

## SHERBURN-IN-ELMET PARISH COUNCIL

Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA

Tel: 01977 681024 Email: clerk@sherburninemet-pc.gov.uk

To all Councillors:

You are summoned to the Monthly meeting of the Sherburn-in-Elmet Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 15<sup>th</sup> August, 2016 @ 7pm

Margaret Gibson

Clerk

### BUSINESS

1. Apologies for absence
2. Declarations of Interest.
3. Minutes of the last meeting held on Monday 18<sup>th</sup> July, 2016 (already sent out) to be approved as a correct record and signed by the Chairman.
4. Public Open Session.
5. Police Issues.
  - i) Police Presentation
  - ii) Police Representative report.
6. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.  
To report and take comments on.
  - i)
7. CORRESPONDENCE.
  - i) To Receive letter from YLCA Training Good accounting practise Saturday 1<sup>st</sup> October 9.30am to 4pm at Holiday Inn, York cost per delegate £115.
  - ii) To receive letter from YLCA training Employment Law 6<sup>th</sup> September at Holiday Inn, York
  - iii) To receive letter from YLCA My Community Roundup-newsletter- copies sent to all Councillors.
  - iv) To receive letter from RoSPA regarding our annual play check in September (Clerk told them to go ahead)
  - v) To receive letter from YLCA regarding advice surgeries with Julia Mulligan, Police & Crime Commissioner- on the 3<sup>rd</sup> August. Councillor Devers will attend this.
  - vi) To receive letter from Harris Fowler with claim form for an accident which took place on Eversley Park on March 13<sup>th</sup>. Clerk sent this direct to our Insurance Company for their attention. Acknowledgement from Insurance Company received. Report on Assessors attendance on Wednesday 10<sup>th</sup> August.
  - vii) To receive letter from NYCC regarding stopping up of path on Moor Lane (map attached) small area already been agreed by the council before this date.

- viii) To receive new dates for YLCA training (copy sent to all Councillors)
- ix) To receive letter from Selby Rural Youth Council inviting councillors to meetings for youth on the 8<sup>th</sup>,15<sup>th</sup> and 22<sup>nd</sup> August 4-5.30pm at Sherburn Social Club- so they can share their aims and objectives and discuss what support the Parish Council could offer them and the community.
- x) To receive letter from YLCA regarding Developing your skills as a Councillor training on 7<sup>th</sup> November at Holiday Inn, Tadcaster 7-9.30pm
- xi) To receive notification from YLCA of annual conference 28<sup>th</sup>-30<sup>th</sup> October at the Spa, Scarborough cost £190 for all 3 days.
- xii) To receive invitation to the Public Sector Show on Tuesday 22<sup>nd</sup> November in Greater Manchester free to attend.
- xiii) To receive letter from Business Maps asking if Parish Council would be interested in bespoke maps for our Parish at £200.
- xiv) To receive notification from YLCA that Training on the 6<sup>th</sup> September, 31<sup>st</sup> October, 7<sup>th</sup> and 15<sup>th</sup> November are now fully booked.
- xv) To receive complaint about the state of the Churchyard-long grass etc.

## **8. PARISH COUNCIL BUSINESS**

### **a) PLANNING**

- i) Report on Meeting at 6pm in PC office
- ii) Report from Transport/Traffic sub-committee.
- iii) Construction Sites

### **b) COUNCIL**

- i) Community Development Officers Report (to follow)
- ii) Update on Tesco Community Funding Scheme.
- iii) Update on tidying up and car park signage Village centre area.
- iv) CIL and Neighbourhood Plan
- v) Report on Council's Facebook.
- vi) Update on Emergency Plan.
- vii) Update on email addresses for Councillors.
- viii) Update on Surface Water Drainage problems.
- ix) Update on Parish Council Vacancy.
- x) To discuss signs at Bus shelter, New Lane also Dog signs.
- xi) To discuss proposal for a Community Event on the 29<sup>th</sup> July 2017 with music/acts/competitions involving all Sherburn clubs/organisations/schools.
- xii) Update on Community Library Steering Group

