2017
7.30pm IN THE PARISH COUNCIL OFFICE.

Present: Councillors C. Lake (Chairman), P Doherty , Mrs J. Prescott, B. Packham, Mrs B. Thwaite, Mrs J. Brown, L. Wake and Mrs M. Gibson (Clerk)

- 1. Apologies for absence-** There were no apologies.
- 2. Declaration of Interests-** No Councillors had interests to declare
- 3. Expenditure**
 - i) Update on Expenditure for 2016/17** – up to date list handed out and all ok except the VC Project is od by £7331 this would be cleared when the SDC £11583 comes in but we would be short by £750 for the sculpture.

ii) To discuss/decide Budget for 2017/18
The following budget was proposed for full council approval

Parish Administration	50,000
Donations	1,600
(CAB to get donation if a local outreach session)	
Subscription	1,200
Grass cutting	10,000
Land & Premises	45,000
Street Lighting	70,000
Water	3,200
Section 137	550
Insurance	7,000
Loan	8,766.24
Training	700
Trees/Hedges	2,000
Play checks	500
Electric Checks	2,000

Total Budget **£202,516.24**

4. MATTERS FOR DISCUSSION

- i) To discuss quotations for Renewing Courts at Fairway-** ongoing
- ii) White Rose tenders for guttering and fascia boards-**Nothing forward yet.
- iii) To report prices are increasing by 6% for BT from March 2017-**Councillor Doherty will look into this with BT.
- iv) To discuss stand at Gala May 2017** –It was thought this should be shared between all local community parties. Councillor Thwaite would find out costing for a gazebo and also find out about a Banner for this.

v) **To report SDC payment of £13,906.00 for G3 pitch received**-Cheque will be signed and be sent on to High School after Parish Council meeting

vi) **To discuss new implications re: cariogenic effect of rubber on G3 pitch**-Chairman heard about this on the TV but Councillors felt this was not a problem, Councillor Doherty has asked Gary Limbert and he reports that the FA have no problem with this.

vii) **To discuss shortage of funds for VC Sculpture** -as reported in expenditure this would be £750 short, agreed this could come out of LAP funding. Councillor Packham felt that Chairman should check all figures for this and report back to full Council. Chairman would attend office and do this would let other councillors know when he is attending if they also wish to check these figures.

viii) **To discuss Insurance for 2017/18 quotation received**- Quote received for £6960.20. Clerk reports Insurance would attend if the Council wished to check on all our areas. **Agreed Clerk arrange this visit Chairman and PC Chairman to attend if possible.**

ix) **To discuss quotes for Casual Gardener work** –Two quotes received agreed Clerk check with Mr Varley the frequency of the spraying and watering included in his quotation and report back to Full council next Monday.

5. Items from LAP

i) **Street lighting upgrade 27 lights approx. cost £31,050**- Clerk getting full quotation for this work.

ii) **Quote received for zip wire repairs**-this totals £1,289.06 –**Agreed Committee propose to full council that this work be done.**

6. Additional items since agenda for report

i) **Letter from website about Independent Auditors** –Letter received from website about this. Committee agreed this had already been discussed at full council and decided not to go ahead. Chairman also reported that at YLCA finance training it was suggested that this was not a good idea.

ii) **Letter from Insurance Company Claim from Eversley Park area been repudiated and no payment made**

iii) **P122 light on Fairway needs new top (not safe at present)**-Clerk reports that this has been vandalised and new top will cost £400 +VAT. **Agreed we propose to full Council that this be done.**

iv) **Cooperative Bank** –Clerk heard on TV tonight that this is for sale so we may have to find other banking arrangements. Agreed we await any notification on this matter.

SHERBURN-IN-ELMET PARISH COUNCIL

MINUTES FROM THE LAND AND PREMISES COMMITTEE MEETING HELD ON MONDAY 6th FEBRUARY 2017 AT 7.PM IN THE PARISH COUNCIL OFFICE

Present: (Councillors) Mrs B. Thwaite (Chair), Mrs J. Prescott, Mrs J. Brown, P Doherty, C. Lake and Mrs M. Gibson (Clerk)

1. Apologies:

2. Declarations of interest .

3. Matters for discussion

i) Multisport Area at Fairway -3 quotes received including the shock absorbing surface varying from £54,785 to £60,192 been sent to Gary Limbert for his input. When we get reply this can then go to Council for decision.

ii) Guttering/Fascia Finkle Hill –also quote for light on end of building. No quotes received for guttering yet. Quote for light at end of Finkle Hill building for Tennis Courts for £465. **Agreed we propose to full council that this be done.**

iii) To discuss further upgrading of Street Lighting –Clerk reports that we have 27 lights which will then finish this upgrading work. 1 by the Church, 10 Garden Lane, 3 in footpath Moor Lane/Wolsey Croft and 1 on footpath Wolsey Croft/Fairway. 2 Sir Johns Lane and 7 down Old Moor Lane, 3 footpath Eversley Mount. Agreed Clerk get a quote for this work (would be approx. £31,050)

iv) Outstanding work on Play areas –RSS been out today to look at mat work by Zip Wire and also the cable spring is broken. Will send quote for this work agreed this go to Finance if arrives before that meeting. Clerk reports that RoSPA state Youth Shelter needs replacing. Agreed Clerk get quotes for replacing this.

4. ANY OTHER BUSINESS

i) Report that toilet in Fairway pavilion is broken – Agreed that Clerk get quotes for this work to be done.