

SHERBURN-IN-ELMET PARISH COUNCIL

Eversley Park Centre, Low Street, Sherburn-in-Elmet, LS25 6BA

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To all Councillors:

You are summoned to the Monthly meeting of the Sherburn-in-Elmet Parish Council which will be held in the Harry Mountain Room at the Eversley Park Centre on Monday 18th April, 2016 @ 7pm

Margaret Gibson

Clerk

BUSINESS

1. Apologies for absence.
2. Declarations of Interest.
3. Minutes of the last meeting held on Monday 21st March, 2016 (attached) to be approved as a correct record and signed by the Chairman.
4. Public Open Session.
5. Police Issues.
6. NORTH YORKSHIRE COUNTY COUNCIL ISSUES.
To report and take comments on.
 - i)
7. CORRESPONDENCE.
 - i) To receive letter from Access Selby regarding temporary road closure of Village roads for the Gala procession on the 21st May between 12.30 and 13.45pm.
 - ii) To receive letter from NYCC with surface dressing work in this village A162 on the 18th April. B1222 1.5days 21st April.
 - iii) To receive letter from resident complaining about Councillor giving out false information the resident has been blamed for telling people about the change of the Bus Service. This is not true and the resident requires an apology from this councillor
 - iv) To receive preliminary report from Tree check –there are no high risk problems found, will send full report when finalised (he is waiting reply from SDC on TPO orders)
 - v) To receive letter from resident following Extraordinary Parish Council meeting expressing sympathy for the Councillors who did attend this meeting given the mood of residents over this project in the village. Also accusing two councillors of misleading the public and the Parish Council he states he has substantiated paperwork to prove his case and requesting their resignation from this council.

8. PARISH COUNCIL BUSINESS

a) PLANNING

- i) Report on Meeting at 6.30pm in PC office**
- ii) Report from Transport/Traffic sub-committee.**
- iii) Construction Sites**

b) COUNCIL

- i) Community Development Officers Report (to follow)**
- ii) Update on Tesco Community Funding Scheme.**
- iii) Update on access to Footpath Low Street/Fairways.**
- iv) Update on tidying up Village centre area.**
- v) Update on Tour de Yorkshire**
- vi) CIL and Neighbourhood Plan**
- vii) Update on Flashing lights on shops, Low Street**
- viii) Report on Council's Facebook.**
- ix) Disposable of old Community Mini Bus.**
- x) Report on Vandalism at Memorial Gardens area Library.**
- xi) To approve minutes of Extraordinary PC meeting on Monday 11th March 2016 (to follow)**

c) FINANCE

- i) To agree minutes of Finance meeting held on Monday 11th April (to follow)**

ii) Cheques for payment

WGC Landscapes Ltd- 2nd VC payment	34,147.38
HM Revenue & Customs Tx/ni	447.10
AW Electrical –floodlights Finkle Hill	963.00
ICO – data protection registration	35.00
Creative Shed – leaflets for cycle Saturday	326.00
Shed Grounds Maintenance- grass cutting	1,353.52
Sherburn Bowls Club- grass cutting	800.00
RJ Facepainting & Parties cycle Saturday	120.00
Yorkshire Water- White Rose	122.06
“ Fairway	48.01
“ EPC	214.73
DCG Tree Surgery – finkle hill hedges	940.00
YLCA – subs	833.00
Zurich Insurance	6,824.88
Parish Online – subs	259.20
NYCC – power for street lighting	3,562.91
NEST pension D..Palmer	29.99
D. Palmer – salary	1,342.19
Mrs M. Gibson – salary	554.48
Car colour centre-paint for Cycle Saturday	70.00
WGC Landscapes Ltd- VC project	31,471.79

d) LAND & PREMISES

- i) No meeting held**

e) PERSONNEL/TRAINING

- i) Update on Contracts/Wages from YLCA Sheena Spence.**

- 9. OTHER REPORTS - For information only unless detailed.**
- a) **Selby Rail Users**
 - b) **Gala Committee**
 - c) **C.A.B.**
 - d) **Community Association**
 - e) **Eversley Park Centre-** Committee have confirmed with NYCC.that do not wish to join up with Library and Old School areas.
 - f) **Yorkshire Local Councils Association-**
 - g) **C.E.F.'S**
 - h) **Rugby Club**
 - i) **Angling Club-**
 - j) **White Rose Sports Club-** they will confirm if they will be lighting beacon for Queens Birthday after their meeting.
 - k) **Fairways Area**
 - l) **Aero Club Liaison Committee.**
 - m) **Village Centre Project-**