### **c) FINANCE**

- i) To approve Finance minutes from meeting on Monday August 8<sup>th</sup> (to follow)
- ii) Report on meeting regarding Sunday Bus Service with Cawood Parish Council.
- iii) Update on External Audit.
- iv) Cheques for payment

Eastern Counties Fire Protection-Rugby	604.05
Clerks & Councils Direct- subs	12.00
YLCA – being a good employer booklet	10.80
D3 Office group – year planner	8.53
Bentham Ltd- inkjet toners	247.86
D. Palmer – salary	1383.59
Mrs M. Gibson – salary and back pay	2000.18
HM Revenue & Customs - tax/nI	985.60
Mh-p Internet Ltd – additional items for website	36.00
P. Doherty –sentry safe for office	49.99
Bentham Ltd- ink jet toners	247.86
Shed Grounds Maintenance – grass august	1353.52

- d) **LAND & PREMISES**
- i) **No LAP meeting held**
- ii) **To report Probation Service coming to pick fruit 22nd September.**

e) **PERSONNEL/TRAINING**

9. **OTHER REPORTS - For information only unless detailed.**

- a) **Selby Rail Users**
- b) **Gala Committee**
- c) **Community Association**
- d) **Eversley Park Centre**
- e) **Yorkshire Local Councils Association**
- f) **C.E.F.'S**
- g) **Rugby Club**
- h) **Angling Club**
- i) **White Rose Sports Club**
- j) **Fairways Area**
- k) **Aero Club Liaison Committee.**
- l) **Village Centre Project-**

10. **CLERKS REPORT/  
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.  
Items for information only.**

**MINUTES OF THE FINANCE COMMITTEE MEETING ON MONDAY 8<sup>th</sup> AUGUST , 2016**  
**AT 7pm IN THE PARISH COUNCIL OFFICE.**

**Present: Councillors C. Lake, Mrs J. Brown, B. Packham, Mrs J.Prescott and Mrs M. Gibson (Clerk)**

1. **Apologies for absence-** Apologies were received from Councillors L. Wake, B. Thwaite, J. Brown and P. Doherty.
2. **Declaration of Interests** – no interests to declare
3. **Update on Expenditure for 2016/17** – Lists handed out for inspection of total costs to date. At the moment everything in budget.
4. **MATTERS FOR DISCUSSION**
  - i) **To discuss annual service/upgrade of C CTV Finkle Hill** –further quotes received for this work. 3 quotations now received these vary in amount and details of work proposed. Starting at £2227 and going right up to £5330 for a full new system. **Agreed we get CDO to give a more in details report on these at Parish Council meeting and the full council can then make an informed decision on this work.**
  - ii) **Windows Main Hall, Eversley Park Centre-** References for all these suppliers were presented. **Agreed we propose to full council that Elmhirst Windows quotation be accepted at £4200.**
  - iii) **To discuss employment of Casual Gardener** – Councillor Packham reports that the sub-committee not yet met to look at work required. Councillor Prescott states we should have a full specification of sites and what work is required then put out for quotes for this work. **Agreed Councillor Prescott be co-opted onto this sub-committee.**
  - iv) **Update on External Audit** – Clerk reports she had made errors on filling in final year end forms which has been corrected- also full explanations of income and expenditure differences sent to Auditors as requested.

**Extra items**

- 1- **Claim for injury on Eversley Park** – Clerk reports we have had a claim from someone who had cut themselves on a bottle on the park in March, only just received claim from solicitors this month and knew nothing about this until then. **Clerk reports our Insurance assessor coming Wednesday afternoon 2pm, she wants to know how often park cleaned, if we have a risk assessment on the area etc. Councillor Lake will attend at this time also.**
2. **BT charges** – Clerk reports that these will be increasing by £3 per month from October.
3. **Library area** – Councillor Prescott reports that PC McGreevy want to get youths involved in clearing this area and keeping it tidy, hopefully this will help stop vandalism problems. **Agreed this was a good idea and worth trying.**

**CORRESPONDENCE RECEIVED/SENT SINCE JULY 2016  
MEETING  
FOR INFORMATION ONLY**

**CORRESPONDENCE RECEIVED**

**CORRESPONDENCE SENT**

20/7/16 NY Police giving dates when Eversley Park available for their  
Neighbourhood Van visit- 31<sup>st</sup> July/6<sup>th</sup> August/13/14<sup>th</sup> August/20/21<sup>st</sup> August/27<sup>th</sup>  
August.