- 10. CLERKS REPORT/
COUNCILLORS REQUESTS FOR MATTERS FOR NEXT AGENDA.
Items for information only.**

**INUTES OF THE MONTHLY MEETING OF SHERBURN-IN-ELMET PARISH COUNCIL
HELD IN THE HARRY MOUNTAIN ROOM AT EVERSLEY PARK CENTRE ON MONDAY
21ST MARCH 2016 @ 7PM**

Present: Councillors C. Lake (Vice Chairman), B. Packham, Mrs J. Brown, T. Streatfield, M. Hobson, Mrs B. Thwaite, D. Buckle, Mrs J. Prescott, D. Palmer (CDO) and Mrs M. Gibson (Clerk)

Also present; 6 Members of the public.

MEETING BUSINESS

94. APOLOGIES FOR ABSENCE:

Apologies were received from Councillors P. Doherty, L. Wake and M. Jordan.

95. DECLARATIONS OF INTEREST

No Councillors had interests to declare.

96 MINUTES OF THE LAST MEETING

Minutes of the last meeting held on Monday 15th February, 2016 also the Part 2 minutes were approved and signed by the Vice Chairman.

99. PRESENTATION BY GARETH, YORKSHIRE ENERGY DOCTOR- Regarding keeping

Homes warm. Gareth explained that this scheme has been going for 8 years on the Leeds area but they have only just moved into North Yorkshire, this is funded by North Yorkshire County Council to help people save money and keep their properties warmer. They do a home visit and see where savings can be made, checking energy bills and facilitate changing if this is apt. There is a warm home discount of £40 which could be available after this check has been made. Loft insulation is free in most cases. They carry out basic technical measures such as draft proofing/new LED light bulbs/ water saving measures as well as heating. Councillor Hobson asked if Loft insulation was free for everyone. Answer-No it depends on income in a lot of cases. Councillor Thwaite asked if this was just for private households. Answer- no anyone is eligible for this visit. Councillor Buckle would give Gareth the U3A contact as they have a lot of members who may be very interested in this service. Gareth handed out leaflets to all present and the Chairman thanked him for his visit.

100. PRESENTATION BY THE JACKSON TRUST REGARDING PROPOSED DEVELOPMENT ON CORNER FIELD AT MOOR LANE/BYPASS JUNCTION FOR 20 DWELLINGS.

Ed Harvey, Planning Consultant for the above trust stating they are planning to put in a Planning application for 20 dwellings on the above site, 40% of which(8) will be affordable housing. Mr Harvey states they have done all the necessary surveys of this area and following preparatory talks with SDC they would look favourably on the application as it is within the plan area for this village. The Chairman then threw this open for questions: Questions- This field is a swamp standing in water most of the year and bulrushes on it. Answer- We appreciate there is surface water on this site (loud laughter) Question- Are there any flats on this development? Answer- Yes there are flats 2-3 storey. Also some semi-detached houses.

Question- Are these on top of the present houses which are being built, as we surely have our quota of houses without these? Answer- Yes these are extra- the numbers are only a minimum target and this development is what is called a “windfall development”.

Question- what do you mean by affordable housing? Answer- Certain level of cost. Resident states her daughter tried to get a house on the present development was told that (Condor) Leeds Company had bought them all and none were available. Chairman stated we would have to check on this to make sure that local people get housing in this village.

Councillor Buckle stated that this field has been a pond for years and has never been dry more so since the Bypass was built. Councillor Hobson stated whoever buys this to develop should contact Strata and see what problems they are having with water on their site which is a LOT drier than this site. Councillor Streatfield stated Strata had to stop their pile driving because it was sinking as the soil was turning to slurry underneath it.

One resident states that this field has an underground lake beneath it- did their survey mention that? Councillor Packham stated Parish Council have been trying for years to stop further development in this village as infrastructure cannot cope with what we have at the present time, but Selby just ignore us and carry on developing. No doubt again in this case Selby will just take their surveys as correct and yet again allow this development. Councillor Streatfield stated if the plans were changed to bungalows there may be a case for them. Councillor Buckle asked that the Company do liaise with other builders in the village so they are aware of the problems, the ideal solution would be for the Jackson Trust to donate this field to the village for a wildlife area in memory of Harry Jackson who farmed this land for 70 odd years. Mr Harvey agreed he would contact Strata and confirmed that planning applications would be going in in the next few weeks. The Chairman thanked him for his attendance and Mr Harvey left the meeting.

101. PUBLIC OPEN SESSION

Resident had complaint about **lorries parking on the pavement down Moor Lane to go the shops** this is making a terrible mess of the pavement. Chairman asked resident to get name/number of vehicles and let the Clerk know. Complaints about **road sweeper in Low Garth Road**- this is still all day between 8 -5pm last 2 weeks every ½ hour still coming on to estate but not quite as often as before. Redrow have tidied up their estate but Persimmon have done nothing about theirs. To let Clerk know if this gets worse again.

102. POLICE ISSUES.

a) **Letter from PC Richardson** – he retires on the 30th April and his last shift will be the 27th April. There is an internal process going on to identify an officer who will be talking over But no decision made yet. From the 29th March Sherburn Beat Manager will be moving back To work alongside the Sherburn PCSOs. Sgt. Brighton who is based at Eggborough will be taking Sherburn-in-Elmet beat under his command from the 1st April. **Agreed we write to PC Richardson thanking him for all his hard work and wishing him well in his retirement.**

Councillor Hobson states he has had a word with Sgt. Mc Nutt about anti-social behaviour in this village and they are looking at sending plain clothes Police in the area.

103. NORTH YORKSHIRE COUNTY COUNCIL

To Report and take comments on.

County Councillor reports;

I) **Update on Street Lighting Beechwood Close**-County Councillor reports that NBYCC have now agreed that at least one light will be left on at this area.

- ii) **Update on bus services**-Leeds service is being reduced but as this is a commercial service the Council can do nothing about this. When County Councillor has used this service there are not many people on it. A New service is being started by Utopia between Sherburn and Tadcaster.
- iii) **Household Waste** –Times are changing to 8.30- 5pm April/September and 8.30 -4pm October/March. County Councillor fought for longer hours but without success.
- iv) **Highways matters** –County Councillor has raised a number of issues with NYCC and will let us know when any progress. Beech Grove is among these and he is assured that this will be done in the summer.

104. CORESEPENDENCE

- i) **To receive letter from Mr. Abbott inviting Councillors to Prevent strategy meeting- 16th or 17th March. Councillors Brown and Prescott attended this meeting.** Only 12 people turned up for this meeting and this was about worries over terrorism. Trying to identify people who are being radicalised. It was stressed that if anyone reports concerns about someone the Police will not knock down the doors they will investigate quietly.
- ii) **To receive letter from Tower Mint regarding coins being struck for the Queens 90th Birthday.** (minimum order 50 coins at special price of £1.99 each) Councillor Buckle reports they are available at 99p on the internet. **Resolved Council should take no action on this.**
- iii) **To receive 95 Alive speed report forms.** Chairman will put these on the website when he returns from his holiday.
- iv) **To receive complaint regarding loud music and foul language at White Rose football club most weekends, sometime until 3am. Residents want to know what time their licence is up to and when they are having extensions to this time.** Councillor Thwaite reports that White Rose have been made aware of this problems and agreed to monitor this carefully . Clerk to write to residents asking them to let her know if any more problems occur.
- v) **To receive letter from Selby DC regarding NYCC Community Awards – (copies sent to all councillors).**
- vi) **To receive letter from SDC regarding beacons for the Queens 90th Birthday celebrations**
Clerk to let White Rose know and ask if they are lighting the beacon.
- vii) **To receive letter from Towton Parish Council asking for our support to get Lottery funding to resurface Old London Road and also an Archaeology survey (copies sent to all Councillors) Resolved we do support their bid for this funding. Clerk to write and let them know this.**
- viii) **To receive letter from Welcome to Yorkshire requesting use of facilities for Tour Makers toilets/tea making etc on the 30th April** –Councillors report that toilet facilities will be in the area and Crusties have agreed to provide free tea and coffee for Tour Makers on the day. **Resolved CDOP let Welcome to Yorkshire know about this.**
- ix) **To receive letter from YLCA giving details of S137 amounts for next Financial year this will be £7.42 per elector.**