20/7/16 White Rose-ok to remove telegraph poles, also rest of items going to  
next LAP meeting

29/7/16 Castleford Tigers – ok to use Park 1<sup>st</sup> -5th August for youth training  
sessions.

**MINUTES OF A MEETING HELD IN THE OLD BOYS' SCHOOL ON THURSDAY 21 JULY 2016**

**The meeting was convened to discuss the possibility of subsidising a Sunday service provided by Utopia Bus Service**

**PRESENT:**

Mr C Luker, Mr R Wharmby, Mr D Robinson and Mrs R Burton (Clerk) (Cawood PC)  
Paul Elmhirst (Stillingfleet PC)  
Jo Brown (Sherburn in Elmer PC)  
Jim Wildash and Mary Ratcliffe (Wistow PC)

Cllr Luker welcomed everyone to the meeting explaining that in the past all PCs along the route to York subsidised the Arriva Sunday and Saturday evening services. However due to enforcement of the weight restriction on Cawood bridge Arriva buses no long cross. Utopia provided a Sunday service but the service ended last December. This meeting has been arranged to consult with Parishes along the route of Utopia to establish if there would be interested in financially supporting a Sunday service.

There was concern over possible costs, Cllr Luker answered that details of cost had not been discussed at a PC meeting but it was assumed the cost would be the same as before – pro rata of Precepts.

All PC representatives felt their Councils would approve and following discussion all were in favour of going ahead and agreed to timetable one of the two provided by Utopia.

It was agreed the Clerk would write to all PCs stating the meeting had been held and all who attended agreed in principle to the suggestion of subsidise a Sunday service. If Councils reply favourably then the process can be started. The Sunday service would need the support of villagers and the service would need to be publicised.

Everyone was thanked for attending and the meeting closed at 8.20pm.

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'Yorkshire Youngens'  
Selby Rural Youth Council  
Sherburn Children Centre, attached to Sherburn Library  
Finkle Street,  
Sherburn in Elmet,  
LS25 6EA

1/08/2016

To whom it may concern,

We are the Selby Rural Youth Council, 'Yorkshire youngens'. We would like to request your support for the launch of our group. We plan on organising a community fun day to raise our profile on Friday 2<sup>nd</sup> September 2016 at Sherburn Social Club, 12-4pm.

Therefore we would like to invite you to our Youth Council meeting on Monday the 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup> August, 4-5:30pm at Sherburn Children Centre. At our meeting we would like to share with you our aims and objectives and discuss what support you could offer us and the community.

We look forward to seeing you at the meeting. If for any reason you are unable to make the meeting please contact us so we can rearrange a more suitable appointment.

We look forward to meeting you,

Kind regards

'Yorkshire Youngens'

In the meantime please check for updates on our facebook page at [www.Facebook.com/TadcasterRuralSelbyCFPS](http://www.Facebook.com/TadcasterRuralSelbyCFPS)

Kate Child, Family Outreach Support Worker: 01609 535783

Sue Shooter, Community Intervention Worker: 01609 535114/07837177025

Carl Wetton, Community Intervention Worker 01609 535021/ 07813357236

[kate.child@northyorks.gov.uk](mailto:kate.child@northyorks.gov.uk)

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## Margaret Gibson

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**From:** Christophe <christophe@businessmaps.com>  
**Sent:** Thursday, August 4, 2016 8:07 AM  
**To:** clerk@sherburninemet-pc.gov.uk  
**Subject:** Reighton and Speeton parish map  
**Attachments:** Reighton and Speeton Parish map.pdf

XIII

Dear Mrs Gibson,

We designed the attached map for another North Yorkshire parish to show points of interests and walks.

I wondered whether having a similar bespoke map could be of interest for your parish.

The cost to design this Reighton and Speeton map £200.

I will be happy to answer any questions you may have.

Best wishes,

Christophe Wibaux  
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