105. PARISH COUNCIL BUSINESS

a) PLANNING

- i) **Report on Planning meeting** –Councillor Streatfield reports they had 5 applications to deal with- separate minutes will be sent.
- ii) **Report from Transport/Traffic Committee** –No meeting held.
- iii) **Construction sites-** more complaints received passed to Chairman.

iv) Chairman to speak about Highways and Strata. Chairman reports that Highways had been and seen Strata and they say Councillor “so and so” dealing with this. This has now been sorted but Chairman stressed that Councillors should not attend without an Enforcement officer from SDC with them as they have the powers to do something about this and proper notes are to be kept about complaints and actions.

b) COUNCIL

i) Community Development Officers report –This has been previously circulated to all Councillors. Defibrillator box is in office CDO will get this fitted on Parish Council Office wall following agreement with EPC committee. **This report was agreed following this discussion.**

ii) Update on Tesco Community Funding- Next allocation is 18th April but this would be too soon for our item to go in as still awaiting response from SDC.

iii) Update on access to footpath Low Street/Fairways – Councillor Streatfield has asked Selby to add work to this footpath to be made a condition of the planning application .

iv) Request for tidying up Village Centre- Councillor Buckle put forward proposals for work needed to tidy up the village centre area. List had been sent to all Councillors.

1. Posts in front of Spar are broken and dangerous. Councillor Buckle has seen area Manager at Spar and they are looking at this.

2. Block paving outside Jacksons and the Dry Cleaners uneven and dangerous – **Agreed Clerk writes to Jackson and Dry Cleaners about this area.**

3. Wall on the corner of Moor Lane – owner refused to do this work. Parish Council cannot carry out work on someone else’s area. **Clerk to write to owner again about this.**

4. Red Bear Public House –Councillor Buckle reports that if we leave them alone this work will be done.

5. Dentists/Solicitors offices corner of Kirkgate/Low Street – Councillor Hobson reports that Elmhirst’s are going to do this area and tidy it up.

6. Wall at Kirkgate Medical Centre – part been done but rendering falling off. – Councillor Buckle will contact Medical Centre about getting this work done.

7. Swan Pub – Landlord has done lots of work but what lets it down are the blackboards either side of the front door-Landlord refuses to do anything about this.

8. Old Nat West Bank- the bank are not selling or letting this at the moment as they need the cash machine. Proposed Action – ask Natwest to reconsider removing cash machine and sell or let the

The premises

9. Social Club – with its out of date frontage does nothing for the appearance of the village. Proposed action –the club should be rebuilt above 4 new shops in front or the original club. Councillors also concerned about litter etc about the village- Councillor Packham asked for exact details and where the problem is and then action can be put in force.

v) Update on Tour de Yorkshire –Cheque for extra Insurance n this event of £167.63 was signed at this meeting. Minster FM account was also forwards for payment. CDO to contact Probation Service and see if they will help with cleaning up after this event. Councillor Packham did state he thought the Scouts may help if asked.

vi) CIL and Neighbourhood Plan – Councillor Streatfield reports that this new CIL funding can be spent on anything in the village not just sports. Parish Councils get 15% if they do not have a Neighbourhood plan but 25% if they do. We already have a village plan so could add to this. Councillor Streatfield proposed and Councillor Thwaite seconded the motion that this Parish Council go ahead and get more information and quotes for companies to do this Neighbourhood Plan.

vii) Update on Flashing lights on shops, Low Street –Councillor Packham reports that planning permission is required for these lights and he understands that the Estate agents are putting in planning application. **Agreed this be left on agenda for next month.**

viii) Update on Council's Facebook page-Councillor Streatfield reports that this is growing in popularity a total of 4350 visits 700 interested 183 likes. He has asked Karen Packham to put this in the Informer. We need to get at least 2 items per week on the page to keep interest going.

ix) Report on youth Bus –Clerk reports they have been twice and no problems reported, not sure if they came last week.

x) Vacancy on the Parish Council –Clerk reports only one application from Kevin Devers (copies of CV sent to all Councillors). **Resolved Mr Devers be co-opted on to this council. Clerk to let him know he has been successful.**

c) FINANCE

i) To Agree minutes of Finance meeting held on Monday 14th March (previously circulated to all Councillors) Agreed that Section 106 funding on these minutes be moved to part 2. These minutes were then agreed.

ii) Cheques totalling ££41,297.04(see separate list) were approved and signed by the Councillors.

d) LAND & PREMISES

i) To agree LAP meeting minutes held on Monday 7th March (previously circulated to all Councillors) Gate from Bypass to the Angling Club has been closed off. These minutes were then agreed.

e) PERSONNEL/TRAINING

i) Follow up Report on meeting with Sheena Spence YLCA –Nothing further on this yet, Clerk to chase this up again.

ii) To approve Clerks 1 week holiday from 30th March to 6th April –this was agreed.

106. Presentation by Sally Rawlings, Selby District Council regarding proposed Old Peoples bungalows Moor Lane, Highfields and North Drive. Sally has done public consultations, Lady Popplewell Centre one not well attended. but all generally in favour of what is proposed. Old Folks Bungalows are needed as people wish to stay in the area they are used to. Parking still a problem in the North Drive area. This will be going back to Executives in May. This Parish Council will get plans before they go to Planning. This will be the first Council development in 30 years.

107. OTHER REPORTS

a) Selby Rail Users – Reply to our letter regarding removal of 2022 Leeds/Hull train stopping at South Milford station. This was changed in December 2015 and in 3 months they have received no complaints regarding this amendment. Councillor Packham reports he has taken this up with NYCC and West Yorkshire and Graham? Will keep Parish Council informed of any results.

b) Gala Committee – Councillor Lake reports all in hand for this year's 40th Anniversary Gala.

c) C.A.B - Councillor Brown reports no meeting held next one in July.

- d) **Community Association –**
- e) **Eversley Park Centre –** Parish Council new representative required as Mrs Hunt was the PC representative on this committee. Agreed this be dealt with at Annual Meeting in May. Councillor Packham reports that Scouts would like permission to re-plant the wildflower area, agreed they contact Councillor Thwaite regarding this.
- f) **Yorkshire Local Councils Association –** No meeting held.
- g) **C.E.F.'s -** No meeting held.
- h) **Rugby Club –** Councillor Mrs Thwaite is meeting with Rugby next week, would take CDO with her to this meeting.
- i) **Angling Club –**Letter received from Kingspan as they have had no further reply from the club following their email of the 6th October. They have now closed this grant and the club will not be able to apply for any further grants from Kingspan in the future. **Councillor Hobson getting 3 quotes for the fencing work.**
- j) **White Rose Football Club –** Update regarding noise complaint, Councillor Mrs Thwaite reports they are carefully monitoring their events to make sure nuisance is not caused to residents. Next meeting 4th April.
- k) **Fairways area-**Councillor Hobson wishes to know who the small triangular piece of land belongs to at this area. **Clerk would have to check lease.**
- l) **Aero Club Liaison Committee-** No meeting held.
- m) **Village Centre Project –** 1st Payment been paid.

108. CLERKS REPORTS REQUEST FOR MATTERS FOR NEXT AGENDA

- i) **Dangerous tree and street light behind 66 Park Avenue-** complaint that our street light had “shorted out” and caused a fire which had damaged tree and fence at the above property. **Clerk had arranged for light to be made safe- this to go on next agenda.**
- ii) **Letter regarding Defibrulator from Heart safe Community.-**letter regarding cost effective Defibrulators **Agreed this go on next agenda**
- iii) **Contractor Public Liability Insurance –**Copy of up to date insurance forward for our records.
- iv) **Annual External Audit –**Paperwork received today. **This to go on next agenda.**
- v) **Changes to Household Waste Recycling Centres-** Changes to opening times, these will be April-September 8.30am to 5pm and October to March 8.30am to 4pm.
- vii) **Letter from SDC** confirming they have enough information to release a further £11,583 for the Village Centre scheme.

Items for next Agenda;

- 1) **Bin by Library needs moving out of the bushes (Councillor Brown)**

**CORRESPONDENCE RECEIVED/SENT SINCE FEBRUARY 2016
MEETING
FOR INFORMATION ONLY**

CORRESPONDENCE RECEIVED

Mayfair Security –Annual Maintenance contract will be done in March.
NYCC Selby Area Committee meeting Monday 14th March & Selby Civic Centre.

CORRESPONDENCE SENT